

(minutes are unofficial until approved by Trustees at meeting of 11/15/05)

OKLAHOMA CITY WATER UTILITIES TRUST
MEETING MINUTES
November 1, 2005

The agenda was posted on the Council Chamber Bulletin Board at 8:29 a.m., October 28, 2005

TRUSTEES PRESENT

Pete White, Chairman
Carl Edwards, Vice Chairman
Cody Graves, Trustee
Patrick Ryan, Surrogate Trustee
James D. Couch, Trustee

TRUSTEES ABSENT

Mick Cornett, Trustee

EMPLOYEES PRESENT

Frances Kersey, City Clerk's Office
Bret Weingart, Water and Wastewater Utilities
Craig Keith, Municipal Counselor's Office
Patsy Atkinson, Water and Wastewater Utilities
Jeanette Sheets, Water and Wastewater Utilities
Marla Adams, Water and Wastewater Utilities
Billy Little, Water and Wastewater Utilities
Pat Yonikas, Water and Wastewater Utilities
Leigh Booth, Water and Wastewater Utilities
Jim Thompson, City Manager's Office
Wendel Whisenhunt, Parks & Recreation
Linda Bull, Water and Wastewater Utilities

OTHERS PRESENT

Tim Johnson, Johnson and Associates, Inc.
Bruce Goldblatt, Alliance Data
Burt Willey, Systems & Software
Malia Shultz, Alliance Data
Kyle Rainey, Systems and Software
Carl Borgfeld, Lake Hefner Boat Owners Association
Scott W. Hunnewell, Central Oklahoma Sailing Association
Rick Godfrey, Game and Fish Commission
Robbie Williams, Traid Design Group

I. Call to Order. 2:02 p.m.

Chairman Pete White presided.

II. Approve minutes of October 18, 2005, Oklahoma City Water Utilities Trust meeting.

APPROVED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

III. CONSENT DOCKET

A. CONTRACTS AND BONDS

1. Adopt Resolution Awarding Contract, in the amount of \$633,145, to Amis Construction Company for Project WC-0420, Phase I, Water Main Replacement, NW 50th Street to NW 54th Street from Western Avenue to Aspen Drive and Westchester Drive from North Pennsylvania Avenue to Nichols Drive; approving contract and bonds and authorizing execution upon receipt of signed originals from the contractor.

ADOPTED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

2. Adopt Resolution Awarding Contract, in the amount of \$46,690, to Downey Contracting, LLC, for Project WC-0538, Hefner Canal Diversion Building Gate Stem Replacement, 4201 North Stinchcomb Avenue; approving contract and bonds and authorizing execution upon receipt of signed originals from the contractor.

ADOPTED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

B. AMENDMENTS, CHANGE ORDERS AND ACCEPTANCE OF PROJECTS

1. Approve Amendment No. 1, in the amount of \$16,700, to Contract for Engineering Services for Project ST-0105, South Canadian Wastewater Treatment Plant New Chlorination and De-Chlorination Facilities, 15924 South May Avenue, FHC, Inc. d.b.a. Tetra Tech FHC.

APPROVED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

- III. B. 2. Accept Project MC-0141, Centennial Land Run Monument Site Improvements, south of Interstate 40 on the east and west sides of Bricktown's south canal, Wynn Construction Co., Inc.; and place maintenance bond into effect.

ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

3. Accept Project MP-0232, Hefner Trails Improvements, Lake Hefner, Shell Construction Company, Inc., and place maintenance bond into effect.

ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

4. Accept Project ST-0087, Witcher Pump Station Improvements, East Hefner Road and North Sooner Road, Urban Contractors, Inc., and place maintenance bond into effect.

ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

- IV. Receive the FY 2006 OCWUT Monthly Cash Projection Statement and Status Report, September 30, 2005.

RECEIVED. Moved by Graves, seconded by Edwards. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

- V. Approve Renewal of Permit with Oneok NGL Pipeline, L.P. allowing continued location of a natural gas pipeline across the Atoka pipeline easement in Pottawatomie County for the purposes of operating and maintaining the natural gas pipeline.

APPROVED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

- VI. Approve the Division Order, Wiley Post #2-5 well, located west of Rockwell Avenue and

south of Wilshire Boulevard in Oklahoma County, Oklahoma, Baron Exploration Company.

APPROVED. Moved by Graves, seconded by Edwards. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

- VII. Consider a request from the Game and Fish Commission for an Ordinance relating to Parks, Recreation, Cultural Affairs, etc., Chapter 38, Article V, Division 3 of the Oklahoma City Municipal Code 2002, Amending Section 38-182; prohibited areas for public fishing at the Lake Hefner Reservation.

