



City of Oklahoma City Prequalification Classification Categories

January 8, 2021

ATTACHMENT "A"

PREQUALIFICATION CLASSIFICATION CATEGORIES

PREQUALIFICATION CLASSIFICATION CATEGORIES

Table of Contents

ROAD CONSTRUCTION	2
BUILDING CONSTRUCTION	3
TRAFFIC CONSTRUCTION	5
UTILITIES	6
PROVISIONAL.....	10
CLARIFICATIONS AND EXCEPTIONS.....	11
PAVING CLASS “D” PROCESS AND PROCEDURES.....	12
WATER METER INSTALLATION.....	12

ROAD CONSTRUCTION

CATEGORIES:	CONSTRUCTION DESCRIPTION:	CLASSIFICATION REQUIREMENTS:
Bridge contractor "A"	<p>Contracting to make or provide any construction, removal, replacement, or maintenance work on any bridge upon or across any public property for utility, vehicle and/or pedestrian access, crossing and/or other need to traverse or pass.</p> <p>Span Bridge - At least 2 abutments and the span between them and any box culvert 20-feet or over.</p>	<p>Bonding Limit – Greater than \$1 million-dollar aggregate bonding capacity.</p>
Bridge contractor "B"	<p>Contracting to make or provide any construction, removal, replacement or maintenance work on any bridge upon or across any public property for utility, vehicle and/or pedestrian access, crossing and/or other need to traverse or pass.</p> <p>Span Bridge - At least 2 abutments and the span between them and any box culvert 20-feet.</p>	<p>Bonding Limit - Less than \$1 million-dollar aggregate bonding capacity.</p> <p>Span Bridge - At least 2 abutments and the span between them and any box culvert 20-feet.</p>
Bridge contractor "C"	<p>Contracting to make or provide any construction, removal, replacement or maintenance work on any bridge upon or across any public property for utility, vehicle and/or pedestrian access, crossing and/or other need to traverse or pass.</p> <p>Any box culvert 20-feet or over</p>	<p>Bonding Limit – Greater than \$50,000.00-dollar aggregate bonding capacity.</p>
Paving contractor "A"	<p>Contracting to make, provide, construct, remove, replace, repair, or maintain an impervious surface or other surface for the conveyance or transporting of persons or vehicles upon or across any public property. All asphalt, concrete or gravel roads with or without curbs, with or without bar ditch, roadway, sidewalk, trails, driveways, storm sewer (such as conduit, box culvert, channels, and box culverts, excavation, grabbing, backfilling and grading.</p> <p>The ADA certified individual must be on site whenever forms are set, materials are poured or placed and during City inspections.</p>	<p>Bonding Limit – Greater than \$5 million-dollar aggregate bonding capacity.</p> <p>Must provide current ADA certification from an accredited agency, approved by the City Engineer.</p>
Paving contractor "B"	<p>Contracting to make, provide, construct, remove, replace, repair, or maintain an impervious surface or other surface for the conveyance or transporting of persons or vehicles upon or across any public property. All asphalt, concrete or gravel roads with or without curbs, with or without bar ditch, roadway, sidewalk, trails, driveways, storm sewer (such as conduit, box culvert, channels, and box culverts, excavation, grabbing, backfilling and grading.</p> <p>The ADA certified individual must be on site whenever forms are set, materials are poured or placed and during City inspections.</p>	<p>Bonding Limit – Less than \$5 million-dollar aggregate bonding capacity.</p> <p>Must provide current ADA certification from an accredited agency, approved by the City Engineer.</p>

