

OKLAHOMA CITY WATER UTILITIES TRUST

MEETING MINUTES

June 21, 2005

The agenda was posted on the Council Chamber Bulletin Board at 8:15 a.m., June 17, 2005

TRUSTEES PRESENT

Pete White, Chairman
James D. Couch, Trustee
Cody Graves, Trustee
Patrick Ryan, Surrogate Trustee

TRUSTEES ABSENT

Mick Cornett, Trustee
Carl Edwards, Trustee

EMPLOYEES PRESENT

Marsha Slaughter, General Manager
Craig Keith, Municipal Counselor's Office
Frances Kersey, City Clerk's Office
Patsy Atkinson, Water & Wastewater Utilities
Jeanette Sheets, Water & Wastewater Utilities
Marla Adams, Water & Wastewater Utilities
Billy Little, Water & Wastewater Utilities
Jim Thompson, City Manager's Office
Sam Samandi, Water & Wastewater Utilities
Adhir Agrawal, Water & Wastewater Utilities
David Sauble, Water & Wastewater Utilities

OTHERS PRESENT

Tim Johnson, Johnson & Associates, Inc.
Don Douglas, Triad Design Group

I. Call to Order. 2:00 p.m.

Chairman Pete White presided.

II. Swearing in of Patrick Ryan, Surrogate Trustee for the Mayor.

Patrick Ryan was ceremonially sworn in by Frances Kersey, City Clerk/Oklahoma City Water Utilities Trust Secretary.

III. Approve minutes of June 7, 2005, Oklahoma City Water Utilities Trust meeting.

APPROVED. Moved by Couch, seconded by Graves. Ayes: Chairman White, Graves, Ryan and Couch.

IV. CONSENT DOCKET

A. PLANS, SPECIFICATIONS AND ADDENDA

1. Approve Plans and Specifications for Project SB-0007, Sanitary Sewer Main Extension Under Policy "B" Procedures, west of Council Road between NW 150th Street and NW 164th Street, Morgan Creek Investors, LLC, Developer, and authorize Secretary to advertise for bids to be received July 26, 2005.

APPROVED AND AUTHORIZED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

2. Approve Plans and Specifications for Project SM-0113, Phase V – Roof Repair/Replacement at Draper Treatment Filter Building, 13700 South Douglas Boulevard, and Overholser Booster Station No. 15, NW 5th Street and Ann Arbor, Robison & Associates Architects, and authorize Secretary to advertise for bids to be received July 12, 2005.

APPROVED AND AUTHORIZED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

3. Approve Plans and Specifications for Project WC-0478, MacArthur Boulevard Realignment, Water line Relocation, MacArthur Boulevard between SW 44th Street and SW 104th Street, and for Project SC-0669, Sanitary Sewer

Boulevard, Triad Design Group, Inc., and authorize the Secretary to advertise for bids to be received July 12, 2005.

APPROVED AND AUTHORIZED. Moved by Graves, seconded by Couch.
Ayes: Chairman White, Graves, Ryan and Couch.

- IV. A. 4. Ratify and Approve Addendum No. 1 for Project SC-0630, Renovate Lift Station No. 12, SE 44th Street and Bryant Avenue.

RATIFIED AND APPROVED. Moved by Graves, seconded by Couch.
Ayes: Chairman White, Graves, Ryan and Couch.

5. Ratify and Approve Addendum No. 1 for Project ST-0096, Phase I, Deer Creek Wastewater Treatment Plant Improvements, NW 206th Street and Portland Avenue, and Project ST-0097, Phase I, Chisholm Creek Wastewater Treatment Plant Improvements, 22000 North Western Avenue (out of city limits), FHC, Inc. d.b.a. Tetra Tech FHC.

RATIFIED AND APPROVED. Moved by Graves, seconded by Couch.
Ayes: Chairman White, Graves, Ryan and Couch.

6. Ratify and Approve Addendum No. 2 for Project ST-0096, Phase I, Deer Creek Wastewater Treatment Plant Improvements, NW 206th Street and Portland Avenue, and Project ST-0097, Phase I, Chisholm Creek Wastewater Treatment Plant Improvements, 22000 North Western Avenue (out of city limits), FHC, Inc. d.b.a. Tetra Tech FHC.

RATIFIED AND APPROVED. Moved by Graves, seconded by Couch.
Ayes: Chairman White, Graves, Ryan and Couch.

7. Ratify and Approve Addendum No. 1 and award and approve pricing agreements with National Waterworks, Inc. (C69003) and Water Products of Oklahoma, Inc., Bid No. 2 (C69004) for PVC meter boxes, date of award through June 30, 2008.

RATIFIED, APPROVED AND AWARDED EFFECTIVE JULY 1, 2005.
Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- B. AMENDMENTS, CHANGE ORDERS AND ACCEPTANCE OF PROJECTS

0189, Lake Overholser Trail, Plus Alternate No. 3, Lake Overholser, Rudy Construction Company, accept project and place maintenance bond into effect

APPROVED, ACCEPTED AND PLACED INTO EFFECT. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- IV. B. 2. Approve Amendment No. 1 in the amount of \$15,000 for Project ST-0095,
North Canadian Wastewater Treatment Plant Improvements, 12800 North Anderson Road, Triad Design Group, Inc.

APPROVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

3. Approve Change Order No. 3 in the amount of \$56,241.15 for Project WC-0418, Improvements and Expansion of Lake Draper Water Treatment Plant from 90 MGD to 124 MGD, 13700 South Douglas Boulevard, Wynn Construction Co., Inc.

APPROVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

4. Approve Change Order No. 1 in the amount of \$47,550 for Project WT-0063, Draper Water Treatment Plant – Fill Sludge Disposal, 13700 South Douglas Boulevard, Wynn Construction Co., Inc.

APPROVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

V. PERMANENT EASEMENTS

- A. Accept Permanent Easement for Project WC-0364, providing right-of-way for construction of water line improvements, NE 23rd Street from Phillips Avenue to Martin Luther King Avenue, Oklahoma City Urban Renewal Authority and Oklahoma Historical Society, Donors and FRIH CHCK, LLC, a Delaware limited liability company, \$1,350, Claimant.

Graves, Ryan and Couch.

- B. Accept Permanent Easements from various donors and claimants in the amount of \$1,055.98 for Project WC-0448, in accordance with NE 23rd Streetscape Project PC-0256, NE 23rd Street from Martin Luther King Avenue to Interstate 35.

ACCEPTED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

VI. REPORTS

- A. Receive status report of the Water and Wastewater Utilities Department for the month of May 2005.

RECEIVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

General Manager Marsha Slaughter gave updates on the current water levels of the lakes and the pumpage.

- B. Receive financial obligations and allocation of unrestricted cash for month of June 2005.

RECEIVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- VII. Ratify OCWUT payments for the period May 3, 2005 through June 14, 2005.

RATIFIED. Moved by Graves, seconded by Ryan. Ayes: Chairman White, Graves, Ryan and Couch.

- VIII. Accept reimbursement from Tetra Tech FHC for cost of emergency electrical repairs made to Deer Creek Lift Station, in the amount of \$2,595.27, Project ST-0096, Deer Creek Wastewater Treatment Plant Improvements, 20600 North Portland Avenue, authorize payment of repair costs, and approve the full release.

ACCEPTED, AUTHORIZED, AND APPROVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- IX. Receive the FY 2005-06 McGee Creek Authority Budget, approve the Capital Improvement Plan, and the MCA Pay Plan.

RECEIVED AND APPROVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- X. Approve the FY 2005-06 Loan Agreement between OCWUT and the McGee Creek Authority.

APPROVED. Moved by Graves, seconded by Ryan. Ayes: Chairman White, Graves, Ryan and Couch.

- XI. Receive the FY 2005-06 Lake Atoka Reservation Association Budget.

RECEIVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- XII. Approve the FY 2004-05 Audit Contract, not-to-exceed \$31,905, with Grant Thornton LLP to perform audit services for OCWUT and the Lake Atoka Reservation Association (LARA).

APPROVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- XIII. Adopt the Joint Resolution with the City of Oklahoma City electing and OCWUT agreeing to pay the City of Oklahoma City's annual aliquot costs for Fiscal Year 2005-06 in accordance with the McGee Creek Amended Trust Indenture.

ADOPTED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- XIV. Approve the permit with William F. Shdeed for continuation of parking lot usage on the Hefner Canal easement at the rear of the office complex located at 6722 NW Expressway.

APPROVED. Moved by Graves, seconded by Ryan. Ayes: Chairman White, Graves, Ryan and Couch.

- XV. Adopt the Joint Resolution with The City of Oklahoma City ratifying the actions of the General Manager whereby OCWUT agreed to partner on a project with the Natural

Development Council to study the increase in the spread of Red Cedar trees at the Lake Stanley Draper Reservation.

ADOPTED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- XVI. Approve Amendment No. 2 to the service agreement with Veolia Water North America, Inc. for 2005 Contract Year, changing the name to Veolia Water North America Operating Services, LLC (VWNA) and adjusting the annual fee paid VWNA to \$7,723,810.48 (an increase of 0.8%), North Canadian, Deer Creek, South Canadian, and Chisholm Creek Wastewater Treatment Facilities and Witcher Pump Station.

APPROVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- XVII. Presentation – OCWUT Capital Improvement Program for 2006-2010.

General Manager Marsha Slaughter presented an overview of the Water and Wastewater Utilities 2006-2010 Capital Improvement Program including the water service area, sewer service area, basis for the program, program breakdown, key infrastructure issues, implementation, regulatory issues pending, major water projects, water meter replacement, and major wastewater projects.

- XVIII. Approve the OCWUT Capital Improvement Program for 2006-2010.

APPROVED. Moved by Graves, seconded by Couch. Ayes: Chairman White, Graves, Ryan and Couch.

- XIX. New Business.

None

- XX. Comments from Trustees, Staff and Citizens.

None

- XXI. Adjournment.

CHAIR ADJOURNED, 2:34 p.m.

ATTEST:

Frances Kersey, Secretary

Pete White, Chairman