

OKLAHOMA CITY WATER UTILITIES TRUST

MEETING MINUTES

August 16, 2005

The agenda was posted on the Council Chamber Bulletin Board at 8:58 a.m., August 12, 2005

TRUSTEES PRESENT

Pete White, Chairman
Carl Edwards, Vice Chairman
Cody Graves, Trustee
James D. Couch, Trustee
Patrick Ryan, Surrogate Trustee

TRUSTEES ABSENT

Mick Cornett, Trustee

EMPLOYEES PRESENT

Marsha Slaughter, General Manager
Bret Weingart, Water & Wastewater Utilities
Craig Keith, Municipal Counselor's Office
Frances Kersey, City Clerk's Office
Patsy Atkinson, Water & Wastewater Utilities
Jeanette Sheets, Water & Wastewater Utilities
Marla Adams, Water & Wastewater Utilities
Leigh Booth, Water & Wastewater Utilities
Billy Little, Water & Wastewater Utilities
Jim Thompson, City Manager's Office

OTHERS PRESENT

Tim Johnson, Johnson & Associates, Inc.
Bruce Goldblatt, Alliance Data Systems
Jeff Kennedy, Alliance Data Systems
Robbie Williams, Triad Design

I. Call to Order. 2:02 p.m.

Chairman Pete White presided.

II. Approve minutes of August 2, 2005, Oklahoma City Water Utilities Trust meeting.

APPROVED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

III. CONSENT DOCKET

A. PLANS AND SPECIFICATIONS

1. Approve Plans and Specifications for Project SC-0665, Chisholm Creek Sanitary Sewer Relief Interceptor, NW 185th Street to NW 214th Street on Western Avenue, MacArthur Associated Consultants, Ltd.; and authorize Secretary to advertise for bids to be received September 13, 2005.

APPROVED AND AUTHORIZED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

2. Approve Plans and Specifications for Project SC-0697, Renovate Lift Station No. 2, Interstate 40 and Meridian Avenue; and authorize Secretary to re-advertise for bids to be received September 6, 2005.

APPROVED AND AUTHORIZED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

3. Approve Specifications for Project WC-0429, Phase II, Sara Road Water Tower Rehabilitation and Reconstruction, Sara Road one-half mile north of Reno Avenue, Tetra Tech FHC; and authorize Secretary to advertise for bids to be received September 13, 2005.

APPROVED AND AUTHORIZED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

4. Approve Plans and Specifications, Project WM-0089, Phase I, Lake Stanley Draper Improved Access and Erosion Control, Lake Stanley Draper – Point 13, Johnson & Associates, Inc.; and authorize Secretary to advertise for bids to be received September 6, 2005.

APPROVED AND AUTHORIZED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

III. B. CONTRACTS AND BONDS

1. Adopt Resolution Awarding Contract, in the amount of \$398,624, to United Trenching, Inc., Project SB-0007, Sanitary Sewer Main Extension under Policy “B” Procedures, approximately 0.5 to 0.7 of a mile west of Council Road between NW 150th Street and NW 164th Street, approving contract and bonds and authorizing execution upon receipt of signed originals from the contractor.

ADOPTED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

2. Adopt Resolution Awarding Contract, in the amount of \$741,866, to Southwest Water Works, LLC for Project WC-0436, Alternate B-PVC, 8-inch Water Main Replacement, Hasley Drive to Britton Road and Wellington Avenue to Pennsylvania Avenue within the City of the Village, approving contract and bonds and authorizing execution upon receipt of signed originals from contractor.

ADOPTED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

3. Approve Contract for Architectural Services with John T. Robison d.b.a. Robison & Associates Architects, in the amount of \$12,000, for Project WT-0069, Draper Water Treatment Plant Women’s Shower and Locker Facility, 13700 South Douglas Boulevard.

APPROVED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

4. Award and Approve Contract with PS Analytical, Inc. (C69012), in the amount of \$26,099, for one mercury analyzer.

AWARDED AND APPROVED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

C. AMENDMENTS AND ACCEPTANCE OF PROJECTS

1. Approve Amendment No. 2 to Contract for Engineering Services with Triad Design Group, Inc., in the amount of \$91,650 for Project ST-0095, North Canadian Wastewater Treatment Plant Improvements, 12800 North Anderson Road.

APPROVED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- III. C. 2. Approve Amendment No. 1, in the amount of -\$3,557.70, for Project WC-0453, Water and Wastewater Facilities Reconstruction, Reno Avenue from Mustang Road to Czech Hall Road, and Project PC-0206, Street Widening and/or Reconstruction, Markwell Paving Company, Inc.