Paving contractor “C”	Contracting to make, provide, construct, remove, repair, replace or maintain an impervious surface or other surface for the conveyance or transporting of persons or vehicles upon or across any public property. Sidewalks and Driveways only. The ADA certified individual must be on site whenever forms are set, materials are poured or placed and during City inspections.	Bonding Limit – Less than \$1 million-dollar aggregate bonding capacity. Must provide current ADA certification from an accredited agency, approved by the City Engineer.
Paving contractor “D”	Contracting to make, provide, construct, remove, replace, repair, or maintain any concrete driveway located on any part of a street, parking lot, or other public property; or a setback of the concrete curb along any public street; or any concrete sidewalk. The ADA certified individual must be on site whenever forms are set, materials are poured or placed and during City inspections.	Bonding Limit – Less than \$100,000-dollar aggregate bonding capacity. Certificate of Insurance Requirements – maximum potential liability of the City under the Governmental Tort Claims Act Must provide current ADA Certification from an accredited agency, approved by the City Engineer. Must provide proof of successful passage of the City’s Paving contractor “D” written and field exams administered by the Prequalification Board, within 90 days of passing the field exam. Notice of time and place for written examinations shall be given by posting on the City’s website at least ten days prior to the written exam date(s).
Stormwater contractor “A”	Contracting to make or provide any storm water construction, removal, replacement or maintenance work: (1) on any public property; (2) to a publicly owned or maintained facility; or (3) on private property or from a private facility which does or will connect to or discharge into a natural conveyance or a publicly owned or maintained manmade conveyance.	Bonding Limit – Greater than \$5 million-dollar aggregate bonding capacity.
Stormwater contractor “B”	Contracting to make or provide any storm water construction, removal, replacement or maintenance work: (1) on any public property; (2) to a publicly owned or maintained facility; or (3) on private property or from a private facility which does or will connect to or discharge into a natural conveyance or a publicly owned or maintained manmade conveyance.	Bonding Limit – Less than \$5 million-dollar aggregate bonding capacity.

BUILDING CONSTRUCTION

CATEGORIES:	CONSTRUCTION DESCRIPTION:	CLASSIFICATION REQUIREMENTS:
Building contractor “A”	Contracting to make or provide any beneficial or valuable change or addition, betterment, enhancement or amelioration of upon or to any new, proposed or existing structure on public property for which a building permit is required.	Bonding Limit – Greater than \$5 million-dollar aggregate bonding capacity.

		(Past experience includes construction of at least three (3) buildings individually over \$5 million within the last ten (10) years.
Building contractor “B”	Contracting to make or provide any beneficial or valuable change or addition, betterment, enhancement or amelioration of upon or to any new, proposed or existing structure on public property for which a building permit is required.	Bonding Limit – Less than \$5 million-dollar aggregate bonding capacity. (Past experience includes construction of at least three (3) buildings individually over \$500,000 within the last ten (10) years.
Bore contractor “A”	Contracting to dig, bore, drill, trench, or any other method that is used to dig away material.	Bonding Limit – Greater than \$500,000-dollar aggregate bonding capacity. Past experience includes boring, drilling, and/or trenching.
Demolition contractor “A”	Contracting to demolish or detonate a structure by means of any equipment or explosive, or excavate earth, rock or other materials in or on the ground by use of mechanized equipment or blasting.	Bonding Limit – Greater than \$500,000-dollar aggregate bonding capacity. Past experience includes demolition.
Electrical contractor “A”	Contracting to installation, fabrication, or assembly of equipment or systems included in building, structure, property or "premises wiring", as defined in the National Electrical Code (158:40-1-4. Standard of Installation) which is hereby adopted and incorporated by reference, including actual work with electrical components, such as, layout, installation, maintenance, repair, testing or replacement of all or part of electrical wires, conduits, apparatus, fixtures, appliances, or equipment for transmitting, carrying, controlling, or using electricity in, on, outside or attached to a building, structure, property or premises and licensed as an electrical contractor in Oklahoma.	Bonding Limit – Greater than \$500,000-dollar aggregate bonding capacity. Past experience includes electrical and holds an Electrical License with the State of Oklahoma.
HVAC contractor “A”	Contracting to install, maintain, repair, or renovate, in whole or in part, any heating, system, exhaust system, cooling system, ventilation system, or any equipment or piping carrying air for ventilation purposes, or the installation, maintenance, repair, or renovation of process piping used to carry liquid, substance or material, including steam for space heating purposes and licensed as an HVAC contractor in Oklahoma.	Bonding Limit – Greater than \$500,000-dollar aggregate bonding capacity. Past experience includes HVAC and holds all applicable licenses with the State of Oklahoma.
Plumbing contractor “A”	Contracting to planning and practical installation of plumbing, which is defined to include, all installation, repair, maintenance and renovation for all piping, fixtures, appurtenances, and appliances for a water supply or disposal of wastewater, liquid waste or sewage, and/or all piping, fixtures, appurtenances, and appliances in connection with a water supply, sanitary drainage, or storm drainage facilities within or adjacent to any building, structure, conveyance on the premises and in connection with a water main or other source of water supply, or in connection with a public disposal system or other acceptable terminal and	Bonding Limit - Greater than \$500,000-dollar aggregate bonding capacity. Past experience includes plumbing and holds all applicable licenses with the State of Oklahoma.