CONSIDERED AND DEFERRED TO FIRST MEETING IN DECEMBER. Moved by Edwards, seconded by Ryan. Ayes: Chairman White, Edwards, Graves, Ryan and Couch.

Wendel Whisenhunt, Parks and Recreation Director, addressed the Trust and gave an overview of the Game and Fish Commission meeting of September 12, 2005 when a motion was made to approve amending the City Ordinance to allow handicapped fishing on the entire upper level of the courtesy dock with restrictions. Mr. Whisenhunt stated handicapped fishermen and also boaters attended the meeting and voiced their concerns.

Scott Hunnewell, Central Oklahoma Sailing Association, addressed the Trust and explained the boaters' use of the dock and the concern of safety both for the handicapped fishermen and the citizens. Mr. Hunnewell stated he pays for the privilege of using the dock and consideration should be given to both the sail and motor boat users for this utility. Mr. Hunnewell asked that the item not be deferred but be voted no.

Carl Borgfeld, President of the Lake Hefner Boat Owners Association, addressed the Trust. Mr. Borgfeld reaffirmed the issues stated by Mr. Hunnewell – safety for boaters and citizens fishing.

Rick Godfrey, Game and Fish Commission, addressed the Trust. Mr. Godfrey explained the vote of the Game and Fish Commission members and their concerns with the safety of the dock for the handicapped fishermen. A big issue is the floating plate that attaches to the shore. It makes it difficult for anyone to access the floating dock to fish. Mr. Godfrey stated this year the lake level has stayed full and there have been no problems but when the lake level falls the floating dock hinges up.

Trustee Couch recommended the Water Trust direct the Trust Engineer to address the issues of the floating fishing piers and bring his findings and recommendations to the Trust on the first meeting in December.

- VIII. Consider a request from the Game and Fish Commission authorizing the Game and Fish Commission and the Oklahoma Department of Wildlife Conservation (ODWC) to undertake a deer population survey at Lake Draper and Stinchcomb Wildlife Preserve.

CONSIDERED AND AUTHORIZED. Moved by Graves, seconded by Edwards.
Ayes: Trustees Edwards, Graves, Ryan and Couch Nay: Chairman White

- IX. Adopt the Resolution expressing appreciation to Martha Allen-Barber for her service on the Lake Atoka Reservation Association.

ADOPTED. Moved by Graves, seconded by Ryan. Ayes: Chairman White, Edwards, Graves, Ryan and Couch

- X. Receive the Presentation: Utility Billing System Replacement Project Status Update

RECEIVED.

Bruce Goldblatt, Alliance Data, presented an update on the Utility Billing System Replacement Project including the project status, vendor contract negotiation summary and recommendations for the next steps. Mr. Goldblatt introduced two representatives from Systems and Software: Kyle Rainey, Vice President of Sales, and Burt Willey, President of Systems and Software.

Trustee Couch asked a representative from Systems and Software to address the Trust. Burt Willey responded. Mr. Willey stated that even with the past history of the utility billing limitations, he was confident and assured the Trust this billing system would be implemented and running.

- XI. Award and Approve Contract with Systems & Software, Inc. (C69020), in the amount of \$4,686,600, to provide a utility billing system, Project WM-0101/SM-0204.

AWARDED AND APPROVED. Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch

- XII. Receive the Presentation – Lake Stanley Draper Marina Wet & Dry Stalls Project.

RECEIVED.

Bret Weingart, Assistant Water and Wastewater Utilities Director, gave a power point presentation on the Lake Stanley Draper Marina Wet and Dry Stalls Project. The presentation included Wet and Dry Boat Stalls Location, Wet Stalls, West Dock Side View, Wet Stall Condition Analysis - Triad Design Group Report, Project Issues, Wet Stall Project Options, Project Funding Approach, Current Rental Overview, Current Wet Stall Fees, Wet Slip Fee Comparison, and Recommendations.

Chairman White asked about the lack of security at Lake Draper and requested it be addressed. Trustee Couch suggested a card system to limit access be integrated into the project.

- XIII. Adopt the Resolution selecting an option to replace and expand the Draper Marina Wet Stalls and directing the engineer to develop plans and specifications for Project WM-0081, Replacement and Expansion of the Lake Stanley Draper Marina Docks.

ADOPTED (OPTION 3). Moved by Edwards, seconded by Graves. Ayes: Chairman White, Edwards, Graves, Ryan and Couch

- XIV. New Business.

None

- XV. Comments from Trustees, Staff and Citizens.

None

- XVI. Adjournment.

CHAIR ADJOURNED, 3:02 p.m.

ATTEST:

Frances Kersey, Secretary

Pete White, Chairman