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## **SPECIAL MEETING NOTICE**

**April 13, 2020**  
**4:00 pm**

The Oklahoma City Economic Development Trust will convene on **April 13, 2020 at 4:00 pm** by teleconference. The agenda will be posted no later than 24 hours prior to the meeting. For more information, please contact Joanna McSpadden at (405) 297-3879 or via email at [joanna.mcspadden@okc.gov](mailto:joanna.mcspadden@okc.gov)

### **PARTICIPANT INSTRUCTIONS**

#### **TELECONFERENCE MEETING**

The City encourages participation in the public meeting from the residents of Oklahoma City. The City Council Chamber will be closed and the only alternative to participate in the meeting will be by teleconference. Below are instructions on how to listen to the meeting, request to speak on certain agenda items and how to request to speak under Comments from Citizens.

- To listen to the meeting, call **(405) 534-4946**. When prompted, enter Conference ID: **57794562#**.
- To sign up to speak on an agenda item or “Comments from Citizens,” or ask questions about the meeting, call (405) 297-2245.

Participants who wish to speak on items on the agenda will be placed on mute until the Chair recognizes the caller to speak. Citizens will be limited to 3 minutes to speak to the Trust.

To speak on a certain agenda item, please call 405-297-2245, please include the agenda item number and the reason you would like to speak (protest, representing applicant, request continuance, i.e.) Please submit your request prior to the beginning of the meeting to avoid receiving your request after your item has been considered. The Economic Development Office will attempt to submit requests received during the meeting to process them to the Chair.