	licensed under the Oklahoma Plumbing License Law of 1955 as a plumbing contractor.	
Roofing contractor “A”	Contracting to install, fabricate, or assemble equipment or system included in roofing systems, as defined in the International Building Code, as adopted by the Oklahoma Uniform Building Code Commission, commercial, industrial, or public building roof.	Bonding Limit – Greater than \$1 million-dollar aggregate bonding capacity. Roofing license required and shows experience in roofing.
Roofing contractor “B”	Contracting to install, fabricate, or assemble equipment or system included in roofing systems, as defined in the International Building Code, as adopted by the Oklahoma Uniform Building Code Commission, commercial, industrial, or public building roof.	Bonding Limit – Less than \$1 million-dollar aggregate bonding capacity. Roofing license required and shows experience in roofing.

TRAFFIC CONSTRUCTION

CATEGORIES:	CONSTRUCTION DESCRIPTION:	CLASSIFICATION REQUIREMENTS:
Streetcar contractor “A” Embedded Rail contractor	Contracting to install, maintain, repair embedded rail and DC electrical systems.	Bonding Limit – Greater than \$1 million-dollar aggregate bonding capacity. (Must have rail experience for at least 2 projects in the most recent five years) <u>Must provide Track Access Certification for the Streetcar Envelope.</u>
Streetcar contractor “A” Electrical Systems “A”	Contracting to install, maintain, repair embedded rail and DC electrical systems.	Bonding Limit – Less than \$1 million-dollar aggregate bonding capacity. <u>Must provide Track Access Certification for the Streetcar Envelope.</u> (Must have streetcar cantilever, rail electrical, traction power sub-station (TPSS) and DC Electrical Systems experience for at least 2 in the most recent five years)
Streetcar contractor “B” Embedded Rail contractor	Contracting to install, maintain, repair embedded rail and DC electrical systems.	Bonding Limit – Less than \$1 million-dollar aggregate bonding capacity. <u>Must provide Track Access Certification for the Streetcar Envelope.</u>
Streetcar contractor “B” Cantilever and DC Electrical Systems	Contracting to install, maintain, repair embedded rail and DC electrical systems.	<u>Must provide Track Access Certification for the Streetcar Envelope.</u>
Traffic contractor “A” Signal Installation contractor	Contracting to make or provide any construction, installation, removal, replacement or maintenance work on traffic signalization devices or any construction, removal, replacement, or maintenance work on traffic control striping.	Bonding Limit – Greater than \$1 million-dollar aggregate bonding capacity.

Traffic contractor “A” Traffic Control and Striping	Contracting to make or provide any construction, installation, removal, replacement or maintenance work on traffic signalization devices or any construction, removal, replacement, or maintenance work on traffic control striping.	Bonding Limit – Greater than \$1 million-dollar aggregate bonding capacity.
Traffic contractor “B” Signal Installation contractor	Contracting to make or provide any construction, installation, removal, replacement or maintenance work on traffic signalization devices or any construction, removal, replacement, or maintenance work on traffic control striping.	Bonding Limit – Less than \$1 million-dollar aggregate bonding capacity.
Traffic contractor “B” Traffic Control and Striping	Contracting to make or provide any construction, installation, removal, replacement or maintenance work on traffic signalization devices or any construction, removal, replacement, or maintenance work on traffic control striping.	Bonding Limit – Less than \$1 million-dollar aggregate bonding capacity.

