

MINUTES

URBAN DESIGN COMMISSION

January 16, 2008 - 3:00 p.m.
420 W Main St, 10th Floor Conference Room

The meeting of the Oklahoma City Urban Design Commission was called to order in the 10th floor conference room, 420 West Main Street, Oklahoma City, Oklahoma. The meeting convened at 3:01 p.m. Notice of the meeting and agenda were filed with the City Clerk's office and posted on the Council bulletin board 24 hours prior to the meeting.

1. ROLL CALL

Members Present: Betsy Brunsteter, Chair
David T. Yost, Vice-Chair
Brian Fitzsimmons
George McQuiston
Long V. Nguyen
Randy Quiroga-King
Jeff Struble
James M. Williams (arrived at 3C)

Member Absent: Dan Martin

Staff Present: John R. Calhoun, Planner II (Commission Secretary)
Paula Hurst, Office Specialist II, Planning Department
Matt Collins, Assistant Municipal Counselor

1A. Welcome new Commissioner, Brian Fitzsimmons. His position is as a property or business owner or representative in a location subject to Commission review. The Council approved the Mayor's recommendation for the appointment on January 2.

2. APPROVAL OF MINUTES

APPROVED. Motion: Yost / Struble to approve the minutes of the December 19, 2007, Urban Design Commission meeting. Ayes: Brunsteter, Yost, Fitzsimmons, McQuiston, Nguyen, Quiroga-King, Struble. Nays: None. Absent: Martin, Williams.

3. CONSENT DOCKET

Item 3C was heard separately.

3A. **UDCA-07-034, at 1101 NW 23rd St** (Asian, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Rob Elliott, Elliott Architects Inc., for Sun-Moon Investments, LLC, to (3) construct pagoda plaza. (consent to determine application incomplete and continue for one month)

Urban Design Commission

Minutes - Page 2 of 4

January 16, 2008

- 3B. **UDCA-07-035**, at **2624 N Classen Blvd** (Asian, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Rob Elliott, Elliott Architects Inc., for Sun-Moon Investments, LLC, to (2) construct (a) one-story shopping center, (b) fountain, and (c) canopy trellises. (consent to determine application incomplete and continue for one month)
- 3D. **UDCA-07-044**, at **1701 NW 16th St** (Plaza, Ward 6). Consideration and possible action on an application for an Urban Design Certificate of Approval by Kenneth Fitzsimmons, for Estrella and Mike Elliott, to (1) on the east side, (d) add entry surround, and (e) remove upper-level wood screens; and (2) on the south side, (b) replace platform with new platform and ramp. (consent to continue for one month)
- 3E. **UDCA-07-041**, at **715, 719, 723, 727 & 733 NW 23rd St, 2417 N Lee Ave, 2411 & 2418 Guernsey Ave** (NW 23rd Corridor, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Mike Tharasena, to (1) for 2418, (d) erect solid fencing. (consent to determine application incomplete and continue for one month)

CONTINUED. Motion: McQuiston / Nguyen to continue the Consent Docket items as stated above. Ayes: Brunsteter, Yost, McQuiston, Nguyen, Quiroga-King. Nays: None. Absent: Martin, Williams. Recused: Fitzsimmons, Struble, because they have current or previous involvement with two cases.

- 3C. **UDCA-07-043**, at **2900 N Classen Blvd** (Asian, Ward 2). Consideration and possible action on an application for an Urban Design Certificate of Approval by Vicky Hua, to (2) omit (a) lotus-flower pots and (b) tower clock. (consent to determine application incomplete and continue for one month)

Ms. Hua appeared.

CONTINUED. Motion: Fitzsimmons / Yost to continue UDCA-07-043 for one month. Ayes: Brunsteter, Yost, Fitzsimmons, McQuiston, Nguyen, Quiroga-King, Struble, Williams. Nays: None. Absent: Martin.

4. CASES FOR INDIVIDUAL CONSIDERATION

- 4A. **UDCA-08-001**, at **132 NW 23rd St** (NW 23rd Corridor, Ward 7). Consideration and possible action on an application for an Urban Design Certificate of Approval by David Lightfoot, Ralph Mason Trust, to demolish the building.

Ms. Cathy Johnson appeared for the application.

Urban Design Commission

Minutes - Page 3 of 4

January 16, 2008

APPROVED. Motion: Yost / McQuiston to approve UDCA-08-001. Ayes: Brunsteter, Yost, Fitzsimmons, McQuiston, Nguyen, Quiroga-King, Struble, Williams. Nays: None. Absent: Martin.

- 4B. **UDCA-08-002**, at **1704-1712 NW 16th St** (Plaza, Ward 6). Consideration and possible action on an application for an Urban Design Certificate of Approval by Jeff Struble, to (1) on 1706, 1708, and 1710, replace exterior doors with bronze anodized aluminum; (2) on 1712, install a 2nd story wood deck on the back side; (3) on the south two-story building, replace roofing with green shingles; (4) install awnings on each building front; (5) install sign brackets; (6) install gooseneck lights; (7) on 1704, remove siding to reveal windows; and (8) replace rear doors on the southwest building.

Mr. Struble appeared, recusing himself as Commissioner. He submitted a drawing of the north elevation, and displayed a material sample for item (3).

APPROVED, in part. Motion: Fitzsimmons / Nguyen to approve items (1) and (7) of UDCA-08-002. Ayes: Brunsteter, Yost, Fitzsimmons, McQuiston, Nguyen, Quiroga-King, Williams. Nays: None. Absent: Martin. Recused: Struble.

APPROVED, in part. Motion: Williams / Yost to approve item (3) of UDCA-08-002. Ayes: Brunsteter, Yost, Fitzsimmons, McQuiston, Nguyen, Quiroga-King, Williams. Nays: None. Absent: Martin. Recused: Struble.

CONTINUED, in part. Motion: Williams / Quiroga-King to continue items (2), (4), (5), (6), and (8) of UDCA-08-002 to the February meeting. Ayes: Brunsteter, Yost, Fitzsimmons, McQuiston, Nguyen, Quiroga-King, Williams. Nays: None. Absent: Martin. Recused: Struble.

5. OTHER BUSINESS

- 5A. Election of officers: Chair, Vice-Chair.

Motion: McQuiston / Williams to elect Betsy Brunsteter as Chair, and David T. Yost as Vice-Chair. Ayes: Brunsteter, Yost, Fitzsimmons, McQuiston, Nguyen, Quiroga-King, Struble, Williams. Nays: None. Absent: Martin.

6. COMMUNICATIONS

- 6A. Cottage District changes meeting: Commissioners Brunsteter, Fitzsimmons, and McQuiston agreed to meet with staff before the next Commission meeting.

Urban Design Commission

Minutes - Page 4 of 4

January 16, 2008

- 6B. The next regular Commission meeting is Wednesday, February 20, 2008 (five weeks away). New applications and information on continued projects are to be submitted to staff by 5:00 p.m., Wednesday, February 6.

7. ADJOURNMENT (3:47 p.m.)

Motion: Yost / McQuiston to adjourn the January 16, 2008, meeting of the Urban Design Commission. Ayes: Brunsteter, Yost, Fitzsimmons, McQuiston, Nguyen, Quiroga-King, Struble, Williams. Nays: None. Absent: Martin.

pjh,jrc