

NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has a certain Capital Improvement project that requires the services of a consulting firm.

In order to be considered, the Consultant must comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at <https://www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e> or from the office of the Public Works Department Director.

The Project is as follows: AT-0059, Terminal Building Roof Maintenance, Repairs, and Replacement at Will Rogers World Airport

Consultant services will provide a comprehensive study of all levels of the Terminal Building Roof System and the associated roofing materials, roof penetrations, sheet metal panel systems, decking and decking materials, and any other associated materials or systems involved in waterproofing and roofing membrane for the Terminal Building Roof.

The study will result in a report, in which a comprehensive plan, inclusive of a repair/replacement schedule with costs included, to detail the findings and aid the Trust in future capital improvement programming and scheduling as well as preventive maintenance recommendations, scope, and scheduling. From the report, a project or projects will be identified by the Trust for the selected consultant to develop design documents for bidding. Construction cost to be determined based on the Study.

This program will be funded from the Oklahoma City Airport Trust funds or federal or state grant sources. The Oklahoma City Airport Trust, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.


This solicitation for professional services will use qualifications-based selection procedures as outlined in FAA Advisory Circular 150/5100-14D that comply with Title 49 CFR § 18.36 and 49 USC § 47107(a) (17), as amended.

A part of your Letter of Interest, please provide your understanding of the project and your expertise and experience on similar projects. **Please provide a contact name and email address in your letter of interest.**

Refer to the basic contract located on <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e>. All contracts with the City or its related Trusts use this contract. Please review the contract to ensure insurance and indemnity requirements will be met.

Please include a 254 Form with your Letter of Interest.

Time Schedule for the above project: The Study is due within ninety (90) days of the issuance of the Work Order. Final Report due within thirty (30) days of the acceptance of the Study. Last date for submitting Letter of Interest **(two copies of letter and all attachments and an electronic copy provided on a flash drive)** to the Public Works Department Director, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102: prior to 5:00 p.m. August 6, 2019. Emailed submittals are not being accepted at this time.



Eric J. Wenger, P.E., Director
Public Works/City Engineer



MEMORANDUM

The City of OKLAHOMA CITY

TO: Eric Wenger, P.E., Director
Public Works Department

FROM: Mark D. Kranenburg, Director
Department of Airports

DATE: May 21, 2019

SUBJECT: Selection of Consultant

On behalf of the Oklahoma City Airport Trust, I hereby request consultant selection for the following professional consulting services:

Will Rogers World Airport Terminal Building Roof Maintenance, Repairs, and Replacement

The selected company will provide services to the existing Terminal Building Roof. Study, evaluate and determine the work required to maintain, through repair or replacement, the entirety of the Terminal Building Roof System. This will include a comprehensive study of all levels of the Terminal Roof and the associated roofing materials, roof penetrations, sheet metal panel systems, decking and decking materials, and any other associated materials or systems involved in waterproofing and roofing membrane for the Terminal Building Roof. The study will result in a report, in which a comprehensive plan, inclusive of a repair/replacement schedule with costs included, to detail the findings and aid the Trust in future capital improvement programming and scheduling as well as preventive maintenance recommendations, scope, and scheduling. From the report, a project or projects will be identified by the Trust for the selected consultant to develop a design documents for bidding. Required services will include development of programming documents with phasing and costs estimates; detailed construction plans and project manual; bidding management services to include answering RFIs, bid tabulations, review and recommendations; construction administration, including chairing construction meetings, site observation reports, and punch list; and overseeing project closeout.

The selected company must employ or subcontract appropriately licensed or certified individuals in the disciplines of architecture (with an emphasis on roofing/waterproofing systems, materials, and methods); mechanical, electrical, and structural engineering; and cost estimating. The Trust may request, or require, other disciplines during the term of this work.

The study shall be completed within 90 days of the notice to proceed and the final report and program shall be presented within 30 days of the completion and acceptance of the study. After the project(s) for bidding have been identified and selected by the Trust, the preliminary design shall be presented within 90 days of acceptance of the final report, and final design shall be completed within 60 days of acceptance of the preliminary design.

This program will be funded from the Oklahoma City Airport Trust funds or federal or state grant sources. The Oklahoma City Airport Trust, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

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