

OKLAHOMA CITY WATER UTILITIES TRUST

MEETING MINUTES

March 1, 2005

The agenda was posted on the Council Chamber Bulletin Board at 8:29 a.m., February 25, 2005

TRUSTEES PRESENT

Cody Graves, Vice Chairman

Carl Edwards, Trustee

James D. Couch, Trustee

TRUSTEES ABSENT

Mick Cornett, Trustee

Willa Johnson, Surrogate Trustee

Vacant – Chairman

EMPLOYEES PRESENT

Marsha Slaughter, General Manager

Bret Weingart, Water & Wastewater Utilities

Craig Keith, Municipal Counselor's Office

Frances Kersey, City Clerk's Office

Patsy Atkinson, Water & Wastewater Utilities

Jeanette Sheets, Water & Wastewater Utilities

Jim Thompson, City Manager's Office

Marla Adams, Water & Wastewater Utilities

OTHERS PRESENT

Tim Johnson, Johnson & Associates, Inc.

Charlie Swinton, BancFirst

I. Call to Order. 2:02 p.m.

Vice Chair Cody Graves presided.

II. Approve minutes of February 22, 2005, Oklahoma City Water Utilities Trust Special Meeting.

APPROVED. Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Edwards and Couch.

III. CONSENT DOCKET

A. Approve Change Order No. 2, \$76,897.06, Project WC-0418, Improvements and Expansion of Lake Draper Water Treatment Plant from 90 MGD to 124 MGD, 13700 South Douglas Boulevard, Wynn Construction Co., Inc.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

B. Accept Permanent and Temporary Easements, Project SC-0665, Western Avenue from NW 185th Street to NW 206th Street, providing right-of-way for Sanitary Sewer Main; New Life Tabernacle United Pentecostal Church of Edmond, Donor; Edmond Christian Center, Inc., \$3,657; Archdiocese of Oklahoma City, c/o Eusebius J. Beltran, Archbishop, \$16,684; Milanco, LLC, \$2,369; Stonebridge, Development LLC, \$2,369; XAE Corporation, \$4,764.50; Steven C. and Nancy Lee Agee, \$4,764.50; Royal G. Brooks, \$2,500; Royice B. and Dian Brandt Everett, \$4,836, Claimants; and record permanent easements in Office of County Clerk.

ACCEPTED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

IV. Receive report on Contract for Engineering Services, \$22,500, Project WT-0049, Overholser Dam Spillway Monitoring, 1800 Overholser Drive, Triad Design Group, Inc.

RECEIVED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

V. Approve Amendment to Agreement with SYSTECH, Inc., at an estimated cost of \$1,181,475, for additional services related to database development, data mapping and conversion for the Utility Billing and Customer Information System.

APPROVED. Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Edwards and Couch.

- VI. Adopt the Joint Resolution with The City of Oklahoma City approving the Water and Wastewater Utilities Department's Encroachment Policy and Procedures and authorize the General Manager of OCWUT or designee to implement the policy and procedures.

ADOPTED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- VII. Recommend Adopt the Ordinance relating to Sewer and Sewage Disposal, amending Chapter 47 of the Oklahoma City Municipal Code, 2002, by amending Article VII by creating a new Section 47-218 authorizing waivers and variances of specific pollutant; and providing for Codification.

RECOMMENDED. Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Edwards and Couch.

- VIII. Appoint a Selection Committee for utility billing system vendor (OCWUT15-05) to review and consider all timely submitted written proposals responding to a Request for Proposals to obtain a replacement for the current utility billing system.

APPOINTED. Moved by Edwards, seconded by Couch. Ayes: Vice Chair Graves, Edwards and Couch.

- IX. New Business.

None

- X. Comments from Trustees, Staff and Citizens.

None

- XI. Adjournment.

VICE CHAIR ADJOURNED, 2:09 p.m.

ATTEST:

Frances Kersey, Secretary

Cody Graves, Vice Chair