

**The City of Oklahoma City**  
**Consolidated Annual Performance and Evaluation**  
**Report**

**Third Action Plan Year**  
**July 1, 2017 to June 30, 2018**



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**Presented to the U.S. Department of Housing and Urban Development**  
**Oklahoma City Field Office**

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## CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

### 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

### Executive Summary

The Consolidated Annual Performance and Evaluation Report (the “CAPER”), details the community development related activities and accomplishments of The City of Oklahoma City that have been assisted with resources from the United States Housing and Urban Development Department (HUD) for use in the 2017-18 fiscal year. The FY 2017-18 CAPER covers the reporting period from July 1, 2017 through June 30, 2018. The report describes how the City used Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with Aids (HOPWA) funds to help meet community objectives. In addition to these funds, the CAPER reports on Neighborhood Stabilization Program (NSP) funds authorized by the Housing and Economic Recovery Act (HERA) of 2008, most of which were completed in prior years.

Federal regulations require the CAPER to be submitted to HUD no later than ninety (90) days after the end of the fiscal year. The Citizens Committee for Community Development held a public meeting on September 18, 2018 to accept citizen’s comments on the programs and activities funded during the 2017-18 Action Year. Notice of the meeting was published on August 31, 2018 in “The Oklahoman”. The CAPER can be accessed online at the City of Oklahoma City’s web site under the Planning Department at <https://www.okc.gov/departments/planning/what-we-do/plans-studies>.

*Continued in Appendix 1*

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

*NOTE: Per federal requirements, the Progress Table reflects federally funded outcomes only. Appendix 2 of this document presents FY 2017-2018 accomplishments supported by both local and federal funds. The data in this Table did not populate correctly from IDIS. Actual accomplishments have been manually entered in a revised Table which has been inserted in the Microsoft Word version prepared for public consumption. The Microsoft Word version is attached in its entirety as a PDF file in the unique appendices. The pre-populated funding data in the table is hard coded and cannot be changed; therefore the screen views in the Econ Planning Suite are inaccurate. The expenditure tables in Appendix 2 represent actual expenditures during the reporting period and may vary greatly from the data appearing in IDIS.*

### Progress Towards Program Goals

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the

grantee's program year goals.

	Goal Name	Category	Goal Outcome Indicator	Unit of Measure	5 yr. Goal	Subtotal through Year 3	Percent Complete (5 yr.)	Yr. 3 Goal	Yr. 3 Actual	Percent complete (Yr.3)
1	Administration-CDBG MFHC	Administration	Other	Households Assisted	606	928	156.0%	534	520	97.4%
2	Rental Housing Construction-HOME	Affordable Housing	Rental Units Constructed	Units Constructed	130	24	18.5%	0	0	0.0%
3	Whole-House Rehab- HOME	Affordable Housing	Rental units Rehabilitated	Units Rehabilitated	60	68	113.3%	20	17	85.0%
4	Exterior Maintenance and Storm Shelters-CDBG	Affordable Housing	Quality of Affordable Owner Housing	Units Rehabilitated	60	159	265.0%	40	61	152.5%
5	Emergency Home Repairs-CDBG	Affordable Housing	Quality of Affordable Owner Housing	Units Rehabilitated	500	258	51.6%	80	74	92.5%
6	Downpayment and Closing Cost Assistance-HOME	Affordable Housing	Homeowner Housing Added	Units Added	375	130	34.7%	50	47	94.0%
7	CHDO Home Construction/Rehab-HOME	Affordable Housing	Homeowner Housing Added/ Quality of Affordable Housing	Units Added/Units Rehabilitated	40	17	42.5%	8	9	112.5%
8	Multifamily Rehab-CDBG	Affordable Housing	Rental Units Rehabilitated	Units Rehabilitated	40	69	172.5%	5	64	1280.0%
9	Rehabilitation of Public Housing Units-CDBG	Public Housing	Rental Units Rehabilitated	Units Rehabilitated	75	29	38.7%	15	7	46.7%
10	Affordable Housing AHDP/RHP-CDBG and HOME	Affordable Housing	Rental Units Constructed	Units Constructed	75	74	98.7%	3	0	0.0%
11	Affordable Housing AHDP/RHP-CDBG and HOME	Affordable Housing	Homeowner Housing Added	Units Constructed	40	4	10.0%	5	3	60.0%
12	Housing for the Chronically Homeless-ESG	Homeless	Housing for Homeless Added	Units Added	100	88	88.0%	50	0	0.0%

13	Homeless Youth Facilities- ESG	Homeless	Housing for Homeless Added	Persons Assisted	1300	1	0.0%	0	0	0.0%
14	Housing Sustainability for the Homeless-ESG	Homeless	Homelessness Prevention	Persons Assisted	2965	12,029	405.7%	690	4227	612.6%
15	Homeless Persons Employment-ESG	Homeless	Homelessness Prevention	Persons Assisted	650	363	55.8%	130	30	23.1%
16	Homeless Households with Children- ESG	Homeless	Homelessness Prevention	Persons Assisted	400	1069	267.3%	80	542	677.5%
17	Public Facilities and Infrastructure/  Public Services- SNI CDBG	Non-Housing Community Development	Public Facilities, Public Services	Persons Assisted/Households Assisted	3800	5053	133.0%	296	233	78.7%
18	Neighborhood Capacity- CDBG	Non-Housing Community Development	Strengthen Neighborhood Capacity	Neighborhoods Assisted	10	6	60.0%	2	2	100.0%
19	Aid Blighted, Vacant, Underutilized- CDBG	Non-Housing Community Development	Buildings Demolished	Units Demolished	8	0	0.0%	1	0	0.0%
20	Graffiti Removal- CDBG	Non-Housing Community Development	Public Service Activities other than Low/Moderate Income Housing Benefit	Other	1000	1463	146.3%	400	342	85.5%
21	Secure Vacant and Abandoned Properties- CDBG	Non-Housing Community Development	Public Service Activities other than Low/Moderate Income Housing Benefit	Other	625	317	50.7%	100	84	84.0%
22	Small Business Technical Assistance- CDBG	Non-Housing Community Development	Businesses Assisted	Businesses Assisted	450	512	113.8%	90	143	158.9%
23	Small Business Revolving Loan Fund- CDBG	Non-Housing Community Development	Businesses Assisted	Businesses Assisted	16	1	6.3%	2	1	50.0%
24	Urban Renewal Title Transfer and Disposition- CDBG	Non-Housing Community Development	Public Facility or Infrastructure Activities for Low/Moderate	Households Assisted	25	0	0.0%	0	0	0.0%

			Income Housing Benefit							
25	Section 108 Loan Assistance- CDBG	Non-Housing Community Development	Jobs Created/Retained	Persons Assisted	209	103	49.3%	0	0	0%
26	Empowerment Zone Staffing- CDBG	Non-Housing Community Development	Other	Other	0	0	0.0%	0	0	0.0%
27	Special Needs Transportation Services- CDBG	Non-Housing Community Development	Public Service Activities other than Low/Moderate Income Housing Benefit	Other	175,000	113,043	64.6%	33,000	40,474	122.6%
28	STRMU for Persons with HIV/AIDS-HOPWA	Non-Homeless Special Needs	Housing for People with HIV/AIDS	Households Assisted	440	322	73.1%	70	74	105.7%
29	TBRA for Persons with HIV/AIDS-HOPWA	Non-Homeless Special Needs	Housing for People with HIV/AIDS	Households Assisted	375	93	24.8%	30	48	160.0%
30	Sustainability-Social Services Provider Facilities	Non-Housing Community Development	Public Service Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	0	0.0%	1	9,623	0.0%

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Oklahoma City identified two (2) priority areas in the 2015-2020 Consolidated Plan. These included three (3) Strong Neighborhoods Initiative (SNI) participating neighborhoods and the Neighborhood Revitalization Strategy Area (NRSA). The City of Oklahoma City expended \$5,758,825.60 in CDBG funds, excluding general administration, on activities and projects identified in the Plan. HOME funds in the amount of \$2,437,226.22, exclusive of administration, were expended on eligible activities. An aggregate of \$5,466,957 in CDBG/HOME funding was expended in the NRSA (68.4%). Activities within the priority target areas included homebuyer's down payment assistance, new home construction, housing rehabilitation, construction of public infrastructure and elimination of slum and blight. In addition to the expenditure of entitlement funding and program income, The City of Oklahoma City also supported additional activities using Continuum of Care funding, CDBG Disaster Recovery

funds, and municipal social services grants.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

### 91.520(a)

	CDBG	HOME	HOPWA	ESG
White	29,630	42	94	2750
Black or African American	6,323	21	74	1359
Asian	1,907	1	1	28
American Indian or American Native	1,286	1	4	283
Native Hawaiian or Other Pacific Islander	47	0	4	21
<b>Total</b>	<b>39,193</b>	<b>65</b>	<b>177*</b>	<b>4969*</b>
Hispanic	22	*	*	302
Not Hispanic	40,858	*	*	4530

**Table 1 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

\*HOPWA and ESG information did not populate in the table above and have been manually entered based on available data. In addition, the Table 1 prepopulated data does not include all racial designations reported in HMIS and therefore is not representative of the total families served. Due to this omission, the totals reflected in the above table *exclude* individuals identifying as "other multi-racial" (337 persons for ESG/0 persons for HOPWA). There were also 191 individuals (ESG) who failed to disclose this information or the information was otherwise missing from data entered in HMIS at intake. The ESG CAPER reflects a total of 4,530 individuals reporting as Non-Hispanic and 302 as Hispanic. The HOPWA CAPER does not report those of Hispanic descent. Eighteen (18) individuals refused to provide information and the information was missing for 157 persons. The HOPWA CAPER identified four (4) individuals who identified as American Indian/Alaskan native and White and one (1) person who identified as American Indian/Alaskan Native and Black/African American. No HOPWA beneficiaries identified as Black/African American and White; however, the IDIS data also fails to provide adequate input fields for this demographic.

The prepopulated data may include racial and ethnic details for activities completed near the end of the 2017-18 program year that were not entered as accomplishments until after the start of the Third Action Plan Year. *Based on information in the PR-23 Reports (Appendix 3) a total of 40,880 persons were served with CDBG funding (including 1,687 "Other multi-racial" not reflected in table above) and 67 persons (including 2 "Other multi-racial" not reflected in table above) were served with HOME funding.* The HOME PR-23 Report does not disclose the number of Hispanic beneficiaries. Data for the Housing Opportunities for Persons With AIDS (HOPWA) program was submitted by service providers and indicates that 536 persons were served. The Homeless Management Information System (HMIS) reflects 5,989 individuals were provided services with Emergency Solutions Grant (ESG) funding. The HOPWA CAPER reflects 187 total beneficiaries.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Resources Made Available	Amount Expended During Program Year
CDBG	5,024,625	6,447,005.33
HOME	1,996,429	2,470,924.18
HOPWA	620,252	781,201.59
ESG	393,035	309,720.74

**Table 2 – Resources Made Available**

**Narrative**

All grant funds are intended to be disbursed timely. The unexpended end balance of the City’s CDBG program at fiscal year-end was \$4,063,377.55. When compared against the City’s FY17 funding allocation of \$4,382,889, the CDBG expenditure ratio is within the 1.5 times annual allocation ratio required by HUD. The City entered into a Workout Plan with HUD in May 2017 to identify benchmarks for timely expenditure. The CDBG letter of credit balance was \$5,130,965.11 at the end of the FY 2017-18 reporting period. A financial summary reconciliation report is provided in Appendix 3. End of year expenditures were not yet drawn as of the June 30, 2018 fiscal year-end close out date, pending final accounting documentation. With regard to HOME, the City is 100% committed as of the July 31, 2018 commitment deadline. The City’s actual expenditures, after completion of the June 2018 final draws, are consistent with the letter of credit. All financial expenditure records are maintained in the City’s accounting system and are reflected in the HUD letter of credit disbursements balance. The City is in compliance with its HOME commitments, disbursements, and reservation requirements.

**The "Resources Made Available" column in the above table represents the five (5) year funding estimates included in the 2015-2020 Consolidated Plan.** The amount expended during the program year may vary from actual allocations due to the timing of project completions from prior years, and the unanticipated receipt of additional program income. All funds made available and amount expended for each activity have been detailed in the Final Expenditures and Accomplishments report (Appendix 2).

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
NEIGHBORHOOD STRATEGY AREA	80	68.4%	Below

**Table 3 – Identify the geographic distribution and location of investments**

**Narrative**

The City of Oklahoma City identified two (2) strategic target areas in the 2015-2020 Five Year Consolidated Plan. The Consolidated Plan provides for the continuation of the Neighborhood Revitalization Strategy Area (NRSA). The NRSA is a targeted area for investment of formula grant funds.

NRSAs by definition are disadvantaged areas with a high concentration of low to moderate income residents. Communities are offered enhanced flexibility in approved NRSA areas in undertaking economic development, housing, and public service activities with their CDBG funds. This flexibility is designed to promote innovative programs in economically disadvantaged areas. The policies contained in the Consolidated Plan recommend, to the greatest extent possible, investment of 80% of HOME and CDBG funding to program activities in the NRSA.

The boundaries of the NRSA were established through an intensive citizen participation exercise undertaken for the purposes of applying for designation by HUD as an Empowerment Zone/Enterprise Community. The City initially received a designation as an Enterprise Community, and in 2002, was further designated an Empowerment Zone. Three sub-strategy areas *located within the NRSA* have been further designated as focus areas for concentrated revitalization efforts. The sub-strategy areas have been targeted for reinvestment by The City of Oklahoma City for reinvestment under the Strong Neighborhoods Initiative Program (SNI). These neighborhoods within the NRSA originally included Classen Ten Penn, Classen's North Highland Parked, and Culbertson's East Highland neighborhoods. During the 2017-18 Third Action Plan year, it was determined that Classen Ten Penn and Classen's North Highland Parked had recognized significant private investment and were no longer in need of SNI support. Two new neighborhoods, Capitol Hill and Capitol View, were designated by City Council as SNI target areas. *Exclusive of administration expenses*, 68.4% of federal CDBG and HOME funds were expended on projects and activities within the NRSA and SNI neighborhoods during the program year.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Oklahoma City has made significant progress in obtaining other public and private resources to address housing needs in the community.

The City has a Community Housing Development Organization (CHDO) set-aside that includes the 15% CHDO statutory minimum and a pool of HOME funds loaned to CHDOs for new home construction and rehabilitation/sale activities. CHDOs are encouraged to utilize private bank financing along with the CHDO loan pool of HOME funds in providing affordable housing. Proposals for new projects are accepted when the CHDO has completed all previously funded projects.

The City facilitates the transfer at no cost, of Oklahoma County owned vacant lots to nonprofit organizations for the construction of affordable housing. The lots are provided to the City through an agreement with Oklahoma County. The primary lot recipients include CHDO's and Habitat for Humanity. The new home construction is typically funded with private financing and other resources.

*Continued in Appendix 1*



<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	8,815,434.69
2. Match contributed during current Federal fiscal year	4,500.00
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	8,819,934.69
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	8,819,934.69

**Table 4 – Fiscal Year Summary - HOME Match Report**

<b>Match Contribution for the Federal Fiscal Year</b>								
<b>Project No. or Other ID</b>	<b>Date of Contribution</b>	<b>Cash (non-Federal sources)</b>	<b>Foregone Taxes, Fees, Charges</b>	<b>Appraised Land/Real Property</b>	<b>Required Infrastructure</b>	<b>Site Preparation, Construction Materials, Donated labor</b>	<b>Bond Financing</b>	<b>Total Match</b>
5670 - AHP	5-3-18	4500	0	0	0	0	0	4500

Table 5 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

<b>Program Income</b> – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
154,463.79	325,268.63	479,732.42	0	0.00

Table 6 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises</b> – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	2,577,289	20,000	0	684,936	0	1,872,353
Number	58	1	0	26	0	31
<b>Sub-Contracts</b>						
Number	65	6	3	4	0	52
Dollar Amount	3,420,065	137,801	21,168	203,858	0	3,057,238
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	2,577,289	530,306	2,046,983			
Number	58	18	40			
<b>Sub-Contracts</b>						
Number	65	6	59			
Dollar Amount	3,420,065	1,189,254	2,230,811			

Table 7 – Minority Business and Women Business Enterprises

<b>Minority Owners of Rental Property</b> – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 8 – Minority Owners of Rental Property

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 9 – Relocation and Real Property Acquisition

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of <b>Homeless</b> households to be provided affordable housing units	100	189
Number of <b>Non-Homeless</b> households to be provided affordable housing units	50	124
Number of <b>Special-Needs</b> households to be provided affordable housing units	600	142
<b>Total</b>	<b>750</b>	<b>455</b>

Table 10 – Number of Households

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	100	122
Number of households supported through The Production of New Units	10	13
Number of households supported through Rehab of Existing Units	118	154
Number of households supported through Acquisition of Existing Units	1	0
<b>Total</b>	<b>229</b>	<b>289</b>

**Table 11 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Significant progress has been made towards meeting the goals and objectives contained in the 2015-2020 Consolidated Plan and 2017-18 Third Action Year Strategy. The City of Oklahoma City has made progress in providing affordable housing for rental and owner households funded with HOME and CDBG.

The City assisted 199 home ownership units with CDBG. Assistance was provided through the Oklahoma City Housing Assistance Program’s Home Exterior Maintenance program (61 units). Seventy-four (74) emergency home repairs were made by the Community Action Agency’s Emergency Home Repair Program. Sixty-four (64) housing units were completed with CDBG funding provided through the Affordable Housing Program, and four (4) facilities are in various stages of development under the Community Development Public Facilities program. These include rehabilitation of a child advocacy services center for abused children (Care Center), an adult day care health facility (Metropolitan Better Living Center), Metro Alliance housing support , and preschool/community center construction (Kiwanis). In addition, CDBG funds were provided to the Oklahoma City Urban Renewal Authority for the extension of Stonewall Avenue to provide access to the Page Woodson affordable housing development within the NRSA.

Under the HOME program, nine (9) CHDO housing units were constructed and sold to low income households and an additional five (5) units are underway. In addition, the City provided HOME funding for down payment and closing cost assistance for forty-seven (47) households, and supported the rehabilitation of seventeen (17) housing rehabs under the Housing Assistance Program. Two (2) single family homes were constructed and sold in the former Mitchford Development.

*Continued in Appendix 1*

**Discuss how these outcomes will impact future annual action plans.**

The City of Oklahoma City annually assesses its progress in meeting goals outlined in the 2015-2020 Consolidated Plan through development of the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER provides an opportunity for the City to evaluate the performance of its programs and services, and to determine whether adjustments to the current 5-year goals are needed. The City looks to performance in a given year, and trends over time, to inform and calibrate future goals and

outcomes. The City will continue to prioritize homeownership opportunities for low to moderate income families with 80% of available funding targeted within the NRSA.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	384	8
Low-income	40,477	10
Moderate-income	2	10
<b>Total</b>	<b>40,863</b>	<b>28</b>

**Table 12 – Number of Persons Served**

The data in Table 12 above may not be inclusive of all households served due to the timing of reporting in the HUD IDIS reporting system.

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Oklahoma City Continuum of Care, the Oklahoma City Housing Authority, and the City’s supportive Services for Veteran’s Families (SSVF) provider are collaborating to actively recruit landlords to house homeless veterans. The City recognizes that the prevention of homelessness is a more efficient and less costly mechanism of support than back end services. As a result, the City has taken action to foster and maintain affordable housing by establishing programs and by providing funding to assist nonprofit and for-profit housing developers to rehabilitate and construct new affordable housing; providing funding assistance to Community Housing Development Organizations for the rehabilitation and construction of new affordable housing; supporting the City’s Continuum of Care program by providing funding for the construction and rehabilitation of permanent supportive housing for the homeless when opportunity and resources allow; assisting the Oklahoma City Housing Authority by providing CDBG funds to modernize public housing units; providing funding to assist with the rehabilitation and construction of rental housing; providing funding to assist with emergency housing repairs for low-income households; providing funding for down payment and closing cost assistance to expand homeownership opportunities for low-income households; and, providing funding for activities that support housing and services for persons with HIV/AIDS and homeless.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Oklahoma City received a total allocation of \$393,035 in ESG funding for Fiscal Year 2017-18. Fifteen (15) activities, excluding administration, were funded for nine (9) agencies in the amount of \$365,523. The agencies provided emergency shelter and transitional housing to mentally ill persons, victims of elder abuse, youth, and victims of domestic violence. A total of 5,986 homeless individuals

and families have been provided with services. The City's primary outreach provider began a program to assist homeless youth, and opened the first drop-in center in Oklahoma City during the First Action Plan year. The program demand exceeded projections very quickly and the center began serving more homeless youth than it was designed for. A larger drop-in center was developed and opened during the Third Action Plan year to replace the first drop-in center. In addition to the drop-in center space, the new location includes a 12 bed emergency shelter for homeless youth. The center and shelter served 859 Youth in the Third Action Plan year.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City of Oklahoma City, through the Continuum of Care with our partnering agencies, provides rental and mortgage assistance, Counseling, and legal assistance to assist families in retaining housing. Homelessness prevention activities are supported with CoC, ESG, and HOPWA funding, as well as social services grants. These programs are detailed in Appendix 1.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Oklahoma City Planning Department is the lead entity/collaborative applicant for the Continuum of Care (CoC) planning process. The Planning Department serves as a permanent member of the Continuum of Care Board (CCB), provides technical support to Continuum of Care funded agencies, writes the consolidated application, and serves on the Governor's Interagency Council on Homelessness. Through the efforts of the Continuum of Care Board (CCB), the City supports an effective consortium of agencies, organizations and individuals to perfect the evolving Continuum of Care. The City's objectives are:

1. Promoting addition of permanent supportive housing stock for the chronically homeless by educating the community on the housing first strategy and using local HOME and Social Services funds to provide match;
2. Developing cooperative, supportive links among existing programs and provider agencies;
3. Integrating new programs and services;
4. Responding to identified gaps and emergency issues; and,
5. Coordinating the funding of all grants related to the needs of the homeless.

*Continued in Appendix 1*

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City allocates CDBG funds for the rehabilitation of low-income public housing units. During the program year, the Oklahoma City Housing Authority (OCHA) rehabilitated seven (7) public housing units with \$234,897 in CDBG funds.

The City of Oklahoma City Planning Department staff, as part of its outreach activities in the SNI neighborhoods, participates in the presentation of Fair Housing and legal education workshops which include discussion of homeownership opportunities and landlord/tenant issues. OCHA staff conducts periodic seminars which include Homebuyer Education Classes to increase awareness about housing programs among participants in the Oklahoma City Housing Authority's Family Self Sufficiency Program, Section 8 Homeownership Program, and Individual Development Accounts Program as well as with other nonprofit Organizations. Information packets are provided to attendees that contain brochures and flyers of various home ownership services.

The Housing Authority has established resident involvement programs that include resident councils and family self-sufficiency programs. OCHA also has programs in both the public housing and Section 8 programs to assist residents in becoming homeowners.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

OCHA encourages upward mobility for all Section 8 and Public Housing families. Tenants are encouraged to participate in the Family Self-Sufficiency Program (FSS), a voluntary program for Section 8 residents that assist families in improving their economic situation and reducing their dependency on public assistance. The FSS is designed for those who are unemployed or underemployed. Each participant creates a five (5) year plan that includes employment goals and identifies training and/or educational needs. FSS staff assist participating households in identifying, locating, and arranging for the services they need to accomplish their goals. Services may include child care, education, transportation, personal development, resumes, job training and/or placement. As FSS participants succeed in raising their family income, the portion of their monthly income contributed toward their Section 8 rent payment also increases. HUD regulations allow a percentage of this rent increase to be deposited into an interest-bearing account for the participating family. When a family achieves its goals and "graduates" from welfare assistance for a minimum period of twelve (12) months, they are awarded the accumulated funds in their FSS account. These funds may be used to make a down payment on a home purchase, or to start a new business.

OCHA also operates a Section 8 Homeownership Program to assist eligible tenants in the purchase of a home by offering monthly homeownership assistance towards monthly payments. Participating families are required to demonstrate satisfactory rental history, minimum income requirements, and steady employment. All applicants must pass a preliminary credit screening process and complete a homebuyers education course.

OCHA continually seeks opportunities to address capital needs and improvements through the use of HUD's Rental Assistance Demonstration program. OCHA is committed to preserving and improving

public housing properties, and pursues grant and financing opportunities to improve properties and strengthen the quality of life and services for tenants.

### **Actions taken to provide assistance to troubled PHAs**

The Oklahoma City Housing Authority is designated a high performer and is not identified as a troubled PHA; therefore no assistance was required.

### **CR-35 Other Actions (91.220 (j)-(k); 91.320 (i)-(j))**

#### **Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Some of the barriers affecting the cost of providing affordable housing relate to policies or codes of the jurisdiction. In recent years, the City has taken steps to establish policies that are favorable to the production of affordable housing. The actions included:

- Adoption of the International Existing Building Code – Code applies to multi-family housing and reduces financial barriers to renovating existing building by allowing greater flexibility in materials used in the renovation.
- The City does not require engineering or architectural seals for developers to construct single-family housing (*See notes in Appendix 1*).
- Building permit fees have been waived by ordinance (No. 20,012) for nonprofit charitable organizations engaged in the construction or remodeling of one or two family dwellings for the purpose of providing housing assistance to low-income persons or households.
- There are no licensing requirements for builders or professionals of smaller housing structures less than two (2) stories high and sixty-four (64) units.
- The cost for remediation of lead paint through the City's Housing Assistance Program and other HOME assisted projects is provided to income-qualified households and developers in the form of a grant.
- The City contracted with Western Economic Services to update its Analysis to Impediments to Fair Housing Choice. The update was completed January 26, 2015 and is included in the City's 2015-2020 Consolidated Plan.

Grants management staff continues to monitor and comment on changes in policy or codes that could have an adverse impact on the production of affordable housing.

#### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Worst-case housing needs are addressed through programs that include funding for nonprofit housing providers, HOME funding for Continuum of Care housing projects, Affordable Housing Development Program and Rental Housing programs as outlined in the Consolidated Plan. In addition, the City, in all affordable housing development solicitations, gives priority to projects that serve special populations and persons with disabilities. The Oklahoma City Continuum of Care, the Oklahoma City Housing



Authority, and the City's supportive Services for Veteran's Families (SSVF) provider are working together to actively recruit landlords to house homeless veterans. The City's primary outreach provider began a program to assist homeless youth during the First Action Plan year, and opened the first youth drop-in center in Oklahoma City. The demand for services very quickly outpaced initial projections and a larger drop-in center was developed and opened during the Third Action Plan year to replace the initial facility. The new facility also includes a twelve (12) bed emergency shelter for youth experiencing homelessness.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The Oklahoma City Council has an adopted Lead-based Paint Policy that provides for compliance with the requirements of 24 CFR Part 35 regarding assessment and treatment of lead-based paint hazards. All City housing rehabilitation inspectors are certified by the Oklahoma State Department of Environmental Quality as lead-based paint Inspectors/Risk Assessor and/or Supervisor, and certified by the U.S. Environmental Protection Agency as Renovator/Remodeler. All properties, where Federal funds are granted or loaned by the City for housing rehabilitation, are inspected for lead based paint. The inspection includes a specific section for determining what remediation steps need to occur to clear the property. Work specifications are prepared and the remediation work is included in the rehabilitation bids from State Certified contractors.

The City completed sixty-one (61) exterior maintenance projects, seventeen (17) whole house rehabilitation projects, and seventy-four (74) emergency home repair projects in the 2017-18 Action Plan Year. Emergency home repair is a program activity conducted for the City by a sub-grantee capable of performing lead-based paint responsibilities. Additionally, sub-grantees, nonprofit borrowers, CHDOs, and other funding recipients carry out lead-based paint responsibilities directly or through the City's certified inspectors.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City's antipoverty strategy includes increasing employment opportunities, providing housing opportunities for low and moderate-income persons, and providing supportive services and housing assistance to homeless persons and families through public investment of local and federal resources.

The City is utilizing CDBG and Section 108 Loan Guarantee funds to stimulate the local economy and create jobs. In the past, the City invested Section 108 and Economic Development Initiative grant funds in the redevelopment of the historic Skirvin Hotel, the American Indian Cultural Center, Dell, Inc. Business Service Center, the Embassy Suites Hotel, the 21C Museum Hotel, and to establish a small business assistance revolving loan fund. All projects were located in the Neighborhood Revitalization Strategy Area. The job creation programs have been responsible for the creation of approximately 2,100 jobs available to lower-income persons. All jobs qualify for the presumption of low and moderate income.

During the 2017-18 reporting period, the City received a Section 108 loan application from a local developer to assist in the rehabilitation of the historic First National Building, a mixed-use project consisting of a hotel, condominiums, and retail operations. Environmental work is underway and the application is currently being underwritten by staff. Submission to HUD is expected in the 2018-19 Fourth Action plan year. Final job creation estimates have not yet been established.

*(Continued in Appendix 1)*

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City has an on-going institutional structure for the provision of housing assistance to lower-income persons and special populations. The Oklahoma City Housing Authority, Community Housing Development Organizations, nonprofit and for-profit housing providers provide housing services. A brief list of activities that were funded in the 2017-18 Action Year Plan includes:

- Oklahoma City Housing Authority rehabilitated seven (7) public housing units with \$234,897 in CDBG funds.
- Community Action Agency received \$587,242 in CDBG funds to conduct emergency home repairs to assist lower-income persons. 74 emergency home repairs were completed.
- City of Oklahoma City Housing Assistance Program was allocated \$2,108,643 in HOME funding and \$1,234,000 in CDBG funds to provide program delivery and housing rehabilitation services to lower-income persons. Sixty-one (61) Housing Exterior Maintenances and twenty-three (23) whole house rehabilitations were completed (17 HOME, 5 CDBG).
- Community Action Agency and Neighborhood Housing Services provided down payment and closing cost assistance to prospective lower income homeowners utilizing HOME grant funding. A total of Forty-seven (47) down payment and closing cost assistance transactions were completed.
- In past program years, nonprofit organizations were provided HOME funding, in support of low-income housing tax credit developments that included City Care, Urban League, and Central Urban Development. Leverage points are no longer provided on LIHTC applications.
- The City of Oklahoma City's Housing Assistance Program provided housing opportunities for lower-income persons through rehabilitation and sale of Three (3) homes.
- Neighborhood Housing Services CHDO provided housing opportunities for lower-income persons through purchase and rehabilitation (Two (2) completions in the Third Action Plan Year; One (1) unit underway).
- Jefferson Park CHDO provided housing opportunities for lower-income persons through purchase/rehabilitation and new construction (Four (4) units completed; Three units (3) underway).
- Oklahoma City Housing Services Redevelopment Corporation CHDO (d/b/a Positively Paseo) provided housing opportunities for lower-income persons through purchase/rehabilitation and new construction (Three (3) units completed; (One (1) unit underway).

The City will continue to enhance institutional structures by making local and federal resources available to agencies to address homelessness, the provision of social services, affordable housing, and economic development.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City allocates CDBG funds for the rehabilitation of low-income public housing units. During the program year, the Oklahoma City Housing Authority (OCHA) rehabilitated Seven (7) public housing units with \$234,897 in CDBG funds. Additionally, OCHA and City staff have met periodically to discuss local affordable housing needs and issues, as well as opportunity areas for future housing development.

The Oklahoma City Housing Authority has established resident involvement programs that include resident councils and family self-sufficiency programs. The Housing Authority also has programs in both the public housing and Section 8 programs to assist residents in becoming homeowners.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City contracts annually with the Metropolitan Fair Housing Council to monitor and investigate housing discrimination complaints. During the 2017-18 reporting period, the Metropolitan Fair Housing Council received 468 landlord/tenant intakes that resulted in the filing of eleven (11) housing discrimination complaints. This represents a 29.6% increase over last year. In addition, MHFC collected \$1,350 in the Third Action Plan Year for complainants through in-house mediations and recovered \$800,000 from a sexual harassment lawsuit filed in Federal court on behalf of seven (7) female plaintiffs.

Metropolitan Fair Housing also processed fifty-two requests for reasonable accommodation or modification. In addition, Metro Fair Housing Council conducted forty-three (43) educational seminars and trainings for first-time homebuyers, public and private housing providers and faith-based housing providers. Four (4) quarterly newsletters were distributed to approximately two hundred (200) individuals, groups and private and public organizations within the City. These activities speak directly to improving the understanding of, and enhance attention to compliance with Fair Housing law.

In addition to the Metropolitan Fair Housing activities, City Community Development staff presented information to the Fair Housing and Health Equity Conference, met with SNI neighborhoods to discuss needs and programs (including Fair Housing and Landlord-Tenant education), shared information about Fair Housing and discrimination on the SNI Facebook page, hosted a booth at the ONEOKC event in Northeast Oklahoma City and hosted a housing summit with local housing providers including discussion of Fair Housing Education and outreach.

