

**(minutes are unofficial until approved by Trustees at meeting of 6/7/05)**

**OKLAHOMA CITY WATER UTILITIES TRUST**

**MEETING MINUTES**

May 17, 2005

The agenda was posted on the Council Chamber Bulletin Board at 8:38 a.m., May 13, 2005

---

**TRUSTEES PRESENT**

Cody Graves, Vice Chairman  
Carl Edwards, Trustee  
James D. Couch, Trustee  
Willa Johnson, Surrogate Trustee

**TRUSTEES ABSENT**

Mick Cornett, Trustee  
Vacant – Chairman

**EMPLOYEES PRESENT**

Marsha Slaughter, General Manager  
Bret Weingart, Water & Wastewater Utilities  
Craig Keith, Municipal Counselor's Office  
Shawna Funderburk, City Clerk's Office  
Patsy Atkinson, Water & Wastewater Utilities  
Jeanette Sheets, Water & Wastewater Utilities  
Marla Adams, Water & Wastewater Utilities  
Sam Samandi, Water & Wastewater Utilities  
Larry Hare, Water & Wastewater Utilities  
Perry Soltani, Water & Wastewater Utilities  
Pat Yonikas, Water & Wastewater Utilities  
Joshua Ryan, Public Information Office  
Jim Thompson, City Manager's Office

**OTHERS PRESENT**

Chris Savage, Johnson & Associates, Inc.  
Thomas Crowley, Carollo Engineers  
Murry Fleming, CH2M Hill  
Don Douglas, Triad

I. Call to Order. 2:00 p.m.

Vice Chair Cody Graves presided.

II. Approve minutes of May 3, 2005, Oklahoma City Water Utilities Trust meeting.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

III. CONSENT DOCKET

A. Receive Consultant Review Committee Report for Project WC-0501, 48-inch Water Main Extension, SE 164<sup>th</sup> Street and Telephone Road (High Avenue) to SW 104<sup>th</sup> Street and Portland Avenue, Clowers Engineering Co., Phase I and Smith Roberts Baldishchwiler, LLC, Phase II, and authorize the Public Works Director to negotiate a contract on this project.

**RECEIVED AND AUTHORIZED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

B. Approve Preliminary Engineering Report, Project SC-0667, Chisholm Creek Sanitary Sewer Relief Line, from NW 150<sup>th</sup> Street and Western Avenue to NW 183<sup>rd</sup> Street and Western Avenue, Triad Design Group, Inc., authorize engineer to conduct survey and prepare plans and specifications for Alternate No. 2.

**APPROVED AND AUTHORIZED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

C. PLANS AND SPECIFICATIONS

1. Approve Plans and Specifications for Project ST-0096, Phase I, Deer Creek Wastewater Treatment Plant Improvements, NW 206<sup>th</sup> Street and Portland Avenue, and Project ST-0097, Phase I, Chisholm Creek Wastewater Treatment Plant Improvements, 22000 North Western Avenue, FHC, Inc. d.b.a. Tetra Tech FHC, and authorize the Secretary to advertise for bids to be received June 14, 2005.

**APPROVED AND AUTHORIZED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

2. Approve Plans and Specifications for Project SC-0630, Renovate Lift Station No. 12, SE 44<sup>th</sup> Street and Brant Avenue, and authorize Secretary

**APPROVED AND AUTHORIZED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- III. C. 3. Approve Plans and Specifications for Project SC-0697, Renovate Lift Station No. 2, Interstate 40 and Meridian Avenue, and authorize Secretary to advertise for bids to be received June 14, 2005.

**APPROVED AND AUTHORIZED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

4. Approve Plans and Specifications for Project WC-0460, Water Assessment District, Water Main Extension, Silver Lake Drive, South Shore Drive, and Harbor Drive, and authorize the Secretary to advertise for bids to be received June 14, 2005.

**APPROVED AND AUTHORIZED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- D. Approve Contract for Engineering Services in the amount of \$167,600 for Project ST-0105, South Canadian Wastewater Treatment Plant New Chlorination and De-Chlorination Facilities, 15924 South May Avenue, FHC, Inc. d.b.a. Tetra Tech FHC.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- E. Approve Change Order No. 4, at no cost to OCWUT, for Project MP-0232, Hefner Trails Improvements, Lake Hefner, Shell Construction Company, Inc.

