



Right-of-Way Construction Submittal Requirements

When submitting, you will need the follow information:

- 1 Building Address
- 2 Owner and Applicant Information Contact Persons and Phone/email.
3. Legal Description
4. Type of Permit (Driveway, sidewalk., and curb-cuts) – for a driveway, you will need width of the driveway and the curb cut. The curb cut is the width of the driveway and the radius added together.
5. Sidewalks will require Linear Feet
6. Scope of Work

Plan Requirements for commercial submittal:

Please upload a single combined multipage PDF vector file with sheet references as bookmarks that contains:

1. Scaled Site Plan: (North arrow required)
 - A. Location and dimension, in feet, of all property lines, right-of-way lines, streets, and public and private Easements.
 - B. Location and dimension, in feet, of all structures, drives, adjacent drives, parking, water meters, and landscaping.

For residential permits, you will also need to fill out and upload the residential driveway form, found online at

<https://www.okc.gov/departments/development-services/development-center/applications-forms>

Submittal Fees