# Step 1.

**Online Application Process** - Create a NeoGov account to submit an application on-line.

### Step 2.

**CPAT** - Candidate Physical Ability Test to be conducted by OKCFD.

### Step 3.

<u>Written Test</u> - FIRETEAM test which consists of **four** components (**Human Relations Test, Mechanical Aptitude**, **Mathematical, and Reading**). <a href="https://ergopracticetests.com/?FTB">https://ergopracticetests.com/?FTB</a>

# Step 4.

<u>Interview Panel</u> - Candidate to be interviewed by two separate panels of three uniformed personnel.

### Step. 5

<u>Polygraph</u> - Candidate will participate in a polygraph test conducted by a certified polygraph administrator.

<u>Background Check</u> - The Oklahoma City Fire Department will conduct an extensive background check to include, but not limited to, work history, driving records, criminal history, social media sites, and personal references.

# Step 6.

<u>Departmental Interview</u> - The top scoring candidates who have passed the background check will participate in a departmental interview process with the Deputy Chiefs who will submit the final candidates to the Fire Chief.

#### Step 7.

<u>Conditional Job Offer</u> - Conditional job offers will be given to those who have been selected by the Fire Chief. The candidates must pass an Oklahoma State Firefighters Pension physical conducted by the Oklahoma City Clinic.

### Step 8.

<u>Final Offer</u> - Candidates who pass the State Pension Physical will be offered the position of Fire Recruit and be given a start date of the next recruit academy.