The City of Oklahoma City contracted for a new Analysis of Impediments to Fair Housing during the 2014-15 program year. Western Economic Services prepared the update, which was completed on January 26, 2015. The City Council passed a Resolution in January 2016 to address public sector barriers to Fair Housing noted in the report, including a revision of the City's Fair Housing Ordinance (Chapter 25, Article III, § 25-55) to include additional protections for age, familial status, and disabilities. The Amendment aligns the City Ordinance with protections presently afforded at the state and federal level.

*Continued in Appendix 1*

**CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

Oklahoma City monitors all activities funded with federal grants and a compliance review is conducted for all sub-recipients on an annual basis. The City in turn is monitored by the funding agency and undertakes

an annual A-133 independent audit. During the City's HUD monitoring of the CDBG and HOME programs, no findings or concerns were issued. The 2016-17 A-133 Single Audit Report for the City reported no findings for the CDBG, HOME, ESG or HOPWA programs. All reporting was completed prior to completion of the audit. The A-133 single audit for the City's fiscal year 2017-18 will begin in October or November 2017.

The Housing and Community Development Division of the Oklahoma City Planning Department is responsible for the development and implementation of the Consolidated Plan. The Planning Department ensures compliance with program and Consolidated Plan requirements through oversight activities of the Citizen's Committee for Community Development which holds public meetings to discuss the Consolidated Plan, Annual Action Plans and the program accomplishments. Plan related issues and expenditures are also discussed in meetings open to the public before the Neighborhood Conservation Committee of City Council. Programs are additionally subject to internal accounting and auditing procedures, as well as annual external auditing and HUD monitoring.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Citizens Committee for Community Development (CCCD) was formally created by the City Council to provide a forum for citizen involvement with regard to community development related issues. Specifically, the Citizen's Committee reviews CDBG proposals and changes in CDBG program activities regarding the Consolidated Plan and makes funding recommendations to the Neighborhood Conservation Committee of City Council which then go before City Council. All of these meetings are open to the public. The final year-end expenditures, financial statements and CAPER accomplishments with beneficiary data were provided to the CCCD for review and comment on September 18, 2018. The September 18th public meeting notice was published in *The Oklahoman* on August 31, 2018.

*(Continued in Appendix 1)*

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The Community Development Block Grant (CDBG) Program is authorized under Title I of the Housing and Community Development Act of 1974 as amended. The primary objective of CDBG is the development of viable communities by providing decent housing, providing a suitable living environment, and expanding economic opportunities. To achieve these goals, any activity funded with CDBG must benefit low and moderate income persons, aid in the prevention of slums and blight, or meet a specific urgent need.

No substantial changes were made to program objectives outlined in the Fiscal Year 2017-18 Third Year Action Plan. A minor plan amendment was approved in March 2018 moving \$450,000 from the CDRP Revolving Loan fund which has underperformed. From these funds, \$200,000 was allocated to whole house rehabilitations and \$250,000 was allocated to complete sidewalks in the SNI neighborhoods. The City of Oklahoma City monitored the expenditure of CDBG funds throughout the year to ensure that funded activities (for the reporting period and prior years), were completed as agreed and that funds were expended timely. In instances where funds were not fully expended, the carryover balance was re-allocated to the subrecipients for expenditure in the FY 2018-19 Third Action Plan Year, or recaptured and reprogrammed as determined necessary by Staff in response to pending commitments and anticipated program demand.

*(Continued in Appendix 1)*

<b>Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?</b>	No
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**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

**Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.**

All HOME rental projects subject to an affordability period were monitored during the program year. There are currently fifty-six (56) activities under an affordability period, consisting of 306 total units. One (1) additional unit for the Mitchford development is underway and not yet completed or subject to monitoring. Fifty-nine (59) units plus one SRO facility (20 beds) required a physical Housing Quality Standards (HQS) inspection. A 20% sampling of units were scheduled for inspection at each of the multi-

family and SRO properties subject to on-site compliance review. 100% of the single family units subject to compliance were scheduled for inspection in August 2018, except in those instances where multiple units were grouped under one activity number. In those instances, a 20% random selection of the units were inspected. Inspections are underway and property managers will be notified of unit deficiencies and follow-up inspections, if necessary. Repairs to address noted deficiencies will be required and monitored by staff until completed. All projects are presently in compliance with minimum property standards.

In addition to the required HQS inspections, a desk review was completed for all 306 HOME-assisted units, including the review of standard lease agreements, review of qualifying income reports as provided by the property managers, review of current rent limits, verification of occupancy status, and review of management reports. Of the projects surveyed, most responded appropriately with no significant findings. Two (2) property manager/developers failed to provide the requested information (Phoenix House, L. Smith). Staff continues to follow up on delinquent documentation. Additional findings will be reported in the Fourth Action Plan Year. A monitoring schedule is included in Appendix 8.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.  
92.351(b)**

As a recipient of federal funds, the City of Oklahoma City must adopt affirmative marketing procedures and requirements for rental and homebuyer projects containing five (5) or more HOME-assisted units. Affirmative marketing includes actions that provide information and/or otherwise attract eligible persons to an assisted project without regard to race, color, national origin, gender, religious affiliation, familial status or disability. In marketing its programs, The City of Oklahoma City aims to ensure that eligible households have acceptable access and opportunity to participate in all programs and services supported with federal grant funds. In Fiscal Year 2017-18, homebuyer down payment assistance programs, first time homebuyer education and related services were marketed to residents in low to moderate income neighborhoods and to those with limited English proficiency.

Affirmative marketing provisions were contained in all rehabilitation housing assistance information packets and were included in all agreements that provided financial assistance to rental housing programs. DPA program brochures were provided to all Community Action Agency (CAA) Head Start Program participants. Program information was given to prospective homebuyers during CAA's weekly Homebuyer Education classes and during Neighborhood Housing Service's Homebuyer Education classes held twice a month throughout the year. Affordable Housing Programs were also highlighted in numerous monthly Neighborhood Association newsletters, on The City's cable Channel 20 programming and internet website okc.gov. The DPA program and for-sale CHDO homes were promoted in the "City News" insert in the water/utility bill distributed to all utility customers in Oklahoma City. Strong emphasis was placed on the Section 3 requirements, which were included in all operating and development agreements. See attached Section 3 report (Appendix 7).

Specific programs conducted by the jurisdiction, the Community Housing Development Organizations and other non-profit housing developers, are addressing the issue of affordability for low to moderate income home ownership. The jurisdiction has greatly benefitted from the technical assistance provided by the Fair Housing and Equal Opportunity HUD personnel in support of the Consolidated Plan. The attached HUD IDIS reports in Appendix 3 provide further detail related to the HOME program

accomplishments in the 2017-18 program year.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

In the 2017-18 program year, the City of Oklahoma City received CDBG Program income in the amount of \$242,669.81. This revenue was recognized and has been allocated to eligible activities in the FY 2018-19 Fourth Year Action Plan. The HOME program recognized program income in the amount of \$325,268.63. These funds have been reprogrammed to eligible activities in the FY 2018-19 Fourth Year Action Plan.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

The City of Oklahoma City is an Entitlement Community. This question applies to STATES ONLY. The City's efforts in fostering and maintaining affordable housing are discussed in Section CR-20 of this report.

**CR-55 - HOPWA 91.520(e)**

**Identify the number of individuals assisted and the types of assistance provided**

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

<b>Number of Households Served Through:</b>	<b>One-year Goal</b>	<b>Actual</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	80	74
Tenant-based rental assistance	35	48
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	20	60
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	15	48

**Table 13 – HOPWA Number of Households Served**

**Narrative**

*Narrative continued in Appendix 1*

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps* For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	OKLAHOMA CITY
Organizational DUNS Number	014104777
EIN/TIN Number	736005359
Identify the Field Office	OKLAHOMA CITY
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Oklahoma City CoC

##### ESG Contact Name

Prefix	Mr
First Name	Chris
Middle Name	0
Last Name	Varga
Suffix	0
Title	Principal Planner

##### ESG Contact Address

Street Address 1	420 West Main
Street Address 2	Suite 920
City	Oklahoma City
State	OK
ZIP Code	-
Phone Number	4052971639
Extension	0
Fax Number	0
Email Address	christopher.varga@okc.gov

##### ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address



**2. Reporting Period—All Recipients Complete**

**Program Year Start Date** 07/01/2017  
**Program Year End Date** 06/30/2018

**3. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** OKLAHOMA CITY

**City:** Oklahoma City

**State:** OK

**Zip Code:** 73102, 4437

**DUNS Number:** 014104777

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:**

**Subrecipient or Contractor Name:** Heartline

**City:** Oklahoma City

**State:** OK

**Zip Code:** 73157,

**DUNS Number:** 141236104

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 20000

**Subrecipient or Contractor Name:** Neighborhood Services Organization

**City:** Oklahoma City

**State:** OK

**Zip Code:** 73139, 9406

**DUNS Number:** 626864375

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 18000

**Subrecipient or Contractor Name:** Red Rock Behavioral Health Center

**City:** Oklahoma City

**State:** OK

**Zip Code:** 73105, 5104

**DUNS Number:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 10000

**Subrecipient or Contractor Name:** YWCA  
**City:** Oklahoma City  
**State:** OK  
**Zip Code:** ,  
**DUNS Number:**  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 30000

**Subrecipient or Contractor Name:** Sunbeam Family Services  
**City:** Oklahoma City  
**State:** OK  
**Zip Code:** 73103, 1810  
**DUNS Number:**  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 16523

**Subrecipient or Contractor Name:** Legal Aid Services of Oklahoma  
**City:** Oklahoma City  
**State:** OK  
**Zip Code:** 73106, 5458  
**DUNS Number:**  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 18000

**Subrecipient or Contractor Name:** The Homeless Alliance  
**City:** Oklahoma City  
**State:** OK  
**Zip Code:** 73106, 2609  
**DUNS Number:** 189040509  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 115000

**Subrecipient or Contractor Name:** Upwards Transitions  
**City:** Oklahoma City  
**State:** OK  
**Zip Code:** 73106, 7847  
**DUNS Number:** 052487717  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 53000

**Subrecipient or Contractor Name:** City Rescue Mission  
**City:** Oklahoma City  
**State:** OK  
**Zip Code:** 73106, 7807  
**DUNS Number:** 169915675  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Faith-Based Organization  
**ESG Subgrant or Contract Award Amount:** 33903

**Subrecipient or Contractor Name:** Community Health Centers  
**City:** Spencer  
**State:** OK  
**Zip Code:** 73084, 9167  
**DUNS Number:** 808772073  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 35000

**Subrecipient or Contractor Name:** Be The Change  
**City:** Oklahoma City  
**State:** OK  
**Zip Code:** 73109, 4839  
**DUNS Number:** 078275563  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 50000

***NOTE: In reference to Section CR-65 appearing below, please note the following:***

**Guidance received from the U.S. Department of Housing and Urban Development, (HUD) has advised that the CR-65 Screen is no longer applicable. All accomplishment and expenditure data for ESG funding appears in the attached ECart Report (Appendix 5).**

**CR-65 - Persons Assisted (The data previously required in CR-65 has been replaced by the ESG CAPER)**

**4. Persons Served**

**4a. Complete for Homelessness Prevention Activities**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 14 – Household Information for Homeless Prevention Activities**

**4b. Complete for Rapid Re-Housing Activities**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 15 – Household Information for Rapid Re-Housing Activities**

**4c. Complete for Shelter**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 16 – Shelter Information**

**4d. Street Outreach**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 17 – Household Information for Street Outreach**

**4e. Totals for all Persons Served with ESG**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 18 – Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	<b>Total</b>
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 19 - Gender Information**

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 20 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

**Table 21 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 8. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	960
Total Number of bed-nights provided	639
Capacity Utilization	66.56%

Table 22 – Shelter Capacity

### 9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

## CR-75 Expenditures

### 10. Expenditures

#### 10a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program		
	Year		
	2015	2016	2017
Expenditures for Rental Assistance	98,386	27,385	23,509
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	4,101	17,985
Expenditures for Housing Relocation & Stabilization Services - Services	20,000		698
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0		0
<b>Subtotal Homelessness Prevention</b>	<b>118,386</b>	<b>31,486</b>	<b>42,192</b>

Table 23 – ESG Expenditures for Homelessness Prevention

#### 10b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program		
	Year		
	2015	2016	2017
Expenditures for Rental Assistance	0	55,557	90,702
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	30,666	42,850
Expenditures for Housing Relocation & Stabilization Services - Services	114,156	22,970	1,292
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>114,156</b>	<b>109,193</b>	<b>134,844</b>

Table 24 – ESG Expenditures for Rapid Re-Housing

**10c. ESG Expenditures for Emergency Shelter**

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services	81,000	63,000	77,250
Operations	0	50,086	46,523
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>81,000</b>	<b>113,086</b>	<b>123,773</b>

Table 25 – ESG Expenditures for Emergency Shelter

**10d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
HMIS	0	0	0
Administration	11,151	0	717
Street Outreach	46,876	46,876	50,000
Coordinated Intake		20,000	20,000
Other Miscellaneous		39,083	0
<b>Subtotal</b>	<b>58,027</b>	<b>105,959</b>	<b>70,717</b>

Table 26 - Other Grant Expenditures

**10e. Total ESG Grant Funds**

Total ESG Funds Expended	2015	2016	2017
<b>1,055,945</b>	<b>324,693</b>	<b>359,724</b>	<b>371,528</b>

Table 27 - Total ESG Funds Expended

**10f. Match Source**

	2015	2016	2017
Other Non-ESG HUD Funds	0	0	
Other Federal Funds	0	0	
State Government	0	0	
Local Government	0	0	16,000
Private Funds	49,500	35,000	35,000
Other	357,918	378,469	336,035
Fees	0	0	
Program Income	0	0	
<b>Total Match Amount</b>	<b>407,418</b>	<b>413,469</b>	<b>387,035</b>

Table 28 - Other Funds Expended on Eligible ESG Activities

**10g. Total**

Total Amount of Funds Expended on ESG Activities	2015	2016	2017
<b>2,263,867</b>	<b>732,111</b>	<b>773,193</b>	<b>758,563</b>

Table 29 - Total Amount of Funds Expended on ESG Activities



**APPENDIX 1**

**CONTINUED NARRATIVE**

**SECTIONS**

## APPENDIX 1- CONTINUED NARRATIVE

### CR-05- Goals and Outcomes (Continued)

This report allows concerned citizens, elected officials, and HUD to evaluate the City's performance and assess its status in meeting the Second Action Year of the five-year goals established in the 2015-2020 Five-Year Consolidated Plan (which can also be accessed at the above web site address). The Five Year Consolidated Plan includes overall strategies, with a particular focus on low and moderate income individuals and families, to provide safe, decent and affordable housing; to end homelessness by moving individuals and families from homelessness to permanent housing; to provide a safe and suitable living environment with adequate public facilities and services to ensure a high quality of life; and, to expand economic opportunities by providing financial resources and technical assistance to businesses in creating jobs and providing retail and commercial services with particular focus in the Neighborhood Revitalization Strategy Area (NRSA). The Neighborhood Conservation Committee of City Council (NCC) following a recommendation from the Citizens Committee for Community Development, identified goals and objectives for the use of federal grant funds in the Third Action Plan Year based upon public input and staff recommendations. Accepting the NCC recommendations, the City Council of Oklahoma City approved 37 projects and activities (including planning and administration functions) totaling \$16,023,393 in the 2017-18 Third Action Plan Year. This amount included new funding, carryover balances, and allocation of accumulated program income. The 2017-18 allocations of CDBG, HOME, ESG and HOPWA totaled \$7,163,660.

Much of this report is supported by lists and numbers; however, the true community benefit is difficult to quantify as each investment serves as a catalyst for both individual and collective growth. Each of the reported program activities has made a measurable difference for a low income family or individual, and/or for a low income neighborhood as an area benefit. For example, the following report notes that 40,474 taxi and bus fare coupons assisted someone who is elderly, disabled or homeless with transportation. These services aided people in reaching a doctor, visiting a relative, attending church, shopping for groceries or fulfilling other personal needs that require transportation. These are simple and routine activities that are often taken for granted unless one is unable to drive a car or ride a bicycle. In other programs, 74 families were assisted with emergency repairs to their houses, and 47 families were assisted in buying a home. Funds were used to make neighborhoods safer by boarding up 100 derelict houses and building new homes on vacant lots. In some areas graffiti was removed, or lead paint hazards were abated. The City of Oklahoma City achieved progress, as this year's programs helped to meet the priorities outlined in our five year Consolidated Plan.

<b>Grant</b>	<b>Total Expenditures</b>	<b>Total Served</b>
CDBG	\$6,447,005.33	40,880
HOME	\$2,470,924.18	67
ESG	\$371,528.27	5,989
HOPWA	\$781,946.15	536
<b>TOTALS</b>	<b>\$10,071,403.93</b>	<b>47,472</b>

The City of Oklahoma City expended a total of \$10,071,403.93 in CDBG, HOME, HOPWA and ESG funds during the program year. Complete expenditure and accomplishment data for the 2017-18 Third Action Plan Year can be found in Appendix 2. During the course of the Five Year Consolidated Plan, The City of

Oklahoma City has expended a total of \$27,379,796.92 serving a total of 134,287 persons and households.

The City of Oklahoma City was moderately successful in attaining the goals and objectives contained in the 2015-20 Consolidated Plan and Third Action Year Strategy. The activities undertaken address the overall program goals of the formula grant programs including the provision of decent housing, a suitable living environment, and expanding economic opportunities principally for persons of low and moderate income.

The City's 2015-20 Consolidated Plan and 2017-18 Third Action Year Plan called for achieving housing goals by providing funding and engaging in program activities that include support for nonprofit and for-profit housing developers to rehabilitate and construct new affordable housing; support for Community Housing Development Organizations (CHDO's) to rehabilitate and construct new affordable housing; funding for the Oklahoma City Urban Renewal Authority (OCURA) to renovate closed buildings for affordable housing; support for the Oklahoma City Housing Authority (OCHA) to modernize public housing units; funding to assist with emergency repairs of housing for low-income households; support for down payment and closing cost assistance to expand homeownership opportunities for low-income households; and, funding for activities that support housing and services for persons with HIV/AIDS.

The goal of providing a suitable living environment was addressed in the Consolidated Plan and First Action Year Strategy by continuing ongoing programs that address specific community needs. The 2017-18 Third Action Year Plan called for the continued support for homeless services through the Emergency Solutions Grant (ESG) Program; the Continuum of Care Program (CoC); discounted taxi coupons for elderly, disabled and sight impaired persons under the City's Share-A-Fare program; bus passes and discounted taxi service for homeless individuals and families; local funding of capacity building activities for neighborhood organizations and CDBG funding to provide neighborhood improvements; activities to address vacant and abandoned housing; removal of graffiti; and, removal of slum and blight conditions in low-income areas and other public investments.

In addition, The City of Oklahoma City made progress in attaining its goals for expanding economic opportunities. The City's Consolidated Plan and Second Action Year Strategy called for engaging in program activities that provide technical assistance to small businesses in obtaining financing and investing Section 108 Loan Guarantee funds in businesses to create jobs for low and moderate income persons.

The tables in Appendix 2 detail expenditures and achievements based on the City's financial records with regard to formula grant activities for each goal and objective contained in the Consolidated Plan. The tables specifically address expenditures and accomplishments recognized in the 2017-18 program year. The HUD IDIS reports attached in Appendix 3 provide further detail related to the accomplishment information provided. The SNI program, which has been somewhat slow in recent years to expend funds, has made significant progress with the completion of multi-year park and sidewalks activities in the Third Action Plan year.

Under the City's Community Facilities and Services program, there remains a balance of approximately \$1.7 million. The Care Center has been completed and \$167,313 has been expended during the program year. A \$450,000 allocation has been fully expended for the Metropolitan Better Living Center; the project is built out and waiting for final occupancy permits from the State. An allocation of \$400,000 was awarded in a previous program year to the Kiwanis Head Start project. The project is under construction

and the first invoice is expected shortly. The Firststep OKC Metro Alliance was awarded \$157,000 for housing support, of which \$10,777 was expended in the Third Action Plan year. An additional \$193,000 was allocated to Firststep for a utility lift station and force main; however, draws for that project did not begin until after the June 30<sup>th</sup> deadline for this report. It is expected to be completed in the Fourth Action Plan year. Healing hands was allocated \$60,000 for public service activities, all of which was expended in the Third Action Plan year. Other projects are being vetted by Staff and a solicitation for projects will be issued in FY 2018-19.

In addition to entitlement funding, The City of Oklahoma City received a CDBG-DR grant in the First Action Plan Year as a subrecipient of the State of Oklahoma. CDBG-DR funds in the amount of \$2,927,035.16 were expended during the FY 2017-18 reporting period to assist in rehabilitation projects, public infrastructure, a water treatment facility upgrade and installation of storm shelters. A balance of \$627,257.46 remains and is anticipated to be fully expended in FY 2018.

MAPS 3, a local sales tax initiative approved in September 2009, is a local quality of life initiative to provide recreation and open space opportunities, improve options for public transit, and stimulate job creation through increased convention-related services. Most projects funded under this initiative are nearing completion and are anticipated to be fully open and operational by 2022. The convention center is under construction and expected to be the final project completed with these dedicated funds. Projects completed and underway include the following:

1. A central park to connect the Oklahoma River to the downtown area (under Construction)
2. Rail-based street car and rail transit (under construction)
3. Downtown convention center (under construction)
4. Sidewalks throughout Oklahoma City (under construction)
5. Bicycle and walking trails (completed)
6. Rowing and kayaking improvements on the Oklahoma River (completed)
7. Wellness and fitness centers for the elderly (completed)
8. State Fairgrounds improvements (completed)

The total cost of all improvements is expected to total \$777 million. The City of Oklahoma City continues to invest its local resources in successful community and economic development projects.

An affirmative vote by the taxpayers in September 2017 extended the MAPS 3 capital improvements initiative through March 2022. In addition to the projects noted above, the temporary sales tax will generate an additional \$240 million for streetscapes, \$24 million for sidewalks, \$12 million for the trails system, and \$12 million for bicycle infrastructure. A bond vote was also passed in September 2017 which for the first time allocates a portion of funding for the development of affordable housing. About \$10 million in revenue will be available at a future date. A related policy for the use of these funds was approved by City Council during the Third Action Plan year.

#### **CR-15 (Leveraging), (Continued):**

The City also provided \$121,000 in local funding (general funds) last year to agencies that provide services to the homeless. The table below highlights the agencies funded, the grant amounts, expenditures, and balances.

<b>CITY SOCIAL SERVICES GRANTS</b>	<b>FUNDING</b>	<b>EXPENDITURES</b>	<b>BALANCE</b>
Be The Change	\$18,000.00	\$18,000.00	\$0.00
Homeless Alliance	\$5,000.00	\$5,000.00	\$0.00
YWCA of Oklahoma City	\$2,500.00	\$2,500.00	\$0.00
Heartline, Inc.	\$4,000.00	\$4,000	\$0.00
Positive Tomorrows	\$7,000.00	\$7,000.00	\$0.00
OKC Metro Alliance	\$9,000.00	\$9,000.00	\$0.00
Upward Transitions	\$13,000.00	\$13,000.00	\$0.00
Youth Services of Oklahoma City	\$12,000.00	\$12,000.00	\$0.00
Center for Employment Opportunities	\$13,000.00	\$13,000.00	\$0.00
Sunbeam Family Services	\$10,000.00	\$10,000.00	\$0.00
Community Health Centers, Inc.	\$5,750.00	\$5,750.00	\$0.00
Urban League of Greater OKC, Inc.	\$7,250.00	\$7,250.00	\$0.00
Hope House OKC	\$5,000.00	\$5,000.00	\$0.00
Neighborhood Services Organization	\$4,500.00	\$4,500.00	\$0.00
Legal Aid Services of Oklahoma, Inc.	\$5,000.00	\$5,000.00	\$0.00
<b>TOTAL</b>	<b>\$121,000.00</b>	<b>\$121,000.00</b>	<b>\$0.00</b>

Federal funds provided by HUD are utilized in several ways to leverage public and private resources. The City's down payment and closing cost assistance program assists in the achievement of home ownership and has proven to be an attractive program that stimulates significant interest among private lenders. During the reporting period, the City leveraged its Down Payment Assistance program funds with *private* financial institution mortgage investments totaling \$3,786,065.44 and other *public* investments of \$531,390.12.

In past years, the City has assisted developers by providing HOME funds to document community support for Low Income Housing Tax Credit (LIHTC) applications to the Oklahoma Housing Finance Agency (OHFA). OHFA historically provided bonus points for applications that received a minimum level of funding granted to the project from the local community; however, beginning with the 2016 Qualified Allocation Plan (QAP) these leveraging points were eliminated. The City will continue to evaluate participation in LIHTC projects when considering future HOME fund allocations.

During the Third Action Year of the 2015-2020 Consolidated Plan, the City did not assist an affordable housing tax credit project with HOME funds; however, the Dunbar commons at 1432 NE 7<sup>th</sup> St received 9% Low Income Housing Tax Credits from OHFA to support the rehabilitation of fifty-two (52) units. The Council Trails development at 9601 N Council Rd received 9% LIHTC credits for the construction of eighty (8) units for low income households. A 4% tax credit allocation was awarded to Cornerstone Apartments

on Czech Hall Road in western Oklahoma City during the first round funding allocations in 2017 for the construction of ninety-nine (99) family housing units with no HOME assistance provided.

The 2015 Section 108 Loan to the 21C Museum Hotel leveraged over \$34 million in non-federal assets, including the land, building, private equity, TIF, and State and Historic Tax Credits, and resulted in the creation of 103 FTE positions for managers, professionals, sales staff, office workers and service staff. In addition, the project which opened for business in summer 2016 has served as a catalyst for new housing and retail. At the time of this report, the 21C project has created significant economic and development momentum by spurring construction of a large-scale mixed use development immediately adjacent to and immediately surrounding the project site. This new development valued at \$53 million will add 345 multifamily housing units when completed, new retail businesses, restaurants, structured parking and residential amenities. A restaurant and music venue opened in July 2017 on the south side of the 21C development and has been initially very successful. An application has been received from a local developer for rehabilitation and adaptive reuse of the historic First National Bank Tower. The project is currently being underwritten by staff, and will include a hotel, condominiums, on-site parking, and retail operations. Estimates of jobs to be created are not yet available but will be reported in the Fourth Action Plan year.

#### **HOME MATCH-**

Presidential Disaster Declarations and HUD match reduction for severe fiscal distress has eliminated the need to provide 25% match funding for the HOME program in recent program years. During the 2015-16 program year, no match obligation was incurred due to a FEMA Presidential Disaster Declaration (DR-4222) issued May 26, 2015 due to severe storms, tornados, straight line winds and flooding that occurred on May 5-10, 2015.

In the 2016-17 Second Action Plan Year CAPER it was reported that no waivers were received and that the HOME program incurred a required Match liability of \$746,174.40. That information was incorrect. Presidential Disaster Declaration #4222 encompassed both FY 2015 and 2016.

In this Third Action Plan Year, the City requested and received from HUD a 100% match waiver for Fiscal Year 2017 as allowed under the Presidential Disaster Declaration for Oklahoma and Cleveland Counties resulting from the severe winter storms and flooding events that occurred on November 27-29, 2015 (FEMA-4247-DR). The declaration was issued on December 29, 2015 and amended on February 3, 2016. There remains a credit balance, as adjusted following last year's error, of \$8,819,934.69 which will carry forward to future program years.

For more information, please reference the attached HOME match report (Form HUD-40107-A) which is reflective of the correct excess match as reported, and the related HUD match waiver approval for severe fiscal distress in Appendix 6.

#### **ESG Match**

The ESG requirement for match contributions equal to the grant program funds was fulfilled with new funding and other resources as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.

The sources of matching resources well exceeded the amount of the grant funds and included:

Local Government	\$16,000.00
Pharmaceutical Companies	\$35,000.00
Other Sources	\$336,035.00
	<b>\$387,035.00</b>

### **CR-20 Affordable Housing (Continued)**

The City previously committed HOME funds in support of Low Income Housing Tax Credit (LIHTC) applications to the Oklahoma Housing Finance Agency (OHFA); however, in 2016 OHFA discontinued awarding bonus points for applications that receive a minimum level of funding from the local community. When funding is available, the City does periodically accept requests and/or competitive applications for project-specific CDBG and HOME awards to fill financing gaps. During the Third Action Year of the 2015-2020 Consolidated Plan, the City did not assist an affordable housing tax credit project with HOME funds; however, the Dunbar commons at 1432 NE 7<sup>th</sup> St received 9% Low Income Housing Tax Credits from OHFA to support the rehabilitation of fifty-two (52) units. The Council Trails development at 9601 N Council Rd received 9% LIHTC credits for the construction of eighty (80) units for low income households. A 4% tax credit allocation was awarded to Cornerstone Apartments on Czech Hall Road in western Oklahoma City during the first round funding allocations in 2017 for the construction of ninety-nine (99) housing units for families with no HOME assistance provided.

HOME funds were allocated to Community Housing Development Organizations (CHDOs) that resulted in the construction and sale of nine (9) affordable housing units with an additional five (5) units underway. None of the completed and sold units were funded entirely with CHDO proceeds during the program year. There was no CHDO Reserve funding drawn in IDIS.

The HOME Affordable Housing Development Program (AHDP) was established during the 2012-13 program year. Four (4) developments have been funded to date. The AHDP program has also supported a twenty (20) unit SRO project and six (6) single family residences. Funded projects included Ron Walters Homes, Oklahoma City Housing Services Redevelopment Corporation, and Mitchford. The Ron Walters project was completed during the Second Action Plan Year. Two (2) Mitchford homes were completed and sold during the reporting period. The Mitchford project, is now fully completed. One (1) home was completed for the Oklahoma City Housing Services Redevelopment project.

The Oklahoma City Housing Assistance program completed seventeen (17) whole house rehabilitations with HOME funding during the 2017-18 program year. In addition, four (4) whole house rehabilitations are underway. Nine (9) storm shelters were constructed. Five (5) rehabs were completed with CDBG funds.

No homes were completed during the reporting period under the Neighborhood Stabilization Program (NSP), which is nearing completion.

The Down Payment and Closing Cost Assistance Program completed forty-seven (47) transactions. Of the total households assisted, fourteen (14) were located in target areas and thirty-three (33) were located in other low and moderate income census tracts or block groups.

Based on outcome numbers provided in the IDIS Summary Accomplishment Report PR23 regarding the CDBG Program, Eighty-six (86), or 60.6 % of households that were provided Owner Occupied Assistance possessed extremely low incomes (at or below 30% of median); Thirty-six (36), or 25.4%

possessed low incomes (31% to 50% of median); and Twenty (20) or 14.1% possessed moderate incomes (51% to 80% of median). No households with incomes over 80% of median income were assisted. For rental occupied housing units, seven (7) assisted households (100%) were extremely low income. No persons above 30% of the Area Median Income were assisted with rental housing during the Third Action Plan year.

Based on outcomes provided in the IDIS Summary Accomplishment Report PR23 regarding the HOME Program Beneficiaries; Sixty-seven (67) households were assisted during the program year. For HOME Program First-time Homebuyers (52 households), none were extremely low income families (0-30%), Four (4) or 1.7% possessed very low incomes (31-50%), Ten (10) or 19.2% possessed low incomes (51-60%), and Thirty-eight (38) or 73.1% were in the low moderate income range (61-80%). For Existing Home Owner Beneficiaries (15 households), Eight (8) or 53.3% of households assisted possessed extremely low incomes, six (6) or 40.0% possessed very low incomes, none possessed low income (51-60%), and One (1) or 1.0% possessed low moderate income.

#### **CR-25 Addressing Emergency Shelter, (Continued):**

The Continuum of Care Board (CCB) represents a broad spectrum of the community including formerly homeless persons, the business community, service providers, community volunteers and the faith-based community. All members have a commitment to ending homelessness (including chronic homelessness) and are advocates in the community. Members of the Continuum of Care (CoC) also participate in the gathering of data for the gaps analysis, provide input into the prioritization of needs, and monitor all grant recipients to ensure that grant funded projects are implemented successfully. CoC agencies and organizations worked collaboratively with other groups to successfully complete the 2018 Point-In-Time survey as well as a registry week survey intended to help prioritize the City's chronically homeless for housing. The work of the CCB is not isolated to reviewing and writing each year's Continuum of Care application. The Oklahoma City CCB members actively participate year round in a number of important committees/planning bodies whose work is important to the implementation and development of the Continuum of Care. The CCB also determines the annual rating measures for Continuum of Care, Social Services, HOPWA and ESG grantees, and performs the monitoring and evaluation site visits in order to ensure the programs are working well and accomplishing outcomes.

