

(NOT OFFICIAL UNTIL APPROVED BY THE OCWUT BOARD)
OKLAHOMA CITY WATER UTILITIES TRUST
MEETING MINUTES
May 16, 2006

The agenda was posted on the Council Chamber Bulletin Board at 8:10 a.m., May 12, 2006

TRUSTEES PRESENT

Pete White, Chairman
James D. Couch, Trustee
Carl Edwards, Trustee
Patrick Ryan, Surrogate Trustee

TRUSTEE ABSENT

Cody Graves, Trustee

EMPLOYEES PRESENT

Charlotte Kranenburg, City Clerk's Office
James E. Thompson, City Manager's Office
Marsha Slaughter, Water and Wastewater Utilities
Bret Weingart, Water and Wastewater Utilities
Craig Keith, Water and Wastewater Utilities
Linda Bull, Water and Wastewater Utilities
David Burch, Water and Wastewater Utilities
Leana Kappers, Water and Wastewater Utilities
Marla Adams, Water and Wastewater Utilities
Jennifer James-McCollum, Water and Wastewater Utilities
Sam Samandi, Water and Wastewater Utilities/Engineering
Larry Hare, Water and Wastewater Utilities/Engineering
Monte Hannon, Water and Wastewater Utilities/Water Quality
Billy Little, Water and Wastewater Utilities

OTHERS PRESENT

Tim Johnson, Johnson & Associates, Inc.
Thomas Crowley, Carolla Engineering
Rick Thompson, Wynn Construction Company
Johnnie Moore, Wynn Construction Company
Ed DeBee, Veolia
D.L. Merrill, Veolia
Kay Coffey, ODEQ
Carl Parrott, ODEQ

* Trustees and staff met at the Draper Water Plant Facility at 12:30 p.m. for a tour of the Draper Water Plant Renovations and lunch.

1. Call to Order.

Chairman Pete White presided.

2. Approve Minutes of May 2, 2006, Oklahoma City Water Utilities Trust Meeting.

APPROVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

3. CONSENT DOCKET

A. PLANS, SPECIFICATIONS, AND ADDENDA

(1). Approve Final Plans and Specifications for **Project PC-0256, WC-0364, Phase II, and WC-0448**; NE 23rd Streetscape and Waterline Improvements; NE 23rd Street from Bath Avenue to Interstate 35; NE 23rd Street from Bath Avenue to Martin Luther King Boulevard; and NE 23rd Street from Martin Luther King Boulevard to Interstate 35; Crafton, Tull & Associates, and WR Peacock & Associates; Authorize the City Clerk to Advertise for Bids to be Received June 27, 2006.

APPROVED AND AUTHORIZED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

(2). Approve Final Plans and Specifications for **Project PC-0301 and WC-0527**; Tow Way Construction and Water and Wastewater Facilities Construction; South Douglas Boulevard, SE 49th Street to SE 59th Street; MacArthur Associated Consultants, Ltd.; Authorize the City Clerk to Advertise for Bids to be Received May 30, 2006.

APPROVED AND AUTHORIZED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

(3). Ratify and Approve Addendum No. 1 for **Project ST-0095, Phase II**; North Canadian Wastewater Treatment Plant Improvements; 12800 North Anderson Road; Triad Design Group.

RATIFIED AND APPROVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

- B. Waive Consultant Selection Procedures and Approve Contract in the Amount of \$202,000 for **Project WC-0544**, Water Line Relocation; and **Project SC-0705**, Sanitary Sewer Line Relocation; Interstate 235 at the Interstate 44 Interchange; The Benham Companies, LLC.

WAIVED AND APPROVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

C. AMENDMENTS, CHANGES ORDERS, AND ACCEPTANCES

- (1). Approve Amendment No. 1 in the Amount of -\$85,359.20 for **Project SC-0657**; 8-Inch Sanitary Sewer Rehabilitation; SW 59th Street to Interstate 240 Between South Pennsylvania Avenue to South Blackwelder Avenue; Krapff-Reynolds Construction Company; Accept the Project and Place Maintenance Bond Into Effect.

APPROVED, ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

- (2). Approve Change Order No. 7 in the Amount of \$104,233.84 for **Project WC-0418**; Improvements and Expansion of Lake Draper Water Treatment Plant; 13700 South Douglas Boulevard; Wynn Construction Company, Inc.

APPROVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

- (3) Accept **Project PC-0171, WC-0482, and SC-0674**; Street Intersection and Drainage Improvements; SW 149th Street and South Pennsylvania Avenue; Wittwer Construction Company, Inc.; Accept Project and Place Maintenance Bond Into Effect.

ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

- (4). Accept **Project WC-0538**; Hefner Canal Diversion Building Stem Replacement; 4201 North Stinchcomb Avenue; Downey Contracting, LLC; Place Maintenance Bond Into Effect.