APPROVED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

3. Accept Sanitary Sewer Main Extension Project SB-0015 (under Policy B-1) and Quit Claim, authorize reimbursement to Trinity Baptist Church (Developer) in the amount of \$103,857 (OCWUT's share), and place the maintenance bond into effect.

ACCEPTED, AUTHORIZED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

4. Accept Project SM-0113, Phase III, Atoka Shop Roof Replacement, Atoka Lake Road, Atoka, Oklahoma, and Project MC-0011, McGee Creek Pumping Station Roof Replacement, 555 South Farris Road, Atoka, Oklahoma, Oklahoma Roofing & Sheet Metal, Inc.; and place maintenance bond into effect.

ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

5. Accept Project WT-0046, Phase III – Hefner Plant Improvements: New 3 MGD Sludge Pump Station, Lake Hefner Water Treatment Plant, 4000 NW 108th Street, Urban Contractors, Inc.; and place maintenance bond into effect.

ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards,

seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

6. Accept Project WT-0063, Draper Water Treatment Plant – Fill Sludge Disposal, 13700 South Douglas Boulevard, Wynn Construction Co., Inc.; and place maintenance bond into effect.

ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- IV. Accept Permanent Easements For Project WC-0448, NE 23rd Street, Martin Luther King Avenue to Interstate 35, Clarence Gene Adams and Bertha M. Adams, \$1,410, and Betty Leora Harmon and Sheila L. Gunter, \$300, Claimants.

ACCEPTED. Moved by Graves, seconded by Edwards. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

V. REPORTS

- A. Receive Status Report of the Water and Wastewater Utilities Department for the month of July 2005.

RECEIVED. Moved by Graves, seconded by Edwards. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- B. Receive financial obligations and allocation of unrestricted cash for month of August 2005.

RECEIVED. Moved by Graves, seconded by Edwards. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- VI. Ratify OCWUT payments for the period July 19, 2005 through August 9, 2005.

RATIFIED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- VII. Authorize payment to Veolia Water North America (VWNA) in the amount of \$42,975, for Sludge Lagoon Cleanout at Western Hills Lodge, Sequoyah Hills State Park, Wagoner County, Oklahoma, to fulfill requirements of a Settlement Agreement between The City of Oklahoma City and The Oklahoma Department of Environmental Quality (ODEQ).

AUTHORIZED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- VIII. Receive the Water and Wastewater Utility Accounts Receivable, Bad Debt and Collections Report for the three years ending June 30, 2005.

RECEIVED. Moved by Graves, seconded by Edwards. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- IX. Adopt the Resolution Recommending the adoption of Oklahoma Municipal Code Section 38-162 prohibiting any person from stocking fish, releasing animals or planting aquatic vegetation in any City-operated reservoirs, City-operated reservations or close to home fishing waters without the prior written consent of the Parks and Recreation Director.

ADOPTED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- X. Consider canceling the September 6, 2005 OCWUT meeting and scheduling an OCWUT special meeting for August 30, 2005.

CANCELLED September 6, 2005 OCWUT Meeting and SCHEDULED Special OCWUT Meeting August 30, 2005. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- XI. Presentation by Alliance Data Systems (ADS) of utility billing software, hardware and services.

Bruce Goldblatt and Jeff Kennedy with Alliance Data Systems, presented an update and status of the Utility Billing System Replacement Project including the project approach; project schedule; vendor evaluation summary; vendor proposed implementation costs; updated vendor score sheet with rankings and recommendation of next steps.

Trustee Couch asked for background information on the recommended vendor for the project, Systems and Software (S & S). Mr. Goldblatt stated S & S has 30 years of experience focusing on municipal utilities and have 50 plus clients. S & S is a small company worth about \$25 million and employs approximately 75 employees.

- XII. Adopt Resolution authorizing negotiations for utility billing software, hardware and services.

ADOPTED. Moved by Couch, seconded by Edwards. Ayes: Chairman White, Graves, Edwards, Ryan and Couch.

- XIII. New Business.

None

XIV. Comments from Trustees, Staff and Citizens.

General Manager Marsha Slaughter announced the first public meeting concerning the Lake Hefner Recreation Plan Update is scheduled for Monday, August 29th and invited anyone who would like to attend. Each trustee received a meeting notice.

XV. Adjournment.

CHAIR ADJOURNED, 2:27 p.m.

ATTEST:

Frances Kersey, Secretary

Pete White, Chairman