In prior years, funding from the Neighborhood Stabilization Program (NSP) and CDBG assisted in the development of a homeless resource center and day shelter. The WestTown Resource Center and homeless Day Shelter are owned and operated by The Homeless Alliance and City Care and have had a significant impact on the community's efforts to end homelessness. Both facilities were identified as a critical need in the 10 Year Plan and are serving several hundred people daily, including a number of neighborhood (non-homeless) residents seeking access to benefits and meals. 2-1-1 has served as the centralized intake contact for ESG, Continuum of Care and other homeless housing programs. It is currently the community resource for initial evaluation of social service needs including emergency situations. The 2-1-1 system, however, has been severely threatened by State of Oklahoma budget cuts in recent years.

#### **CR-25, Helping homeless persons transition to permanent housing (Continued):**

The Oklahoma City Continuum of Care (CoC) utilizes a coordinated entry and assessment system for all clients served by the homeless services system. When a person who is homeless contacts a homeless services provider or accesses the 2-1-1 system, an assessment is conducted which includes identifying



health concerns, length of time on the street, and other relevant information to determine where they will be placed on the CoC's priority list for housing. A Coordinated Case Management team meets weekly to review cases on the list and determine who will provide adequate housing and services based on a client's needs. Once determined, a case manager is assigned, the client is located and moved into the first available unit and supportive services are provided. The Oklahoma City Continuum of Care has placed over 1,000 chronically homeless individuals and veterans into housing in the last 5 years and maintains a retention rate between 80-90%.

**CR-30, Ameliorating Negative Effects of Public Policies (Continued):**

The State of Oklahoma does not require a license for general contractors; however, electrical, plumbing, mechanical, sign, driveway and fire suppression system permits can only be issued to contractors licensed in the State of Oklahoma and registered with the City of Oklahoma City. These contractors must be licensed by both the State of Oklahoma and The City of Oklahoma City.

The rules and requirements for architectural seals are statutorily mandated by the Oklahoma State Architectural and Registered Interior Designers Act (59 Oklahoma Statutes, 2007, Section 46.1 et seq.). Specifically, Section 46.21b.C.5.e, f exempts from the provisions of the Act referenced above, residential structures no more than two (2) stories in height, including apartments containing no more than thirty-two (32) dwelling units or guest units per building.

The City's building permit checklist includes an item for "Applicable Seals and Certifications" if required, prior to the issuance of a permit. Most assembly use buildings and larger buildings that involve spans of structural members in excess of 30 feet may be required to be designed by an Architect of Engineer licensed in the State of Oklahoma.

**CR-30, Actions taken to reduce the number of poverty level families (Continued):**

With regard to public education and other locally funded programs that address poverty in Oklahoma City, the City is nearing completion of taxpayer funded initiatives called "MAPS for Kids" and "MAPS 3". The purpose of the MAPS for Kids initiative was to overhaul primary and secondary public school infrastructure through the rehabilitation and new construction of school facilities. Construction projects initiated by the MAPS for KIDS program has and will continue to provide for the renovation and construction of new schools and provide short-term jobs to meet construction needs. The program, upon completion, is expected to cost approximately \$750,000,000. In addition, CDBG SNI funds were used to continue after school programs implemented in the Culbertson's East Highland Strong Neighborhood Initiative project area at F.D. Moon Elementary School, and in the Classen Ten-Penn SNI neighborhood at Eugene Fields Elementary. The program adapts the nationwide Science Technology Engineering and Math (STEM) program into STEAM by incorporating a new component focus on Art education.

Public education and job creation activities, coupled with construction of affordable and market rate housing provides opportunity for individuals and families to move from poverty to higher levels of security and prosperity. In addition, new housing development is providing employment opportunities at good wages to low/mod income persons and minorities in various construction trades.

Finally, the City is addressing homelessness through continued support of the WestTown Housing Resource Center and Homeless Day Shelter Campus which opened in August 2011. This combined public facility provides a one-stop location for homeless persons and those at risk of becoming homeless to obtain needed assistance. During the First Action Plan Year, the campus was expanded to include twenty (20) new SRO units with the support of HOME and CDBG funding. The City also supports the center through an annual Agreement to fund operational expenses from the City's General Fund. The 2017-18 program year commitment totaled \$300,000. In recognition of the increased need for these resources, this amount was increased substantially over the \$190,000 provided in previous years.

**CR-30, Impediments (continued):**

Several activities supported during the reporting period speak directly to improving, understanding and enhancing compliance with fair housing law. These important activities will continue in the upcoming year.

The City's efforts to ensuring equitable housing opportunity during the Third Action Plan Year included the following activities:

- Presented information to the Fair Housing and Health Equity Conference
- Provided landlord-tenant education to SNI neighborhoods
- Shared information about Fair Housing and Discrimination on the SNI Facebook page
- Hosted a booth at the ONEOKC event in Northeast OKC and shared Metro Fair Housing literature
- Hosted a housing summit with local housing providers and discussed Fair Housing education and outreach.

Other identified impediments are being addressed by other parts of the City, outside this Action Plan. One of these is zoning, and as a related issue, NIMBYism used to block multi-family development. The City recently engaged a consulting firm to diagnose problems with the existing zoning code and review it for conformance with the City's new comprehensive plan. This first diagnosis phase has been completed. The four (4) year process of overhauling the code will begin late 2018. This process will encompass changes expected to provide some fair housing relief- to include an emphasis on form-based code that will allow multi-family housing to more readily be constructed in areas currently prohibited. There will also be review of certain practices, such as street design, that drive up housing costs in certain areas.

The City passed a municipal bond issue in September 2017 which will add more sidewalks, transit stops, increase ADA compliance at existing stops, and perform bus system upgrades to advance the public transit system- with a focus on improvements where it is most needed by the citizenry base on review of area incomes and employment centers.

The General Obligation Limited Tax Bonds (GOLT Bonds) also include a \$10M set aside for affordable housing- the first time the City has made such a proposal or investments. A policy establishing eligibility criteria, programmatic guidelines, and performance requirements for these funds was approved by City Council in June 2018. It is anticipated that the first disbursements will occur during the 2018-19 Fourth

Action Plan Year. City staff and staff of the Alliance for Economic Development, the Oklahoma City Economic Development Trust (OCEDT) and City Council will participate in funding decisions. The adopted policy prioritizes mixed-income developments in areas accessible to employment, transit, quality schools and grocery stores for persons earning less than 80% AMI.

**CR-40 Monitoring, Public input on performance (Continued):**

During the citizen participation year-end review process, no concerns were noted by the members of the Citizens Committee for Community Development. The following questions were asked by citizens and members of the Committee.

**CCCD Meeting-Discussion of Final Expenditures Report, September 18, 2018:**

- In reference to the large carry-over balances, are these funds at risk and what is HUD's response?

*Staff response: Carry over is sometimes higher than desired due to the timing and completion of assisted projects. The majority of funds are expected to be fully expended; however, draws will occur over multiple program years. The last two program years have been particularly challenging as the allocation of funding from HUD has not been received timely. Therefore, we have a significantly shorter window in which to fully expend our allocations. The City diligently strives to meet the 1.5 expenditure requirement and we are working to ensure that funds are, to the greatest extent possible, fully expended by the end of the program year. If that does not occur, some of the funding may need to be returned to HUD. HUD does flag activities after six (6) months. The largest carry forward this fiscal year is the Community Development Public Facilities program. Staff is in the process of preparing a solicitation for applications to identify eligible projects and spend more timely.*

- Is the City open to public/private partnerships for activities such as the hazardous tree removal program where there is currently little or no private investment?

*Staff response: Yes. Staff is always looking for better ways in which to leverage public resources with private dollars. Discussions are presently underway with Oklahoma Gas and Electric (OG&E) to partner in the Capitol View SNI neighborhood.*

- Does the City maintain a policy or preference on the investment of grant funds in homeownership units vs. rentals?

*Staff response: The goal is an equitable 50/50 distribution. There is nothing inherently wrong with funding rental projects. Different housing options are needed to ensure diverse neighborhoods and meet a variety of housing needs of residents. We do stress the affordability component to benefit low to moderate income households.*

- Are funds available to support the maintenance and/or rehab of rental properties?

*Staff response: We provide CDBG funds for the boarding up of abandoned housing but have no other programs at the present time. Staff relies on code enforcement and neighborhood "self-policing" such as HOA's to address concerns with deferred property maintenance and code violations. We realize that many neglected rental properties pose a threat to life, health and safety with inadequate utilities, structural defects and pest infestation, but currently have no mechanism to enforce out of state landlords to make necessary improvements to their properties. We continue to educate landlords and tenants about Fair Housing legislation and periodically conduct trainings; however, there are no requirements for attendance. This remains an ongoing concern for which solutions are evasive.*

- Comment: Attendee noted that the amount of allocated funds is insufficient to make a noticeable impact.

*Staff response: We agree. There are many eligible activities that cannot be fully or even partially supported with available resources.*

#### **CR-45, CDBG (Continued):**

The Tables in Appendix 2 detail expenditures and achievements based on the City's financial records with regard to formula grant activities for each goal and objective contained in the Consolidated Plan. The tables specifically address expenditures and accomplishments regarding the 2017-18 program year. The attached HUD IDIS reports in Appendix 3 provide further detail related to the accomplishment information provided below.

The progress the City has made in meeting program goals for the 2017-18 Third Action Year plan are enumerated below.

- 5500 linear feet) of sidewalks were completed during this Third Year Action Plan in the Classen Ten Penn neighborhood. All sidewalks are intended to improve accessibility between homes, schools, parks and services.
- A new public park, known as the Freemont Harn Gardens, was completed near the Harn Homestead in Classen's North Highland Parked neighborhood. It is the only playground within a mile of this neighborhood. Two more park improvement projects are almost finished in Classen Ten Penn and Culbertson's East Highland respectively. Staff also coordinated with the Parks and Arts Commissions during the program year to facilitate public art installation (Intersection art) in Classen Ten Penn. All of these projects are located in the city's Strong Neighborhoods Initiative areas.
- Seven (7) hazardous trees in SNI areas were removed with CDBG funds and thirty (30) trees were planted in two (2) SNI neighborhoods with the help of private partners.
- Three (3) SNI households received legal assistance.
- Continued to coordinate with the OKC Public School System, OK Afterschool Network, and the OKC Parks Department of offer STEAM, an afterschool and summer program at two (2) elementary schools in SNI neighborhoods. Two hundred (200) students participated.

- The City collaborated with non-profit volunteer groups to improve and paint several homes in SNI areas. SNI currently has more than twenty (20) local partners helping to implement neighborhood revitalization projects.
- Public Services: Removal of graffiti for gang activity (crime prevention) was conducted at 342 locations in low-income neighborhoods.
- Interim Assistance was provided at eighty-four (84) locations to secure abandoned properties that were an immediate threat to health and safety.
- Share-a-fare program provided 40,474 transportation services comprised of 4,139 elderly, 2,307 persons with disabilities, 18,647 homeless bus fares, 588 homeless taxi fares, and 14,793 low-income day passes.
- The Oklahoma City Housing Assistance Program completed sixty-one (61) Housing Exterior Maintenance projects.
- The Oklahoma City Housing Assistance Program provided nine (9) safe rooms.
- The Community Action Agency Emergency Home Repair program assisted seventy-four (74) households with Emergency Home Repairs.
- The Oklahoma City Housing Authority is utilizing CDBG funding allocated for modernization of public housing units for extremely low-income families. CDBG funds were used to rehabilitate seven (7) public housing units during the program year.
- Economic development technical assistance was provided to 1,037 businesses and prospective businesses through small business counseling and completion of an 8-week small business development/ownership training class. Community Action Agency also provided access to capital through the Enterprise Community Small Business Loan Program and Section 108 Small Business Loan Program to assist businesses in the NRSA and EZ/EC.
- No Section 108 loans were approved during the program year; however, one (1) application was received for renovation and adaptive reuse of the historic First National Building into a hotel, condominiums and retail operations. The application is currently being underwritten by staff.
- Neighborhood capacity building assistance, funded with local revenue, assisted three (3) neighborhood associations under the Strong Neighborhoods Initiative Program and aided with organizing numerous neighborhood organizations and events.
- No CDBG funds were used to repay principal and interest on Section 108 debt during the program year. These funds in the amount of \$350,000 remain in contingency to protect the annual CDBG investment in the event of a loan default.
- Oklahoma City Urban Renewal Authority (OCURA) continues to implement the Urban Renewal Plans in three close-out areas that include R-20, R-30, and R-35. In addition, OCURA addresses slum and blight conditions with CDBG in locally designated project areas that include, Harrison Walnut, North Downtown, Cultural District, and NE Renaissance Area.
- The City annually contracts with the Metropolitan Fair Housing Council to monitor and investigate housing discrimination complaints. During the 2017-18 reporting period, the Metropolitan Fair Housing Council received 468 landlord/tenant intakes that resulted in the filing of eleven (11) housing discrimination complaints. Metropolitan Fair Housing also processed fifty-two (52) requests for reasonable accommodation or modification.

- In addition, Metro Fair Housing Council conducted forty-three (43) educational seminars and trainings for first-time homebuyers, public and private housing providers and faith-based housing providers.
- The City of Oklahoma City contracted for a new Analysis of Impediments to Fair Housing during the 2014-15 program year. Western Economic Services prepared the update, which was completed on January 26, 2015. The City has continued working to address public sector barriers to Fair Housing noted in the report, including a recent revision of the City's Fair Housing Ordinance (Chapter 25, Article III, § 25-55) to include additional protections for age, familial status, and disabilities. The Amendment, approved by City Council in January 2016, aligns the City Ordinance with protections presently afforded at the state and federal level.

#### **CR-55 HOPWA (Continued):**

##### Project Sponsor:

The Homeless Alliance  
1724 NW 4<sup>th</sup> Street  
Oklahoma City, OK 73106

##### Subrecipients:

- **The AIDS Support Program (ASP)** was founded in 1986 and provides supportive and transitional housing for individuals and families living with HIV/AIDS and who encounter barriers to permanent supportive housing.

HOPWA Housing Case Manager – P.O. Box 12187, Oklahoma City, OK 73157 (405) 306-1366

- **Housing Location Services** conducted housing services for eighty (80) clients in FY 2017-18. These services included speaking with HOPWA clients about housing needs; conducting property searches; advocating for clients during the application process for housing; providing advocacy for abatements in rental rates, deposits and application fees; procuring housing for persons with unpaid utility bills; resolution of potential evictions and legal advocacy; assistance in resolving issues with property maintenance; and conducting habitability inspections. Continued success in housing clients is achieved through the development of relationships with property managers and owners.

The Homeless Alliance and its Subrecipients are members of the Oklahoma City homeless Continuum of Care (CoC). The collaboration of HIV and Non-HIV service providers created a holistic module of care. The OKC HOPWA Program does not have a waiting list.

*The HOPWA Case Management Service is the foundation of the HOPWA Program:*

All income-qualified individuals are eligible to receive Housing Case Management services.

The HOPWA case managers assist the client in understanding available housing resources and develop and monitor their comprehensive housing plan with connections to other support services. The plan identifies the household's ongoing housing stability needs and likely options for providing related assistance; including the use of other housing programs and mainstream health and human services welfare programs. The plan includes, but is not limited to development of a budget, referrals for social services or medical case management, legal assistance, employment services, and food. Funds can be used for emergency and temporary rent assistance, and mortgage and utility payments to transition eligible persons into more permanent housing arrangements.

**Housing Information, Referral, and Inspection Services:**

This service provides information regarding available and affordable housing that meets the needs of people living with HIV/AIDS. By identifying vacancies, initiating application procedures and providing contact information for housing providers, the services provided aid in the prevention of homelessness and help return unsheltered persons living with HIV/AIDS to suitable housing. Staff proactively develops relationships with landlords and property management companies willing to rent permanent housing, and who are willing to accept rental assistance certificates. Many clients benefit from relocating to a lower rent and/or all bills paid housing. Housing inspections ensure all units meet HUD's habitability standards. The service provider has developed relationships with landlords to assist in housing hard to place clients. This provider is able to advocate for the tenant with the landlord as needed once a client has been placed in a unit.

**Emergency Housing:** to provide temporary shelter at a local long stay hotel with full kitchens (maximum of sixty (60) days).

**Permanent Housing Placement:** Expenditures that help establish a household in a housing unit, including (but not limited to) application fees, related credit checks, and reasonable security deposits necessary to move persons into permanent housing, provided such deposits do not exceed two (2) months of rent and are designated to be returned to the program. (One lifetime assistance).

**Short -Term Rent/Mortgage and Utility:** (STRMU) payments to enable eligible individuals to remain in their own dwelling. HOPWA funds are provided to prevent homelessness and assist those clients who have an HIV-related need. Each request for assistance is reviewed monthly to determine eligibility based on financial and HIV related need. (Based on client need up to a maximum of 21 weeks in a 52 week period).

**Tenant Based Rental Assistance:** (TBRA) assist income-eligible individuals or families with an HIV-related need with their rent until they are able to secure Section 8 vouchers or other affordable stable housing. Most TBRA clients will be certified for three (3) months and reviewed for progress in meeting goals of the client in securing stable and permanent housing independent of continued HOPWA assistance.

**Employment Services:** Employment is an essential focus within the coordinated response to HIV/AIDS. Employment is a key component of serving the whole person. Employment can be critical to improving the economic and personal well-being of people living with, and most at risk of HIV/AIDS. Studies have shown that employment can positively impact health and can increase a person's ability to live a satisfying, productive and meaningful life. Employment can also increase financial self-sufficiency and reduce reliance on publicly funded benefits and other services.

**The OKC HOPWA services area includes seven counties:** Oklahoma, Cleveland, Canadian, Grady, Lincoln, Logan, and McClain Counties.

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**Annual Performance:**

The City of Oklahoma City is the grantee for HOPWA entitlement funds. The funds must be used within the Oklahoma City Eligible Metropolitan Statistical Area (EMSA) which includes a seven county area of central Oklahoma (Canadian, Cleveland, Grady, Logan, Lincoln, McClain, and Oklahoma counties). The HOPWA program is an integral part of our HIV/AIDS system of care services. The HOPWA program allocates funds to assist all forms of housing designed to prevent homelessness of persons with HIV/AIDS, and to meet the housing needs of persons with HIV/AIDS, including lease/rental assistance, shared housing arrangements, apartments, and community residences. Supportive services including case management are also included in the program. During FY 2017-18, a total of 187 persons were served with HOPWA funds:

The greatest resource of the HOPWA program is the HOPWA Case Manager. 100 % of all HOPWA clients are seen by the case manager. A full housing assessment is completed to determine each client housing needs. The case manager helps clients understand available housing resources and develop and follow their comprehensive housing plan with connections to other supports. The plan identifies the household's ongoing housing stability needs and likely options for providing related assistance, including the use of other housing programs and mainstream health and human welfare programs. The plan includes (but is not limited to) development of a budget, referrals for social services or medical case management, legal, employment and food.

- 100% of clients were referred for other support services.
- 100% of the HOPWA clients who received assistance improved access to medical care.

HOPWA case managers have begun using Service Point, a case management and outcome tool. This web-based tool will allow us to better assess clients and measure outcomes. The HOPWA case manager helps clients understand available housing resources and develops and follows their comprehensive housing plan with connections to other supports. The plan identifies the household's ongoing housing stability



needs and likely options for providing related assistance, including the use of other housing programs and mainstream health and human welfare programs. The plan includes (but is not limited to) development of a budget, referrals for social services or medical case management, legal, employment, and food. Funds can also be used for emergency housing, temporary rent, mortgage and utility payments to transition eligible persons into more permanent housing arrangements. A total of 224 clients were assisted with housing, case management, and other supportive services with HOPWA funds including:

- 42 Emergency Housing Assistance
- 60 Permanent Housing Placements
- 74 Short Term Rent Mortgage and Utility Assistance payments
- 48 Tenant-Base Rental Assistance payments

An additional 224 persons who were already housed received case management and supportive services only.

A major challenge facing community-based organizations working with HIV/AIDS is a dwindling pool of available resources, coupled with rising expectations. Essentially, organizations are expected to do more with less. Networking within the HIV/AIDS service agencies and the homeless community enables organizations to work more strategically and cost-effectively. To that end, OACF sponsors the OACF HIV Networking Lunch, which takes place six (6) times per year. This forum is designed to advance community collaboration and information sharing among HIV/AIDS service partners, and main stream housing and supportive services resources. These meetings average eighty (80) attendees and include members of the Oklahoma State Department of Health (OSDH), Department of Corrections (DOC), The City of Oklahoma City, and many HIV service agencies and Continuum of Care Homeless Service Providers.

Coordination and leverage of services is the key to success for many of our HOPWA clients.

Some examples of leveraged services in our system of care include:

- Street homeless outreach services have improved with a team of HIV and Homeless services providers working collaboratively to identify newly infected persons and guiding those living on the street to housing and care services.
- The Homeless Alliance provides funding for the AIDS Legal Resources Project. This program works closely with the HOPWA program to provide assistance with legal issues that directly affect the client's ability to obtain and maintain housing.
- For clients who are identified as "out of care", the HOPWA case manager makes an appointment for necessary treatment and an appointment to the Ryan White Outreach case manager.
- The Homeless Alliance contracts with a local provider, Urban Housing Locator, to connect with public and private housing providers to develop a resources list, perform inspections, and build relationships with landlords. This has proven to be a great resource in placing clients in more affordable units and encouraging land lords to accept harder to place clients who have felonies or past evictions.

- The Homeless Alliance uses volunteers to provide support services to HIV clients. This program includes volunteers helping HOPWA clients move into housing, taking clients to appointments, and other day-to-day activities.
- The Homeless Alliance provides some support to the Winds House, a transitional housing program for fifteen (15) clients.

Using the services of Urban Housing Locator a pool of FMV housing (all-bills-paid) apartments has been located which provides individuals a broader choice of affordable locations. Locating units that will accept felons has allowed HOPWA Case Managers the ability to house hard to place clients. The HOPWA project made great progress in moving individuals from TBRA into affordable independent housing. Housing inspections ensure all units meet HUD's habitability standards.

### **Barriers and Trends:**

#### a. Barriers to Housing

1. The need for more affordable housing is a persistent barrier.
2. Clients receiving Section 8 vouchers face landlords' reluctance to accept/participate in the Section 8 program.
3. Vacancy rates are trending lower, and rents increasing due to rental investment properties which are placed in foreclosure, thus reducing the available rental housing stock. HOPWA beneficiaries must also compete with households that have moved to rental housing due to a foreclosure.
4. Oklahoma City has very few SRO units or small "all bills paid" units, and persons with HIV/AIDS are forced to compete with other individuals with disabilities and senior citizens for stable affordable housing.
5. HIV clients often have poor credit and rental history, felony convictions, mental health and/or substance abuse issues. These issues make them undesirable to prospective landlords.

Clients are referred to Urban Home Locator LLC for information and referral services to assist eligible persons with locating and acquiring housing. Many clients benefit from relocating to a lower rent and/or "all bills paid" housing unit. Housing inspections ensure all units meet HUD's habitability standards.

#### b. Trends include:

1. Those who are able and ready to join the workforce face an array of employment issues. Many have outdated skills or a past work history in under-employed jobs. History of substance abuse, criminal history, lack of transportation and day care expense add to the list of challenges in obtaining and maintaining employment.
2. The most significant issue is the risk of losing access to HIV health care and medication. For many, the income earned when re-entering the workforce is seldom enough to offset the cost of benefits.
3. Oklahoma City has a large Latino community and the rate of infection in the undocumented community is rising. Serving this population is a challenge as most of the families are ineligible for other governmental assistance.
4. Mental health problems and/or substance abuse are predominant among the target population.

**Accomplishments:**

Complete accomplishment and expenditure data for the HOPWA program is provided in Appendix 2.

**Short-term rental mortgage utility (STRMU)** is determined by fair market value in the county in which the consumer resides. Often, consumers become ill and unable to meet housing expenses. The STRMU program provides assistance for the consumer and their family to prevent homelessness. A complete assessment of the consumer's needs identifies areas that require assistance. Rent, mortgage payments and utility assistance can be provided. The costs associated with STRMU this reporting period are \$92,571.85.

**Tenant based rental assistance (TBRA)** is another form of assistance available to consumers that are housed. This process begins with a housing quality inspection to ensure consumer safety. Total household income is verified in order to establish the amount of TBRA assistance provided. HUD provides guidelines for fair market utility and rent. 30% of the total household income is the amount for which the consumer is responsible with HOPWA providing 70%. Rental assistance can be provided to families following the death of a consumer for a limited period of time. Cost for TBRA this reporting period is \$172,786.76.

No new units of housing have been created through acquisition, rehabilitation, or new construction since 1993 with HOPWA funds. Unique supportive services and efforts include project planning in coordination with the Oklahoma City Housing Authority to provide consumers of The Homeless Alliance the opportunity to obtain Section 8 vouchers attached to new housing units built specifically to house this population. Additionally, project planning in coordination with Community Action Agency (CAA) has begun in order to provide consumers the opportunity for home ownership.

In addition to the projects mentioned above, The Homeless Alliance maintains a comprehensive Program Manual to ensure that all regulations for reporting are met.

The future provision of services to persons with HIV/AIDS will require mainstreaming the disease for the population at large, continuing to build collaborative relationships, investigating non-traditional funding sources, and streamlining expenses.

**CR-65 ESG Person Assisted (See ESG ECart Report attached as Appendix 5)**

Explanation re: why data cannot be corrected, and proposed plan to resolve related errors (as requested by HUD):

There are no narrative fields available to us in the CR-65 screen. In response to HUD's prior request for additional information about errors in values, please note the following. All of the ESG CAPER data originates from a report generated through our Homeless Management Information System database (HMIS). It produces a zip file which contains approximately thirty (30) individual spreadsheets, one for each question. This report must be created for all projects and then unzipped and reloaded into the eCart tool to produce the completed ESG CAPER.

The Legal Aid and YWCA projects serve victims of domestic violence exclusively and are not required to enter data into HMIS for safety reasons. It is our CoC's and the OK Attorney General's preference that

they not perform this function. Data is maintained in a similar system as required, however it is not feasible to produce a report that can be uploaded into eCart and likely has other minor data discrepancies as well. In order to assimilate the required data, we create a large spreadsheet containing all of the eCart questions and remit it to the service providers annually to complete manually. Once we receive the data, we then create a blank copy of the zip file with the thirty (30) individual spreadsheets produced by HMIS for each project and enter the data by hand in those individual spreadsheets; or copy and paste when it allows. The system is not ideal but it's the best option available at the present time.

On the "check your data" tab, it does note the errors and identifies which cells are unmatched; however, since agencies are required to correct their HMIS data, the eCart itself cannot be changed. It instead requires that service agencies provide a new report. In the case of Legal Aid and YWCA, this requires re-accessing each of the individual spreadsheets containing errors, making the required corrections manually, and then running a new report. In reviewing the eCart, it appears that numbers in the "Value" column should read the same as the "Should match value" column. The agencies likely do not capture this data correctly and leave various fields blank rather than marking the "data not collected" column. Identifying a method for accessing and changing this data manually would be less problematic than changing each spreadsheet individually and then re-running the report. The end result would be the same.

**APPENDIX 2**

**FINAL EXPENDITURES AND  
ACCOMPLISHMENT REPORTS**

PRELIMINARY

2017-18 FORMULA & COMPETITIVE GRANT SUMMARY OF EXPENDITURES AND ACCOMPLISHMENTS

COMMUNITY DEVELOPMENT BLOCK GRANT					
	FUNDING	EXPENDITURES	BALANCE	COMPLETED	UNDERWAY
<b>PROGRAM ACTIVITIES</b>					
CDBG Whole House Rehab	\$200,000.00	\$197,595.60	\$2,404.40	5	
Housing Exterior Maint & Storm Shelters	\$1,246,800.00	\$1,195,828.00	\$50,972.00	61	2
CAA Emergency Home Repair	\$587,242.00	\$584,869.71	\$2,372.29	74	
Oklahoma City Housing Authority	\$234,897.00	\$234,897.00	\$0.00	7	
Graffiti Removal	\$15,011.00	\$15,011.00	\$0.00	342	
Neighborhood Projects - Midtown	\$46,376.00	\$44,225.00	\$2,151.00	1	
CDBG Affordable Housing Program					
Volunteers of America (completed in 2018. Funded in previous year)	\$0.00	\$0.00	\$0.00	57	
AIDS Support Program-Winds House	\$228,860.00	\$228,860.00	\$0.00	2	
Public Facilities, Srvcs, Infrastructure-SNI CDBG					
Care Center	\$167,313.00	\$167,313.00	\$0.00	1	
Metropolitan Better Living Center	\$450,000.00	\$450,000.00	\$0.00	1	
Kiwanis Special Activities Fund	\$400,000.00	\$0.00	\$400,000.00		1
Firststep OKC Metro Alliance Housing Support	\$157,000.00	\$10,777.00	\$146,223.00		
Firststep Utility Lift Station & Force Main	\$193,000.00	\$0.00	\$193,000.00		1
Healing Hands-PS	\$60,000.00	\$60,000.00	\$0.00		
SNI Sidewalks Phase II-CTP	\$390,414.67	\$252.47	\$390,162.20		
CDPF unallocated	\$1,013,365.33	\$0.00	\$1,013,365.33		
SNI Activities*					
SNI Legal Services \$25,000		\$6,000.00		3	
SNI STEAM - After School Program (Eugene Field & FD Moon) \$264,500		\$264,500.00		200 students	
SNI Tree Plantings \$5,000		\$4,373.93		30 trees 2 SNI areas	
SNI Hazardous Tree Removals \$24,000		\$13,384.00		7	
SNI Harn, Mckinley & JFK Parks - Public Facilities and Improvements \$1,250,000		\$24,542.85		1 SNI area ben.	
SNI Sidewalks - Public Facilities and Improvements <b>\$209,750</b>		<b>\$209,750.00</b>		5500 lf	6830 lf
SNI Business Façade Assistance Program \$25,000					
SNI Neighborhood Capacity Building Projects \$135,522					
COTPA Share-A-Fare	\$102,842.00	\$102,842.00	\$0.00	40,474	

4,139 Elderly Persons  
 2,307 Persons with Disabilities  
 18,647 Homeless Bus Fares  
 588 Homeless Fares  
 14,793 Low Income Day Pass  
 0 Low Income Taxi Fares

Secure Vacant & Abandoned Properties	\$68,562.00	\$27,596.00	\$40,966.00	84
OCURA-Acquisition, Slum/Blight (\$788,880 funding from prior years)	\$0.00	\$0.00	\$0.00	

**R-35 – John F Kennedy District**

- Open Request for Proposals for vacant infill lots for prospective developers and homeowners
- NE 23rd and Kelham, Pivot Project Development named Conditional Redeveloper April 2017. In predevelopment.
- K2 Design Build-1 single family home completed, 1 planned
- Mu'Min Oklahoma Housing Finance Agency affordable 2 single family homes. Partially developed. Purchased by OCURA. Seeking new developer.
- Schmid and Cunningham-1 single family home planned. delayed by environmental issue.
- Mitchford SNI - Single family development partially completed - Progress OKC selected to finish construction of homes. 3 affordable. 3 market rate units.
- Dodson Custom Homes - 4 SF units, 2 completed, 2 under construction
- Neighborhood Housing Services - 1 single family homes completed, 1 housing unit underway
- Short and Emory Duplexes - two duplexes completed in January 2018
- Rebuilding and Managing LLC-1 single family home under construction. Estimated completion January 2019.
- Abigail and Tim Johnson-1 single family unit. Completed May 2018.
- Alana House-1 single family home under construction. Expected completion September 2018.
- Monarch Properties- 4 single family homes. 2 under construction, 2 planned.
- NE16 Development LLC- 8 single family homes. 3 under construction. 5 planned.
- Groundroot Development LLC-2 single family homes in design review. SPUD application for potential lot split.
- Ephiphany Investments- 4 single family homes. 2 in design review. 2 undergoing environmental testing.
- \* LaJuana Deline Duplex- in design review.
- \* 1234 NE 8th St- Single family home acquired by OCURA in July 2018. Preparing RFP for redeveloper.
- \* NE 23rd St and Fonshill Ave RFP-RFP released July 2,2018 for redeveloper of 6 contiguous parcels.
- \* NE 23rd St and Prospect Avenue- RFP released July 2018 for redevelopment of two vacant lots.
- \* NE 16th St and MLK Ave- RFP released July 2018 for redevelopment of 3.2 acre parcel.

