

NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has a certain Capital Improvement project that requires the services of a consulting firm.

In order to be considered, the Consultant must comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at <https://www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e> or from the office of the Public Works Department Director.

The Project is as follows: **SM-0239 – Utilities Department Office Space Remodel – 5th Floor**

Scope of Work: The project will require the re-design of approximately 15,943 square foot of office space for approximately 58 employees. The project will focus on the design and remodel of the 5th floor and relocation of employees.

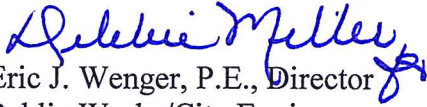
Estimated Construction Cost \$2,000,000

A part of your Letter of Interest, please provide your understanding of the project and your expertise and experience on similar projects.

Refer to the basic contract located on <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e>. All contracts with the City or its related Trusts use this contract. Please review the contract to ensure insurance and indemnity requirements will be met.

Please include a 254 Form with your Letter of Interest.

Time Schedule for the above project: Preliminary Report required within one hundred twenty (120) days and Final Plans and Specifications in one hundred eighty (180) days of the issuance of the Work Orders. Last date for submitting Letter of Interest (**two copies of letter and all attachments and an electronic copy**) to the Public Works Department Director, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102: prior to 5:00 p.m. September 4, 2018. Emailed submittals are not being accepted at this time.


Eric J. Wenger, P.E., Director
Public Works/City Engineer