

**(minutes are unofficial until approved by Trustees at meeting of 10/4/05)**

**OKLAHOMA CITY WATER UTILITIES TRUST  
MEETING MINUTES  
September 20, 2005**

The agenda was posted on the Council Chamber Bulletin Board at 8:19 a.m., September 16, 2005

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**TRUSTEES PRESENT**

Carl Edwards, Vice Chairman  
Cody Graves, Trustee  
Patrick Ryan, Surrogate Trustee  
James E. Thompson, Surrogate Trustee

**TRUSTEES ABSENT**

Mick Cornett, Trustee  
Pete White, Chairman  
James D. Couch, Trustee

**EMPLOYEES PRESENT**

Frances Kersey, City Clerk's Office  
Marsha Slaughter, General Manager  
Bret Weingart, Water & Wastewater Utilities  
Craig Keith, Municipal Counselor's Office  
Patsy Atkinson, Water & Wastewater Utilities  
Jeanette Sheets, Water & Wastewater Utilities  
Marla Adams, Water & Wastewater Utilities

**OTHERS PRESENT**

Chris Savage, Johnson & Associates, Inc.  
Charles Swinton, BancFirst  
Don Douglas, Triad

I. Call to Order. 2:00 p.m.

Vice Chairman Carl Edwards presided.

II. Approve minutes of August 30, 2005, Oklahoma City Water Utilities Trust Special Meeting.

**APPROVED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

III. CONSENT DOCKET

A. PLANS, SPECIFICATIONS AND ADDENDA

1. Approve Plans and Specifications for Project WC-0420, Phase I, Water Main Replacement, NW 50<sup>th</sup> Street to NW 54<sup>th</sup> Street from North Western Avenue to Aspen Drive and Westchester Drive from North Pennsylvania Avenue to Nichols Drive; and authorize Secretary to advertise for bids to be received October 11, 2005.

**APPROVED AND AUTHORIZED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

2. Approve Specifications for Project WC-0538, Hefner Canal Diversion Building Gate Stem Replacement, 4201 North Stinchcomb Avenue, and authorize Secretary to advertise for bids to be received October 11, 2005.

**APPROVED AND AUTHORIZED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

3. Approve Plans for Project WC-0539, 2005 Booster Station 22 Improvements to Service the City of Yukon, 7440 SW 29<sup>th</sup> Street, Triad Design Group.

**APPROVED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- III. A. 4. Ratify and Approve Addendum No. 1 for Project SC-0665, Chisholm Creek Relief Interceptor, NW 185<sup>th</sup> Street to NW 214<sup>th</sup> Street on Western Avenue, MacArthur Associated Consultants, Ltd.

**RATIFIED AND APPROVED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

5. Ratify and Approve Addendum No. 2 for Project SC-0665, Chisholm Creek Relief Interceptor, NW 185<sup>th</sup> Street to NW 214<sup>th</sup> Street on Western Avenue, MacArthur Associated Consultants, Ltd.

**RATIFIED AND APPROVED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

6. Ratify and Approve Addendum No. 1 for Project WC-0429, Phase II, Sara Road Water Tower Rehabilitation and Reconstruction, Sara Road one-half mile north of Reno Avenue, Tetra Tech FHC.

**RATIFIED AND APPROVED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

7. Ratify and Approve Addendum No. 1 for Project WM-0089 Phase I, Lake Stanley Draper Improved Access and Erosion Control, Lake Stanley Draper – Point 13, Johnson & Associates, Inc.

**RATIFIED AND APPROVED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

B. CONTRACTS AND BONDS

1. Adopt Resolution awarding contract to Urban Contractors, Inc., in the amount of \$223,000, for Project SC-0697, Renovate Lift Station No. 2,

Interstate 40 and Meridian Avenue; approving contract and bonds and authorizing execution upon receipt of signed originals from the contractor.

**ADOPTED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- III. B. 2. Adopt Resolution awarding contract for Project WM-0089 Phase I, Lake Stanley Draper Improved Access and Erosion Control-Point 13, to Rudy Construction Co. for \$378,604.25; approving contract and bonds and authorizing execution upon receipt of signed originals from the contractor.