ACCEPTED AND PLACED INTO EFFECT. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

4. **Adopt Resolution Declaring an Emergency; Ratifying Approval of Bidding Documents; Waiver of Formal Competitive Bidding Procedures; Utilization of Informal Sealed Bidding Procedures; Determination of Lowest Responsible Bidder; Award of Contract in the Amount of \$141,650 for Emergency Water Project WE-0052; 72-Inch Water Transmission Main Repair (Pre-Stressed Concrete Embedded Cylinder Pipe); East of Air Depot Boulevard on SE 164th Street; Issuance of Emergency Work Order by the City Engineer; Approval of Attached Contract and Bonds (Four “Yes” Votes Required for Approval).**

ADOPTED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

5. REPORTS

- A. Receive Water & Wastewater Utilities Status Report for April 2006.

RECEIVED. Moved by Ryan, seconded by Edwards. Ayes: Edwards, Couch, Ryan and White.

- B. Receive Financial Obligations Report for May 2006.

RECEIVED. Moved by Edwards, seconded by Couch. Ayes: Edwards, Couch, Ryan and White.

6. Receive Ratification of OCWUT Payments for the Period of April 18, 2006, Through May 9, 2006.

RECEIVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

7. Receive Oklahoma Department of Environmental Quality Permit No. WT000055051344 for **Project WT-0066**; New Backwash Storage Tank and Existing Backwash Tank Rehabilitation; Draper Water Treatment Plant; 13700 South Douglas Boulevard.

RECEIVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

8. Approve Memorandum of Understanding Modifying the Service Agreement With Veolia Water North America Operating Services, LLC, for Payment of Electricity Expenses.

APPROVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

Craig Keith, Legal Counselor for OCWUT stated the item he passed out will better match the language in the Memorandum of Understanding and asked Trustees to consider the revision.

9. Award and Approve **Pricing Agreement C69038** in the Estimated Amount of \$80,000 for Security Services at Utility and Lake Facilities; Safety and Securities Services, Inc.; Through March 31, 2009.

AWARDED AND APPROVED. Moved by Edwards, seconded by Couch, Ayes: Edwards, Couch, Ryan and White.

10. Award and Approve **Pricing Agreement C69039** and **Pricing Agreement C69040** in the Estimated Amount of \$75,000 for Copper Meter Resettlers; Water Products of Oklahoma Incorporated, and Oklahoma Contractor's Supply; Through April 30, 2009.

AWARDED AND APPROVED. Moved by Edwards, seconded by Couch, Ayes: Edwards, Couch, Ryan and White.

11. Award and Approve **Pricing Agreement C69041** in the Amount of \$70,678.93 for Seven New Latest Model Service Bodies, Including Installation, on Seven New City Owned Cab and Chassis; Caseco Truck Body & Equipment Sales, LLC.

AWARDED AND APPROVED. Moved by Edwards, seconded by Couch. Ayes: Edwards, Couch, Ryan and White.

12. Approve Amendment of Solicitation/Contract Modification with The United States of America, Tinker Air Force Base, in the Amount of -\$163,230.75 for Water and Wastewater Utilities Services.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Edwards, Couch, Ryan and White.

13. Approve Fiscal Year 2006-2007 McGee Creek Authority Loan Agreement.

APPROVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

14. Adopt Joint Resolution of The City of Oklahoma City Electing and the Oklahoma City Water Utilities Trust Agreeing to Pay The City of Oklahoma City's Annual Aliquot Costs for Fiscal Year 2006-2007 in Accordance with the McGee Creek Authority Amended Trust Indenture.

ADOPTED. Moved by Edwards, seconded by Couch. Ayes: Edwards, Couch, Ryan and White.

15. Approve Fiscal Year 2006-2007 McGee Creek Authority Budget and Capital Improvement Plan.

APPROVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

16. Receive Fiscal Year 2006-2007 Lake Atoka Reservation Association Budget.

RECEIVED. Moved by Edwards, seconded by Ryan. Ayes: Edwards, Couch, Ryan and White.

17. Approve Fiscal Year 2006-2007 Oklahoma City Water Utilities Trust Budget.

APPROVED. Moved by Edwards, seconded by Couch. Ayes: Edwards, Couch, Ryan and White.

Ms. Slaughter discussed increases to the OCWUT budget. She stated there were some increases for parts and power in this budget.

Trustee Ryan asked Ms. Slaughter if the Water Department would be presenting their Budget to Council like the other departments that were heard today in Council regarding the Leading for Results?

Ms. Slaughter stated the Water Department would begin Leading for Results in July and therefore be presenting the Department in the traditional format this year.

Trustee Ryan recommended a workshop or presentation for Trustees on the cost of service.

Ms. Slaughter stated that staff would put together a cost of service workshop for Trustees as requested.

Trustee Couch commented that Municipal Court may be looking at starting a drive-up facility and may be interested in collecting utility payments.

Ms. Slaughter advised at the City of Moore Council Meeting last night that she, Bret Weingart and Craig Keith attended and their Council members approved the water contract with OCWUT.

18. New Business.

None.

19. Comments from Trustees, Staff, and Citizens.

None.

20. Adjournment.

Chair adjourned at 2:20 p.m.

Charlotte Kranenburg, Assistant Secretary

Pete White, Chairman