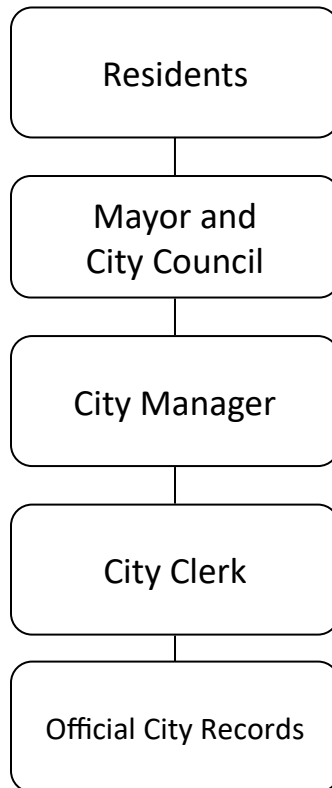


# City Clerk



- Bid Management
- City Clerk's Information
- Council Agenda Management
- Election Management
- Records Management

Director	Budget	Positions
Frances Kersey	\$1,169,831	9

# MAJOR BUDGET CHANGES

The Office of the City Clerk Major Budget Changes	Amount	Positions
1. Changes in personnel related costs such as salaries, merit, retirement, health insurance, and other benefits.	\$28,444	



## EXPENDITURES

Summary of Expenditures by Purpose	FY19 Actual	FY20 Adopted Budget	FY21 Proposed Budget	Percent Change
<b>Operating Expenditures</b>				
Administration	\$229,334	\$209,416	\$221,013	5.54%
Official City Records	832,642	879,522	897,001	1.99%
<b>Total Operating Expenditures</b>	<b>\$1,061,976</b>	<b>\$1,088,938</b>	<b>\$1,118,014</b>	<b>2.67%</b>
Non-Operating Expenditures	\$71,163	\$71,819	\$51,817	-27.85%
<b>Department Total</b>	<b>\$1,133,139</b>	<b>\$1,160,757</b>	<b>\$1,169,831</b>	<b>0.78%</b>

Summary of Expenditures by Funding Source	FY19 Actual	FY20 Adopted Budget	FY21 Proposed Budget	Percent Change
General Fund	\$1,061,976	\$1,088,938	\$1,118,014	2.67%
Capital Improvement Projects	0	71,819	51,817	-27.85%
Special Purpose Fund	71,163	0	0	N/A
<b>Total All Funds</b>	<b>\$1,133,139</b>	<b>\$1,160,757</b>	<b>\$1,169,831</b>	<b>0.78%</b>



# POSITIONS

Summary of Positions by Purpose	FY19 Actual	FY20 Adopted Budget	FY21 Proposed Budget	Percent Change
Administration	0.78	0.68	0.68	0.00%
Official City Records	<u>8.22</u>	<u>8.32</u>	<u>8.32</u>	<u>0.00%</u>
<b>Department Total</b>	<b><u>9.00</u></b>	<b><u>9.00</u></b>	<b><u>9.00</u></b>	<b><u>0.00%</u></b>

Summary of Positions by Funding Source	FY19 Actual	FY20 Adopted Budget	FY21 Proposed Budget	Percent Change
General Fund	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>0.00%</u>
<b>Department Total</b>	<b><u>9.00</u></b>	<b><u>9.00</u></b>	<b><u>9.00</u></b>	<b><u>0.00%</u></b>

