



PERMIT APPLICATION
(Fill Out All Applicable Information)

NAME: _____ DATE: _____

COMPANY: _____

ADDRESS: _____ CITY/ST/ZIP: _____

CELL#: _____ OFFICE#: _____

E-MAIL: _____

DEVELOPMENT/PROJECT NAME: _____

PROJECT/SITE ADDRESS: _____

PROJECT LOCATION (Intersection): _____

WORK ZONE PERMIT NUMBER: WZ- _____ (If Known)

CONTRACTOR NAME: _____ PHONE #: _____

IS THE CONTRACTOR PRE-QUALIFIED WITH THE CITY? YES / NO
 IF YES , LIST PRE-QUALIFICATIONS: _____

PROJECT WITHIN A DESIGN DISTRICT? YES / NO

STREET CAR ACCESS APPROVAL NEEDED? YES / NO

TYPE OF PERMIT(S) REQUESTED: (Check all that apply)

- BORE
- PAVING CUT AND REPAIR (Total square yards: _____)
- FIBER OPTIC
- SMALL CELL
- SANITARY SEWER MANHOLE TAP
- STORM SEWER TAP-IN (Size/Diameter: _____)
- IRRIGATION & LANDSCAPE
- PIPELINE (Total feet/rods: _____)
- PIPELINE REMOVAL (Total feet/rods: _____)
- ODOT DRIVEWAY
- FRANCHISE IMPROVEMENT
- UTILITY EQUIPMENT IN CITY RIGHT OF WAY
- EVENTS
- OTHER _____

Process for:

Bore Permit

- 1.) Submit for review to 7th floor Public Works Engineering Department.
 - a. An exhibit (site plan) to show cross street, location/ alignment of bore.
 - b. Show how deep bore is.
 - c. New service order must be submitted with application. (New water meter service only)
 - d. These general items will apply to all “stand-alone” bore permit, i.e. pipe line, water line (new water meter service), sanitary sewer line.

- 2.) Prequalification to preform bores in the Right of Way.
 - a. Bore Classification
 - b. Water Pipeline “D” Classification
 - c. Plumbing license required for lines up to 4” for sewer and 2” for water
 - i. Over 4” for sewer requires contractor to be pre-qualified in Sewer
 - ii. Over 2” for water requires contractor to be pre-qualified in Water

- 3.) Additional Comments for Contractors
 - Locate and protect all existing utilities both public and private prior to commencing work.
 - Plumbing permits are required prior to installation. (Only if sanitary sewer manhole tap)
 - Customer obtains additional permits if necessary – i.e. Plumbing, Manhole Tap, etc.

City of Oklahoma City Bore Request

DATE: _____

LOCATION: _____

CONTRACTOR: _____

CONTACT NAME: _____

TELEPHONE: _____ EMAIL ADDRESS: _____

PIPE DIAMETER: _____ PIPE LENGTH: _____

REASON FOR Work : _____

CONDITIONS FOR PERMIT

1. OPEN ALL TRAFFIC LANES FROM 7:00 TO 9:00 A.M. AND 4:00 TO 6:00 P.M.
2. COVER OPENINGS WITH STEEL PLATES WHEN NOT WORKING AT THE SITE.
3. CONTACT SEAN STEWART AT 405-297-2013 OR GIL BROOKS AT 405-297-2918 TWO BUSINESS DAYS PRIOR TO STARTING WORK TO SCHEDULE INSPECTIONS.
4. TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE M.U.T.C.D.
5. CONTACT TRAFFIC MANAGEMENT AT 405-297-2531 FOR LANE CLOSURES AND/OR TRAFFIC OPERATIONS AT 405-297-3451 FOR SIGNAL LOCATES TWO BUSINESS DAYS PRIOR TO STARTING WORK.
6. LOCATE AND PROTECT ALL UTILITIES, PUBLIC AND PRIVATE.
7. WORK TO MEET CITY STANDARDS FOR CONCRETE AND ASPHALT SURFACE.

APPROVED: _____

CITY ENGINEER

Permit Number _____