

**OKLAHOMA CITY WATER UTILITIES TRUST**

**SPECIAL MEETING  
MINUTES**

February 22, 2005

The agenda was posted on the Council Chamber Bulletin Board at 8:38 a.m., February 18, 2005

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**TRUSTEES PRESENT**

Cody Graves, Vice Chairman  
Willa Johnson, Surrogate Trustee  
Carl Edwards, Trustee  
James D. Couch, Trustee

**TRUSTEES ABSENT**

Mick Cornett, Trustee  
Vacant – Chairman

**EMPLOYEES PRESENT**

Marsha Slaughter, General Manager  
Bret Weingart, Water & Wastewater Utilities  
Craig Keith, Municipal Counselor's Office  
Frances Kersey, City Clerk's Office  
Patsy Atkinson, Water & Wastewater Utilities  
Jeanette Sheets, Water & Wastewater Utilities  
Jim Thompson, City Manager's Office  
Leigh Booth, Water & Wastewater Utilities  
Billy Little, Water & Wastewater Utilities  
Perry Soltani, Water & Wastewater Utilities  
Marla Adams, Water & Wastewater Utilities

**OTHERS PRESENT**

Tim Johnson, Johnson & Associates, Inc.  
Brent Dreher, Alliance Data Systems  
Bruce Goldblatt, Alliance Data Systems

I. Call to Order. 2:03 p.m.

Vice Chair Cody Graves presided.

II. Approve minutes of February 1, 2005, Oklahoma City Water Utilities Trust meeting.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

III. CONSENT DOCKET

A. PLANS, SPECIFICATIONS AND ADDENDA

1. Approve Plans and Specifications, Project SC-0660, Bricktown Canal Zones F & G Sanitary Sewer Line Relocation, SW 5<sup>th</sup> Street from Byers Avenue to Phillips Avenue and Phillips Avenue from SW 4<sup>th</sup> Street to SW 5<sup>th</sup> Street, and authorize Secretary to advertise for bids to be received March 15, 2005.

**APPROVED AND AUTHORIZED AS AMENDED.** (Amendment: Bid receipt date March 15, 2005). Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

2. Approve Plans and Specifications, Project WT-0067, Rehabilitation of Filter No. 9 at Draper Water Treatment Plant, 13700 South Douglas Boulevard, and authorize Secretary to advertise for bids to be received March 15, 2005.

**APPROVED AND AUTHORIZED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

3. Approve Addendum No. 1, Project WT-0068, Painting and Welding of Corrosion Pits and Steel Plating for Water Storage Tank No. 2 at Overholser Water Treatment Plant, 601 North Pennsylvania Avenue.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

B. CONTRACTS AND BONDS

1. Adopt Resolution Awarding Contract, Project SC-0189, Relief Main Construction and Rehabilitation and Repair of Sanitary Sewer System, NW 62<sup>nd</sup> Street to Grand Boulevard between May Avenue and Hefner

\$836,342; approving contract and bonds and authorizing execution upon receipt of signed originals from contractor.

**ADOPTED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- III. B. 2. Adopt Resolution Awarding Contract for Water Project WT-0068, Painting and Welding of Corrosion Pits and Steel Plating for Water Storage Tank No. 2 at Overholser Water Treatment Plant, 601 North Pennsylvania Avenue, to Loyd's of Kern Painting in the amount of \$93,556.97; approving contract and bonds; and authorizing execution upon receipt of signed originals from the contractor.

**ADOPTED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

3. Approve multi-year pricing agreements to provide disinfectants for water and wastewater treatment plants, date of award through February 28, 2008; award to Brenntag Southwest, Inc. (C59022), chlorine at \$494.80 per ton; and, LaRoche Industries, Inc. (C59023), anhydrous ammonia at \$0.25 per pound.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

4. Approve multi-year pricing agreement to provide carbon dioxide for water and wastewater treatment plants, date of award through February 28, 2008; award to EPCO Carbon Dioxide Products, Inc. (C59024), carbon dioxide at \$58 per ton.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

5. Approve multi-year pricing agreements to provide fluoride for water treatment plants, date of award through February 28, 2008; award to Pencco, Inc. (C59026), Primary award, Fluorosilicic Acid at \$0.08212 per pound; and, KC Industries, LLC, (C59027), Secondary award, Fluorosilicic Acid at \$0.0825 per pound.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

C. AMENDMENTS, CHANGE ORDERS AND ACCEPTANCE OF PROJECTS

1. Approve Amendment No. 7 to engineering services contract, Project MP-0231, Feasibility Study and Conceptual Plan for Lake Draper

Plan and Project WM-0083, Outdoor Recreational Vehicle (ORV) Relocation Plan for West Elm Creek), Lake Stanley Draper, Carter & Burgess, Inc.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- III. C. 2. Approve Amendment No. 2, \$7,560, Project WC-0400, Water Main Relocation, Eastern Avenue from SE 59<sup>th</sup> Street to SE 44<sup>th</sup> Street, M & M Ditching, Inc.; accept project and place maintenance bond into effect.

