



MEMORANDUM

Council Agenda
Item No. VII.AQ.
7/21/2015

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: James D. Couch, City Manager

Contract for Consulting Services with ConsultEcon, Inc., to assist the City in evaluating the operational needs and expected revenues of the American Indian Cultural Center and Museum, Oklahoma River, I-40 and I-35, fee not to exceed \$48,150. Ward 7.

Location Oklahoma River, I-40 and I-35

Background A Request for Proposals (RFP) was approved by City Council on June 16, 2015 (Item No. VII.BB), seeking proposals for consulting services to evaluate the operational needs and expected revenues of the American Indian Cultural Center. The scope of work included a detailed 10-year pro forma, analysis of capital maintenance needs, and estimated philanthropic support.

A selection committee, established per the RFP requirements, reviewed the two proposals submitted by ArtsMarket, Inc. and ConsultEcon, Inc. While both bids were complete and responsive, the committee voted unanimously to award the contract to ConsultEcon, Inc. based on a competitive price, extensive experience and knowledgeable staff available for the project.

Cost Not to exceed \$48,150

Source of Funds General Fund, General Operations, Non-Departmental, Professional Services-Other (001-0001-9800001-52040046)

Review Finance Department

Recommendation: Contract be approved.