

April 7, 2021

City of Oklahoma City

City Clerk's Office

Frances Kersey

200 N. Walker Ave., 2nd Floor, Oklahoma City, OK 73102

Phone: (405) 297-2391

Email: cityclerk@okc.gov

Re: Information Pursuant to the Freedom of Information Act - FOIA

Dear Frances Kersey:

Partner Engineering and Science is conducting an environmental assessment at the following property:

**Currently occupied by 50 Penn Place
1900 NW Expressway
Oklahoma City, Oklahoma 73118**

Partner requests any documentation concerning:

- **Building Records**, permits and/ or violations with respect to the property. Partner also requests copies of final building permits, final certificates of occupancy, and any permits for underground/aboveground storage tank (UST, AST) installations with respect to the property, if available.
- Records of any outstanding **Health Code Citations** or notices of violation with respect to the property.
- Records of any outstanding **Fire Citations** or notices of violation with respect to the property. Partner also requests your records for any registered/permitted underground/aboveground storage tanks (UST, AST), or hazardous materials spills of the property, if available.
- Records of **Current Zoning and any Zoning Violations** with respect to the property.
- Records of **Environmental concerns**, possibly any spill, cleanups, testing, etc. for any historic property uses. Partner also requests your records for any registered/permitted underground/aboveground storage tanks (UST, AST), or hazardous materials spills of the property, if available.

Please email, fax, or call me with any response and/or finding and notify me in advance if the cost to research and pull the records will exceed \$25.00. Your assistance is greatly appreciated.

Respectfully,



Traci Utterback

Project Assessor

C: (405)323-2221