

NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has a project that requires the services of a consulting firm.

In order to be considered, the Consultant must comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e> from the office of the Public Works Department Director.

The Projects are as follows: Project No. **MC-0613**, Annual Appraisal Services

Scope of Work will include appraisal of property, land, structures, parcels, right-of-way easements, and other real property.

Project No. **MC-0614**, Traffic Studies/Engineering Services

The Engineer will be required to perform services on a Work Order basis for Traffic Study and Engineering Services.

Project No. **MC-0615**, General Architectural Services for city-wide construction related activities.

Duties will include design, oversight, and coordination of normal and/or periodic preventative minor and major repairs, emergency repairs and response thereto, and minor or renovations or capital improvements to city-wide buildings, utilities, and other facilities.

Project No. **MC-0616**, Structural Engineering Services

Duties will include review of structural problems City-wide on City-owned facilities. The Engineer will be responsible for analysis and determination of cause of stress or failures and preparation of recommendations for corrections. On repair work, the Engineer may be requested to prepare plans and specifications for repairs.

More than one firm may be selected for each of the same services.

The contracts for the above projects, at the City's option, may be renewed for two additional years upon mutual consent.

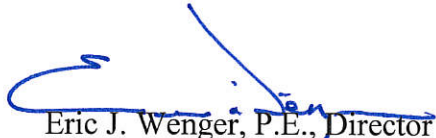
As a part of your Letter of Interest, provide your understanding of the project and your expertise and experience on similar projects.

Refer to the basic contract located on <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e>. All contracts with the City or its related Trusts use this

contract. Please review the contract to ensure insurance and indemnity requirements will be met.

Please include a 254 Form with your Letter of Interest.

Time Schedule for the above project: Preliminary Report required within sixty (60) days and Final Plans and Specifications in ninety (90) days of the issuance of the Work Order. Last date for submitting Letter of Interest **(two copies of letter and all attachments and an electronic copy, provided on a CD or flash drive)** to the Public Works Department Director, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102: prior to 5:00 p.m. April 19, 2018. Emailed submittals are not being accepted at this time.



Eric J. Wenger, P.E., Director
Public Works/City Engineer