UTILITIES

CATEGORIES:	CONSTRUCTION DESCRIPTION:	CLASSIFICATION REQUIRMENTS:
Water contractor “A” Steel/PCCP	Contracting to make or provide any construction, removal, replacement or maintenance work on public property which does or will be connected to a publicly owned or maintained potable water source or system, and shall also include the contracting to make or provide any construction, removal, replacement or maintenance work to bring a water line from the City main to the fire sprinkler system which will include All water pipeline sizes and all water pipeline materials, including steel and PCCP pipeline.	<ol style="list-style-type: none"> 1. Class “A” Water Pipeline Contractor Prequalification 2. Applicant has Steel/PCCP water pipeline experience of: <ol style="list-style-type: none"> a) 2 miles, or b) 5 projects, of at least 42-inches in diameter pipes within the most recent 5 years. 3. Applicant has a bonding limit of at least Ten Million Dollars. 4. Applicant has ODEQ certifications as required.
Water Pipeline contractor “A” PCCP	Contracting to make or provide any construction, removal, replacement or maintenance work on public property which does or will be connected to a publicly owned or maintained potable water source or system, and shall also include the contracting to make or provide any construction, removal, replacement or maintenance work to bring a water line from the City main to the fire sprinkler system which will include All water pipeline sizes and all water pipeline materials, including steel and PCCP pipeline.	<ol style="list-style-type: none"> 1. Water contractor “A” prequalification; and 2. Applicant has PCCP water pipeline experience and successful completion of: <ol style="list-style-type: none"> a. 1 mile, or b. 2 projects with a minimum length of 1,000 linear feet, of at least 42-inches in diameter pipes; and 3. Applicant has a bonding limit of at least \$10 million; and 4. Applicant has ODEQ certifications as required.
Water Pipeline contractor “A” Steel	Contracting to make or provide any construction, removal, replacement or maintenance work on public property which does or will be connected to a publicly owned or maintained potable water source or system, and shall also include the contracting to make or provide any construction, removal, replacement or maintenance work to bring a water line from the City main to the fire sprinkler system	<ol style="list-style-type: none"> 1. Water contractor “A” prequalification; and 2. Applicant has Steel water pipeline experience and successful completion of: <ol style="list-style-type: none"> a. 1 mile, or

	which will include All water pipeline sizes and materials, Excluding PCCP pipe	<ul style="list-style-type: none"> b. 2 projects with a minimum length of 1,000 linear feet, of at least 42-inches in diameter pipes; and 3. Applicant has a bonding limit of at least \$10 million; and 4. Applicant has ODEQ certifications as required.
Water Pipeline contractor "A"	Contracting to make or provide any construction, removal, replacement or maintenance work on public property which does or will be connected to a publicly owned or maintained potable water source or system, and shall also include the contracting to make or provide any construction, removal, replacement or maintenance work to bring a water line from the City main to the fire sprinkler system which will include All water pipeline sizes and materials, EXCEPT steel and PCCP pipe.	<ul style="list-style-type: none"> 1. Water contractor "A" prequalification; and 2. Applicant has Steel water pipeline experience and successful completion of: <ul style="list-style-type: none"> a. 1 mile, or b. 2 projects with a minimum length of 1,000 linear feet, of at least 42-inches in diameter pipes; and 3. Applicant has a bonding limit of at least \$10 million; and 4. Applicant has ODEQ certifications as required.
Water Pipeline contractor "B"	Contracting to make or provide any construction, removal, replacement or maintenance work on public property which does or will be connected to a publicly owned or maintained potable water source or system, and shall also include the contracting to make or provide any construction, removal, replacement or maintenance work to bring a water line from the City main to the fire sprinkler system which will include Water pipeline smaller than 42-inches in diameter and all water pipeline materials, EXCEPT steel and PCCP pipe	<ul style="list-style-type: none"> 1. Applicant has water pipeline experience and successful completion of: <ul style="list-style-type: none"> a. 1 mile, or b. 2 projects of greater than 1,000 linear feet, of at least 20-inches in diameter pipes; and 2. Applicant has a bonding limit of at least \$5 million; and 3. Applicant has ODEQ certifications as required.
Water Pipeline contractor "C"	Contracting to make or provide any construction, removal, replacement or maintenance work on public property which does or will be connected to a publicly owned or maintained potable water source or system, and shall also include the contracting to make or provide any construction, removal, replacement or maintenance work to bring a water line from the City main to the fire sprinkler system which will include Water pipeline from 6 to 20 inches in diameter and all water pipeline materials	<ul style="list-style-type: none"> 1. Applicant has water pipeline experience and successful completion of: <ul style="list-style-type: none"> a. 1 mile, or b. 2 projects of greater than 1,000 linear feet, of at least 6 inches in diameter pipes; and 2. Applicant has a bonding limit of at least \$1 million; and 3. Applicant has ODEQ certifications as required.
Water Pipeline contractor "D"	Water Service connections on mains up to 12-inches in diameter and no connection larger than 2-inches.	<ul style="list-style-type: none"> 1. Applicant has water pipeline experience and successful completion of 6 projects indicating a connection to public system and/or has successful completion not 6 water meters of any size. 2. Applicant has a bonding limit of at least \$250,000 3. Applicant has ODEQ certifications as required, and 4. Applicant has City of Oklahoma City plumbing certifications required

