

FILED

2010 MAR 15 P 3:23

SPECIAL MEETING NOTICE  
AGENDA  
BUDGET COMMITTEE  
OKLAHOMA CITY CONVENTION AND VISITORS COMMISSION  
GREATER OKLAHOMA CITY CHAMBER OF COMMERCE  
MARCH 25, 2010 – 11:00 AM

CITY OF  
OKLAHOMA CITY, OKLA  
OFFICE OF  
CITY CLERK

1. Call to Order
2. Accounting of Procedures in Compliance with Open Meeting Law – Michael Carrier
3. Review / Discuss / Make Recommendations on Convention and Visitors Bureau Budget for FY 10-11 – John Williams – action requested.
4. New Business
6. Adjournment

It is the policy of the City of Oklahoma City to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, a modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting, should contact Susan Keller at 297-8960 or TDD 297-2020 as soon as possible, but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. Primary consideration to the choice of auxiliary aid or service requested by the individual with disability will be given. If you need an alternate format of the agenda or any information provided at said meeting, please contact Susan Keller (297-8960) 48 hours prior to the scheduled meeting.

SPECIAL MEETING NOTICE

NOTICE OF MEETING

FILED

BUDGET COMMITTEE

OKLAHOMA CITY CONVENTION AND VISITORS COMMISSION

2010 MAR 15 P 3: 22

(name of municipal public body)

TYPE OF MEETING  
(please check)

CITY OF  
OKLAHOMA CITY, OKLA  
OFFICE OF  
CITY CLERK

Regular Meeting *	( )	Rescheduled Regular Meeting ***	( )
Special Meeting **	( X )	Continued or	
Emergency Meeting	( )	Reconvened Meeting	( )

<u>DATE</u>	<u>TIME</u>	<u>PLACE OF MEETING</u>
March 25, 2010	11:00 AM	Second Floor Conf. Room Greater Oklahoma City Chamber of Commerce 123 Park Avenue
_____	_____	_____
_____	_____	Oklahoma City, OK 73102

To be completed by person filing notices:

Name: Susan M. Keller

Convention & Visitors Commission

Title: Executive Secretary

Address: 189 West Sheridan Avenue

Oklahoma City, OK 73102

Phone: 405.297.8960

Filed in the office of the municipal clerk at \_\_\_\_\_ a.m./p.m. on \_\_\_\_\_.

Signed: \_\_\_\_\_

Clerk/Deputy Clerk

\* The notice and the agenda of the meeting are to be posted at the principal office of the public body or, if there is no principal office, at the location of the meeting at least 24 hours in advance of the meeting, excluding Saturdays, Sundays and holidays.

\*\* The notice of the special meeting shall be given in writing, in person or by telephone at least 48 hours before the meeting. The notice and the agenda of the special meeting are to be posted at the principal office of the public body or, if there is no principal office, at the location of the meeting at least 24 hours in advance of the meeting, excluding Saturdays, Sundays and holidays.

\*\*\* Notice of any change in the date, time or place or a rescheduled, regular meeting shall be given not less than 10 days prior to the implementation of such change.