

**The City of Oklahoma City
Grievance Form
for Americans with Disabilities Act
Title II**

TO: Keith D. Wilkinson, ADA Coordinator
City of Oklahoma City

DATE: _____

FROM: _____
(Printed Name)

(Printed Street Address)

(Printed City, State and ZIP Code)

(day) _____ (evening) _____ (fax) _____

E-Mail Address: _____

SUBJECT: Grievance under Title II of the Americans with Disabilities Act

1. Date of Occurrence: (On or about what date did the subject of the grievance occur?)

2. Location: (Where did the act or event causing this grievance occur?)

3. Statement of Grievance: (You may attach an additional page(s), if necessary)

4. Name(s) and Department(s) of any City employee(s) against whom you are complaining.

5. List the name, address, and phone number of any persons who were witnesses to the act or event of which you are complaining.

6. State the nature of your disability and the reasonable accommodation you believe should be provided to you to resolve this grievance.

I hereby certify that the above is a true and correct statement of my grievance under Title II of the Americans with Disabilities Act.

(Grievant's signature)

(Date)

If a person other than the above Grievant completed this form, give the name, address, and phone number of the person completing the form:

Return this form to: City of Oklahoma City ADA Coordinator
General Services Department
3738 SW 15th Str., Building 19
Oklahoma City, OK 73108

For City use only
Date Received by City ADA Coordinator _____