

NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has public improvement work that requires the professional services of a consulting firm (“Consultant”).

In order to be considered, the Consultant must timely submit a Letter of Interest as provided herein and comply with the Resolution establishing procedure for “Selection of Architects, Engineers, and Planners” adopted by the City Council on November 18, 1986, a copy of which may be obtained at www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/consultant-selection-procedures. Letter of Interest **must be submitted on a flash drive, and postmarked prior to 5:00 p.m. June 2, 2021**, addressed to the Public Works Department Director, **ATTN: Hailey Melvin**, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102. Emailed submittals are not being accepted at this time.

Project Title: WM-0342, Rehabilitation of the South Lake Atoka Road and WM-0343, Rehabilitation of the North Lake Atoka Road

Scope of Work: The project consists of constructing approximately 3.8 miles of road along the same alignment of the existing lake road. An assessment of the existing road will be required. Only one consultant will be selected for both projects.

The estimated construction cost for each project is \$2,500,000.

All questions must be submitted in writing to patty.butenhoff@okc.gov by 10:00 a.m. Tuesday, May 18, 2021. Answers to the questions will be posted on the OKC.gov website Public Works Department, Engineer and Architect Resources, Notice to A/E, by 10:00 a.m. Tuesday, May 25, 2021.

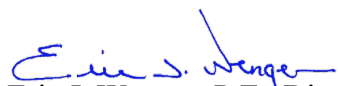
Letter of Interest must provide your understanding of the project and scope of work and detail your expertise and experience on similar projects. **Please provide a contact name and email address in your Letter of Interest.**

All contracts with the City or its related Trusts use this Contract. The Contract is located on [www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/AE-contract-\(City or Trust\)](http://www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/AE-contract-(City%20or%20Trust)). Please review the Contract, particularly the insurance and indemnity requirements, to ensure they will be met. Contract terms are not negotiable. The City may negotiate Scope of Work, Compensation, and Additional Services. If the City or Trust determines, in its sole discretion, the City or Trust is not able to timely negotiate an acceptable Scope of Work, Compensation, and Additional Services with the selected Consultant, then the City or Trust may terminate such negotiations and commence negotiation with another Consultant.

Please include a 254 Form with your Letter of Interest

Time Schedule for the above Scope of Services: Preliminary Report - Task 1 required within forty (40) days of City/Trust approval of the Notice to Proceed. Final Plans and Specifications – Task 2 required within forty-five (45) days of the Notice to Proceed.

The City and its Trust reserve the right to award the Contract(s) or not and to revise the Scope of Services and/or the Project scope or description, as may be in the best interest of the City or Trust.


Eric J. Wenger, P.E., Director
Public Works/City Engineer