**R-20 – Medical District**

- Innovation District Land Use Strategic Development Plan- Planned mixed-use development in partnership with University Medical Center.RFP released in October 2017. Estimated completion date March 2019.

**R-30 - Central Business District**

- RFP for land at 4th and Shartel Issued . Responses due Oct 1, 2018
- Civic Centre Flats - 34 residential units - 26 units sold
- Oklahoma City Municipal Court - Construction of new Municipal Court Building, completed in September 2017

**Core-to-Shore**

- North Park Acquisition - Ground breaking for Scissortail Park occurred June 29, 2017
- Fairfield Inn and Suites-Sale of land for hotel development in 2016. Construction began Dec 2018. 133 rooms.
- \* Mixed-Use Dev Structured Parking Gagrage-RFP issued and developer chosen. Boulevard Place in predevelopment
- \* Scissortail Park Buffer Area Acquisition - Ongoing acquisition of east park land of key catalyst sites
- South Sec Block 8 Scissortail Park Acquisition- Land acquisition for south park area commenced in 2017.
- Convention Center Support Acquisition - Land asquistion east and south of convention center site completed in 2017
- Convention Center Site - Land acquisition for new convention center, construction started in Spring 2018.
- Convention Center Hotel-Land acquisition completed. Redevelopment agrmt with Omni Hotels July 2017. Anticipated construcion Sep 2018. 605 rooms.

**Harrison Walnut**

- Flatiron Phase II, Design stage and acquiring excess R-O-W
- The Seven at Page Woodson Phase II. Completed in February 2018. 32 units. 80% occupancy.
- The Hill at Bricktown 83 townhomes completed; 5 townhomes under construction; 68 additional units planned
- Page Woodson Phase IIB - 44 units under construction. Expected completion November 2018.
- Stonewall Avenue Extension- connection to support Page Woodson development. Completed June 2018.

**SEP**

- The Steel Yard 250 unit housing development completed in August 2018. 39 units are workforce housing (50-120% AMI).
- East Bricktown Hotels - Hyatt Place (134 rooms) and AC Hotels (142 rooms) completed in December 2017. 30 jobs created.
- Staybridge Suites - 138 hotel rooms. Completed in July 2018. 40 jobs created.

**Northeast Renaissance**

- 1150 E Madison St- Parcel acquired to abate slum and blight conditions. Site cleanup and environmental review underway. RFP issued for redevelopment.
- 2445 N Martin Luther King Ave - Convenience Store acquisition to abate slum and blight conditions. Demolition completed. RFP issued for redevelopment.
- 2425 N Martin Luther King Ave - Car Wash acquisition to abate slum and blight conditions. Demolition completed. RFP issued for redevelopment.
- 1151 NE 23rd Street - acquisition of site to abate slum and blight conditions. Demolition completed. RFP issued for redevelopment.
- 2501 N Martin Luther King Ave - acquisition of site to abate slum and blight conditions. Demolition completed. RFP issued for redevelopment.
- \* NE 23rd and N Glen Ellyn St- RFP issued July 2018 for mixed-use or commercial develoment.
- \* NE 24th St and MLK Ave- RFP issued July 2018 for mixed-use, commercial, or residential development.
- \* NE 24th St and N Jordan Ave- RFP issued July 2018 for mixed-use, commercial or residential development.

CAA Small Business Services	\$39,149.00	\$0.00	\$39,149.00
1,037 Small Business Training Attendance			
18 Existing Businesses Assisted			
23 New Businesses Assisted			
3 Façade Improvements			
6 Businesses serving needs of area, Neighborhood, Community			
88 Other Business Assistance			
CDBG Commercial District Small Business Loan Program	\$300,000.00	\$35,000.00	\$265,000.00



**ADMINISTRATIVE ACTIVITIES**

Metro Fair Housing	\$82,745.00	\$82,745.00	\$0.00
468 Housing Complaint Intakes			
11 Formal Housing Discrimination Complaints Processed			
43 Fair Housing/Fair Lending Rights Seminars			
4 Publications of the quarterly "The Fair Housing Forum" newsletter			
52 Requests for Reasonable Accommodation or Modification			
Administration-Planning	\$60,000.00	\$60,000.00	\$0.00
Administration	\$748,833.00	\$748,833.00	\$0.00
Section 108 Loan Repayment	\$350,000.00	\$0.00	\$350,000.00
<b>SUBTOTAL</b>	<b>\$7,142,410.00</b>	<b>\$4,769,195.56</b>	<b>\$5,275,666.61</b>

*\* The total allocated funds for SNI in 2017-18 included \$844,389.32 prior year's funding plus a new allocation of \$723,985.63. An additional \$250,000 was transferred to SNI from the CDRP RLF via an amendment for a total budget of **\$1,818,374.95**. Amounts in italics represent the total activity funding as approved in the amended Action Plan (**\$1,938,772**). The amounts appearing in the Funding and Expenditures columns are derived from individual activity budgets as provided by Grants Management Staff. The SNI sidewalks in CTP have been funded with both CDBG (\$209,750) and the CD Public Facilities Program (\$390,414.67). Total expenditures for sidewalks in 2017-18 was \$210,002.47.*

<b>HOME INVESTMENT PARTNERSHIPS PROGRAM</b>					
	<b>FUNDING</b>	<b>EXPENDITURES</b>	<b>BALANCE</b>	<b>COMPLETED</b>	<b>UNDERWAY</b>
<b>DOWN PAYMENT ASSISTANCE</b>					
Targeted Area DPA & General DPA Program <i>(14 targeted/33 General)</i>	\$712,000.00	\$610,304.53	\$101,695.47	47	
<b>HOUSING REHABILITATION</b>					
Whole House Rehabilitation	\$2,108,643.00	\$836,137.00	\$1,272,506.00	17	4
SNI Whole House Rehab	\$363,431.00	\$347,622.62	\$15,808.38	2	2
<b>Affordable Housing Development Program</b>					
Mitchford (SNI) - \$405,930.78 Reallocated to OCURA	\$405,930.78	\$404,909.58	\$1,021.20	2	1
Oklahoma City Housing Services Redevelopment Corp (SNI)	\$248,312.93	\$125,000.00	\$123,312.93	1	
<b>COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS**</b>					
Jefferson Park	\$270,525.38	\$65,682.56	\$204,842.82		
Oklahoma City Housing Services Redevelopment Corp	\$230,450.16	\$106,606.33	\$123,843.83		
Neighborhood Housing Services	\$231,180.63	\$55,172.73	\$176,007.90		
Unallocated CHDO	\$772,795.76	\$0.00	\$772,795.76		
CHDO Pre-development Loan Jefferson Park	\$210.00	\$0.00	\$210.00	1	
<i>**Total CHDO funding in 2017-18 was \$1,393,249 which included carry forward \$1,127,917. These numbers are preliminary and will change. \$210.00 PD loan balance will be repatured.</i>					
<b>ADMINISTRATION</b>					
Un-programmed	\$363,934.00	\$220,627.37	\$143,306.63		
	\$197,622.85	\$0.00	\$197,622.85		
<b>SUBTOTAL</b>	<b>\$5,905,036.49</b>	<b>\$2,772,062.72</b>	<b>\$3,132,973.77</b>	<b>70</b>	<b>7</b>

**EMERGENCY SOLUTIONS GRANT**

	<b>FUNDING</b>	<b>EXPENDITURES</b>	<b>BALANCE</b>	<b># SERVED</b>
Be The Change	\$50,000.00	\$50,000.00	\$0.00	538
Comm. Health Centers	\$35,000.00	\$35,000.00	\$0.00	2,819
Heartline	\$20,000.00	\$20,000.00	\$0.00	979
Legal Aid	\$18,000.00	\$15,668.88	\$2,331.12	124
NSO	\$18,000.00	\$18,000.00	\$0.00	29
Red Rock	\$10,000.00	\$8,581.51	\$1,418.49	45
Sunbeam Family Serv.	\$16,523.00	\$16,523.00	\$0.00	108
The Homeless Alliance I	\$70,000.00	\$70,000.00	\$0.00	206
The Homeless Alliance II	\$45,000.00	\$45,000.00	\$0.00	145
The Homeless Alliance and City Rescue Mission	\$33,903.27	\$33,903.27	\$0.00	122
Upward Transitions	\$53,000.00	\$28,133.78	\$24,866.22	94
YWCA	\$30,000.00	\$30,000.00	\$0.00	780
Administration 2017-18	\$27,512.00	\$717.83	\$26,794.17	
<b>SUBTOTAL</b>	<b>\$426,938.27</b>	<b>\$371,528.27</b>	<b>\$55,410.00</b>	<b>5,989</b>

**HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS**

	<b>FUNDING</b>	<b>EXPENDITURES</b>	<b>BALANCE</b>	<b># SERVED</b>
Homeless Alliance				
Homeless Alliance Administration	\$66,555.02	\$48,725.42	\$17,829.60	
Emergency Housing Assistance	\$40,000.00	\$71,633.97	(\$31,633.97)	43
Permanent Housing Placement	\$50,000.00	\$94,218.99	(\$44,218.99)	60
Short Term Rent, Mortgage, & Utility	\$240,000.00	\$92,571.85	\$147,428.15	115
Supportive Services	\$756,707.36	\$282,662.60	\$474,044.76	244
Tenant Based Rental Assistance	\$200,000.00	\$172,786.76	\$27,213.24	26
City Administration	\$34,254.87	\$19,346.56	\$14,908.31	
<b>SUBTOTAL</b>	<b>\$1,387,517.25</b>	<b>\$781,946.15</b>	<b>\$605,571.10</b>	<b>488</b>

**CONTINUUM OF CARE GRANTS**

	<b>FUNDING</b>	<b>EXPENDITURES</b>	<b>BALANCE</b>	<b># SERVED</b>	
MENTAL HEALTH ASSOCIATION SUPPORTIVE HOUSING	\$305,612.42	\$305,612.42	\$0.00	74	G80271
PERMANENT SUPPORTIVE HOUSING-PARKSIDE	\$46,864.07	\$46,864.07	\$0.00	14	G80284
HOPE CH32	\$180,353.01	\$180,353.01	\$0.00	45	G80275

HOPE SC39	\$264,681.61	\$264,681.61	\$0.00	42	G80279
PERMANENT SUPPORTIVE HOUSING-LODGES	\$135,376.70	\$135,376.70	\$0.00	14	G80285
CITY CARE - WESTLAWN	\$197,182.00	\$197,182.00	\$0.00	61	G80287
CITY CARE - PERSHING	\$305,715.00	\$305,715.00	\$0.00	69	G80286
CENTRALIZED INTAKE & REFERRAL	\$13,731.68	\$13,731.68	\$0.00		G80270
BUILDING FOUNDATIONS SH PROGRAM	\$323,215.22	\$323,215.22	\$0.00	104	G80268
HOPE HOUSING PLUS	\$109,045.62	\$109,045.62	\$0.00	17	G80276
HOPE FAMILIES 2	\$15,197.75	\$15,197.75	\$0.00	2	G80280
CEC SUPPORTIVE HOUSING	\$86,924.44	\$86,924.44	\$0.00	23	G80269
HOMELESS ALLIANCE-HMIS	\$61,739.47	\$61,739.47	\$0.00		G80281
HOMELESS ALLIANCE-HMIS2	\$22,000.00	\$22,000.00	\$0.00		G80273
OKC METRO ALLIANCE GRADUATE HOUSING	\$38,827.02	\$38,827.02	\$0.00	7	G80272
HOPE PARTNERS IN HOUSING	\$141,545.67	\$141,545.67	\$0.00	31	G80277
HOPE SC8	\$38,244.91	\$38,244.91	\$0.00	12	G80278
HOMELESS ALLIANCE JOURNEY HOME	\$174,000.48	\$174,000.48	\$0.00	72	G80266
HOME NOW SUPPORTIVE HOUSING	\$53,399.00	\$53,399.00	\$0.00	10	G80274
LTS SUPPORTIVE HOUSING	\$40,106.00	\$40,106.00	\$0.00	7	G80283
MENTAL HEALTH ASSOCIATION SUPPORTIVE HOUSING	\$428,207.00	\$119,064.01	\$309,142.99	71	G80309
PERMANENT SUPPORTIVE HOUSING-PARKSIDE	\$75,085.00	\$23,943.84	\$51,141.16	12	G80310
HOPE CH32	\$304,289.00	\$85,963.68	\$218,325.32	35	G80300
HOPE SC39	\$322,376.00	\$46,531.19	\$275,844.81	45	G80304
BUILDING FOUNDATIONS SH PROGRAM	\$171,574.17	\$171,574.17	\$0.00	105	G80245
CEC SUPPORTIVE HOUSING	\$4,405.98	\$4,405.98	\$0.00	24	G80246
CENTRALIZED INTAKE & REFERRAL	\$7,668.40	\$7,668.40	\$0.00		G80247
HOME NOW SUPPORTIVE HOUSING	\$52,068.13	\$52,068.13	\$0.00	10	G80251
HOPE PARTNERS IN HOUSING	\$121,506.45	\$121,506.45	\$0.00	35	G80253
HOMELESS ALLIANCE-HMIS	\$12,079.32	\$12,079.32	\$0.00		G80255
HOPE HOUSING PLUS	\$40,192.08	\$40,192.08	\$0.00	18	G80261
NSO - MEN	\$20,489.64	\$20,489.64	\$0.00	6	G80262
HOPE SC8	\$29,792.35	\$29,792.35	\$0.00	11	G80263
HOPE FAMILIES 2	\$5,353.00	\$5,353.00	\$0.00	2	G80264
OKC METRO ALLIANCE GRADUATE HOUSING	\$29,634.60	\$29,634.60	\$0.00	5	G80265
<b>SUBTOTAL</b>	<b>\$4,178,483.19</b>	<b>\$3,324,028.91</b>	<b>\$854,454.28</b>	<b>983</b>	

**CITY SOCIAL SERVICES GRANTS**

	FUNDING	EXPENDITURES	BALANCE
Be The Change	\$18,000.00	\$18,000.00	\$0.00
Homeless Alliance, Inc.	\$5,000.00	\$5,000.00	\$0.00
YWCA of Oklahoma City	\$2,500.00	\$2,500.00	\$0.00
Heartline, Inc.	\$4,000.00	\$4,000.00	\$0.00
Positive Tomorrows	\$7,000.00	\$7,000.00	\$0.00
OKC Metro Alliance	\$9,000.00	\$9,000.00	\$0.00
Upward Transitions	\$13,000.00	\$13,000.00	\$0.00
Youth Services of Oklahoma County	\$12,000.00	\$12,000.00	\$0.00
Center for Employment Opportunities	\$13,000.00	\$13,000.00	\$0.00
Sunbeam Family Services	\$10,000.00	\$10,000.00	\$0.00
Community Health Centers, Inc.	\$5,750.00	\$5,750.00	\$0.00
Urban league of Greater OKC, Inc.	\$7,250.00	\$7,250.00	\$0.00
Hope House OKC	\$5,000.00	\$5,000.00	\$0.00
Neighborhood Services Organization	\$4,500.00	\$4,500.00	\$0.00
Legal Aid Services of Oklahoma, Inc.	\$5,000.00	\$5,000.00	\$0.00
<b>SUBTOTAL</b>	<b>\$121,000.00</b>	<b>\$121,000.00</b>	<b>\$0.00</b>

DISASTER RECOVERY GRANT					
	FUNDING	2017-18 EXP	ITD Expenditures	BALANCE	ITD Activities
Storm Shelters	\$926,800.14	\$125,017.99	\$926,800.14	\$0.00	226
Owner Occupied Rehabilitation	\$1,763,870.67	\$590,054.21	\$1,589,258.03	\$174,612.64	100
Providence Apartments	\$55,530.19	\$0.00	\$55,530.19	\$0.00	50
Streets and Sidewalks	\$2,521,692.63	\$0.00	\$2,419,530.92	\$102,161.71	6.09 Miles
Downtown & Deep Fork Drainage Studies	\$982,811.58	\$0.00	\$952,765.11	\$30,046.47	2
Storm Sewer Improvements	\$2,205,495.79	\$58,977.64	\$2,009,955.41	\$195,792.04	1,082' Linear Feet Storm Sewer (72") & 63' (15" & 36")
Draper Water Treatment Plant Administration	\$24,055,000.00	\$1,960,379.62	\$24,055,000.00	\$0.00	4 Projects
	\$986,650.00	\$192,605.70	\$862,005.40	\$124,644.60	
<b>SUBTOTAL</b>	<b>\$33,497,851.00</b>	<b>\$2,927,035.16</b>	<b>\$32,870,845.20</b>	<b>\$627,257.46</b>	

<b>TOTAL</b>	<b>\$52,659,236.20</b>	<b>\$45,010,606.81</b>	<b>\$7,648,629.39</b>
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# APPENDIX 3

## HUD IDIS PR-REPORTS

FINANCIAL SUMMARY ATTACHMENT  
PERIOD OF 7-1-17 TO 6-30-18

LOCCS Reconciliation

Unexpended Balance of CDBG Funds	4,063,377.55
LOC Balance	5,130,965.11
Cash on Hand	
Grantee Program Account	(1,337,587.56)
Subreceipts	
Revolving Fund Cash Balances	270,000.00
Section 108 Cash Balances	
Cash on Hand Total	(1,067,587.56)
Grantee CDBG Program Liabilities (include any reimbursements due from program funds)	
Subrecipient CDBG Program Liabilities (include any reimbursements due from program funds)	
Liabilities Total	
Balance (provide an explanation if an unreconciled difference exists)	-



OKLAHOMA CITY

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Activities		Completed Count	Completed Activities	Program Year Count	Total Activities Disbursed
		Open Count	Disbursed				
Acquisition	Acquisition of Real Property (01)	1	\$834,699.08	0	\$0.00	1	\$834,699.08
	Disposition (02)	1	\$70,004.41	1	\$0.00	2	\$70,004.41
	<b>Total Acquisition</b>	<b>2</b>	<b>\$904,703.49</b>	<b>1</b>	<b>\$0.00</b>	<b>3</b>	<b>\$904,703.49</b>
Economic Development	ED Direct Financial Assistance to For-	1	\$0.00	0	\$0.00	1	\$0.00
	ED Technical Assistance (18B)	1	\$30,000.00	1	\$39,149.00	2	\$69,149.00
	<b>Total Economic Development</b>	<b>2</b>	<b>\$30,000.00</b>	<b>1</b>	<b>\$39,149.00</b>	<b>3</b>	<b>\$69,149.00</b>
Housing	Construction of Housing (12)	1	\$12,377.58	0	\$0.00	1	\$12,377.58
	Rehab; Single-Unit Residential (14A)	1	\$0.00	69	\$1,472,967.90	70	\$1,472,967.90
	Rehab; Multi-Unit Residential (14B)	0	\$0.00	1	\$0.00	1	\$0.00
	Public Housing Modernization (14C)	0	\$0.00	1	\$234,897.00	1	\$234,897.00
	Acquisition for Rehabilitation (14G)	1	\$3,671.18	0	\$0.00	1	\$3,671.18
	Rehabilitation Administration (14H)	0	\$0.00	1	\$520,064.79	1	\$520,064.79
	<b>Total Housing</b>	<b>3</b>	<b>\$16,048.76</b>	<b>72</b>	<b>\$2,227,929.69</b>	<b>75</b>	<b>\$2,243,978.45</b>
Public Facilities and Improvements	Senior Centers (03A)	1	\$450,000.00	0	\$0.00	1	\$450,000.00
	Parks, Recreational Facilities (03F)	1	\$24,542.85	0	\$0.00	1	\$24,542.85
	Street Improvements (03K)	1	\$715,564.16	0	\$0.00	1	\$715,564.16
	Sidewalks (03L)	2	\$334,042.22	1	\$548.25	3	\$334,590.47
	Tree Planting (03N)	0	\$0.00	1	\$4,373.93	1	\$4,373.93
	Abused and Neglected Children Facilities	0	\$0.00	1	\$167,313.00	1	\$167,313.00
	Facilities for AIDS Patients (not	1	\$220,685.75	0	\$0.00	1	\$220,685.75
	Other Public Improvements Not Listed in	2	\$12,977.00	1	\$44,225.00	3	\$57,202.00
	<b>Total Public Facilities and Improvements</b>	<b>8</b>	<b>\$1,757,811.98</b>	<b>4</b>	<b>\$216,460.18</b>	<b>12</b>	<b>\$1,974,272.16</b>
	Public Services	Legal Services (05C)	1	\$6,000.00	0	\$0.00	1
Transportation Services (05E)		0	\$0.00	1	\$102,842.00	1	\$102,842.00
Neighborhood Cleanups (05V)		0	\$0.00	1	\$15,011.00	1	\$15,011.00
Other Public Services Not Listed in 05A-		0	\$0.00	4	\$337,884.00	4	\$337,884.00
<b>Total Public Services</b>		<b>1</b>	<b>\$6,000.00</b>	<b>6</b>	<b>\$455,737.00</b>	<b>7</b>	<b>\$461,737.00</b>
General Administration and Planning	Planning (20)	0	\$0.00	1	\$42,459.98	1	\$42,459.98
	General Program Administration (21A)	0	\$0.00	2	\$645,719.75	2	\$645,719.75
	Fair Housing Activities (subject to 20%	0	\$0.00	1	\$82,745.00	1	\$82,745.00
	<b>Total General Administration and Planning</b>	<b>0</b>	<b>\$0.00</b>	<b>4</b>	<b>\$770,924.73</b>	<b>4</b>	<b>\$770,924.73</b>
Other	Interim Assistance (06)	0	\$0.00	1	\$27,596.00	1	\$27,596.00
	<b>Total Other</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$27,596.00</b>	<b>1</b>	<b>\$27,596.00</b>
<b>Grand Total</b>		<b>16</b>	<b>\$2,714,564.23</b>	<b>89</b>	<b>\$3,737,796.60</b>	<b>105</b>	<b>\$6,452,360.83</b>

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Program Year Totals		
			Open Count	Completed Count	Totals
Acquisition	Acquisition of Real Property (01)	Business	0	0	0
	Disposition (02)	Business	15	2	17
	<b>Total Acquisition</b>		<b>15</b>	<b>2</b>	<b>17</b>
Economic Development	ED Direct Financial Assistance to For-Profits (18A)	Jobs	276,400	0	276,400
	ED Technical Assistance (18B)	Business	0	69,945	69,945
		Jobs	0	0	0
<b>Total Economic Development</b>			<b>276,400</b>	<b>69,945</b>	<b>346,345</b>
Housing	Construction of Housing (12)	Housing Units	0	0	0
	Rehab; Single-Unit Residential (14A)	Housing Units	0	141	141
	Rehab; Multi-Unit Residential (14B)	Housing Units	0	52	52
	Public Housing Modernization (14C)	Housing Units	0	7	7
	Acquisition for Rehabilitation (14G)	Housing Units	0	0	0
	Rehabilitation Administration (14H)	Housing Units	0	0	0
	<b>Total Housing</b>			<b>0</b>	<b>200</b>
Public Facilities and Improvements	Senior Centers (03A)	Public Facilities	0	0	0
	Parks, Recreational Facilities (03F)	Public Facilities	2,020	0	2,020
	Street Improvements (03K)	Persons	515	0	515
	Sidewalks (03L)	Public Facilities	0	5,990	5,990
	Tree Planting (03N)	Public Facilities	0	10,990	10,990
	Abused and Neglected Children Facilities (03Q)	Public Facilities	0	1	1
	Facilities for AIDS Patients (not operating costs)	Public Facilities	0	0	0
	Other Public Improvements Not Listed in 03A-03S (03Z)	Persons	0	1,515	1,515
		Public Facilities	0	0	0
	<b>Total Public Facilities and Improvements</b>			<b>2,535</b>	<b>18,496</b>
Public Services	Legal Services (05C)	Persons	0	0	0
	Transportation Services (05E)	Persons	0	40,477	40,477
	Neighborhood Cleanups (05V)	Persons	0	66,190	66,190
	Other Public Services Not Listed in 05A-05Y, 03T	Persons	0	5,222	5,222
	<b>Total Public Services</b>		<b>0</b>	<b>111,889</b>	<b>111,889</b>
Other	Interim Assistance (06)	Housing Units	0	84	84



	<b>Total Other</b>	<b>0</b>	<b>84</b>	<b>84</b>
<b>Grand Total</b>		<b>278,950</b>	<b>200,616</b>	<b>479,566</b>

**CDBG Beneficiaries by Racial / Ethnic Category**

<b>Housing-Non Housing</b>	<b>Race</b>	<b>Total Persons</b>	<b>Total Persons</b>	<b>Total Households</b>	<b>Total Households</b>
Housing	White	0	0	99	2
	Black/African American	0	0	70	0
	Asian	0	0	5	0
	American Indian/Alaskan Native	0	0	4	0
	Other multi-racial	0	0	24	19
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>202</b>	<b>21</b>
Non Housing	White	29,630	0	0	0
	Black/African American	6,323	0	0	0
	Asian	1,907	0	0	0
	American Indian/Alaskan Native	1,286	0	0	0
	Native Hawaiian/Other Pacific Islander	47	0	0	0
	American Indian/Alaskan Native & White	3	0	0	0
	Other multi-racial	1,684	1	0	0
	<b>Total Non Housing</b>	<b>40,880</b>	<b>1</b>	<b>0</b>	<b>0</b>
Grand Total	White	29,630	0	99	2
	Black/African American	6,323	0	70	0
	Asian	1,907	0	5	0
	American Indian/Alaskan Native	1,286	0	4	0
	Native Hawaiian/Other Pacific Islander	47	0	0	0
	American Indian/Alaskan Native & White	3	0	0	0
	Other multi-racial	1,684	1	24	19
	<b>Total Grand Total</b>	<b>40,880</b>	<b>1</b>	<b>202</b>	<b>21</b>

**CDBG Beneficiaries by Income Category**

	<b>Income Levels</b>	<b>Owner Occupied</b>	<b>Renter Occupied</b>	<b>Persons</b>
Housing	Extremely Low (<=30%)	86	7	0
	Low (>30% and <=50%)	36	0	0
	Mod (>50% and <=80%)	20	0	0
	Total Low-Mod	142	7	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	142	7	0
Non Housing	Extremely Low (<=30%)	0	0	384
	Low (>30% and <=50%)	0	0	40,477
	Mod (>50% and <=80%)	0	0	2
	Total Low-Mod	0	0	40,804
	Non Low-Mod (>80%)	0	0	
	Total Beneficiaries	0	0	40,804



Program Year: 2017  
 Start Date 01-Jul-2017 - End Date 30-Jun-2018  
**OKLAHOMA CITY**  
**Home Disbursements and Unit Completions**

Activity Type	Disbursed Amount	Units Completed	Units Occupied
First Time Homebuyers	\$1,936,483.51	52	52
Existing Homeowners	\$730,670.00	15	15
Total, Homebuyers and Homeowners	\$2,667,153.51	67	67
<b>Grand Total</b>	<b>\$2,667,153.51</b>	<b>67</b>	<b>67</b>

**Home Unit Completions by Percent of Area Median Income**

Activity Type						Units Completed	
	0% - 30%	31% - 50%	51% - 60%	61% - 80%	Total 0% - 60%	Total 0% - 80%	
First Time Homebuyers	0	4	10	38	14	52	
Existing Homeowners	8	6	0	1	14	15	
Total, Homebuyers and Homeowners	8	10	10	39	28	67	
<b>Grand Total</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>39</b>	<b>28</b>	<b>67</b>	

**Home Unit Reported As Vacant**

Activity Type	Reported as Vacant
First Time Homebuyers	0
Existing Homeowners	0
Total, Homebuyers and	0
<b>Grand Total</b>	<b>0</b>

**Home Unit Completions by Racial / Ethnic Category**

	First Time Homebuyers		Existing Homeowners	
	Units	Units	Units	Units
White	39	17	3	0
Black/African American	10	0	11	0
Asian	1	0	0	0
American Indian/Alaskan Native & White	1	0	0	0
Other multi-racial	1	1	1	1
<b>Total</b>	<b>52</b>	<b>18</b>	<b>15</b>	<b>1</b>

	Total, Homebuyers and		Grand Total	
	Units	Units	Units	Units
White	42	17	42	17
Black/African American	21	0	21	0
Asian	1	0	1	0
American Indian/Alaskan Native & White	1	0	1	0
Other multi-racial	2	2	2	2
<b>Total</b>	<b>67</b>	<b>19</b>	<b>67</b>	<b>19</b>



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	5,884,823.47
02 ENTITLEMENT GRANT	4,382,889.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	540,292.31
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	(297,621.90)
08 TOTAL AVAILABLE (SUM, LINES 01-07)	10,510,382.88

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	5,681,436.10
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	5,681,436.10
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	770,924.73
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(5,355.50)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	6,447,005.33
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	4,063,377.55

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	360,993.10
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	3,671.18
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	2,470,058.42
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	1,914,420.20
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	4,749,142.90
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	83.59%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2015 PY: 2016 PY: 2017
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	14,880,700.93
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	12,671,269.24
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	85.15%
<b>PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS</b>	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	461,737.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	461,737.00
32 ENTITLEMENT GRANT	4,382,889.00
33 PRIOR YEAR PROGRAM INCOME	386,069.97
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	4,768,958.97
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.68%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	770,924.73
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(5,355.50)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	765,569.23
42 ENTITLEMENT GRANT	4,382,889.00
43 CURRENT YEAR PROGRAM INCOME	540,292.31
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	(297,623.10)
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	4,625,558.21
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.55%

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

<u>Plan Year</u>	<u>IDIS Project</u>	<u>IDIS Activity</u>	<u>voucnr Number</u>	<u>Activity Name</u>	<u>matrix Code</u>	<u>National Objective</u>	<u>Target Area Type</u>	<u>Drawn Amount</u>
2016	2	5420	6115761	1509 NW 11- SNI-HEMP 4060 - INSIDE	14A	LMHSP	Strategy area	\$30.00
2017	8	5570	6122913	733 NE 30- CDBG-SS 4154 - INSIDE	14A	LMHSP	Strategy area	\$2,700.00
2017	8	5571	6122913	1609 E Park Pl- CDBG-SS 3875 - INSIDE	14A	LMHSP	Strategy area	\$5,469.50
2017	8	5627	6176548	1431 NE 25- CDBG-SS 4230 - INSIDE	14A	LMHSP	Strategy area	\$4,600.00
2017	8	5628	6152847	1808 NE 52- CDBG-SS 4250 - INSIDE	14A	LMHSP	Strategy area	\$2,700.00
2017	8	5630	6184257	1527 NE 10- CDBG-SS 4187 - INSIDE	14A	LMHSP	Strategy area	\$2,500.00
2017	8	5631	6152847	2821 NE 16- CDBG-SS 4236 - INSIDE	14A	LMHSP	Strategy area	\$2,800.00
2017	13	5546	6111123	1120 SE 18th St- HEMP 4131- IN NRSA	14A	LMHSP	Strategy area	\$12,792.00
2017	13	5550	6113636	1109 NE 6th St- HEMP 4144- IN NRSA	14A	LMHSP	Strategy area	\$10,152.00