**ADOPTED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

C. AMENDMENTS

1. Approve Amendment No. 2, in the amount of -\$18,007.40, and Change Order No.2, in the amount of \$9,780, for Project WC-0469, Phase III, Waterline Improvements, Western Avenue from Hefner Road to John Kilpatrick Turnpike, Jordan Contractors, Inc.; accept project and place maintenance bond into effect.

**APPROVED, ACCEPTED AND PLACED INTO EFFECT.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

2. Approve Amendment No. 1 in the amount of \$11,861.35 for Project WC-0515, Water Main Replacement, Tulsa Avenue to Roff Avenue from NW 20<sup>th</sup> Street to NW 22<sup>nd</sup> Street, Warren Avenue to Geraldine Avenue from NW 22<sup>nd</sup> Street to NW 23<sup>rd</sup> Street and Hamilton Drive from NW 48<sup>th</sup> Street to NW 50<sup>th</sup> Street, Southwest Water Works, LLC; accept the project and place maintenance bond into effect.

**APPROVED, ACCEPTED AND PLACED INTO EFFECT.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

3. Approve Amendment No. 4 in the amount of \$19,235 for Project WT-0051, Supervisory Control and Data Acquisition (SCADA) system, various locations within the water distribution system, Prime Controls,

Inc.

**APPROVED.** Moved by Graves, seconded by Thompson. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

IV. REPORTS

- A. Receive status report of the Water and Wastewater Utilities Department for the month of August 2005.

**RECEIVED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- IV. B. Receive the financial obligations and allocation of unrestricted cash for the month of September 2005.

**RECEIVED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- V. Ratify OCWUT payments for the period August 16, 2005 through September 14, 2005.

**RATIFIED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- VI. Receive the oil and gas revenue report for the period January 1, 2005 through June 30, 2005.

**RECEIVED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- VII. Authorize the General Manager to utilize City/OCWUT approved contracts, with the amount not-to-exceed \$25,000, for Project ST-0107, Rehabilitation of the aerator at the Dunjee Wastewater Treatment Plant, NE 36<sup>th</sup> Street and Hiwassee Road.

**AUTHORIZED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- VIII. Authorize the General Manager to increase the wastewater treatment facilities repair and maintenance fund for the North Canadian, Deer Creek, South Canadian and Chisholm Creek Treatment Plants and Witcher Pump Station from \$2,000,000 to \$2,500,000 for the year 2005.

**AUTHORIZED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman

Edwards, Graves, Ryan and Thompson.

- IX. Approve the application from Bridgeport Development (developer) for Project SB-0016, Sanitary Sewer Extension and Lift Station Modifications under Policy “B-1”, SW 119<sup>th</sup> Street and MacArthur Boulevard, \$401,190.56 (OCWUT’s share).

**APPROVED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- X. Ratify the actions of the General Manager in executing the assignment of contract from Clowers Engineering Company to Todd Engineering, Inc., for engineering services for Project WM-0102/DC-0217, Channel Improvements and Extension of Bluff Creek Canal Structure, Bluff Creek and NW 63<sup>rd</sup> Street.

**RATIFIED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- XI. Ratify the actions of the General Manager in executing the assignment of contract from Clowers Engineering Company to Triad Design Group, Inc., for engineering services for Project WC-0501, 48-inch Water Main Extension, Phase I, South 164<sup>th</sup> Street from Telephone Road (High Avenue) to Pennsylvania Avenue.

**RATIFIED.** Moved by Graves, seconded by Ryan. Ayes: Vice Chairman Edwards, Graves, Ryan and Thompson.

- XII. New Business.

None

- XIII. Comments from Trustees, Staff and Citizens.

None

- XI. Adjournment.

**VICE CHAIR ADJOURNED, 2:09 p.m.**

ATTEST:

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Frances Kersey, Secretary

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Carl Edwards, Vice Chairman