Water Facilities contractor "A"	Contracting to make or provide any construction, removal, replacement or maintenance work on public property which does or will be connected to a publicly owned or maintained potable water source or system. Upon presentation of the payment of the prequalification fee and approval of the water facilities contractor prequalification application, a water facilities contractor prequalification certification shall be issued by the City which will include all water facilities including WTPs, tanks, booster stations, and pump stations.	<ol style="list-style-type: none"> 1. Applicant has experience and successful completion of at least 2 of the above described water facilities projects of: <ol style="list-style-type: none"> a. greater than 20 million gallons per day in capacity, or b. \$25 million or more; and 2. Applicant has a bonding limit of at least \$10 million; and 3. Applicant has ODEQ certifications if required.
Water Facilities contractor "B"	Contracting to make or provide any construction, removal, replacement or maintenance work on public property which does or will be connected to a publicly owned or maintained potable water source or system. Upon presentation of the payment of the prequalification fee and approval of the water facilities contractor prequalification application, a water facilities contractor prequalification certification shall be issued by the City which will include all Water facilities including tanks, booster stations, and raw water pump stations.	<ol style="list-style-type: none"> 1. Applicant has experience and successful completion of at least 2 of the above described water facilities projects of: <ol style="list-style-type: none"> a. greater than 10 million gallons per day in capacity, or b. \$5 million or more; and 2. Applicant has a bonding limit of at least \$10 million; and 3. Applicant has ODEQ certifications if required.
Wastewater Pipeline contractor "A"	Contracting to make or provide any construction, removal, replacement or maintenance work on any property which does or will connect to or discharge into a publicly owned or maintained sanitary sewer system which will include all wastewater pipeline sizes and materials.	<ol style="list-style-type: none"> 1. Applicant has wastewater pipeline experience and successful completion of: <ol style="list-style-type: none"> a. 1 mile, or b. 2 projects of greater than 1,000 linear feet, of at least 42-inches in diameter pipes; and 2. Applicant has a bonding limit of at least \$10 million; and 3. Applicant has ODEQ certifications as required.
Wastewater Pipeline contractor "B"	Contracting to make or provide any construction, removal, replacement or maintenance work on any property which does or will connect to or discharge into a publicly owned or maintained sanitary sewer system which will include all Wastewater pipeline smaller than 42-inches in diameter and all wastewater pipeline materials.	<ol style="list-style-type: none"> 1. Applicant has wastewater pipeline experience and successful completion of: <ol style="list-style-type: none"> a. 1 mile, or b. 2 projects of greater than 1,000 linear feet, of at least 21-inches in diameter pipes; and 2. Applicant has a bonding limit of at least \$1 million; and 3. Applicant has ODEQ certifications as required.
Wastewater Pipeline contractor "C"	Contracting to make or provide any construction, removal, replacement or maintenance work on any property which does or will connect to or discharge into a publicly owned or maintained sanitary sewer system which will include Wastewater pipeline smaller than 21-inches in diameter and all wastewater pipeline materials.	<ol style="list-style-type: none"> 1. Applicant has wastewater pipeline experience and successful completion of: <ol style="list-style-type: none"> a. 1 mile, or b. 2 projects of greater than 1,000 linear feet, of at least 8-inches in diameter pipe; and 2. Applicant has a bonding limit of at least \$1 million; and 3. Applicant has ODEQ certifications as required.
Wastewater Pipeline contractor "D"	Wastewater Service connections on mains up to 12-inches in diameter and no service connections larger than 6-inches	<ol style="list-style-type: none"> 1. Applicant has wastewater pipeline experience and successful completion of