2017	13	5556	6122913	226 SE 33rd St- HEMP 4122- IN NRSA	14A	LMHSP	Strategy area	\$17,077.00
2017	13	5584	6148402	500 NE 15- HEMP 4208- IN NRSA	14A	LMHSP	Strategy area	\$13,442.00
2017	13	5605	6127336	2025 NE 18- HEMP 4138- OUTSIDE	14A	LMHSP	Strategy area	\$17,872.00
2017	13	5607	6133682	2829 NW 17- HEMP 4146- IN NRSA	14A	LMHSP	Strategy area	\$16,852.00
2017	13	5614	6141404	2524 NE 14- HEMP 4163- IN NRSA	14A	LMHSP	Strategy area	\$17,998.00
2017	13	5620	6141404	35 Bainbridge Rd- HEMP 3999- IN NRSA	14A	LMHSP	Strategy area	\$10,181.00
2017	13	5621	6135629	2612 NE 21- HEMP 4162- IN NRSA	14A	LMHSP	Strategy area	\$12,832.00
2017	13	5625	6148402	1719 NW 7th St- HEMP 4115- IN NRSA	14A	LMHSP	Strategy area	\$13,372.00
2017	13	5626	6146167	1621 N Page Ave- HEMP 4160- IN NRSA	14A	LMHSP	Strategy area	\$17,974.00
2017	13	5645	6138716	1224 Windemere Dr- HEMP 3848- OUTSIDE	14A	LMH	Strategy area	\$4,632.00
2017	13	5648	6151903	1517 N Page Ave- HEMP 4160- IN NRSA	14A	LMHSP	Strategy area	\$10,902.00
2017	39	5588	6116722	2821 NE 16- CDBG-3788- IN NRSA	14A	LMHSP	Strategy area	\$24,219.00
2017	39	5588	6122913	2821 NE 16- CDBG-3788- IN NRSA	14A	LMHSP	Strategy area	\$14,127.75
2017	39	5588	6127336	2821 NE 16- CDBG-3788- IN NRSA	14A	LMHSP	Strategy area	\$30.00
2017	39	5588	6131906	2821 NE 16- CDBG-3788- IN NRSA	14A	LMHSP	Strategy area	\$2,018.25
2017	39	5589	6144285	2516 N Jordan- CDBG-3517- IN NRSA	14A	LMHSP	Strategy area	\$40,303.75
2017	39	5589	6155302	2516 N Jordan- CDBG-3517- IN NRSA	14A	LMHSP	Strategy area	\$2,121.15
2017	39	5589	6165446	2516 N Jordan- CDBG-3517- IN NRSA	14A	LMHSP	Strategy area	\$0.10
2017	39	5591	6116722	30 SE 35- CDBG-3565- IN NRSA	14A	LMHSP	Strategy area	\$863.00
2017	39	5591	6144285	30 SE 35- CDBG-3565- IN NRSA	14A	LMHSP	Strategy area	\$24,162.00
2017	39	5591	6148402	30 SE 35- CDBG-3565- IN NRSA	14A	LMHSP	Strategy area	\$14,539.32
2017	39	5591	6152847	30 SE 35- CDBG-3565- IN NRSA	14A	LMHSP	Strategy area	\$2,030.28
2017	39	5592	6116722	733 NE 30- CDBG-3493- IN NRSA	14A	LMHSP	Strategy area	\$80.00
2017	39	5592	6122913	733 NE 30- CDBG-3493- IN NRSA	14A	LMHSP	Strategy area	\$15,922.50
2017	39	5592	6131897	733 NE 30- CDBG-3493- IN NRSA	14A	LMHSP	Strategy area	\$16,048.50
2017	39	5612	6133682	725 NE 32- CDBG-SS-4232- IN NRSA	14A	LMHSP	Strategy area	\$4,600.00
2017	39	5613	6133682	2516 N Jordan- CDBG-SS-4155- IN NRSA	14A	LMHSP	Strategy area	\$3,050.00
					<b>14A</b>	<b>Matrix Code</b>		<b>\$360,993.10</b>
<b>Total</b>								<b>\$360,993.10</b>

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

<u>Plan Year</u>	<u>IDIS Project</u>	<u>IDIS Activity</u>	<u>Activity Name</u>	<u>Matrix Code</u>	<u>National Objective</u>	<u>Drawn Amount</u>	
2014	3	5074	Sunbeam Housing Project - Acquisition	14G	LMH	\$3,671.18	
					<b>14G</b>	<b>Matrix Code</b>	<b>\$3,671.18</b>
<b>Total</b>						<b>\$3,671.18</b>	

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

<b>Plan Year</b>	<b>IDIS Project</b>	<b>IDIS Activity</b>	<b>voucher Number</b>	<b>Activity Name</b>	<b>matrix Code</b>	<b>National Objective</b>	<b>Drawn Amount</b>
2017	20	5599	6133684	Strong Neighborhood Initiative Park	03F	LMA	\$24,542.85
					<b>03F</b>	<b>Matrix Code</b>	<b>\$24,542.85</b>
2015	41	5296	6084253	SNI Sidewalk Improvements	03L	LMA	\$548.25
2017	19	5554	6135636	SNI SIDEWALKS-G3100-FY 17-18	03L	LMA	\$54,111.72
2017	19	5554	6148369	SNI SIDEWALKS-G3100-FY 17-18	03L	LMA	\$1,812.00
2017	19	5554	6152929	SNI SIDEWALKS-G3100-FY 17-18	03L	LMA	\$68,344.28
2017	19	5634	6122979	SNI SIDEWALKS-G3907-FY 17-18	03L	LMA	\$320.00
2017	19	5634	6152929	SNI SIDEWALKS-G3907-FY 17-18	03L	LMA	\$37,206.74
2017	19	5634	6159552	SNI SIDEWALKS-G3907-FY 17-18	03L	LMA	\$81,442.97
2017	19	5634	6171308	SNI SIDEWALKS-G3907-FY 17-18	03L	LMA	\$43,679.51
2017	19	5634	6180434	SNI SIDEWALKS-G3907-FY 17-18	03L	LMA	\$47,125.00
					<b>03L</b>	<b>Matrix Code</b>	<b>\$334,590.47</b>
2017	18	5698	6187833	SNI Tree Planting	03N	LMA	\$4,373.93
					<b>03N</b>	<b>Matrix Code</b>	<b>\$4,373.93</b>
2017	16	5604	6122978	SNI Legal Expenses	05C	LMC	\$1,200.00
2017	16	5604	6131893	SNI Legal Expenses	05C	LMC	\$1,200.00
2017	16	5604	6151904	SNI Legal Expenses	05C	LMC	\$1,200.00
2017	16	5604	6171308	SNI Legal Expenses	05C	LMC	\$2,400.00
					<b>05C</b>	<b>Matrix Code</b>	<b>\$6,000.00</b>
2017	22	5516	6093319	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$26,980.33
2017	22	5516	6098802	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$11,028.65
2017	22	5516	6108903	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$8,734.92
2017	22	5516	6118059	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$8,449.41
2017	22	5516	6129474	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$10,605.67
2017	22	5516	6135636	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$12,349.55
2017	22	5516	6148369	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$9,061.36
2017	22	5516	6159552	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$9,100.77
2017	22	5516	6180434	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$6,531.34
					<b>05E</b>	<b>Matrix Code</b>	<b>\$102,842.00</b>
2017	23	5552	6103976	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$4,639.14
2017	23	5552	6113644	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$2,050.00
2017	23	5552	6122978	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$1,713.18
2017	23	5552	6129474	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$1,500.00
2017	23	5552	6138714	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$1,100.00
2017	23	5552	6159552	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$1,275.26

2017	23	5552	6169428	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$2,733.42
					<b>05V</b>	<b>Matrix Code</b>	<b>\$15,011.00</b>
2017	14	5688	6181732	SNI Urban Forestry-Hazardous Tree Removal-2017	05Z	LMC	\$13,384.00
2017	38	5586	6113644	CHCI-G80212	05Z	LMC	\$42,925.88
2017	38	5586	6122978	CHCI-G80212	05Z	LMC	\$6,472.32
2017	38	5586	6131893	CHCI-G80212	05Z	LMC	\$8,778.00
2017	38	5586	6141401	CHCI-G80212	05Z	LMC	\$1,823.80
					<b>05Z</b>	<b>Matrix Code</b>	<b>\$73,384.00</b>
2018	34	5655	6151904	1616 NW 29th St- Jefferson Park	12	LMH	\$3,122.80
2018	34	5655	6169428	1616 NW 29th St- Jefferson Park	12	LMH	\$9,254.78
					<b>12</b>	<b>Matrix Code</b>	<b>\$12,377.58</b>
2017	8	5575	6122913	7918 N Glory- CDBG-SS 4192 - OUTSIDE	14A	LMH	\$4,600.00
2017	8	5629	6161236	10833 E Sunset Blvd- CDBG-SS 4249 - OUTSIDE	14A	LMH	\$2,500.00
2017	10	5544	6093316	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$8,578.76
2017	10	5544	6095184	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$28,268.53
2017	10	5544	6103976	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$35,569.56
2017	10	5544	6113644	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$50,037.17
2017	10	5544	6122978	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$36,766.79
2017	10	5544	6129474	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$67,597.15
2017	10	5544	6138714	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$56,167.26
2017	10	5544	6151904	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$89,390.11
2017	10	5544	6159552	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$61,557.66
2017	10	5544	6169428	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$64,597.52
2017	10	5544	6178098	CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	14A	LMH	\$87,606.48
2017	13	5511	6105782	1405 NE 43- HEMP 3850- OUTSIDE	14A	LMH	\$12,634.00
2017	13	5512	6115673	3716 SW 40 PI- HEMP 3525- OUTSIDE	14A	LMH	\$7,105.00
2017	13	5513	6103970	4229 SE 47- HEMP 3864- OUTSIDE	14A	LMH	\$40.00
2017	13	5513	6105788	4229 SE 47- HEMP 3864- OUTSIDE	14A	LMH	\$11,620.00
2017	13	5514	6101331	4000 N Mitchell- HEMP 3824- OUTSIDE	14A	LMH	\$18,031.00
2017	13	5538	6103970	4021 Woods Dr- HEMP 3806- OUTSIDE	14A	LMH	\$18,032.00
2017	13	5542	6111123	2725 Lyon Blvd- HEMP 3825- OUTSIDE	14A	LMH	\$17,928.81
2017	13	5545	6103970	1624 SW 38- HEMP 3845- OUTSIDE	14A	LMH	\$32.00
2017	13	5545	6108899	1624 SW 38- HEMP 3845- OUTSIDE	14A	LMH	\$15,300.00
2017	13	5548	6108899	3104 NW 28- HEMP 3832- OUTSIDE	14A	LMH	\$17,082.00
2017	13	5551	6108899	3223 NW 47- HEMP 3281- OUTSIDE	14A	LMH	\$32.00
2017	13	5551	6111123	3223 NW 47- HEMP 3281- OUTSIDE	14A	LMH	\$9,770.00
2017	13	5553	6115673	2409 NE 25- HEMP 3811- OUTSIDE	14A	LMH	\$8,505.00
2017	13	5555	6122913	13500 Hidden Canyon Rd- HEMP 4012- OUTSIDE	14A	LMH	\$16,210.00

2017	13	5562	6127336	5129 Lenox Ave- HEMP 3838- OUTSIDE	14A	LMH	\$32.00
2017	13	5562	6135629	5129 Lenox Ave- HEMP 3838- OUTSIDE	14A	LMH	\$17,999.00
2017	13	5563	6111123	2205 SW 48- HEMP 3797- OUTSIDE	14A	LMH	\$6,398.00
2017	13	5563	6113636	2205 SW 48- HEMP 3797- OUTSIDE	14A	LMH	\$32.00
2017	13	5565	6133682	5405 N Lenox- HEMP 4050- OUTSIDE	14A	LMH	\$17,702.00
2017	13	5567	6113636	1236 SW 30- HEMP 3898- OUTSIDE	14A	LMH	\$12,954.00
2017	13	5568	6122913	800 SW 30- HEMP 3790- OUTSIDE	14A	LMH	\$16,616.00
2017	13	5568	6151903	800 SW 30- HEMP 3790- OUTSIDE	14A	LMH	\$1,200.00
2017	13	5572	6129478	1521 NE 47- HEMP 3807- OUTSIDE	14A	LMH	\$16,075.00
2017	13	5573	6115673	3109 NW 31- HEMP 4063- OUTSIDE	14A	LMH	\$5,382.00
2017	13	5576	6125139	3626 NW 52- HEMP 3859- OUTSIDE	14A	LMH	\$9,182.00
2017	13	5585	6135629	2515 SW 58- HEMP 4090- OUTSIDE	14A	LMH	\$6,207.00
2017	13	5593	6138716	3841 NW 15- HEMP 4127- OUTSIDE	14A	LMH	\$15,062.00
2017	13	5594	6122913	4405 Casper Dr- HEMP 3929- OUTSIDE	14A	LMH	\$8,085.00
2017	13	5597	6129478	4221 NE 16- HEMP 3805- OUTSIDE	14A	LMH	\$32.00
2017	13	5597	6131899	4221 NE 16- HEMP 3805- OUTSIDE	14A	LMH	\$12,455.00
2017	13	5598	6133682	8901 S Charlotte- HEMP 4088- OUTSIDE	14A	LMH	\$5,242.00
2017	13	5616	6133682	523 SE 46- HEMP 4087- OUTSIDE	14A	LMH	\$17,962.00
2017	13	5617	6133682	2725 SW 38- HEMP 3863- OUTSIDE	14A	LMH	\$14,309.00
2017	13	5619	6141404	2923 Thomas Pl- HEMP 3822- OUTSIDE	14A	LMH	\$14,443.00
2017	13	5633	6148402	4242 NW 48th St- HEMP 4049- OUTSIDE	14A	LMH	\$16,576.00
2017	13	5635	6141404	908 SW 52ND ST- HEMP 3896- OUTSIDE	14A	LMH	\$9,447.00
2017	13	5636	6148402	928 SW 31st St- HEMP 4013- OUTSIDE	14A	LMH	\$32.00
2017	13	5636	6151903	928 SW 31st St- HEMP 4013- OUTSIDE	14A	LMH	\$15,085.00
2017	13	5637	6141404	512 NW 50th St- HEMP 4102- OUTSIDE	14A	LMH	\$2,650.00
2017	13	5638	6141404	1125 NW 33rd St- HEMP 4076- OUTSIDE	14A	LMH	\$8,311.00
2017	13	5639	6144285	927 N Virginia Dr- HEMP 3671- OUTSIDE	14A	LMH	\$6,692.00
2017	13	5640	6138716	1509 N Page- HEMP 4140- OUTSIDE	14A	LMH	\$32.00
2017	13	5640	6141404	1509 N Page- HEMP 4140- OUTSIDE	14A	LMH	\$12,393.00
2017	13	5641	6148402	3913 SE 54- HEMP 4001- OUTSIDE	14A	LMH	\$4,607.00
2017	13	5642	6152847	3315 NW 25th St- HEMP 4103- OUTSIDE	14A	LMH	\$32.00
2017	13	5642	6155302	3315 NW 25th St- HEMP 4103- OUTSIDE	14A	LMH	\$15,191.00
2017	13	5643	6148402	4013 Hiwassee Rd- HEMP 4086- OUTSIDE	14A	LMH	\$32.00
2017	13	5643	6152847	4013 Hiwassee Rd- HEMP 4086- OUTSIDE	14A	LMH	\$14,500.00
2017	13	5644	6151903	3204 NE 11th St- HEMP 3812- OUTSIDE	14A	LMH	\$32.00
2017	13	5644	6155302	3204 NE 11th St- HEMP 3812- OUTSIDE	14A	LMH	\$8,740.00
2017	13	5649	6146167	905 SE 67th St- HEMP 3758- OUTSIDE	14A	LMH	\$13,565.00
2017	39	5590	6148402	7918 Glory Rd- CDBG-2584- OUTSIDE	14A	LMH	\$39,075.00



2017	39	5590	6152847	7918 Glory Rd- CDBG-2584- OUTSIDE	14A	LMH	\$2,055.00
					<b>14A</b>	<b>Matrix Code</b>	<b>\$1,111,974.80</b>
2017	9	5515	6091675	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$13,000.00
2017	9	5515	6093317	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$46,800.00
2017	9	5515	6097538	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$14,000.00
2017	9	5515	6106149	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$12,125.00
2017	9	5515	6113636	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$943.00
2017	9	5515	6115663	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$32,954.50
2017	9	5515	6122906	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$70,475.00
2017	9	5515	6129474	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$19,202.50
2017	9	5515	6148369	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$17,950.00
2017	9	5515	6152929	HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	14C	LMH	\$7,447.00
					<b>14C</b>	<b>Matrix Code</b>	<b>\$234,897.00</b>
2017	13	5528	6090184	OKC HOUSING REHABILITATION-PRM DELIVERY-2017	14H	LMH	\$84,778.83
2017	13	5528	6121170	OKC HOUSING REHABILITATION-PRM DELIVERY-2017	14H	LMH	\$199,743.13
2017	13	5528	6125146	OKC HOUSING REHABILITATION-PRM DELIVERY-2017	14H	LMH	\$39,766.35
2017	13	5528	6129636	OKC HOUSING REHABILITATION-PRM DELIVERY-2017	14H	LMH	\$19,550.07
2017	13	5528	6132800	OKC HOUSING REHABILITATION-PRM DELIVERY-2017	14H	LMH	\$12,840.65
2017	13	5528	6140014	OKC HOUSING REHABILITATION-PRM DELIVERY-2017	14H	LMH	\$10,083.78
2017	13	5528	6153383	OKC HOUSING REHABILITATION-PRM DELIVERY-2017	14H	LMH	\$74,636.05
2017	13	5528	6183616	OKC HOUSING REHABILITATION-PRM DELIVERY-2017	14H	LMH	\$78,665.93
					<b>14H</b>	<b>Matrix Code</b>	<b>\$520,064.79</b>
2017	30	5694	6185088	Confections LLC-CDBG RLF	18B	LMJ	\$30,000.00
					<b>18B</b>	<b>Matrix Code</b>	<b>\$30,000.00</b>
<b>Total</b>							<b>\$2,470,058.42</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	voucnr Number	Activity Name	matrix Code	National Objective	Drawn Amount
2017	16	5604	6122978	SNI Legal Expenses	05C	LMC	\$1,200.00
2017	16	5604	6131893	SNI Legal Expenses	05C	LMC	\$1,200.00
2017	16	5604	6151904	SNI Legal Expenses	05C	LMC	\$1,200.00
2017	16	5604	6171308	SNI Legal Expenses	05C	LMC	\$2,400.00
					<b>05C</b>	<b>Matrix Code</b>	<b>\$6,000.00</b>
2017	22	5516	6093319	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$26,980.33
2017	22	5516	6098802	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$11,028.65
2017	22	5516	6108903	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$8,734.92
2017	22	5516	6118059	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$8,449.41

2017	22	5516	6129474	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$10,605.67
2017	22	5516	6135636	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$12,349.55
2017	22	5516	6148369	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$9,061.36
2017	22	5516	6159552	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$9,100.77
2017	22	5516	6180434	SHARE-A-FARE METRO TRANSIT-G80212	05E	LMC	\$6,531.34
					<b>05E</b>	<b>Matrix Code</b>	<b>\$102,842.00</b>
2017	23	5552	6103976	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$4,639.14
2017	23	5552	6113644	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$2,050.00
2017	23	5552	6122978	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$1,713.18
2017	23	5552	6129474	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$1,500.00
2017	23	5552	6138714	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$1,100.00
2017	23	5552	6159552	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$1,275.26
2017	23	5552	6169428	CAA GRAFFITI REMOVAL-G80288	05V	LMA	\$2,733.42
					<b>05V</b>	<b>Matrix Code</b>	<b>\$15,011.00</b>
2017	14	5688	6181732	SNI Urban Forestry-Hazardous Tree Removal-2017	05Z	LMC	\$13,384.00
2017	15	5549	6101333	SNI After School Program	05Z	LMA	\$66,124.98
2017	15	5549	6125139	SNI After School Program	05Z	LMA	\$132,249.96
2017	15	5549	6168207	SNI After School Program	05Z	LMA	\$66,125.06
2017	38	5586	6113644	CHCI-G80212	05Z	LMC	\$42,925.88
2017	38	5586	6122978	CHCI-G80212	05Z	LMC	\$6,472.32
2017	38	5586	6131893	CHCI-G80212	05Z	LMC	\$8,778.00
2017	38	5586	6141401	CHCI-G80212	05Z	LMC	\$1,823.80
					<b>05Z</b>	<b>Matrix Code</b>	<b>\$337,884.00</b>
<b>Total</b>							<b>\$461,737.00</b>

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

<b>Plan Year</b>	<b>IDIS Project</b>	<b>IDIS Activity</b>	<b>voucnr Number</b>	<b>Activity Name</b>	<b>matrix Code</b>	<b>national Objective</b>	<b>Drawn Amount</b>
2017	33	5527	6090184	PLANNING ACTIVITIES-2017	20		\$13,907.70
2017	33	5527	6121170	PLANNING ACTIVITIES-2017	20		\$9,949.74
2017	33	5527	6125146	PLANNING ACTIVITIES-2017	20		\$5,096.15
2017	33	5527	6129636	PLANNING ACTIVITIES-2017	20		\$2,589.40
2017	33	5527	6183616	PLANNING ACTIVITIES-2017	20		\$10,916.99
					<b>20</b>	<b>Matrix Code</b>	<b>\$42,459.98</b>
2016	8	5374	6082071	CDBG ADMINISTRATION	21A		\$5,355.50
2017	34	5525	6090184	CDBG ADMINISTRATION-2017	21A		\$111,566.54
2017	34	5525	6121170	CDBG ADMINISTRATION-2017	21A		\$159,038.36
2017	34	5525	6125146	CDBG ADMINISTRATION-2017	21A		\$49,879.80

2017	34	5525	6129636	CDBG ADMINISTRATION-2017	21A	\$91,457.27
2017	34	5525	6132800	CDBG ADMINISTRATION-2017	21A	\$16,829.34
2017	34	5525	6140014	CDBG ADMINISTRATION-2017	21A	\$18,642.25
2017	34	5525	6153383	CDBG ADMINISTRATION-2017	21A	\$74,256.29
2017	34	5525	6183616	CDBG ADMINISTRATION-2017	21A	\$118,694.40
					<b>21A</b>	<b>Matrix Code</b>
						<b>\$645,719.75</b>
2017	32	5518	6089634	METROPOLITAN FAIR HOUSING COUNCIL-G80288	21D	\$25,372.00
2017	32	5518	6097538	METROPOLITAN FAIR HOUSING COUNCIL-G80288	21D	\$8,071.00
2017	32	5518	6105796	METROPOLITAN FAIR HOUSING COUNCIL-G80288	21D	\$8,488.00
2017	32	5518	6111127	METROPOLITAN FAIR HOUSING COUNCIL-G80288	21D	\$8,499.00
2017	32	5518	6135636	METROPOLITAN FAIR HOUSING COUNCIL-G80288	21D	\$19,169.00
2017	32	5518	6146169	METROPOLITAN FAIR HOUSING COUNCIL-G80288	21D	\$12,391.00
2017	32	5518	6159552	METROPOLITAN FAIR HOUSING COUNCIL-G80288	21D	\$755.00
					<b>21D</b>	<b>Matrix Code</b>
						<b>\$82,745.00</b>
<b>Total</b>						<b>\$770,924.73</b>

PR 26 Adjustment Reconciliations  
PY 2017

Line	Amount	
7	(300,000.00)	Activity 5515 was canceled. Funds were recorded as RLF program income.
	2,377.50	Program Income Received at 6-30-2018, but not recorded until PY 18
	0.60	Rounding Error
Total Line 7	(297,621.90)	
14	(5,355.50)	Activity 5374 was reported as an obligation in PY 16.
Total Line 14	(5,355.50)	
20	39,149.00	Activity 5373 Not reflected in Line 19 Detail: Activities Included in the Computation of Line 19
	44,225.00	Activity 5493 Not reflected in Line 19 Detail: Activities Included in the Computation of Line 19
	220,685.75	Activity 5402 Not reflected in Line 19 Detail: Activities Included in the Computation of Line 19
	264,500.00	Activity 5549 Not reflected in Line 19 Detail: Activities Included in the Computation of Line 19
	715,571.45	Activity 5701 Not reflected in Line 19 Detail: Activities Included in the Computation of Line 19
	167,313.00	Activity 5401 Not reflected in Line 19 Detail: Activities Included in the Computation of Line 19
	450,000.00	Activity 5463 Not reflected in Line 19 Detail: Activities Included in the Computation of Line 19
	12,977.00	Activity 5596 Not reflected in Line 19 Detail: Activities Included in the Computation of Line 19
Total Line 20	1,914,421.20	

# Annual Performance Report HOME Program

U.S. Department of Housing  
and Urban Development  
Office of Community Planning  
and Development

OMB Approval No. 2506-0171  
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: <b>HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410</b>	Starting	Ending	

## Part I Participant Identification

1. Participant Number	2. Participant Name		
3. Name of Person completing this report		4. Phone Number (Include Area Code)	
5. Address	6. City	7. State	8. Zip Code

## Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
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## Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number					
2. Dollar Amount					
B. Sub-Contracts					
1. Number					
2. Dollar Amount					
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number					
2. Dollar Amount					
D. Sub-Contracts					
1. Number					
2. Dollar Amounts					

**Part IV Minority Owners of Rental Property**

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

**Part V Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired		
2. Businesses Displaced		
3. Nonprofit Organizations Displaced		
4. Households Temporarily Relocated, not Displaced		

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number						
6. Households Displaced - Cost						

PR03- BOSMAC (original)