**APPROVED.** Moved by Johnson, seconded by Couch. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

#### IV. EMERGENCY CONSTRUCTION CONTRACTS

- A. Adopt Resolution declaring emergency; ratifying approval of the construction plans, waiver of formal competitive bidding procedures, utilization of informal sealed bidding procedures, determination of lowest responsible bidder, award of the contract for Sanitary Sewer Project SC-0675, 8-inch Sanitary Sewer Relocation and Water Project WC-0486, 8-inch Water Main Relocation, west of the southbound frontage road in the vicinity of NW 63<sup>rd</sup> Street and Wilshire Boulevard to W. N. Couch, Inc. for \$600,827.20; assigning Professional Services

City Engineer; and approval of the contract and bonds (4 YES VOTES REQUIRED FOR APPROVAL).

**ADOPTED.** Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- IV. B. Adopt Resolution declaring emergency; ratifying approval of the construction plans, waiver of formal competitive bidding procedures, utilization of informal sealed bidding procedures, determination of lowest responsible bidder, award of contract for Water Project WE-0050, 6-inch water main replacement in the vicinity of Shartel Avenue between SW 85<sup>th</sup> Street to SW 89<sup>th</sup> Street; to Urban Contractors, Inc. for the amount of \$87,087.50; assigning Burgess Engineering & Testing, Inc. as testing laboratory; and issuance of emergency work order by City Engineer; and approval of contract and bonds (4 YES VOTES REQUIRED FOR APPROVAL).

**ADOPTED.** Moved by Couch, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

V. PERMANENT AND TEMPORARY EASEMENTS

- A. Accept Permanent Easement in the amount of \$3,690.50 and Temporary Easement, at no cost, for Project WC-0364, NE 23<sup>rd</sup> Street, providing right-of-way to construct waterline main, Phillips Avenue to Martin Luther King Boulevard, Chris Sam Caporal, Claimant.

**ACCEPTED.** Moved by Edwards, seconded by Johnson. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

Trustee Johnson asked that it be noted her appreciation to Mr. Caporal.

- B. Accept Permanent Easements from various donors and from Greta Coleman, claimant, in the amount of \$650, and Quit Claim Deed from Mitchell Bonding, Inc., for Project WC-0448, in accordance with NE 23<sup>rd</sup> Streetscape Project PC-0256, providing right-of-way for water main relocation for the NE 23<sup>rd</sup> Streetscape Project, NE 23<sup>rd</sup> Street, Martin Luther King Boulevard to Interstate 35.

**ACCEPTED.** Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

VI. Receive report of financial obligations and allocations of unrestricted cash for May 2005

**RECEIVED.** Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- VII. Authorize Early Payoff of water main extension project, OCWD Job No. 2444, in the amount of \$1,694.04, Mustang Road between Carriage Drive and Northwest Highway, and approve Agreement with Standard Life and Accident Insurance Company for Transfer of water main .

**AUTHORIZED AND APPROVED.** Moved by Edwards, seconded by Johnson. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- VIII. Recommend Council Execute Railroad Pipeline License Agreement for Sanitary Sewer Project SB-0014, east of Council Road and south of SW 44<sup>th</sup> Street.

**RECOMMENDED.** Moved by Edwards, seconded by Johnson. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- IX. Authorize payment to Veolia Water North America Operating Services, Inc., in the amount of \$6,419.60, for operating cost adjustments of the North Canadian, Deer Creek, South Canadian, and Chisholm Creek Wastewater Treatment Facilities and Witcher Pump Station.

**AUTHORIZED.** Moved by Johnson, seconded by Edwards. Ayes: Vice Chair Graves, Johnson, Edwards, and Couch.

- X. Presentation by Carollo Engineers, P.C. – Update of Draper Water Treatment Plant Improvements, 13700 South Douglas Boulevard.

General Manager Marsha Slaughter introduced Thomas Crowley, Carollo Engineers. Mr. Crowley presented a power point presentation including the summary of improvements and expansion of Lake Draper Water Treatment Plant and the construction progress to date – schedule, budget, work activities and work remaining.

- XI. New Business.

None

- XII. Comments from Trustees, Staff and Citizens.

Trustee Couch stated the sailing event (North American Championship Regatta) was starting this week at Lake Hefner and asked about the level of the lake and the release of water from Canton Lake. General Manager Slaughter reported that the release from

of Lake Hefner up about 1\_ feet.

XIII. Adjournment.

**VICE CHAIR ADJOURNED, 2:25 p.m.**

ATTEST:

\_\_\_\_\_  
Shawna Funderburk, Assistant Secretary

\_\_\_\_\_  
Cody Graves, Vice Chairman