		<p>6 projects indicating a connection to public system.</p> <p>2. Service connections 8-inches and above are required to tap manhole for service and Contractor must be Wastewater Pipeline contractor "C".</p> <p>3. Applicant has a bonding limit of at least \$250,000</p> <p>4. Applicant has ODEQ certifications as required, and</p> <p>Applicant has City of Oklahoma City plumbing certifications required</p>
Wastewater Facilities contractor "A"	Contracting to make or provide any construction, removal, replacement or maintenance work on any property or facility which does or will connect to or discharge into a publicly owned or maintained sanitary sewer system or facility which will include all wastewater facilities including WWTPs and lift stations	<p>1. Applicant has experience and successful completion of at least 2 of the above described water facilities projects of:</p> <p>a. a capacity greater than 5 million gallons per day, or</p> <p>b. \$25 million or more; and</p> <p>2. Applicant has a bonding limit of at least \$10 million; and</p> <p>3. Applicant has ODEQ certifications if required.</p>
Wastewater Facilities contractor "B"	Contracting to make or provide any construction, removal, replacement or maintenance work on any property or facility which does or will connect to or discharge into a publicly owned or maintained sanitary sewer system or facility which will include all Wastewater facilities including lift stations smaller than 5 million gallons	<p>1. Applicant has experience and successful completion of at least 2 of the above described wastewater facilities projects of:</p> <p>a. at least 250,000 gallons per day in capacity, or</p> <p>b. \$10 million or more; and</p> <p>2. Applicant has a bonding limit of \$1 million; and</p> <p>3. Applicant has ODEQ certifications if required.</p>

SUPPLEMENTAL INFORMATION

PROVISIONAL

1. **Provisional Classification Contractor Prequalification Policy** is applicable to all prequalification classifications. Provisional Classification Contractor Prequalification Policy is applicable to all contractors applying for an elevation of a classification, except elevation to Class “A” Water Steel or Class “A” Water PCCP.
2. **Elevation of Prequalification Classification:**

Elevation of a classification is a higher or broader class than the classification the contractor holds at the time of the application. For example, elevation from Class “C” to Class “B” or from Class “B” to Class “A”.

Any applicant may apply for elevation of a classification; however, any grant of an elevation of a classification will be provisional and subject to the restrictions herein until the Prequalification Review Board revises or removes the restrictions at a Prequalification Review Board meeting.
3. **Provisional Restriction:**

A contractor granted a provisional classification may only be awarded one contract in the provisional classification at a time. A contractor awarded a contract in a provisional class may not bid on and may not be awarded another contract in the provisional classification until the Prequalification Review Board determines the provisional classification contract has been fully and timely completed and the provisional restriction has been removed by the Prequalification Review Board.

However, the contractor may simultaneously bid on and may be awarded any number of contracts and may work as a subcontractor:

 - 3.1. in other classifications granted by the Prequalification Review Board that are not subject to a provisional restriction, or
 - 3.2. in a classification, below the provisional elevated classification, held by the applicant at the time of the application for the elevation of classification,

while performing work on the provisional classification contract.

Should a contractor not fully and timely complete a contract in a provisional classification, the Prequalification Review Board may continue the provisional restriction or revise the provisional restriction.
4. **Provisional Class “A” Water Steel Pipeline Contractor and Class “A” Water PCCP Pipeline Contractor Prequalification Restrictions**
 - 4.1. Applicants that cannot meet the Provisional Class “A” Water Steel Pipeline Contractor Prequalification or Class “A” Water PCCP Pipeline Contractor Prequalification requirements, listed within the Oklahoma City Prequalification Classifications , at the time of application or have not been a Prequalified Class “A” Water Steel/PCCP Pipeline Contractor within one calendar year of the time of application, may apply to elevate their prequalification only by being granted the applicable Provisional Class “A” Water Steel Pipeline Contractor Prequalification or Class “A” Water PCCP Pipeline Contractor Prequalification. Provisional Class “A” Water Steel Pipeline Contractor Prequalification or Class “A” Water PCCP Pipeline Contractor must have the following requirements:
 - 4.1.1. Class “A” Water Pipeline Contractor prequalification,
 - 4.1.2. Applicant has a bonding limit of at least Ten Million Dollars.
 - 4.1.3. Applicant has ODEQ certifications as required.
 - 4.2. Provisional Class “A” Water Steel Pipeline Contractor Prequalification or Class “A” Water PCCP Pipeline Contractor Prequalification may only perform one Provisional Class “A” Water Steel Pipeline or Class “A” Water PCCP Pipeline project at a time. During this provisional Class “A” Water Steel Pipeline or Class “A” Water PCCP Pipeline project, the provisional contractor must meet the following requirements:
 - 4.2.1. Retain a manufacturer’s representative on site for Steel and/or PCCP pipeline projects who is licensed or certified to work with the Steel and/or PCCP and who guides the provisional contractor’s work for the first 1,000 feet of installed pipe; and
 - 4.2.2. Install a minimum of 2 miles of Steel and/or PCCP pipe which must be successfully tested in accordance with all Construction Contract Documents requirements and then be certified by the Engineer of Record for the Construction Project.
 - 4.3. Upon timely and successful completion of Items 1 and 2, the Provisional Class “A” Water Steel Pipeline Contractor Prequalification or Class “A” Water PCCP Pipeline Contractor Prequalification, can request for removal of Provisional status through application to the Prequalification Board.
 - 4.4. Provisional Class “A” Water Steel Pipeline Contractor Prequalification or Class “A” Water PCCP Pipeline Contractor may not bid on another Class “A” Water Steel Pipeline or Class “A” Water PCCP Pipeline project until it has completed its current Class “A” Water Steel Pipeline or Class “A” Water PCCP Pipeline project; however, the Provisional Class “A” Water Steel Pipeline