Page by:  
Grantee: OKLAHOMA CITY  
Rpt Program Year: 2017

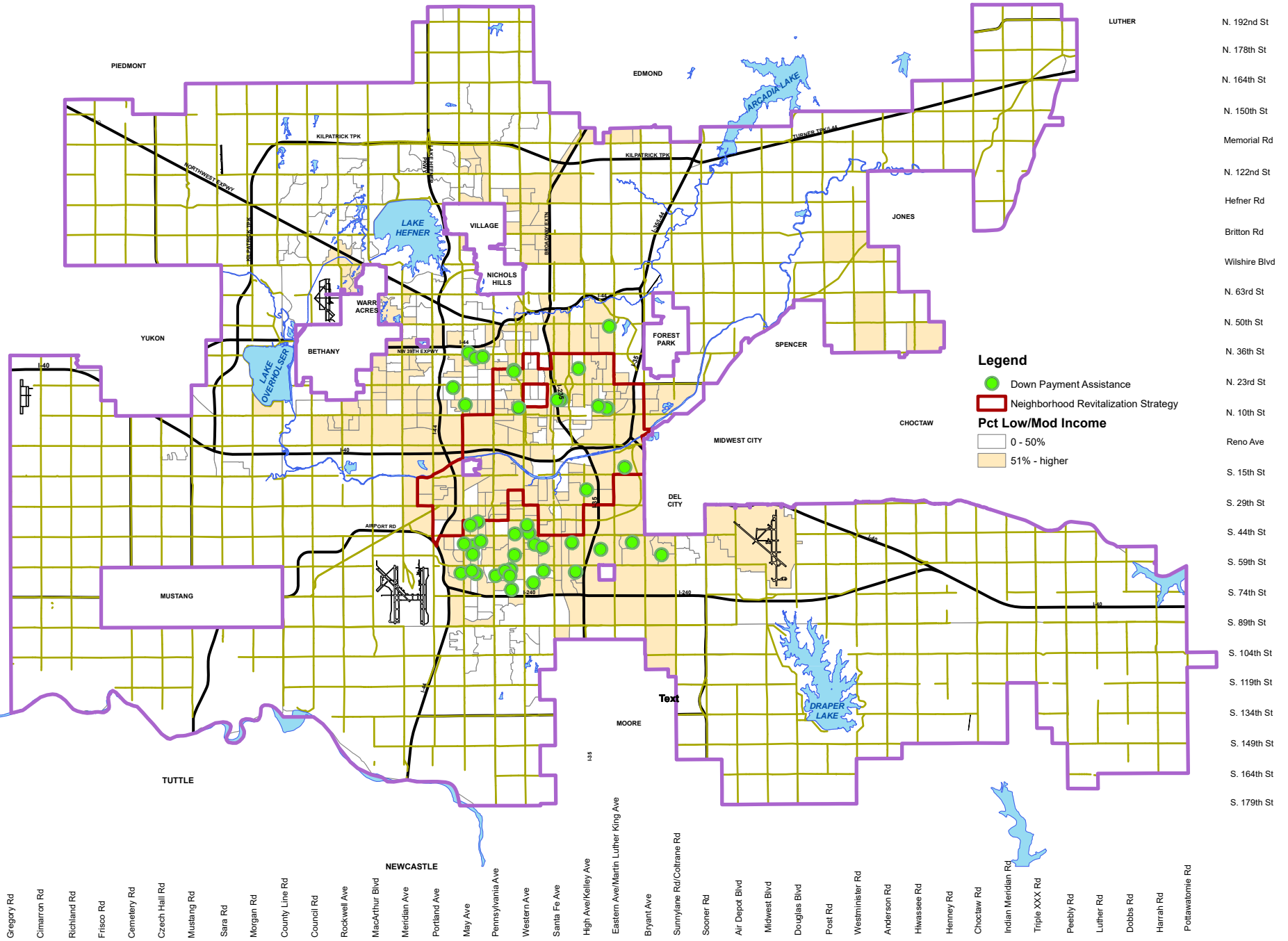
Year	PID	IDIS Activi	Activity Name	Obj	PctLM	MTX	Status	Objectives	Outcomes	Fund Dt	Funded	Draw Thru Amount	Draw In Amount	Balance
1994	0002	2	CDBG COMMITTED FUNDS ADJUSTMENT	0	0	0	14A	O	0	0	1/1/1995	34,953,500.00	34,953,765.78	- (6,265.78)
2014	0003		5074 Sunbeam Housing Project - Acquisition	LMH	0	14G	O	2	2	2/4/2015	455,392.94	425,917.11	3,671.18	29,475.83
2014	0027		5155 CDBG RLF	LMJ	0	18A	X	3	3	8/17/2015	0.00	0.00	-	0.00
2015	0014		5194 21C Museum and Hotel Section 108 Loan	LMASA	71.19	18A	O	3	1	4/25/2016	6,900,000.00	6,900,000.00	-	0.00
2015	0022		5401 Care Center - Public Facility	LMA	0	03Q	C	1	1	12/5/2016	510,000.00	510,000.00	167,313.00	0.00
2015	0041		5296 SNI Sidewalk Improvements	LMA	66.44	03L	C	1	3	4/5/2016	491,754.30	491,754.30	548.25	0.00
2016	0002		5420 1509 NW 11- SNI-HEMP 4060 - INSIDE	LMHSP	0	14A	C	2	2	1/20/2017	22,162.00	22,162.00	30.00	0.00
2016	0009		5374 CDBG ADMINISTRATION	0	0	21A	C	0	0	10/12/2016	616,551.67	616,551.67	5,355.50	0.00
2016	0014		5403 Meadow Cliff Apts - 7507 S Ross Ave - MF Housing Rehab	LMH	0	14B	C	2	0	12/5/2016	400,000.00	400,000.00	-	0.00
2016	0016		5491 SNI Urban Forestry	LMC	0	05Z	C	1	3	7/7/2017	16,982.72	16,982.72	-	0.00
2016	0027		5493 Midtown Redevelopment Project	LMA	51.82	03Z	C	1	3	8/4/2017	48,733.59	48,733.59	44,225.00	0.00
2016	0028		5402 AIDS Care Center - 1725 NW 18th St - Public Facility	LMC	0	03S	O	2	2	12/5/2016	425,000.00	422,825.75	220,685.75	2,174.25
2016	0028		5463 Metro Better Living Center-1407 NE 10th-Public Facility-G80212	LMC	0	03A	O	1	1	4/7/2017	450,000.00	450,000.00	450,000.00	0.00
2016	0031		5497 Harrison Walnut / SEP Disposition Expenses	SBA	0	02	C	3	3	8/31/2017	17,733.39	17,733.39	-	0.00
2016	0031		5498 Northeast Renaissance Acquisition	SBA	0	01	O	3	3	8/31/2017	1,008,300.92	1,008,300.92	834,699.08	0.00
2017	0008		5570 733 NE 30- CDBG-SS 4154 - INSIDE	LMHSP	0	14A	C	2	2	12/15/2017	2,700.00	2,700.00	-	0.00
2017	0008		5571 1609 E Park Pl- CDBG-SS 3875 - INSIDE	LMHSP	0	14A	C	2	2	12/15/2017	5,469.50	5,469.50	5,469.50	0.00
2017	0008		5575 7918 N Glory- CDBG-SS 4192 - OUTSIDE	LMH	0	14A	C	2	2	12/19/2017	4,600.00	4,600.00	4,600.00	0.00
2017	0008		5627 1431 NE 25- CDBG-SS 4230 - INSIDE	LMH	0	14A	C	2	2	3/6/2018	4,600.00	4,600.00	4,600.00	0.00
2017	0008		5628 1809 NE 52- CDBG-SS 4250 - INSIDE	LMHSP	0	14A	C	2	2	3/6/2018	2,700.00	2,700.00	2,700.00	0.00
2017	0008		5629 10833 E Sunset Blvd- CDBG-SS 4249 - OUTSIDE	LMH	0	14A	C	2	2	3/8/2018	2,500.00	2,500.00	2,500.00	0.00
2017	0008		5630 1527 NE 10- CDBG-SS 4187 - INSIDE	LMHSP	0	14A	C	2	2	3/8/2018	2,500.00	2,500.00	2,500.00	0.00
2017	0008		5631 2821 NE 16- CDBG-SS 4236 - INSIDE	LMHSP	0	14A	C	2	2	3/8/2018	2,800.00	2,800.00	2,800.00	0.00
2017	0009		5515 HOUSING AUTHORITY PUBLIC MODERNIZATION-G80212	LMH	0	14C	C	2	2	10/13/2017	234,897.00	234,897.00	234,897.00	0.00
2017	0010		5544 CAA EMERGENCY HOME REPAIR-2017-G80185/G80212	LMH	0	14A	C	2	2	10/31/2017	586,136.99	586,136.99	586,136.99	0.00
2017	0011		5701 OCCURA Street Improvements	LMA	64.08	03K	O	1	1	9/21/2018	715,586.74	715,571.45	715,571.45	15.29
2017	0013		5511 1405 NE 43- HEMP 3850- OUTSIDE	LMH	0	14A	C	2	2	10/12/2017	12,634.00	12,634.00	12,634.00	0.00
2017	0013		5512 3716 SW 40 Pl- HEMP 3525- OUTSIDE	LMH	0	14A	C	2	2	10/12/2017	7,105.00	7,105.00	7,105.00	0.00
2017	0013		5513 4229 SE 47- HEMP 3864- OUTSIDE	LMH	0	14A	C	2	2	10/12/2017	11,660.00	11,660.00	11,660.00	0.00
2017	0013		5514 4000 N Mitchell- HEMP 3824- OUTSIDE	LMH	0	14A	C	2	2	10/12/2017	18,031.00	18,031.00	18,031.00	0.00
2017	0013		5528 OKC HITTING REHABILITATION-PRM DELIVERY-2017	LMH	0	14H	C	2	2	10/23/2017	520,064.79	520,064.79	520,064.79	0.00
2017	0013		5538 4021 Woods Dr- HEMP 3806- OUTSIDE	LMH	0	14A	C	2	2	10/25/2017	18,032.00	18,032.00	18,032.00	0.00
2017	0013		5542 2725 Lyon Blvd- HEMP 3825- OUTSIDE	LMH	0	14A	C	2	2	10/27/2017	17,928.81	17,928.81	17,928.81	0.00
2017	0013		5545 1624 SW 38- HEMP 3845- OUTSIDE	LMH	0	14A	C	2	2	11/2/2017	15,332.00	15,332.00	15,332.00	0.00
2017	0013		5546 1120 SE 18th St- HEMP 4131- IN NRSA	LMHSP	0	14A	C	2	2	11/13/2017	12,792.00	12,792.00	12,792.00	0.00
2017	0013		5548 3104 NW 28- HEMP 3832- OUTSIDE	LMH	0	14A	C	2	2	11/14/2017	17,082.00	17,082.00	17,082.00	0.00
2017	0013		5550 1109 NE 6th St- HEMP 4144- IN NRSA	LMHSP	0	14A	C	2	2	11/16/2017	10,152.00	10,152.00	10,152.00	0.00
2017	0013		5551 3223 NW 47- HEMP 3281- OUTSIDE	LMH	0	14A	C	2	2	11/16/2017	9,802.00	9,802.00	9,802.00	0.00
2017	0013		5553 2409 NE 25- HEMP 3811- OUTSIDE	LMH	0	14A	C	2	2	11/20/2017	8,505.00	8,505.00	8,505.00	0.00
2017	0013		5555 13500 Hidden Canyon Rd- HEMP 4012- OUTSIDE	LMH	0	14A	C	2	2	11/20/2017	16,210.00	16,210.00	16,210.00	0.00
2017	0013		5556 226 SE 33rd St- HEMP 4122- IN NRSA	LMHSP	0	14A	C	2	2	11/27/2017	17,077.00	17,077.00	17,077.00	0.00
2017	0013		5562 5129 Lenox Ave- HEMP 3838- OUTSIDE	LMH	0	14A	C	2	2	12/5/2017	18,031.00	18,031.00	18,031.00	0.00
2017	0013		5563 2205 SW 48- HEMP 3797- OUTSIDE	LMH	0	14A	C	2	2	12/7/2017	6,430.00	6,430.00	6,430.00	0.00
2017	0013		5565 5405 N Lenox- HEMP 4050- OUTSIDE	LMH	0	14A	C	2	2	12/8/2017	17,702.00	17,702.00	17,702.00	0.00
2017	0013		5567 1236 SW 30- HEMP 3898- OUTSIDE	LMH	0	14A	C	2	2	12/9/2017	12,954.00	12,954.00	12,954.00	0.00
2017	0013		5568 800 SW 30- HEMP 3790- OUTSIDE	LMH	0	14A	C	2	2	12/12/2017	17,816.00	17,816.00	17,816.00	0.00
2017	0013		5572 1521 NE 47- HEMP 3807- OUTSIDE	LMH	0	14A	C	2	2	12/19/2017	16,075.00	16,075.00	16,075.00	0.00
2017	0013		5573 3109 NW 31- HEMP 4063- OUTSIDE	LMH	0	14A	C	2	2	12/19/2017	5,382.00	5,382.00	5,382.00	0.00
2017	0013		5574 35 Bainbridge Rd- HEMP 4063- OUTSIDE	LMH	0	14A	X	2	2	12/19/2017	0.00	0.00	-	0.00
2017	0013		5576 3626 NW 52- HEMP 3859- OUTSIDE	LMH	0	14A	C	2	2	12/20/2017	9,182.00	9,182.00	9,182.00	0.00
2017	0013		5581 2236 NW 30- HEMP 3820- OUTSIDE	LMH	0	14A	X	2	2	12/27/2017	0.00	0.00	-	0.00
2017	0013		5584 500 NE 15- HEMP 4208- IN NRSA	LMHSP	0	14A	C	2	2	1/3/2018	13,442.00	13,442.00	13,442.00	0.00
2017	0013		5585 2515 SW 58- HEMP 4090- OUTSIDE	LMH	0	14A	C	2	2	1/4/2018	6,207.00	6,207.00	6,207.00	0.00
2017	0013		5593 3841 NW 15- HEMP 4127- OUTSIDE	LMH	0	14A	C	2	2	1/5/2018	15,062.00	15,062.00	15,062.00	0.00
2017	0013		5594 4405 Casper Dr- HEMP 3929- OUTSIDE	LMH	0	14A	C	2	2	1/8/2018	8,085.00	8,085.00	8,085.00	0.00
2017	0013		5597 4221 NE 16- HEMP 3805- OUTSIDE	LMH	0	14A	C	2	2	1/12/2018	12,487.00	12,487.00	12,487.00	0.00
2017	0013		5598 9901 S Charlotte- HEMP 4088- OUTSIDE	LMH	0	14A	C	2	2	1/18/2018	5,242.00	5,242.00	5,242.00	0.00
2017	0013		5605 2025 NE 18- HEMP 4138- OUTSIDE	LMHSP	0	14A	C	2	2	1/26/2018	17,872.00	17,872.00	17,872.00	0.00
2017	0013		5607 2829 NW 17- HEMP 4146- IN NRSA	LMHSP	0	14A	C	2	2	1/31/2018	16,852.00	16,852.00	16,852.00	0.00
2017	0013		5614 2524 NE 14- HEMP 4163- IN NRSA	LMHSP	0	14A	C	2	2	2/8/2018	17,998.00	17,998.00	17,998.00	0.00
2017	0013		5616 523 SE 46- HEMP 4087- OUTSIDE	LMH	0	14A	C	2	2	2/8/2018	17,962.00	17,962.00	17,962.00	0.00
2017	0013		5617 2725 SW 38- HEMP 3863- OUTSIDE	LMH	0	14A	C	2	2	2/12/2018	14,309.00	14,309.00	14,309.00	0.00
2017	0013		5619 2923 Thomas Pl- HEMP 3822- OUTSIDE	LMH	0	14A	C	2	2	2/26/2018	14,443.00	14,443.00	14,443.00	0.00
2017	0013		5620 35 Bainbridge Rd- HEMP 3999- IN NRSA	LMHSP	0	14A	C	2	2	2/27/2018	10,181.00	10,181.00	10,181.00	0.00
2017	0013		5621 2612 NE 21- HEMP 4162- IN NRSA	LMHSP	0	14A	C	2	2	3/2/2018	12,832.00	12,832.00	12,832.00	0.00
2017	0013		5625 1719 NW 7th St- HEMP 4115- IN NRSA	LMHSP	0	14A	C	2	2	3/5/2018	13,372.00	13,372.00	13,372.00	0.00
2017	0013		5626 1621 N Page Ave- HEMP 4160- IN NRSA	LMHSP	0	14A	C	2	2	3/6/2018	17,974.00	17,974.00	17,974.00	0.00
2017	0013		5633 4242 NW 48th St- HEMP 4049- OUTSIDE	LMH	0	14A	C	2	2	3/12/2018	16,576.00	16,576.00	16,576.00	0.00
2017	0013		5635 908 SW 52nd St- HEMP 3896- OUTSIDE	LMH	0	14A	C	2	2	3/13/2018	9,447.00	9,447.00	9,447.00	0.00
2017	0013		5636 9201 S 31st St- HEMP 4013- OUTSIDE	LMH	0	14A	C	2	2	3/13/2018	15,117.00	15,117.00	15,117.00	0.00
2017	0013													

# APPENDIX 4

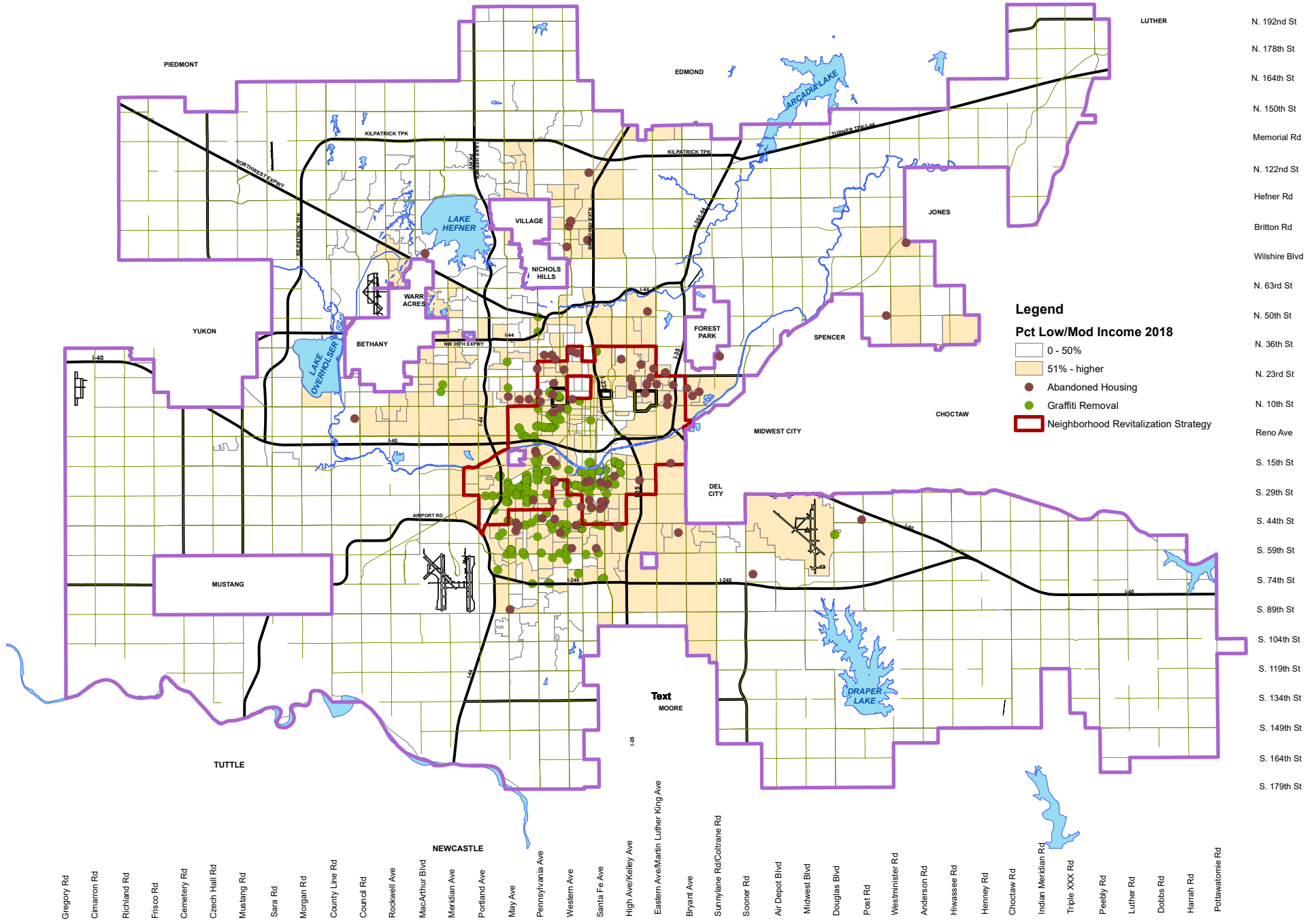
## MAPS



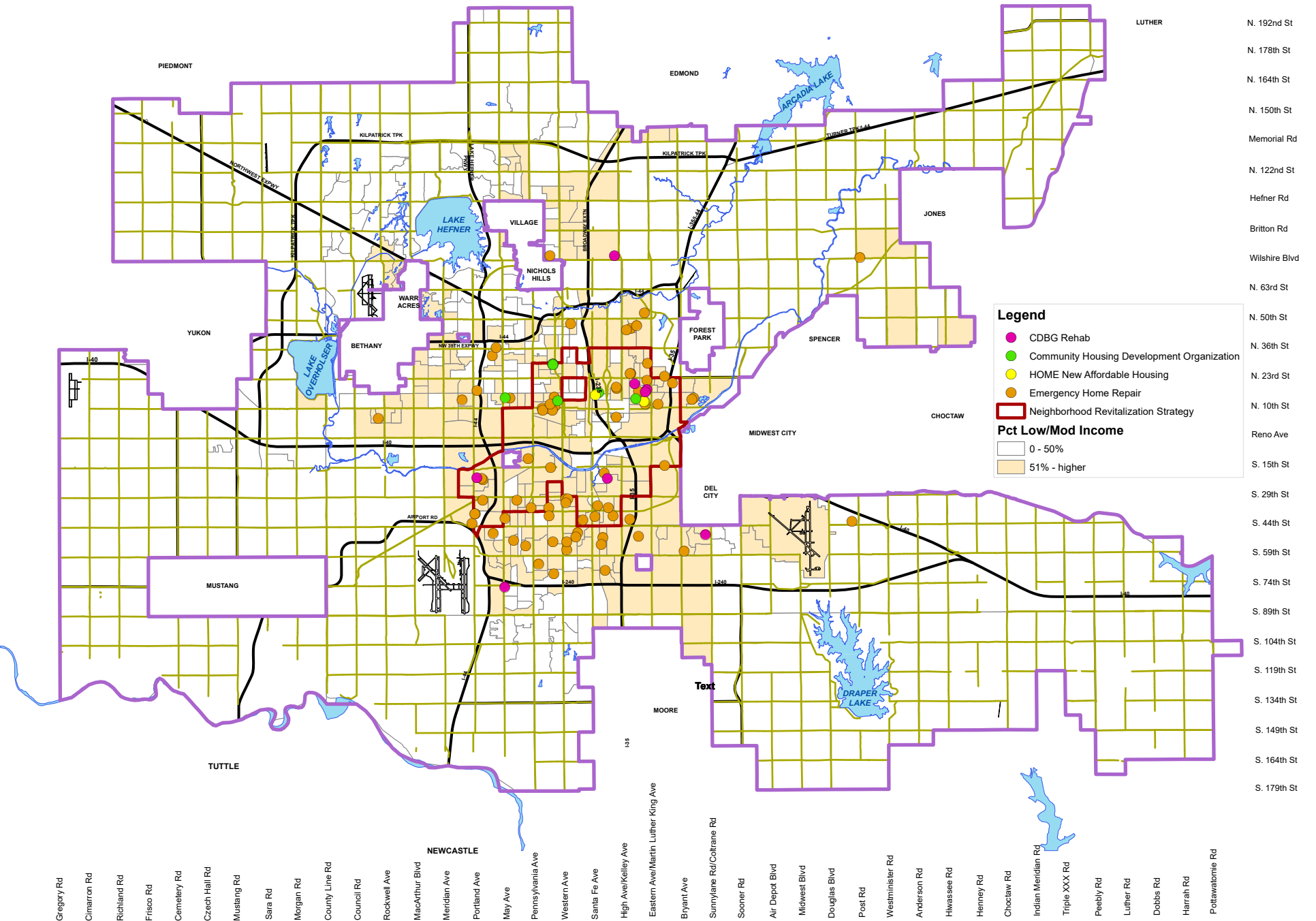
# DOWN PAYMENT ASSISTANCE



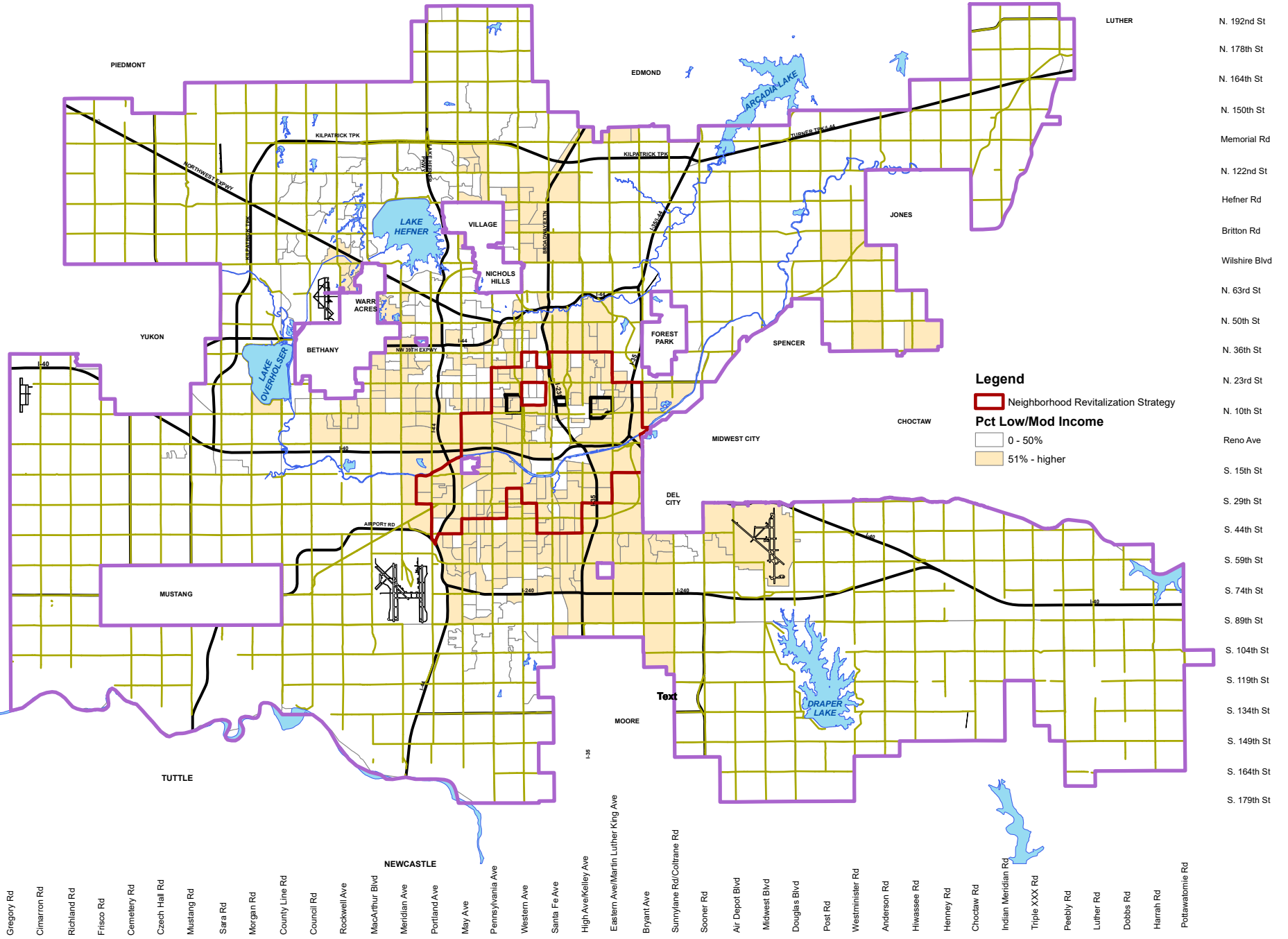
# GRAFFITI AND ABANDONED HOUSING ABATEMENT FY 17-18



# HOME AND CDBG AFFORDABLE HOUSING ACTIVITIES

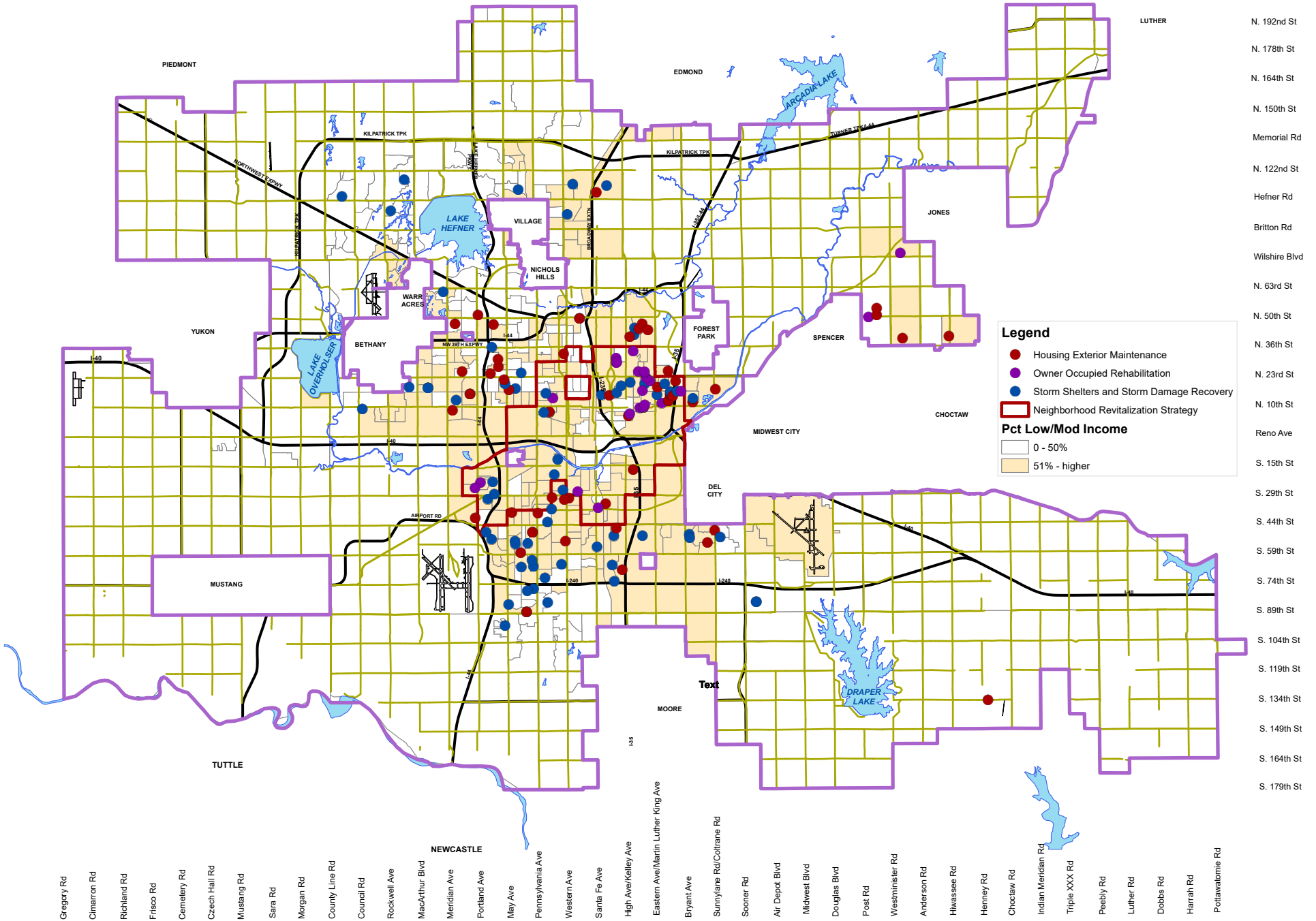


# LOW AND MODERATE INCOME AREAS, 2016 ACS

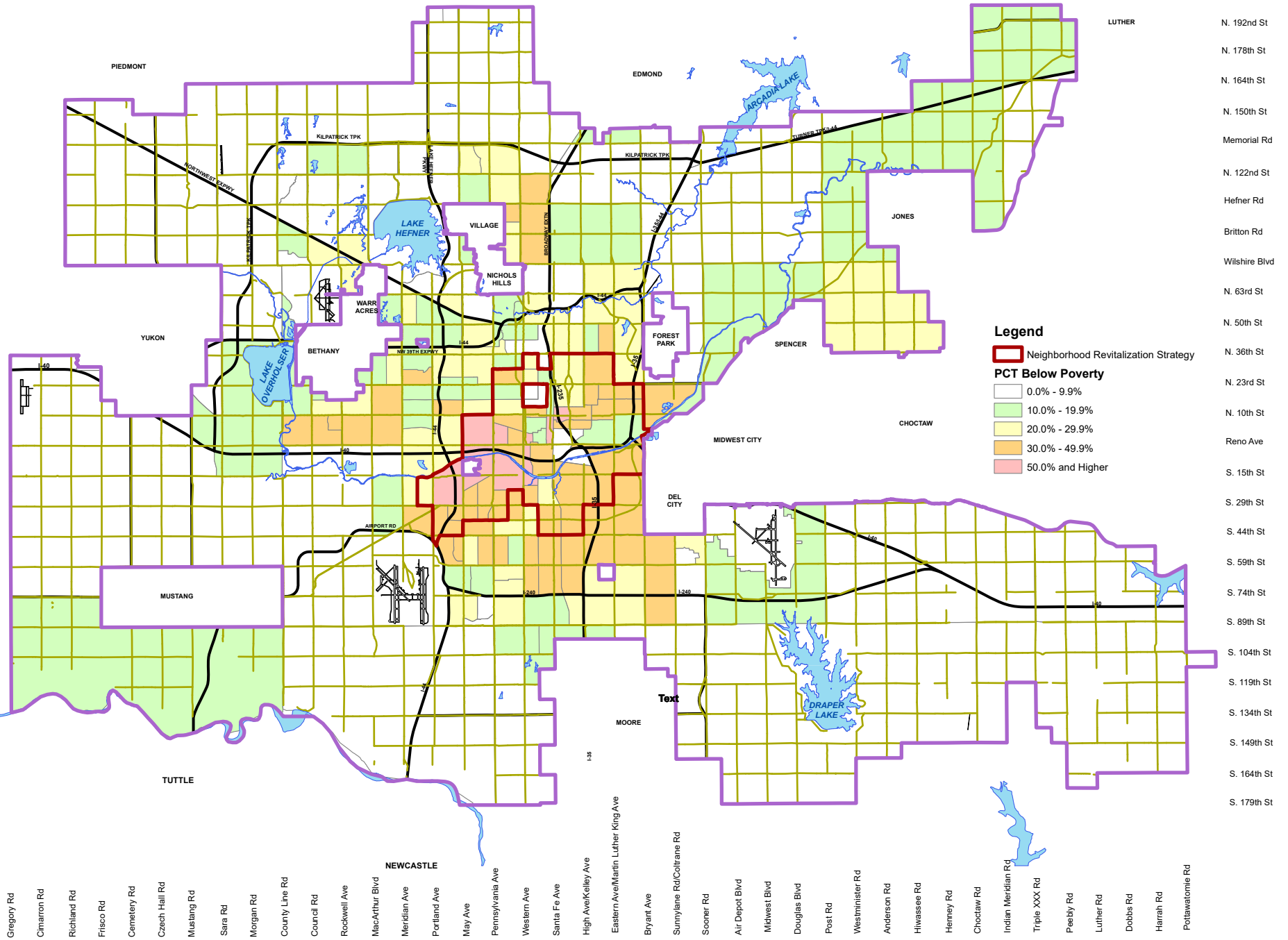




# OKLAHOMA CITY HOUSING ASSISTANCE PROGRAMS

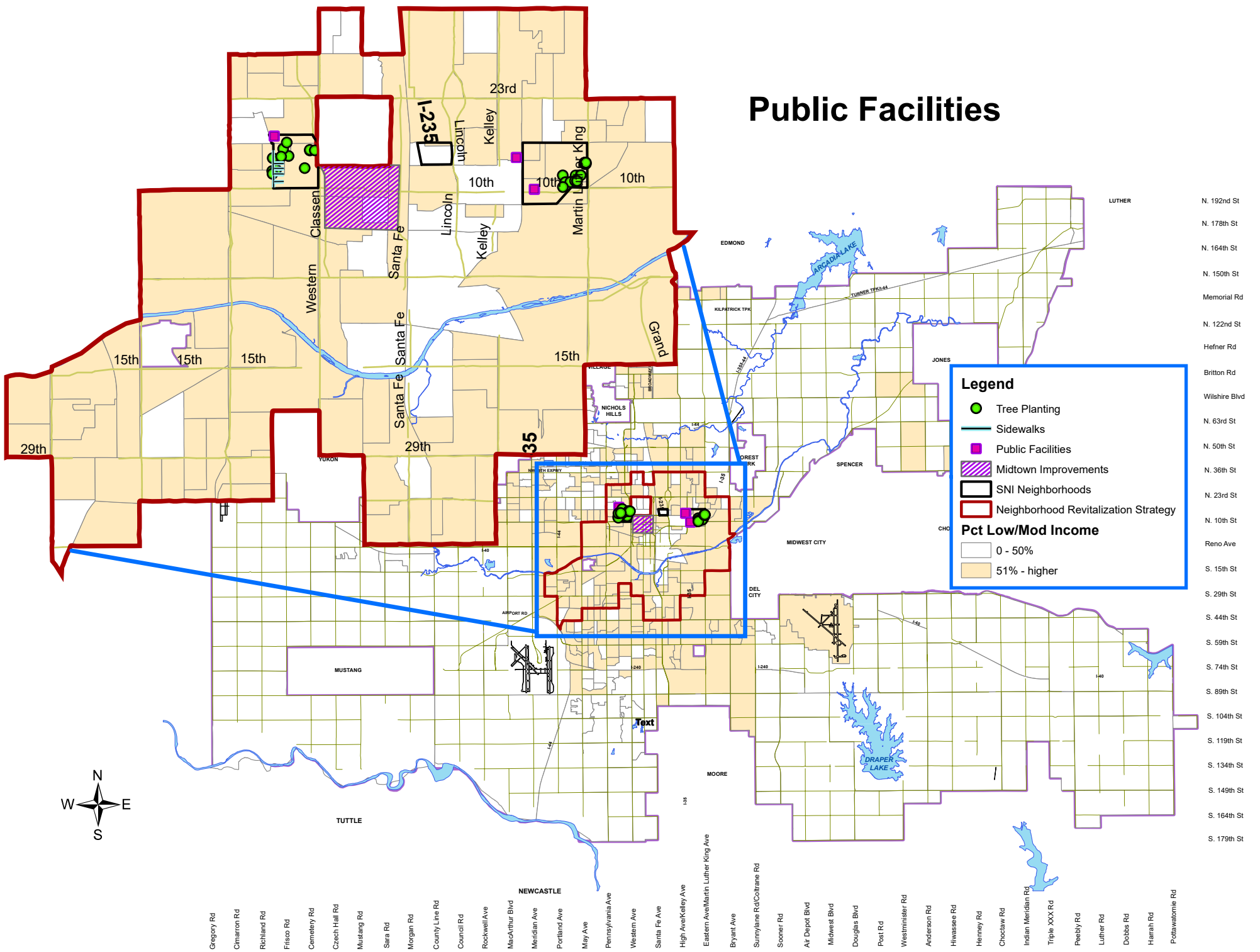


# PERCENT BELOW POVERTY, 2016 ACS



- Gregory Rd
  - Cimarron Rd
  - Richland Rd
  - Frisco Rd
  - Cemetery Rd
  - Czech Hall Rd
  - Mustang Rd
  - Sara Rd
  - Morgan Rd
  - County Line Rd
  - Council Rd
  - Rockwell Ave
  - MacArthur Blvd
  - Meridian Ave
  - Portland Ave
  - May Ave
  - Pennsylvania Ave
  - Western Ave
  - Santa Fe Ave
  - High Ave/Kalley Ave
  - Eastern Ave/Martin Luther King Ave
  - Bryant Ave
  - Sunnylane Rd/Coltrane Rd
  - Scooner Rd
  - Air Depot Blvd
  - Midwest Blvd
  - Douglas Blvd
  - Post Rd
  - Westminster Rd
  - Anderson Rd
  - Hiwassee Rd
  - Henney Rd
  - Choctaw Rd
  - Indian Meridian Rd
  - Triple XXX Rd
  - Peebly Rd
  - Luther Rd
  - Dobbs Rd
  - Harrish Rd
  - Pottawatomie Rd
- N. 192nd St
  - N. 178th St
  - N. 164th St
  - N. 150th St
  - Memorial Rd
  - N. 122nd St
  - Hefner Rd
  - Britton Rd
  - Wilshire Blvd
  - N. 63rd St
  - N. 50th St
  - N. 36th St
  - N. 23rd St
  - N. 10th St
  - Reno Ave
  - S. 15th St
  - S. 29th St
  - S. 44th St
  - S. 59th St
  - S. 74th St
  - S. 89th St
  - S. 104th St
  - S. 119th St
  - S. 134th St
  - S. 149th St
  - S. 164th St
  - S. 179th St