**APPROVED, ACCEPTED AND PLACED INTO EFFECT.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

3. Approve Change Order No. 3, \$11,672.50, Project ST-0087, Witcher Pump Station Improvements, East Hefner Road and North Sooner Road, Urban Contractors, Inc.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

4. Approve Change Order No. 1, \$6,800, Project SM-0113, Phase IV-Roofing Replacement at Six Water Facilities Sites: Overholser Shop Building, 1800 East Overholser Drive; Draper Maintenance Shop Building, 1401 West Stanley Draper Drive; Booster Station 14, Northwest Corner of Reno Avenue and Mustang Road; Booster Station 19, Northwest Corner of General Motors Plant on Air Depot Boulevard between SE 69<sup>th</sup> Street and SE 74<sup>th</sup> Street; Booster Station 20, County Line Road between SW 74<sup>th</sup> Street and SW 89<sup>th</sup> Street; Hefner Administration and Filter Building, 4000 West Hefner Road, Oklahoma Roofing and Sheet Metal, Inc.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- IV. Adopt Joint Resolution of the City of Oklahoma City and Oklahoma City Water Utilities Trust in declaring an emergency; ratifying approval of the construction plans and specifications; waiving formal competitive bidding procedures; utilization of informal sealed bidding procedures; determination of lowest responsible bidder; award of contract for Water Project WC 0524, Water Project WC 0528 and Sanitary Sewer Project SC

Portland Avenue and Interstate 44; to Cimarron Construction Company in the amount of \$515,292.40; assigning Terracon Inc. as testing laboratory; and ratifying issuance of an emergency work order by the City Engineer; and approving the contract and bonds. (Four “yes” votes required for approval).

**ADOPTED.** Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

## V. PERMANENT EASEMENTS

- A. Accept Permanent and Temporary Easements, Project SC-0640, Phase II, providing right-of-way to construct a sanitary sewer relief line, SE 29<sup>th</sup> Street and Douglas Boulevard, JRB Investments, Inc., an Oklahoma Corporation, Managing Member of I-40, LLC, Donor.

**ACCEPTED.** Moved by Edwards, seconded by Johnson. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- B. Accept Permanent Easement, Project SD-1750, providing right-of-way to relocate a sanitary sewer main, Shartel Avenue, NW 3<sup>rd</sup> Street to NW 4<sup>th</sup> Street, Oklahoma City Urban Renewal Authority, Donor.

**ACCEPTED.** Moved by Edwards, seconded by Johnson. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- C. Accept Permanent Easement, Project WC-0364, providing right-of-way to construct water line improvements, NE 23<sup>rd</sup> Street from Phillips Avenue to Martin Luther King Boulevard, Carol Jean Larimore, Donor.

**ACCEPTED.** Moved by Edwards, seconded by Johnson. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- D. Accept Permanent Easement, Project WC-0364, providing right-of-way to construct water line improvements, NE 23<sup>rd</sup> Street from Phillips Avenue to Martin Luther King Boulevard, BJ and Cynthia Cunningham Revocable Trust, Donor.

**ACCEPTED.** Moved by Edwards, seconded by Johnson. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- A. Receive financial obligations and allocation of unrestricted cash for month of February 2005.

**RECEIVED.** Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- B. Receive status report for the month of January 2005.

**RECEIVED.** Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- VII. Ratify OCWUT payments for the period January 19, 2005 through February 8, 2005.

**RATIFIED.** Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- VIII. Authorize SafetyCom, Inc. to relocate the civil defense siren for an amount not-to-exceed \$5,500, Project WC-0469, Phase IV, Waterline Improvements, NW 184<sup>th</sup> Street and Western Avenue.

**AUTHORIZED.** Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- IX. Approve Gas Division Order, Hartsell #12-1, located in Canadian County, Oklahoma, Tulsa Energy Partners, LLC.

**APPROVED.** Moved by Edwards, seconded by Johnson. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- X. Approve the Grant of Temporary Right of Entry with the Department of the Air Force, allowing the installation, collection and sampling from groundwater monitoring wells, in the vicinity of SE 59th Street and Douglas Boulevard.

**APPROVED.** Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- XI. Recommend Adoption of the ordinance relating to Sewer and Sewage Disposal, amending Chapter 47 of the Oklahoma City Municipal Code, 2002, by amending Article VII, creating a new Section 47-219 authorizing waivers and variances of specific pollutants and

Craig Keith, Municipal Counselor's Office, stated the new Section would be Section 47-219 for codification purposes.

**RECOMMENDED AS AMENDED.** (Amendment: Section 47-219 not Section 47-218.) Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- XII. Authorize the General Manager to hire appraisal services and negotiate a contract for odor easement or land purchase based on appraisal results, North Canadian Wastewater Treatment Plant, 12800 North Anderson Road.

**AUTHORIZED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- XIII. Approve Agreement with the Oklahoma Department of Environmental Quality (ODEQ) to provide monthly reimbursement statements for water and wastewater treatment facility construction permits from the date of execution to September 30, 2005, and forward to City Council and ODEQ for execution.

**APPROVED.** Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- XIV. Approve Request for Proposals (RFP) for Utility Billing System (OCWUT15-05) and authorize Secretary to advertise for proposals to be received March 29, 2005. Power-point presentation included.

Brent Drehr and Bruce Goldblatt with Alliance Data Systems, presented a power point presentation including the Utility Billing System Replacement Project Status Update, Project Background, Alliance Data Systems (ADS) Overview, ADS Utility Services Division, ADS Scope of Work, Ancillary Projects, Project Approach, RFP Scope, CapSOURCE, RFP Schedule, Assessment, Vendor Evaluation Approach, Negotiation, Project Oversight, Project Schedule/OCWUT Approvals, and Next Steps.

**APPROVED AS AMENDED AND AUTHORIZED.** (Amendment: Modification of RFP documents.) Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- XV. New Business.

None

XVI. Comments from Trustees, Staff and Citizens.

None

XVII. Adjournment.

**VICE CHAIR ADJOURNED, 2:28 p.m.**

ATTEST:

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Frances Kersey, Secretary

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Cody Graves, Vice Chair