Contractor Prequalification or Class “A” Water PCCP Pipeline Contractor may simultaneously perform any number of Class “A”, Class “B” or Class “C” Water Pipeline projects while performing the provisional Class “A” Water Steel Pipeline or Class “A” Water PCCP Pipeline project.

- 4.5. After removal of the provisional restriction, the provisional Class “A” Water Steel Pipeline Contractor or Class “A” Water PCCP Pipeline Contractor will become a Class “A” Water Steel Pipeline Contractor or Class “A” Water PCCP Pipeline Contractor which may bid upon and may perform multiple Class “A” Water Steel Pipeline Contractor or Class “A” Water PCCP Pipeline Contractor projects concurrently.
- 4.6. Applications for an Elevation of Prequalification Classification will be subject to the Provisional Restriction until revised or removed by the Prequalification Review Board or until prequalification is terminated by the Prequalification Review Board or expires by failure to renew prequalification.
- 4.7. Provided however, the Prequalification Review Board may grant an Elevation of Prequalification Classification without Provisional Restriction, as determined by the Prequalification Review Board in its discretion.
- 4.8. The following characteristics of the Applicant, among others, may be considered by the Prequalification Review Board in determining whether to grant an Elevation of Prequalification Classification without Provisional Restriction:
 - 4.8.1. Previous timely, successfully, fully completed projects in the requested classification.
 - 4.8.2. Experience of existing supervisors with projects in the requested classification.
 - 4.8.3. Previous timely, successfully, fully completed projects in the class below the requested classification, with particular emphasis on projects of the approximate size and type in the requested classification.
 - 4.8.4. Experience of existing supervisors with projects in the class below the requested classification, with particular emphasis on projects of the approximate size and type in the requested classification.
 - 4.8.5. Previous timely, successfully, fully completed projects in the unexpanded classification of the requested classification, with particular emphasis on projects similar to or in the nature of the requested classification.
 - 4.8.6. Experience of existing supervisors with projects in the unexpanded classification of the requested classification, with particular emphasis on projects similar to or in the nature of the requested classification.
 - 4.8.7. Number of projects not timely, successfully or fully completed in any classification.
 - 4.8.8. Number of projects timely, successfully and fully completed in any classification.
 - 4.8.9. Number of projects not timely, successfully and fully completed in Oklahoma City in any classification.
 - 4.8.10. Number of projects timely, successfully and fully completed in Oklahoma City in any classification.
 - 4.8.11. Supervisors with the licenses required for the elevated classification.
 - 4.8.12. Such other characteristics, factors, experiences and projects as deemed relevant by the Prequalification Review Board or any of its members.

Nothing herein restricts the authority or ability of the Prequalification Review Board to set or include any additional or other conditions, limitations or requirements on any applicant or for any applicant’s classification.

This Provisional Classification Contractor Prequalification Policy is subject to revision or amendment by the Prequalification Board at any meeting.

CLARIFICATIONS AND EXCEPTIONS

5. Experience Requirements:

- 5.1. The applicant(s) shall demonstrate meeting specific requirement(s) for requested classification(s) by listing projects with information about the type of work completed on the project.
- 5.2. The following project experience information should be listed but not limited to: Size of project, materials, cost of project, type of installation, material sizes, length of installations, etc.
- 5.3. The applicant(s) can find an editable example form with the type of information requested for experience review. However, the applicant may choose to utilize any format or system granted the requested information is provided.

6. Bonding Limits:

- 6.1. The bonding capacity listed for each classification shall mean the applicant should have an aggregate bonding capacity that meets the requirement.
- 6.2. Should an applicant not carry the requested bonding capacity but is eligible to meet the bonding limit. The applicant shall provide a bonding letter with its surety companies approval to consider the bonding amount requested per classification.