# Public Facilities



**Legend**

- Tree Planting
- Sidewalks
- Public Facilities
- Midtown Improvements
- SNI Neighborhoods
- Neighborhood Revitalization Strategy

**Pct Low/Mod Income**

- 0 - 50%
- 51% - higher



- N. 192nd St
- N. 178th St
- N. 164th St
- N. 150th St
- Memorial Rd
- N. 122nd St
- Hefner Rd
- Britton Rd
- Wishire Blvd
- N. 63rd St
- N. 50th St
- N. 36th St
- N. 23rd St
- N. 10th St
- Reno Ave
- S. 15th St
- S. 29th St
- S. 44th St
- S. 59th St
- S. 74th St
- S. 89th St
- S. 104th St
- S. 119th St
- S. 134th St
- S. 149th St
- S. 164th St
- S. 179th St



# APPENDIX 5

## ESG ECART REPORT



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## HUD ESG CAPER 2017

Grant: **ESG: Oklahoma City - OK - Report** Type: **CAPER**

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### Report Date Range

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7/1/2017 to 6/30/2018

### Q01a. Contact Information

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First name	Jerod
Middle name	
Last name	Shadid
Suffix	
Title	Senior Planner
Street Address 1	420 W. Main Street
Street Address 2	Suite 920
City	Oklahoma City
State	Oklahoma
ZIP Code	73102
E-mail Address	jerod.shadid@okc.gov
Phone Number	(405)297-3608
Extension	
Fax Number	

## Q01b. Grant Information

As of 7/5/2018

	FISCAL YEAR	GRANT NUMBER	CURRENT AUTHORIZED AMOUNT	TOTAL DRAWN	BALANCE	OBLIGATION DATE	EXPENDITURE DEADLINE
ESG Information from IDIS	2017	E17MC400003	\$393,035.00	\$309,720.74	\$83,314.26	9/22/2017	9/22/2019
	2016	E16MC400003	\$388,987.00	\$386,632.34	\$2,354.66	7/14/2016	7/14/2018
	2015	E15MC400003	\$389,641.00	\$389,641.00	\$0	7/29/2015	7/29/2017
	2014	E14MC400002	\$360,585.95	\$360,585.95	\$0	7/1/2014	7/1/2016
	2013	E13MC400002	\$317,405.00	\$317,405.00	\$0	8/13/2013	8/13/2015
	2012	E12MC400002	\$413,121.00	\$413,121.00	\$0	7/27/2012	7/27/2014
	2011	E11MC400002	\$361,350.00	\$359,542.94	\$1,807.06	7/27/2012	7/27/2014
	Total		\$2,624,124.95	\$2,536,648.97	\$87,475.98		

**CAPER reporting includes funds used from fiscal year:**

**Project types carried out during the program year:**

*Enter the number of each type of projects funded through ESG during this program year.*

Street Outreach	1
Emergency Shelter	6
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	4
Homelessness Prevention	3

## Q01c. Additional Information

## HMIS

## Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	No
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	No
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

**Q04a: Project Identifiers in HMIS**

Organization Name	All Healing Hands accounts
Email unique ID record link	TgLHN91GDw
Organization ID	11329
Project Name	All Healing Hands accounts
Project ID	11329
HMIS Project Type	6
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Healing Hands
Project type (user-specified)	Services Only
Organization Name	RRBHS Park View Place Emergency Shelter
Email unique ID record link	ECbzv6M1Wi
Organization ID	11368
Project Name	RRBHS Park View Place Emergency Shelter
Project ID	11368
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Red Rock Emergency Shelter
Project type (user-specified)	Emergency Shelter
Organization Name	Upward Transitions
Email unique ID record link	HzFcdZ60Rw
Organization ID	11324
Project Name	Upward Transitions - ESG ReHousing
Project ID	11692
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Upward Transitions RRH
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Upward Transitions
Email unique ID record link	axqYm8nmUJ
Organization ID	11324
Project Name	Upward Transitions - ESG Prevention
Project ID	11328
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes

Project name (user-specified)	Upward Transitions Prevention
Project type (user-specified)	Homelessness Prevention
Organization Name	HeartLine 211
Email unique ID record link	XMV8Lu33zo
Organization ID	11623
Project Name	HeartLine Coordinated Assessment
Project ID	Coordinated Assessment
HMS Project Type	14
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	Yes
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	HeartLine Coordinated Assessment
Project type (user-specified)	Coordinated Assessment
Organization Name	Sunbeam Family Services Inc.
Email unique ID record link	cqszDkn8SV
Organization ID	11371
Project Name	Sunbeam Family Services Inc.
Project ID	11371
HMS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Senior Emergency Shelter
Project type (user-specified)	Emergency Shelter
Organization Name	YWCA Oklahoma City
Email unique ID record link	jOz8vE7XQg
Organization ID	
Project Name	Emergency Shelter
Project ID	
HMS Project Type	1
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	Yes
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	YWCA OKC Emergency Shelter
Project type (user-specified)	Emergency Shelter
Organization Name	Neighborhood Services Organization
Email unique ID record link	SrlzwFnmEq
Organization ID	11347
Project Name	Neighborhood Services Organization - ESG
Project ID	11352
HMS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No

Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	CWC Emergency Shelter
Project type (user-specified)	Emergency Shelter
Organization Name	Legal Aid Services of Oklahoma, Inc.
Email unique ID record link	wAvvG3Wd8
Organization ID	
Project Name	DV Legal Assistance
Project ID	
HMIS Project Type	6
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	Yes
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	DV Legal Assistance
Project type (user-specified)	Services Only
Organization Name	Outreach (Be the Change)
Email unique ID record link	o5489em8qH
Organization ID	11522
Project Name	Outreach (Be the Change)
Project ID	11522
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	BTC Street Outreach
Project type (user-specified)	Street Outreach
Organization Name	Homeless Alliance, Inc
Email unique ID record link	Eo8krqbqJv
Organization ID	11396
Project Name	Homeless Alliance ESG - Rehousing CCM Families
Project ID	11399
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	CCM RRH
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Homeless Alliance, Inc
Email unique ID record link	wDXyz0WaMc
Organization ID	11396
Project Name	Homeless Alliance ESG - Prevention CCM Families
Project ID	11397
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	

CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	CCM Prevention
Project type (user-specified)	Homelessness Prevention
Organization Name	Journey Home ESG Prevention (Homeless Alliance)
Email unique ID record link	r5Wy0V7YYe
Organization ID	11598
Project Name	Journey Home ESG Prevention (Homeless Alliance)
Project ID	11598
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Journey Home Prevention
Project type (user-specified)	Homelessness Prevention
Organization Name	Journey Home ESG ReHousing (Homeless Alliance)
Email unique ID record link	iBTNj88udK
Organization ID	11599
Project Name	Journey Home ESG ReHousing (Homeless Alliance)
Project ID	11599
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Journey Home Rapid RRH
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Journey Home ESG ReHousing (Homeless Alliance)
Email unique ID record link	X7eRlxtqym
Organization ID	11599
Project Name	CRM Collaboration ESG ReHousing (Homeless Alliance)
Project ID	11794
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	HA CRM Collaboration
Project type (user-specified)	PH - Rapid Re-Housing

**Q05a: Report Validations Table**

Total Number of Persons Served	5986
Number of Adults (Age 18 or Over)	4756
Number of Children (Under Age 18)	1213
Number of Persons with Unknown Age	97
Number of Leavers	2617
Number of Adult Leavers	2117
Number of Adult and Head of Household Leavers	1868
Number of Stayers	2266
Number of Adult Stayers	2055
Number of Veterans	240
Number of Chronically Homeless Persons	1132
Number of Youth Under Age 25	897
Number of Parenting Youth Under Age 25 with Children	35
Number of Adult Heads of Household	3976
Number of Child and Unknown-Age Heads of Household	46
Heads of Households and Adult Stayers in the Project 365 Days or More	523

**Q06a: Data Quality: Personally Identifying Information (PII)**

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Rate
Name	2	4	8	0.00 %
Social Security Number	58	893	43	0.16 %
Date of Birth	1	9	5	0.00 %
Race	13	27	0	0.01 %
Ethnicity	3	46	0	0.01 %
Gender	0	9	0	0.00 %
Overall Score				0.17 %

**Q06b: Data Quality: Universal Data Elements**

	Error Count	% of Error Rate
Veteran Status	124	2.61 %
Project Start Date	0	0.00 %
Relationship to Head of Household	306	5.11 %
Client Location	15	0.37 %
Disabling Condition	227	3.79 %

**Q06c: Data Quality: Income and Housing Data Quality**

	Error Count	% of Error Rate
Destination	37	1.41 %
Income and Sources at Start	445	11.06 %
Income and Sources at Annual Assessment	98	18.74 %
Income and Sources at Exit	158	8.46 %



**Q06d: Data Quality: Chronic Homelessness**

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	250	0	0	181	171	178	11339.32
TH	0	0	0	0	0	0	--
PH (All)	235	1	0	9	7	7	12062.37
Total	485	0	0	0	0	0	5845.03

**Q06e: Data Quality: Timeliness**

	Number of Project Entry Records	Number of Project Exit Records
0 days	1284	1181
1-3 Days	77	116
4-6 Days	30	59
7-10 Days	62	16
11+ Days	524	314

**Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter**

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	249	224	89.96 %
Bed Night (All Clients in ES - NBN)	0	0	--

**Q07a: Number of Persons Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	4756	4108	454	194	0
Children	1213	0	784	425	4
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	17	1	0	0	16
Total	5986	4109	1238	619	20

**Q08a: Households Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	4364	3441	353	567	3

**Q08b: Point-in-Time Count of Households on the Last Wednesday**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	1634	1548	44	41	1
April	1753	1660	45	47	1
July	1665	1588	43	33	1
October	1689	1591	42	54	2

**Q09a: Number of Persons Contacted**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	219	14	42	0
2-5 Times	18	2	10	0
6-9 Times	5	1	1	0
10+ Times	8	2	5	0
Total Persons Contacted	250	19	58	0

**Q09b: Number of Persons Engaged**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	41	8	26	0
2-5 Contacts	2	0	2	0
6-9 Contacts	2	1	0	0
10+ Contacts	2	1	1	0
Total Persons Engaged	47	10	29	0
Rate of Engagement	0.19	0.53	0.50	0.00

**Q10a: Gender of Adults**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	2302	2159	143	0
Female	2424	1919	505	0
Trans Male (FTM or Female to Male)	12	12	0	0
Trans Female (MTF or Male to Female)	5	5	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	3	3	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	10	6	4	0
Subtotal	4756	4104	652	0

**Q10b: Gender of Children**

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	346	140	204	2
Female	343	125	216	2
Trans Male (FTM or Female to Male)	0	0	0	0
Trans Female (MTF or Male to Female)	4	0	4	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	0	1	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	75	75	0	0
Subtotal	769	340	425	4

**Q10c: Gender of Persons Missing Age Information**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	0	0	1	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	96	1	79	0	16
Subtotal	97	1	79	0	16

**Q10d: Gender by Age Ranges**

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	2408	346	194	1727	141	0	0
Female	2472	343	260	1766	103	0	0
Trans Female (MTF or Male to Female)	12	0	8	4	0	0	0
Trans Male (FTM or Female to Male)	9	4	4	1	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	4	1	3	0	0	0	0
Client Doesn't Know/Client Refused	1	0	0	0	0	1	0
Data Not Collected	101	0	2	3	0	0	96
Subtotal	5007	694	471	3501	244	1	96

**Q11: Age**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	279	0	93	183	3
5 - 12	301	0	127	173	1
13 - 17	114	0	45	69	0
18 - 24	471	423	25	23	0
25 - 34	981	801	82	98	0
35 - 44	922	803	64	55	0
45 - 54	996	958	21	17	0
55 - 61	602	597	4	1	0
62+	244	242	2	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	97	2	79	0	16
Total	5007	3826	542	619	20

**Q12a: Race**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	2750	2467	163	120	0
Black or African American	1359	1042	228	85	4
Asian	28	27	0	1	0
American Indian or Alaska Native	283	238	21	24	0
Native Hawaiian or Other Pacific Islander	21	9	10	2	0
Multiple Races	337	260	41	36	0
Client Doesn't Know/Client Refused	52	50	0	2	0
Data Not Collected	139	43	79	1	16
Total	4969	4136	542	271	20

**Q12b: Ethnicity**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	4530	3843	426	257	4
Hispanic/Latino	302	242	37	23	0
Client Doesn't Know/Client Refused	18	16	0	2	0
Data Not Collected	157	60	79	2	16
Total	5007	4161	542	284	20

**Q13a1: Physical and Mental Health Conditions at Start**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	656	564	31	1	1
Alcohol Abuse	116	114	2	0	0
Drug Abuse	117	111	6	0	0
Both Alcohol and Drug Abuse	243	191	9	0	43
Chronic Health Condition	632	509	17	106	0
HIV/AIDS	2	2	0	0	0
Developmental Disability	86	66	9	11	0
Physical Disability	300	277	21	2	0

**Q13b1: Physical and Mental Health Conditions at Exit**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	290	280	8	1	1
Alcohol Abuse	55	55	0	0	0
Drug Abuse	64	60	4	0	0
Both Alcohol and Drug Abuse	101	97	4	0	0
Chronic Health Condition	206	198	8	0	0
HIV/AIDS	2	2	0	0	0
Developmental Disability	33	29	4	0	0
Physical Disability	146	141	5	0	0

**Q13c1: Physical and Mental Health Conditions for Stayers**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	313	291	22	0	0
Alcohol Abuse	60	58	2	0	0
Drug Abuse	55	53	2	0	0
Both Alcohol and Drug Abuse	104	99	5	0	0
Chronic Health Condition	219	210	9	0	0
HIV/AIDS	1	1	0	0	0
Developmental Disability	40	35	5	0	0
Physical Disability	143	128	15	0	0

**Q14a: Domestic Violence History**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	218	133	85	0	0
No	2993	2841	115	34	3
Client Doesn't Know/Client Refused	3	3	0	0	0
Data Not Collected	609	600	7	2	0
Total	3823	3577	207	36	3

**Q14b: Persons Fleeing Domestic Violence**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	860	302	48	510	0
No	87	54	33	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	55	47	8	0	0
Total	1003	134	89	0	0

## Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Homeless Situations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	1413	1334	60	16	3
Transitional housing for homeless persons (including homeless youth)	292	283	8	1	0
Place not meant for habitation	681	631	48	2	0
Safe Haven	0	0	0	0	0
Interim Housing	3	2	1	0	0
<b>Subtotal</b>	<b>2492</b>	<b>2315</b>	<b>117</b>	<b>57</b>	<b>3</b>
<b>Institutional Settings</b>	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	28	28	0	0	0
Substance abuse treatment facility or detox center	598	579	7	12	0
Hospital or other residential non-psychiatric medical facility	3	1	2	0	0
Jail, prison or juvenile detention facility	2	1	1	0	0
Foster care home or foster care group home	4	4	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
<b>Subtotal</b>	<b>644</b>	<b>618</b>	<b>10</b>	<b>16</b>	<b>0</b>
<b>Other Locations</b>	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	20	10	10	0	0
Owned by client, no ongoing housing subsidy	2	2	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	45	17	28	0	0
Rental by client, with VASH subsidy	2	1	1	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RRH)	16	14	2	0	0
Hotel or motel paid for without emergency shelter voucher	8	6	2	0	0
Staying or living in a friend's room, apartment or house	47	45	1	1	0
Staying or living in a family member's room, apartment or house	74	69	1	4	0
Client Doesn't Know/Client Refused	2	1	1	0	0
Data Not Collected	539	538	1	0	0
<b>Subtotal</b>	<b>1413</b>	<b>894</b>	<b>47</b>	<b>472</b>	<b>0</b>
<b>Total</b>	<b>4554</b>	<b>3832</b>	<b>174</b>	<b>545</b>	<b>3</b>

## Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	1087	104	541
WIC	12	0	9
TANF Child Care Services	4	0	2
TANF Transportation Services	0	0	0
Other TANF-Funded Services	5	0	3
Other Source	20	6	16

**Q21: Health Insurance**

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	787	42	318
Medicare	184	16	93
State Children's Health Insurance Program	186	2	92
VA Medical Services	27	0	14
Employer Provided Health Insurance	8	0	7
Health Insurance Through COBRA	3	0	3
Private Pay Health Insurance	78	3	14
State Health Insurance for Adults	35	0	13
Indian Health Services Program	10	0	3
Other	14	0	3
No Health Insurance	2951	202	1058
Client Doesn't Know/Client Refused	38	0	2
Data Not Collected	770	281	350
Number of Stayers Not Yet Required to Have an Annual Assessment	0	1689	0
1 Source of Health Insurance	609	47	416
More than 1 Source of Health Insurance	90	8	64

**Q22a2: Length of Participation – ESG Projects**

	Total	Leavers	Stayers
0 to 7 days	401	286	74
8 to 14 days	160	123	36
15 to 21 days	139	100	25
22 to 30 days	175	114	56
31 to 60 days	434	244	177
61 to 90 days	283	112	165
91 to 180 days	649	181	466
181 to 365 days	1075	385	690
366 to 730 days (1-2 Yrs)	1101	748	353
731 to 1,095 days (2-3 Yrs)	378	236	142
1,096 to 1,460 days (3-4 Yrs)	63	38	25
1,461 to 1,825 days (4-5 Yrs)	14	4	10
More than 1,825 days (> 5 Yrs)	11	5	6
Data Not Collected	0	0	0
Total	4883	2576	2307

**Q22c: RRH Length of Time between Project Start Date and Housing Move-in Date**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	74	48	26	0	0
8 to 14 days	18	5	13	0	0
15 to 21 days	20	3	17	0	0
22 to 30 days	44	8	36	0	0
31 to 60 days	50	22	28	0	0
61 to 180 days	50	13	37	0	0
181 to 365 days	2	2	0	0	0
366 to 730 days (1-2 Yrs)	1	1	0	0	0
Data Not Collected	175	34	141	0	0
Total	436	138	298	0	0

**Q22d: Length of Participation by Household Type**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	401	235	16	149	1
8 to 14 days	160	91	7	62	0
15 to 21 days	139	72	6	61	0
22 to 30 days	175	100	25	50	0
31 to 60 days	434	245	81	107	1
61 to 90 days	283	177	50	55	1
91 to 180 days	649	457	148	43	1
181 to 365 days	1075	951	77	40	7
366 to 730 days (1-2 Yrs)	1101	1046	22	28	5
731 to 1,095 days (2-3 Yrs)	378	370	2	3	3
1,096 to 1,460 days (3-4 Yrs)	63	62	0	0	1
1,461 to 1,825 days (4-5 Yrs)	14	14	0	0	0
More than 1,825 days (> 5 Yrs)	11	11	0	0	0
Data Not Collected	0	0	0	0	0
Total	4883	3831	434	598	20



## Q23a: Exit Destination – More Than 90 Days

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	41	4	37	0	0
Rental by client, with VASH housing subsidy	5	1	4	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	59	26	33	0	0
Permanent housing (other than RRH) for formerly homeless persons	1	1	0	0	0
Staying or living with family, permanent tenure	0	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
<b>Subtotal</b>	106	32	74	0	0
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	4	0	4	0	0
<b>Subtotal</b>	4	0	4	0	0
<b>Total</b>	110	32	78	0	0
Total persons exiting to positive housing destinations	106	32	74	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	96.36 %	100.00 %	94.87 %	--	--

## Q23b: Exit Destination – 90 Days or Less

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	27	3	24	0	0
Rental by client, with VASH housing subsidy	15	3	12	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	26	16	10	0	0
Permanent housing (other than RRH) for formerly homeless persons	4	1	3	0	0
Staying or living with family, permanent tenure	0	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
<b>Subtotal</b>	72	23	49	0	0
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	1	0	1	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	3	0	3	0	0
<b>Subtotal</b>	4	0	4	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	1	1	0	0	0
Other	2	0	2	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	3	1	2	0	0
<b>Subtotal</b>	6	2	4	0	0
<b>Total</b>	82	25	57	0	0
Total persons exiting to positive housing destinations	72	23	49	0	0
Total persons whose destinations excluded them from the calculation	1	1	0	0	0
Percentage	88.89 %	95.83 %	85.96 %	--	--

## Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	4	4	0	0	0
Owned by client, with ongoing housing subsidy	1	1	0	0	0
Rental by client, no ongoing housing subsidy	180	135	45	0	0
Rental by client, with VASH housing subsidy	5	1	4	0	0
Rental by client, with GPD TIP housing subsidy	5	5	0	0	0
Rental by client, with other ongoing housing subsidy	94	83	9	2	0
Permanent housing (other than RRH) for formerly homeless persons	7	7	0	0	0
Staying or living with family, permanent tenure	41	40	0	1	0
Staying or living with friends, permanent tenure	4	4	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
<b>Subtotal</b>	<b>341</b>	<b>280</b>	<b>58</b>	<b>3</b>	<b>0</b>
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	18	18	0	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	42	42	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	7	7	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	3	3	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	21	20	0	1	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
<b>Subtotal</b>	<b>91</b>	<b>90</b>	<b>0</b>	<b>1</b>	<b>0</b>
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	1	1	0	0	0
Substance abuse treatment facility or detox center	1	1	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	2	2	0	0	0
Long-term care facility or nursing home	8	8	0	0	0
<b>Subtotal</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	4	4	0	0	0
Other	49	47	0	2	0
Client Doesn't Know/Client Refused	13	13	0	0	0
Data Not Collected (no exit interview completed)	1176	1102	38	24	12
<b>Subtotal</b>	<b>1242</b>	<b>1166</b>	<b>38</b>	<b>26</b>	<b>12</b>
<b>Total</b>	<b>1686</b>	<b>1548</b>	<b>96</b>	<b>30</b>	<b>12</b>
Total persons exiting to positive housing destinations	277	271	3	3	0
Total persons whose destinations excluded them from the calculation	12	12	0	0	0

**Q24: Homelessness Prevention Housing Assessment at Exit**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	32	0	32	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	20	10	10	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	2	2	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	5	0	5	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	2	0	2	0	0
Moved in with family/friends on a temporary basis	1	1	0	0	0
Moved in with family/friends on a permanent basis	1	1	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	1	1	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	7	1	6	0	0
Total	71	16	55	0	0

**Q25a: Number of Veterans**

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	31	31	0	0
Non-Chronically Homeless Veteran	205	191	14	0
Not a Veteran	3282	3098	184	0
Client Doesn't Know/Client Refused	5	5	0	0
Data Not Collected	340	261	79	0
Total	3863	3586	277	0

**Q26b: Number of Chronically Homeless Persons by Household**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	316	223	53	1	39
Not Chronically Homeless	1405	986	386	31	2
Client Doesn't Know/Client Refused	5	4	0	1	0
Data Not Collected	2540	2364	103	55	18
Total	4227	3577	542	88	20



# APPENDIX 6

## MATCH SUMMARY REPORT







Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

## Instructions for the HOME Match Report

### Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

### Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF  
Room 7176, HUD, 451 7th Street, S.W.  
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

### Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating "fiscal distress," or else a full reduction (100%) of match if it meets both criteria, indicating "severe fiscal distress." The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

### Instructions for Part III:

1. **Project No. or Other ID:** "Project number" is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with "other ID" as follows: the fiscal year (last two digits only), followed by a number (starting from "01" for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: "SF" for project using shortfall funds, "PI" for projects using program income, and "NON" for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ's first year of eligibility. [§92.102]

Program income (also called "repayment income") is any return on the investment of HOME funds. This income must be deposited in the jurisdiction's HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as “affordable housing” under the HOME Program definitions. “NON” funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.
3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ’s HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ’s HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]
4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]
6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]
7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ’s cost estimate procedures. The value of donated or voluntary labor is determined by a single rate (“labor rate”) to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]
8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ’s total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

**Ineligible forms of match include:**

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs



U.S. Department of Housing and Urban Development  
Oklahoma City Field Office, Region VI  
Office of the CPD Director  
301 N.W. 6<sup>th</sup> Street, Suite 200  
Oklahoma City, OK 73102-2807  
Phone (405) 609-8569 - Fax (405) 609-8574

October 10, 2017

Chris Varga  
Department of Planning  
City of Oklahoma City  
420 W. Main Street, Suite 920  
Oklahoma City, OK 73102

**SUBJECT:** Request for HOME Program waiver related to Oklahoma Disaster Declaration (FEMA- 4247-DR) for December 2015 severe winter storms and flooding

Dear Mr. Varga:

We received your letter of September 15, 2017, requesting a waiver of the HOME Program match requirements for Fiscal Year 2017 for the City of Oklahoma City, as allowed under the HOME Program regulations at 24 CFR § 92.222(b).

The request is for a match waiver based on the Presidential Disaster Declaration for Oklahoma and Cleveland Counties resulting from the severe winter storms and flooding events (FEMA-4247-DR) that occurred on November 27-29, 2015. The declaration was issued on December 29, 2015 with amendments on February 3, 2016.

Based on the FEMA Notice of the Presidential Disaster Declaration under the Stafford Act, the HOME Program 100% match waiver is granted for the Federal Fiscal Year 2017.

If you have questions, you can contact me at (405) 609-8569 or Ms. Deborah Parks at (405) 609-8581 or [deborah.l.parks@hud.gov](mailto:deborah.l.parks@hud.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Earl Cook", with a long horizontal flourish extending to the right.

Earl Cook  
Director  
Community Planning and  
Development Division



FEMA

# Oklahoma Severe Winter Storms and Flooding (DR-4247)

Navigation

Search

Incident Period: November 27, 2015 - November 29, 2015

Languages

Major Disaster Declaration declared on December 29, 2015

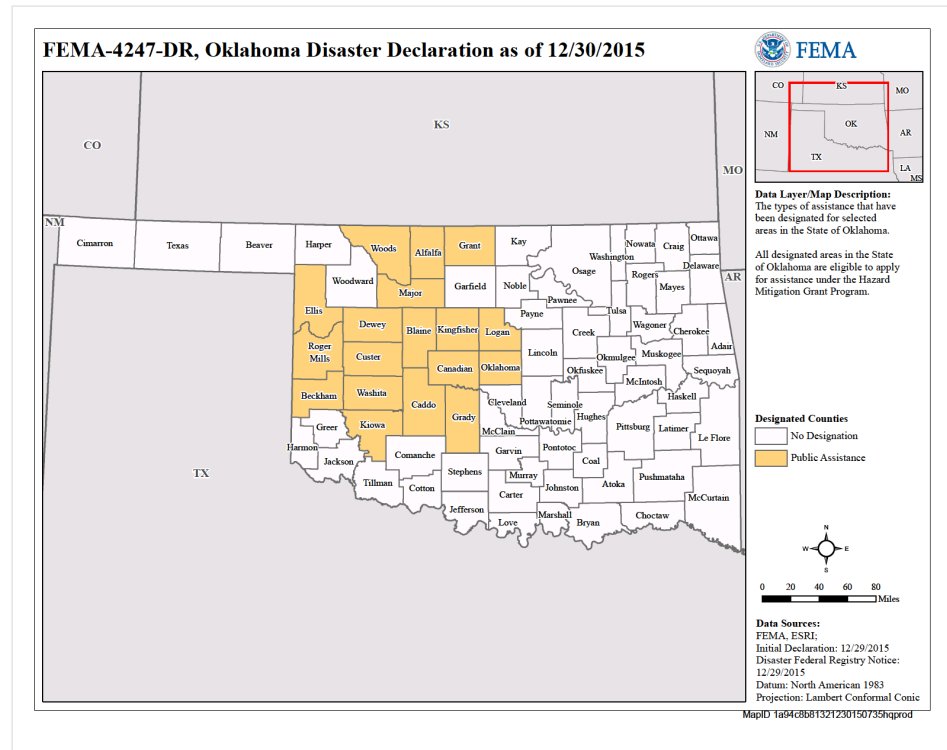
Oklahoma Severe Winter Storms and Flooding (DR-4247) (/disaster/4247)

Designated Areas (/disaster/4247/designated-areas)

Disaster Federal Register Notices (/disaster/4247/notices)

FOIA Statistics (/disaster/4247/foia)

News (/disaster/4247/updates-blog-and-news)



[PDF of Map](http://gis.fema.gov/maps/dec_4247.pdf) ([//gis.fema.gov/maps/dec\\_4247.pdf](http://gis.fema.gov/maps/dec_4247.pdf)) [Google Earth](http://gis.fema.gov/maps/dec_4247.kmz) ([//gis.fema.gov/maps/dec\\_4247.kmz](http://gis.fema.gov/maps/dec_4247.kmz)) [Need help with this map?](http://webform/ask-question) ([/webform/ask-question](http://webform/ask-question))

> [Expand All Sections](#)

## > Financial Assistance

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## > Preliminary Damage Assessment Report

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## > Related Links

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Last Updated: 2015-12-30 04:25

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**FEMA** [\(1\)](#)

# Designated Areas: Disaster 4247

Navigation

Search

Languages

## Individual Assistance

(Assistance to individuals and households)

None

## Public Assistance

(Assistance to State, Local, Tribal and Territorial governments and certain private-non-profit organizations for emergency work and the repair or replacement of disaster-damaged facilities)

Oklahoma Severe Winter Storms and Flooding (DR-4247) [\(/disaster/4247\)](/disaster/4247)

Designated Areas [\(/disaster/4247/designated-areas\)](/disaster/4247/designated-areas)

Disaster Federal Register Notices [\(/disaster/4247/notices\)](/disaster/4247/notices)

FOIA Statistics [\(/disaster/4247/foia\)](/disaster/4247/foia)

News [\(/disaster/4247/updates-blog-and-news\)](/disaster/4247/updates-blog-and-news)

### PA

Alfalfa, Beckham, Blaine, Bryan, Caddo, Canadian, Custer, Dewey, Ellis, Garfield, Grady, Grant, Greer, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, Woods

### PA-A

Alfalfa, Beckham, Blaine, Bryan, Caddo, Canadian, Custer, Dewey, Ellis, Garfield, Grady, Grant, Greer, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, Woods

### PA-B

Alfalfa, Beckham, Blaine, Bryan, Caddo, Canadian, Custer, Dewey, Ellis, Garfield, Grady, Grant, Greer, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, Woods

### PA-C

Alfalfa, Beckham, Blaine, Bryan, Caddo, Canadian, Custer, Dewey, Ellis, Garfield, Grady, Grant, Greer, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, Woods

**PA-D**

Alfalfa, Beckham, Blaine, Bryan, Caddo, Canadian, Custer, Dewey, Ellis, Garfield, Grady, Grant, Greer, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, Woods

**PA-E**

Alfalfa, Beckham, Blaine, Bryan, Caddo, Canadian, Custer, Dewey, Ellis, Garfield, Grady, Grant, Greer, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, Woods

**PA-F**

Alfalfa, Beckham, Blaine, Bryan, Caddo, Canadian, Custer, Dewey, Ellis, Garfield, Grady, Grant, Greer, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, Woods

**PA-G**

Alfalfa, Beckham, Blaine, Bryan, Caddo, Canadian, Custer, Dewey, Ellis, Garfield, Grady, Grant, Greer, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, Woods

**Hazard Mitigation Grant Program**

(Assistance to State and local governments and certain private nonprofit organizations for actions taken to prevent or reduce long term risk to life and property from natural hazards)

Alfalfa, Beckham, Blaine, Bryan, Caddo, Canadian, Custer, Dewey, Ellis, Garfield, Grady, Grant, Greer, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, Woods

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# FEMA <sup>(1)</sup> Amendment No. 1

Navigation

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Languages

## Date of Notice:

Wednesday, February 3, 2016

Billing Code 9111-23-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

Oklahoma Severe  
Winter Storms and  
Flooding (DR-4247)  
(/disaster/4247)

[Internal Agency Docket No. FEMA-4247-DR]

Docket ID FEMA-2016-0001

Designated Areas  
(/disaster/4247/designated-  
areas)

Oklahoma; Amendment No. 1 to Notice of a Major Disaster  
Declaration

Disaster Federal  
Register Notices  
(/disaster/4247/notices)

AGENCY: Federal Emergency Management Agency, DHS.

