



MEMORANDUM

Council Agenda
Item No. VII.AP.1&2.
7/21/2015

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: James D. Couch, City Manager

1. Reject single proposal.
2. Request for Proposals to be advertised for consulting services to evaluate the viability of commercial development related to the American Indian Cultural Center and Museum (RFP OCITY-021).

Background

The Oklahoma House and Senate recently approved HB 2237, which authorized transfer of the American Indian Cultural Center and Museum (Center) from the State of Oklahoma to The City of Oklahoma City for operations and maintenance. The legislation also authorized \$25 million in state issued bonds to be matched with approximately \$31 million from private donations and \$9 million from The City of Oklahoma City to complete construction of the Center.

The provisions of HB 2237 are contingent upon The City entering into an agreement, as described within HB 2237, with the State by January 15, 2016. The specified agreement contains, among other things, provisions that the City operate and manage the Center and that certain revenues could be returned to the State above certain benchmarks.

Previous Action

On June 16, 2015, City Council approved issuance of a Request for Proposals (RFP) for consulting services in order to evaluate the viability of commercial development related to the American Indian Cultural Center and Museum (Item No. VII. BC.)

Proposal Receipt Date

August 4, 2015

Proposal Information

While 31 firms viewed the RFP in BidSync, a single proposal was received from Hotel & Leisure Advisors, LLC on the proposal due date of June 30, 2015. Upon staff conducting research with non-responsive firms, it was determined that the short timeframe outlined in the RFP was preventing firms from proposing.

Due to the lasting importance of the information gathered through these consultant services, the selection committee decided to modify the RFP, extend the timetable to ensure quality research is produced, and reissue the modified RFP.

Review

City Manager's Office - Economic Development

Recommendation: Reject single proposal; Request for Proposals be approved and City Clerk authorized to advertise for proposals.