7. Classification Scale:

- 7.1. Classifications with more than one scale of class i.e. “A”, “B”, or “C” does not require the applicant request every individual category. For example, if an applicant qualifies for a “B” classification this category would meet the C category requirements.

8. Building Contractor & Building Trades:

- 8.1. **HVAC contractor** – The classification shall allow Heating, Ventilation and Air Conditioning contractors to bid as a prime contractor for any City projects with a prequalification requirement of this class.
- 8.2. **Plumbing contractor** – The classification shall allow Plumbing contractors to bid as a prime contractor for any City projects with a prequalification requirement of this class.
- 8.3. **Roofing contractor** – The classification shall allow Roofing contractors to bid as a prime for any City projects with a prequalification requirement of this class.
- 8.4. **Demolition contractor** – The classification shall allow Demolition contractors to bid as a prime for any City projects with a prequalification requirement of this class.
- 8.5. **Electrical contractor** – The classification shall allow Electrical contractor to bid as a prime for any City projects with a prequalification requirement of this class.

9. Water and Wastewater Pipeline Contractor

- 9.1. Water Pipeline contractor “D” allowed to construct from the main to the meter only, whereas, meters must be set by an approved meter contractor under the current ordinance requirements.
- 9.2. Wastewater Pipeline contractor “D” allowed to construct from the main to the edge of the right-of-way or easement only, under the current ordinance requirements.

PAVING CLASS “D” PROCESS AND PROCEDURES

10. Paving Class “D” Prequalification – Sidewalk Contractor License

- 10.1. Any applicant for a sidewalk contractor's license must obtain an ADA Certification from Oklahoma City Community College (OCCC) prior to making application for the Sidewalk Contractor's License. (Visit www.occc.edu/) for more information or contact 405-682-7854. ADA Certification is available online.
- 10.2. Pay written test fee of \$50 by applying online at www.okc.gov/access (Must present proof of current ADA Certification at this time which may include printed certificate or certification card). Visit [www.okc.gov /departments/development services/business licenses/contractor registration/sidewalk-contractor](http://www.okc.gov/departments/development/services/business/licenses/contractor_registration/sidewalk-contractor) for online licensing registration instructions.
- 10.3. After successful completion of application registration and submission of required documents the Field Services Department will be notified and confirm application. Contractor shall check the online registration status for a written exam test date.
- 10.4. Once the contractor has successfully completed the written exam the following documents will be uploaded online:
 - 10.4.1. Proof of passed test
 - 10.4.2. Contractors information sheet
 - 10.4.3. Copy of ADA certificate or card
 - 10.4.4. Immigration affidavit
 - 10.4.5. Photo ID
 - 10.4.6. Bond (\$2,000)
 - 10.4.7. General liability insurance
- 10.5. Plan Review will send confirmation and the applicable permit for the contractor to complete the field test.
- 10.6. If written test and field tests are passed, Public Works Prequalification’s will review for approval prequalification Class D: Paving. Upon approval of the City Engineer confirmation will be sent and the contractor will submit \$75 dollar fee to acquire the Sidewalk contractor license be become an approved prequalified contractor.
REMEMBER: ALWAYS CALL INSTPECTIONS OFFICE AT 297-3571 ONCE FORMS ARE SET AND BEFORE PLACING CONCRETE. (Must provide both the permit number and address when calling for inspections)

WATER METER INSTALLATION

- 11. Setting Water Meter Requirements (Only for installation of meters. All services ran to the meter on public property shall be done by a prequalified contractor)**

11.1.

1. Pre-qualification (3" & above) contact Jose Lemus, Public Works, (405) 297-2293
2. Right-of-way bond*** (if not pre-qualified)
3. Water contractor's license**
4. Certificate of insurance *
5. D water operator's license (issued by state DEQ) for self & any employees setting meters
6. Workman's comp insurance (other than self-working)

OR

1. Licensed plumber/plumbing contractor
2. Certificate of insurance**
3. Right of way bond***
4. Workman's comp insurance (other than self-working)
5. Water operator's license (issued by DEQ) for any employees setting meters

11.2.

Cannot obtain unless pre-qualified, \$1million liability insurance and \$10,000 (signed by municipal counselor to be valid)

In addition, only those pre-qualified can make paving cuts, set fire hydrants, or make water main extensions.