FOIA Statistics  
(/disaster/4247/foia)

ACTION: Notice.

News  
(/disaster/4247/updates-  
blog-and-news)

SUMMARY: This notice amends the notice of a major disaster declaration for the State of Oklahoma (FEMA-4247-DR), dated December 29, 2015, and related determinations.

EFFECTIVE DATE: February 3, 2016.

FOR FURTHER INFORMATION CONTACT: Dean Webster, Office of Response and Recovery, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, (202) 646-2833.

SUPPLEMENTARY INFORMATION: The notice of a major disaster declaration for the State of Oklahoma is hereby amended to include the following areas among those areas

determined to have been adversely affected by the event declared a major disaster by the President in his declaration of December 29, 2015.

Bryan, Garfield, and Greer Counties for Public Assistance.

The following Catalog of Federal Domestic Assistance Numbers (CFDA) are to be used for reporting and drawing funds: 97.030, Community Disaster Loans; 97.031, Cora Brown Fund; 97.032, Crisis Counseling; 97.033, Disaster Legal Services; 97.034, Disaster Unemployment Assistance (DUA); 97.046, Fire Management Assistance Grant; 97.048, Disaster Housing Assistance to Individuals and Households In Presidentially Declared Disaster Areas; 97.049, Presidentially Declared Disaster Assistance - Disaster Housing Operations for Individuals and Households; 97.050 Presidentially Declared Disaster Assistance to Individuals and Households - Other Needs; 97.036, Disaster Grants - Public Assistance (Presidentially Declared Disasters); 97.039, Hazard Mitigation Grant.

/s/

---

W. Craig Fugate,

Administrator,

Federal Emergency Management Agency.

Last Updated: 02/03/2016 - 15:10



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# FEMA <sup>(1)</sup> Initial Notice

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Languages

## Date of Notice:

Tuesday, December 29, 2015

Billing Code 9111-23-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

Oklahoma Severe  
Winter Storms and  
Flooding (DR-4247)  
(/disaster/4247)

[Internal Agency Docket No. FEMA-4247-DR]

Docket ID FEMA-2015-0002

Designated Areas  
(/disaster/4247/designated-  
areas)

Oklahoma; Major Disaster and Related Determinations

Disaster Federal  
Register Notices  
(/disaster/4247/notices)

AGENCY: Federal Emergency Management Agency, DHS.

FOIA Statistics  
(/disaster/4247/foia)

ACTION: Notice.

News  
(/disaster/4247/updates-  
blog-and-news)

SUMMARY: This is a notice of the Presidential declaration of a major disaster for the State of Oklahoma (FEMA-4247-DR), dated December 29, 2015, and related determinations.

EFFECTIVE DATE: December 29, 2015.

FOR FURTHER INFORMATION CONTACT: Dean Webster, Office of Response and Recovery, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, (202) 646-2833.

SUPPLEMENTARY INFORMATION: Notice is hereby given that, in a letter dated December 29, 2015, the President issued a major disaster declaration under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 *et seq.* (the "Stafford Act"), as follows:

I have determined that the damage in certain areas of the State of Oklahoma resulting from severe winter storms and flooding during the period of November 27-29, 2015, is of sufficient severity and magnitude to warrant a major disaster declaration under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 *et seq.* (the "Stafford Act"). Therefore, I declare that such a major disaster exists in the State of Oklahoma.

In order to provide Federal assistance, you are hereby authorized to allocate from funds available for these purposes such amounts as you find necessary for Federal disaster assistance and administrative expenses.

You are authorized to provide Public Assistance in the designated areas and Hazard Mitigation throughout the State. Consistent with the requirement that Federal assistance be supplemental, any Federal funds provided under the Stafford Act for Hazard Mitigation will be limited to 75 percent of the total eligible costs. Federal funds provided under the Stafford Act for Public Assistance also will be limited to 75 percent of the total eligible costs, with the exception of projects that meet the eligibility criteria for a higher Federal cost-sharing percentage under the Public Assistance Alternative Procedures Pilot Program for Debris Removal implemented pursuant to section 428 of the Stafford Act.

Further, you are authorized to make changes to this declaration for the approved assistance to the extent allowable under the Stafford Act.

The Federal Emergency Management Agency (FEMA) hereby gives notice that pursuant to the authority vested in the Administrator, under Executive Order 12148, as amended, William J. Doran III, of FEMA is appointed to act as the Federal Coordinating Officer for this major disaster.

The following areas of the State of Oklahoma have been designated as adversely affected by this major disaster:

Alfalfa, Beckham, Blaine, Caddo, Canadian, Custer, Dewey, Ellis, Grady, Grant, Kingfisher, Kiowa, Logan, Major, Oklahoma, Roger Mills, Washita, and Woods Counties for Public Assistance.

All areas within the State of Oklahoma are eligible for assistance under the Hazard Mitigation Grant Program.

The following Catalog of Federal Domestic Assistance Numbers (CFDA) are to be used for reporting and drawing funds: 97.030, Community Disaster Loans; 97.031, Cora Brown Fund; 97.032, Crisis Counseling; 97.033, Disaster Legal Services; 97.034, Disaster Unemployment Assistance (DUA); 97.046, Fire Management Assistance Grant; 97.048, Disaster Housing Assistance to Individuals and Households In Presidentially Declared Disaster Areas; 97.049, Presidentially Declared Disaster Assistance - Disaster Housing Operations for Individuals and Households; 97.050, Presidentially Declared Disaster Assistance to Individuals and Households - Other Needs; 97.036, Disaster Grants - Public Assistance (Presidentially Declared Disasters); 97.039, Hazard Mitigation Grant.

/s/

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W. Craig Fugate,

Administrator,

Federal Emergency Management Agency.

Last Updated: 12/30/2015 - 10:45

A rectangular button with a light blue border. On the left is a blue paper airplane icon. To its right, the text "Share This Page." is written in a dark blue, sans-serif font.

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**APPENDIX 7**  
**SECTION 3 REPORT**





**Part II: Contracts Awarded**

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

---

Form HUD-60002, **Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.**

**Instructions:** This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.\* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

- HUD Field Office: Enter the Field Office name .
1. Recipient: Enter the name and address of the recipient submitting this report.
  2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
  3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
  - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
  6. Reporting Period: Indicate the time period (months and year) this report covers.
  7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

**Part I: Employment and Training Opportunities**

**Column A:** Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

**Column B: (Mandatory Field)** Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column C: (Mandatory Field)** Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column D:** Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

**Column E:** Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

**Column F: (Mandatory Field)** Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

**Block 1: Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Block 2: Non-Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Part III: Summary of Efforts – Self -explanatory**

---

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

\* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.



## Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

**U.S. Department of Housing and Urban Development**

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
(exp. 11/30/2018)

<b>Disbursement Agency</b>
The City of Oklahoma City
420 W. Main Street, Suite 900, Oklahoma City, OK 73102
73-6005359

<b>Reporting Entity</b>
The City of Oklahoma City
420 W. Main Street, Suite 900, Oklahoma City, OK 73102

<b>Dollar Amount</b>	\$7,217,174.93
<b>Contact Person</b>	Mark Stallings
<b>Date Report Submitted</b>	09/27/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
4/1/17	6/30/18	CDB1	Community Devel Block Grants

## Part I: Employment and Training

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
Construction Laborers	12	12	0	0	0

<b>Total New Hires</b>	12
<b>Section 3 New Hires</b>	12
<b>Percent Section 3 New Hires</b>	100.0%
Total Section 3 Trainees	0
The minimum numerical goal for Section 3 new hires is 30%.	

## Part II: Contracts Awarded

<b>Construction Contracts</b>	
Total dollar amount of construction contracts awarded	\$3,575,595.00
Total dollar amount of contracts awarded to Section 3 businesses	\$3,054,776.01
Percentage of the total dollar amount that was awarded to Section 3 businesses	85.43%
Total number of Section 3 businesses receiving construction contracts	17
The minimum numerical goal for Section 3 construction opportunities is 10%.	

<b>Non-Construction Contracts</b>	
Total dollar amount of all non-construction contracts awarded	\$14,810.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

### Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

Yes	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
No	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
No	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.

We publish RFP's for services and contracts in the Journal Record newspaper. We have begun sending RFP's for services and contracts to entities listed on the Oklahoma State certified Women Owned Businesses, HUD Section 3 Registry and the Oklahoma Department of Transportation Certified Small and Disadvantaged businesses.



**Part II: Contracts Awarded**

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

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Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.



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Form HUD-60002, **Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.**

**Instructions:** This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.\* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

- HUD Field Office: Enter the Field Office name .
1. Recipient: Enter the name and address of the recipient submitting this report.
  2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
  3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
  - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
  6. Reporting Period: Indicate the time period (months and year) this report covers.
  7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

**Part I: Employment and Training Opportunities**

**Column A:** Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

**Column B: (Mandatory Field)** Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column C: (Mandatory Field)** Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column D:** Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

**Column E:** Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

**Column F: (Mandatory Field)** Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

**Block 1: Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Block 2: Non-Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Part III: Summary of Efforts – Self -explanatory**

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Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

\* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.



## Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

**U.S. Department of Housing and Urban Development**

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
(exp. 11/30/2018)

<b>Disbursement Agency</b>
The City of Oklahoma City
420 W. Main Street, Suite 900, Oklahoma City, OK 73102
73-6005359

<b>Reporting Entity</b>
The City of Oklahoma City
420 W. Main Street, Suite 900, Oklahoma City, OK 73102

<b>Dollar Amount</b>	\$2,675,034.91
<b>Contact Person</b>	Mark Stallings
<b>Date Report Submitted</b>	09/27/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
4/1/17	6/30/18	HOME	HOME Program

## Part I: Employment and Training

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
Technicians	1	0	0	0	0
Professional	1	1	0	0	2
Construction Laborers	2	2	0	0	0

<b>Total New Hires</b>	4
<b>Section 3 New Hires</b>	3
<b>Percent Section 3 New Hires</b>	75.0%
Total Section 3 Trainees	2
The minimum numerical goal for Section 3 new hires is 30%.	

## Part II: Contracts Awarded

<b>Construction Contracts</b>	
Total dollar amount of construction contracts awarded	\$1,755,826.00
Total dollar amount of contracts awarded to Section 3 businesses	\$1,243,385.27
Percentage of the total dollar amount that was awarded to Section 3 businesses	70.81%
Total number of Section 3 businesses receiving construction contracts	3
The minimum numerical goal for Section 3 construction opportunities is 10%.	

<b>Non-Construction Contracts</b>	
Total dollar amount of all non-construction contracts awarded	\$0.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	N/A
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

### Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

Yes	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
No	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
No	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.



**Part II: Contracts Awarded**

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

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Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

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Form HUD-60002, **Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.**

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Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.\* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

- HUD Field Office: Enter the Field Office name .
1. Recipient: Enter the name and address of the recipient submitting this report.
  2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
  3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
  - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
  6. Reporting Period: Indicate the time period (months and year) this report covers.
  7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

**Part I: Employment and Training Opportunities**

**Column A:** Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

**Column B: (Mandatory Field)** Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column C: (Mandatory Field)** Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column D:** Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

**Column E:** Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

**Column F: (Mandatory Field)** Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

**Block 1: Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Block 2: Non-Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Part III: Summary of Efforts – Self -explanatory**

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Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

\* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.



## Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

**U.S. Department of Housing and Urban Development**

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
(exp. 11/30/2018)

<b>Disbursement Agency</b>
The City of Oklahoma City
420 W. Main Street, Suite 900, Oklahoma City, OK 73102
73-6005359

<b>Reporting Entity</b>
The City of Oklahoma City
420 W. Main Street, Suite 900, Oklahoma City, OK 73102

Dollar Amount:	\$486,204.38
Contact Person:	Mark Stallings
Date Report Submitted:	09/27/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
4/1/17	6/30/18	EMRG	Emergency Shelter Grants

**The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.**





**Part II: Contracts Awarded**

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
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- HUD Field Office: Enter the Field Office name .
1. Recipient: Enter the name and address of the recipient submitting this report.
  2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
  3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
  - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
  6. Reporting Period: Indicate the time period (months and year) this report covers.
  7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

**Part I: Employment and Training Opportunities**

**Column A:** Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

**Column B: (Mandatory Field)** Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column C: (Mandatory Field)** Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column D:** Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

**Column E:** Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

**Column F: (Mandatory Field)** Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

**Block 1: Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Block 2: Non-Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Part III: Summary of Efforts – Self -explanatory**

---

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

\* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.



## Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

**U.S. Department of Housing and Urban Development**

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
(exp. 11/30/2018)

<b>Disbursement Agency</b>
The City of Oklahoma City
420 W. Main Street, Suite 900, Oklahoma City, OK 73102
73-6005359

<b>Reporting Entity</b>
The City of Oklahoma City
420 W. Main Street, Suite 900, Oklahoma City, OK 73102

Dollar Amount:	\$1,041,324.15
Contact Person:	Mark Stallings
Date Report Submitted:	09/27/2018

Reporting Period		Program Area Code	Program Area Name
From	To		
4/1/17	6/30/18	HPWA	Hsg Opport for Persons with AIDS

**The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.**



**Part II: Contracts Awarded**

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$
B. Total dollar amount of contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving contracts	

2. Non-Construction Contracts:

A. Total dollar amount all non-construction contracts awarded on the project/activity	\$
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	%
D. Total number of Section 3 businesses receiving non-construction contracts	

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

---

Form HUD-60002, **Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.**

**Instructions:** This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts, which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.\* A recipient of Section 3 covered assistance shall submit one copy of this report to HUD Headquarters, Office of Fair Housing and Equal Opportunity. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

- HUD Field Office: Enter the Field Office name .
1. Recipient: Enter the name and address of the recipient submitting this report.
  2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
  3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
  - 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
  6. Reporting Period: Indicate the time period (months and year) this report covers.
  7. Date Report Submitted: Enter the appropriate date.

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of HUD Program corresponding with the "Program Code" in number 8.

**Part I: Employment and Training Opportunities**

**Column A:** Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e. supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

**Column B: (Mandatory Field)** Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column C: (Mandatory Field)** Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column D:** Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

**Column E:** Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

**Column F: (Mandatory Field)** Enter the number of Section 3 residents that were trained in connection with this award.

Part II: Contract Opportunities

**Block 1: Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Block 2: Non-Construction Contracts**

**Item A:** Enter the total dollar amount of all contracts awarded on the project/program.

**Item B:** Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

**Item C:** Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

**Item D:** Enter the number of Section 3 businesses receiving awards.

**Part III: Summary of Efforts – Self -explanatory**

---

Submit one (1) copy of this report to the HUD Headquarters Office of Fair Housing and Equal Opportunity, at the same time the performance report is submitted to the program office. The Section 3 report is submitted by January 10. Include only contracts executed during the period specified in item 8. PHAs/IHAs are to report all contracts/subcontracts.

\* The terms "low-income persons" and very low-income persons" have the same meanings given the terms in section 3 (b) (2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that

The Secretary may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income area, as determined by the Secretary with adjustments or smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

[Skip to Main Content](#)

HUD.GOV

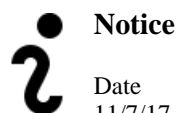
U.S. Department of Housing and Urban Development  
Secretary Ben Carson

## Section 3 Summary Annual Reporting System - Form 60002

- [Instructions](#)
- [FAQ](#)
- [Contact Us](#)
- [Logout](#)

OMB Approval No. 2529-0043 (exp. 11/30/2018)

The City of Oklahoma City (73-6005359)

**Notice**

Date

11/7/17

Subject

HUD Section 3 Expected Report

[Read notice](#)**Expected Reports:**

Start	Period	Program Area	Amount
	07/01/2013– 06/30/2014	Hsg Opport for Persons with AIDS (HPWA)	<a href="#">\$300,240.04</a>
	07/01/2013– 06/30/2014	Shelter + Care (SPC)	<a href="#">\$6,970.00</a>
	07/01/2013– 06/30/2014	Special Needs Assistance (SNAP)	<a href="#">\$1,008,256.88</a>
	07/01/2013– 06/30/2014	Emergency Shelter Grants (EMRG)	<a href="#">\$399,193.03</a>
	04/01/2017– 06/30/2018	Special Needs Assistance (SNAP)	<a href="#">\$603,878.59</a>
	<a href="#">Start other report</a>		

**In Progress Reports:**

Resume	Report ID	Period	Program Area	Amount	Last User	Delete
No reports currently in progress.						

**Section 3 Program Areas with unreported disbursements**

Program	SPEARS Report Year	Amount
Community Devel Block Grants (CDB1)	2013	<a href="#">\$3,239,055.79</a>
Emergency Shelter Grants (EMRG)	2013	<a href="#">\$419,081.95</a>
Emergency Shelter Grants (EMRG)	2014	<a href="#">\$399,193.03</a>
HOME Program (HOME)	2013	<a href="#">\$408,314.19</a>
Hsg Opport for Persons with AIDS (HPWA)	2013	<a href="#">\$365,652.66</a>
Hsg Opport for Persons with AIDS (HPWA)	2014	<a href="#">\$300,240.04</a>
Special Needs Assistance (SNAP)	2013	<a href="#">\$1,159,587.61</a>
Special Needs Assistance (SNAP)	2014	<a href="#">\$1,008,256.88</a>
Special Needs Assistance (SNAP)	2016	<a href="#">\$17,991.75</a> <a href="#">of \$24,867.43</a>
Special Needs Assistance (SNAP)	2017	<a href="#">\$84,415.23</a> <a href="#">of \$171,564.79</a>



Special Needs Assistance (SNAP)	2018	<a href="#">\$519,463.36</a>
Shelter + Care (SPC)	2013	<a href="#">\$215,414.00</a>
Shelter + Care (SPC)	2014	<a href="#">\$6,970.00</a>

**Submitted Reports:**

Show 10 entries

Report ID	Period	Type	Coverage	Amount	Submitted	Goals	Unlock/ Delete
<a href="#">38515</a>	04/01/2017–06/30/2018	PA	Hsg Opport for Persons with AIDS (HPWA)	\$1,041,324.15	09/27/2018	---	
<a href="#">38511</a>	04/01/2017–06/30/2018	PA	Emergency Shelter Grants (EMRG)	\$486,204.38	09/27/2018	---	
<a href="#">38508</a>	04/01/2017–06/30/2018	PA	HOME Program (HOME)	\$2,675,034.91	09/27/2018	✓✓-	
<a href="#">38507</a>	04/01/2017–06/30/2018	PA	Community Devel Block Grants (CDB1)	\$7,217,174.93	09/27/2018	✓✓✗	
<a href="#">31130</a>	07/01/2016–03/31/2017	PA	Community Devel Block Grants (CDB1)	\$3,641,398.04	09/29/2017	✓✓✗	
<a href="#">31129</a>	07/01/2016–03/31/2017	PA	HOME Program (HOME)	\$3,066,258.51	09/29/2017	-✓-	
<a href="#">31128</a>	07/01/2016–03/31/2017	PA	Emergency Shelter Grants (EMRG)	\$352,230.85	09/29/2017	---	
<a href="#">31127</a>	04/01/2016–03/31/2017	PA	Special Needs Assistance (SNAP)	\$94,025.24	09/29/2017	---	
<a href="#">31126</a>	07/01/2016–03/31/2017	PA	Hsg Opport for Persons with AIDS (HPWA)	\$659,119.29	09/29/2017	---	
<a href="#">20459</a>	07/01/2015–06/30/2016	PA	Hsg Opport for Persons with AIDS (HPWA)	\$406,277.19	09/30/2016	---	

Showing 1 to 10 of 21 entries  
[Previous](#)[123](#)[Next](#)

U.S. Department of Housing and Urban Development  
 451 7th Street S.W., Washington, DC 20410  
 Telephone: (202) 708-1112 TTY: (202) 708-1455  
 v5.0

# APPENDIX 8

## MONITORING SUMMARY

## HOME Program Units Assigned for Inspection 2018

Project	Address	Units to be Inspected.	Contact info:	Date Scheduled	Time:
Temple Gardens	1515 NE 48th St	104 113 114 119 122 203 207 216 221 224	Laura Beasley Dawn Asset Management, LLC (405) 701-2502 <a href="mailto:lbeasley@dawnam.com">lbeasley@dawnam.com</a>		
Pershing Center	2400 General Pershing Blvd.	203 302 303 308 405 505 513 502 520 602 702 703	Leann Davis City Care, Inc. (405) 609-2404 <a href="mailto:leann@citycareinc.org">leann@citycareinc.org</a>  Alternate: Terrie Bryant (405) 609-2411 <a href="mailto:terrie@citycareokc.org">terrie@citycareokc.org</a>		
Westlawn SFR	2309 NW 2nd St 2305 NW 2nd St 2313 NW 2nd St	N/A	Leann Davis City Care, Inc. (405) 609-2404 <a href="mailto:leann@citycareinc.org">leann@citycareinc.org</a>		
37th St Duplex	321-323 SE 37th St		Leann Davis City Care, Inc. (405) 609-2404 <a href="mailto:leann@citycareinc.org">leann@citycareinc.org</a>		
Catholic Charities MF	613 NW 30th St	N/A	Patrick Raglow Catholic Charities (405)523-3000 1232 N Classen Blvd Oklahoma City, OK 73106 <a href="mailto:praglow@ccaokc.org">praglow@ccaokc.org</a>		
Martha's House	1812 N. Brauer Ave	1C 2B	Emily Carmichael Neighborhood Services Org. (405)236-0452, ext. 104 431 SW 11th St Oklahoma City, OK 73109 <a href="mailto:ecarmichael@nsookc.org">ecarmichael@nsookc.org</a>		
Palo Duro II	401 NW 11th St	102 201 207	Emily Carmichael Neighborhood Services Org. (405)236-0452, ext. 104 431 SW 11th St Oklahoma City, OK 73109 <a href="mailto:ecarmichael@nsookc.org">ecarmichael@nsookc.org</a>		
CEC Scattered Site 3	2921 NW 22nd St 1604 SW 63rd St 3724 NW 29th St 1310 NE 10th St 1333 NE 17th St	N/A N/A N/A N/A N/A	Michael Tims Oklahoma City Housing Authority (405) 605-3222 <a href="mailto:mtims@ochanet.org">mtims@ochanet.org</a>		
CEC Scattered Site 2	1606 NE 16th St 1502 NE 9th St 1504 NE 10th St	N/A N/A N/A	Michael Tims Oklahoma City Housing Authority (405) 605-3222 <a href="mailto:mtims@ochanet.org">mtims@ochanet.org</a>		
CEC Scattered Site 1	717 NW 109th St 801 NW 111th St 1609 NW 13th St 1300 NE 9th St 1446 NE 28th St 1448 NE 28th St	N/A N/A N/A N/A N/A N/A	Michael Tims Oklahoma City Housing Authority (405) 605-3222 <a href="mailto:mtims@ochanet.org">mtims@ochanet.org</a>		
Allen Chapel	1305 NE 16th St 1309 NE 16th St	N/A N/A	Dr. Ruth Barnes c/o Marcia Willams Contact by email 1400 NE 13th St.		

HOME Program Units Assigned for Inspection 2018

			Oklahoma City, OK 73117 <a href="mailto:patricewms1352@sbcglobal.net">patricewms1352@sbcglobal.net</a>		
<b>L.A. Gross Investments</b>	1412 NW 17th St 1412 1/2 NW 17th St		Scott Nachatilo Welcome Home Management Srv. 600 N. Dewey Ave, Ste. 200 Oklahoma City, OK 73102 (405) 231-2119 <a href="mailto:scott@nicehome4u.com">scott@nicehome4u.com</a>		
<b>Lenardo Smith</b>	2121 Glen Ellyn St 2108 NE 15th St	N/A N/A N/A	Lenardo Smith (405) 204-4308 1541 NE 42nd St Oklahoma City, OK 73111 <a href="mailto:Onell@aol.com">Onell@aol.com</a>		
<b>Struble Properties</b>	1612 N Marion Ave 1614 N Marion Ave	N/A N/A N/A N/A	Aimee Struble (405)528-4440 P.O. Box 61071 Oklahoma City, OK 73146 <a href="mailto:Aimeestruble@rocketmail.com">Aimeestruble@rocketmail.com</a>		
<b>CUDI Forest Village Estates</b>	3101 N Bryant Avenue	2916 3202 3224 3211	Wanda Edwards Executive Director Central Urban Development Inc. (405)424-4678 529 N. Fonshill Ave Oklahoma City, OK 73117 <a href="mailto:wandae2@swbell.net">wandae2@swbell.net</a>		
<b>CUDI Fairgrounds</b>	1804 NE 7th St	N/A	Wanda Edwards Executive Director Central Urban Development Inc. (405)424-4678 529 N. Fonshill Ave Oklahoma City, OK 73117		
<b>WestTown SRO's</b> <i>*HQS Standards for SRO's apply.</i>	1804 NE 7th St	N/A	Dan Straughan Executive Director The Homeless Alliance (405)415-8410 1724 NW 4th St Oklahoma City, OK 73106 <a href="mailto:danstraughan@homelessalliance.org">danstraughan@homelessalliance.org</a>		
<b>Total Units to Inspect:</b>	<b>60</b>				

# APPENDIX 9

## MBE/MWBE Reports

Contract and Subcontract Activity

U.S. Department of Housing and Urban Development

OMB Approval No: 2577-0088

OMB Approval No: 2502-0055

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The information is voluntary. HUD may not collect this information, and you are not required to provide it, unless it displays a currently valid OMB Control Number.

Executive Orders dated July 14, 1983, direct that the Minority Business Development Plans shall be developed by each Federal Agency and the these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is not disclosed HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals.

Privacy Act Notice - The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulation. It will not be collected or released outside the United States Department of Housing and Urban Development without your consent, except as required or permitted by Law.

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency

Table with 2 columns: 1. Check off (PH, HH, CPD, Housing) and 2. Location (City, State, Zip Code) with address 420 W Main Street, Ste 920, Oklahoma City, OK 73102.

Table with 6 columns: 3a. Name of Contact Person (Teresa Smith), 3b. Phone Number (405-297-2380), 4. Reporting Period (2017, Oct 1 - Sept 30 (Annual -FY)), 5. Program Code (See explanation of Codes at bottom of Page Use a separate sheet for each program code), 6. Date Submitted to Field Office (30-Oct-17).

Table with 7 columns: 7a. Grant Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc.; 7b. Amount of Contract or Subcontract; 7c. Type of Trade Code; 7d. Contractor or Subcontractor Business Racial/Ethnic; 7e. Woman Owned Business; 7f. Prime Contractor Identification (ID) Number; 7g. Subcontractor Identification (ID) Number; 7h. Contractor/Subcontractor Name and Address.

Main data table with columns for project details, contractor information, and address. Includes rows for various projects like B-16-MC-40-0003, B-16-MC-40-0004, etc., with details on amounts, trade codes, and contractor names like Metropolitan Fair Housing, COTPA, etc.

**Contract and Subcontract Activity**

U.S. Department of Housing and Urban Development

OMB Approval No.: 2577-0088

Approval No.: 2502-0355

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

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1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency City of Oklahoma City	Check if: PH <input type="checkbox"/> IH <input type="checkbox"/> CPD <input checked="" type="checkbox"/> Housing <input type="checkbox"/>	2. Location (City, State Zip Code) 420 W Main St, Ste 920 Oklahoma City, OK 73102
--	--	---

3a. Name of Contact Person Teresa Smith	3b. Phone Number (Including Area Code) 405-297-2380	4. Reporting Period 2017 Oct. 1 - Sept. 30 (Annual -FY)	5. Program Code (Not applicable for CPD programs.) See explanation of Codes at bottom of Page Use a separate sheet for each program code.	6. Date Submitted to Field Office 10/31/2017
--	--	--	--	---

Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	7j. Contractor/Subcontractor Name and Address				
									Name	Street	City	State	Zip
M-16-MC-40-0203	41,755	3	2	No	37-1734934	Yes			High Definition Construction & Design, LLC	1909 NW 176 Terrace	Edmond	OK	73012
	55,275	3	2	No	37-1734334	Yes			High Definition Construction & Design, LLC	1909 NW 176 Terrace	Edmond	OK	73012
	39,154	3	2	No	37-1734334	Yes			High Definition Construction & Design, LLC	1909 NW 176 Terrace	Edmond	OK	73012
M-16-MC-40-0203	42,025	3	1	No	450594647	Yes			J&J Building, LLC	5007 S High	Oklahoma City	OK	73129
	40,675	3	1	No	450534647	Yes			J&J Building, LLC	5007 S High	Oklahoma City	OK	73129
M-16-MC-40-0203	44,425	3	1	No	75-3172079	Yes			Maverick Home Services, Inc.	PO Box 2018	Oklahoma City	OK	73102
	26,436	3	1	No	75-3172079	Yes			Maverick Home Services, Inc.	PO Box 2018	Oklahoma City	OK	73102
	54,422	3	1	No	75-3172079	Yes			Maverick Home Services, Inc.	PO Box 2018	Oklahoma City	OK	73102
	57,276	3	1	No	75-3172079	Yes			Maverick Home Services, Inc.	PO Box 2018	Oklahoma City	OK	73102
	50,986	3	1	No	75-3172079	Yes			Maverick Home Services, Inc.	PO Box 2018	Oklahoma City	OK	73102
	45,770	3	1	No	75-3172079	Yes			Maverick Home Services, Inc.	PO Box 2018	Oklahoma City	OK	73102
M-16-MC-40-0203	54,730	3	2	No	74-3145614	Yes			Exception Service Construction Co, LLC	PO Box 6254	Moore	OK	73160
M-16-MC-40-0203	44,255	3	1	No	47-1930673	No			Stoneridge Construction Co., LLC	929 NW 164th	Edmond	OK	73013
M-16-MC-40-0203	125,879	3	1	No	73-1411022	No			LG Construction Co., Inc.	5940 Eppery Dr.	Oklahoma City	OK	73135
	151,134	3	1	No	73-1411022	No			LG Construction Co., Inc.	5940 Eppery Dr.	Oklahoma City	OK	73135
M-16-MC-40-0203	50,287	3	2	No	46-0832571	Yes			Construction, LLC	3426 N. Anderson Rd.	Choctaw	OK	73020
M-16-MC-40-0203		1	1	Yes	73-1280047	No			Jefferson Park Neighbors Assoc.	P.O. box 60612	Oklahoma City	OK	73146
M-16-MC-40-0203	657,183	1	1	Yes			84-1677380	Yes	TRAMBA, LLC	423 NW 21st	Oklahoma City	OK	73103
M-16-MC-40-0203	17,817	3	1	No			27-0551709	NO	K & M Wrecking, LLC	P.O. Box 891920	Oklahoma City	OK	73189
M-16-MC-40-0203			1	N	73-1135031	Y			Neighborhood Housing Service	4301 N Classen Blvd	Oklahoma City	OK	73118
M-16-MC-40-0203	\$146,732.00	3	1	No			443-78-9928	No	DDZ Construction	PO Box 456	Spencer	OK	73084
M-16-MC-40-0203	\$107,630	1	2	No			73-1460996	No	Crosby Construction	6445 N. Choctaw Rd.	Jones	OK	73049
M-16-MC-40-0203		1	1	Yes	73-1367536	No			Oklahoma City Housing Services Redevelopment Corp.	400 NW 23rd St	Oklahoma City	OK	73103
M-16-MC-40-0203	117,250	1	1	No			48-1263839	No	McAlister Construction	PO Box 7123	Moore	OK	73153
M-16-MC-40-0203	139,750	1	1	No			48-1263839	No	McAlister Construction	PO Box 7123	Moore	OK	73153

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|---|--|--|
| <p><b>CPD:</b></p> <p>1 = New Construction<br/>2 = Education/Training<br/>3 = Other</p> | <p><b>7c: Type of Trade Codes:</b></p> <p><b>Housing/Public Housing:</b></p> <p>1 = New Construction<br/>2 = Substantial Rehab.<br/>3 = Repair<br/>4 = Service<br/>5 = Project Managt.</p> <p>6 = Professional<br/>7 = Tenant Services<br/>8 = Education/Training<br/>9 = Arch./Engrg. Appraisal<br/>0 = Other</p> | <p><b>7d: Racial/Ethnic Codes:</b></p> <p>1 = White Americans<br/>2 = Black Americans<br/>3 = Native Americans<br/>4 = Hispanic Americans<br/>5 = Asian Pacific Americans<br/>6 = Hasidic Jews</p> |
|---|--|--|

- 5: Program Codes (Complete for Housing and Public and Indian Housing programs only):**
- |                                     |                           |
|-------------------------------------|---------------------------|
| 1 = All Insured, including Section8 | 5 = Section 202           |
| 2 = Flexible Subsidy                | 6 = HUD-Held (Management) |
| 3 = Section 8 Noninsured, Non-HFDA  | 7 = Public/India Housing  |
| 4 = Insured (Management)            | 8 = Section 811           |