



The City of
OKLAHOMA CITY

Planning Department

Housing and Community Development Division

420 W. Main, Suite 920 Oklahoma City, OK 73102

**NOTICE OF FUNDING AVAILABILITY
FOR
OKLAHOMA CITY SOCIAL SERVICES GRANT 2015-2016**

Introduction:

The City of Oklahoma City Planning Department Housing and Community Development Division (City) is soliciting proposals from experienced service providers for 2015-16 Social Services Grant funds in an estimated amount of \$121,000 for the provision of social services to the community to be funded from the City's FY 2015-16 General Fund Budget. Grants awarded after July 1, 2015, may be made retroactive to that date. All grant awards are subject to the availability of funds.

Applicants may submit proposals for all or part of the available funding under this solicitation. Submittals may be made electronically during the period **starting 1:00 pm May 11, 2015 and ending 5:00 pm May 22, 2015**.

A technical assistance/question & answer session will be held **for renewal applicants on May 13, 2015** and **for new applicants on May 15, 2015**. Both meetings will be held **from 9:30 am to 10:30 am** at the **Westtown Resource Center**, 1724 NW 4th St. Attendance is recommended for all proposers.

Please contact Jerod Shadid at (405) 297-3608 or jerod.shadid@okc.gov for any questions you may have regarding this solicitation.

The City will review each proposal in regard to conformance with the guidelines outlined below. This solicitation outlines the type of programs requested and criteria that must be followed by each entity wishing to be considered for funding. Applicants can apply for all or part of the funds available. Social Services funding is for one year. Available funds are drawn on a reimbursement basis.

Applicants will be notified by **May 25, 2015** of the time to answer any questions about their proposal for the Continuum of Care Committee. The Committee will meet on **June 5, 2015** in the Planning Department conference room, 420 W. Main, Suite 900. The Continuum of Care Committee will make recommendations for funding. These recommendations will be presented to the Social Services Committee of the City Council on **June 16, 2015** (Executive Conference Room, 3rd floor, 200 North Walker at 8:00 am) for its recommendations before being presented to the City Council for final approval.

Applicants with projects approved for funding will enter into an Operating Agreement, which will define the requirements of the Social Services program.

The solicitation and application form for the Social Services program is available online at <http://www.coalitiontoendpoverty.org>
or

http://www.okc.gov/planning/planning_library/index.html

or a hard copy can be obtained at the Planning Department Community Development Division office, 420 West Main Street, Suite 920. All applications will need to be printed, scanned and submitted via e-mail to jerod.shadid@okc.gov .

Section I. Eligible Applicants:

Applicants **must be private nonprofit (registered 501c3) organizations** and must demonstrate sufficient experience for the proposed activity or project and must have current capacity to administer and carry out this project.

Section II. Program Goals:

Meets an underserved community need

Provides critical services (legal, housing, HMIS, case management, assistance to homeless persons)

95% of the funds must be used within the Oklahoma City limits.

Section III. Available Funding:

\$121,000

Section IV. Proposal Submission:

Each application must be submitted via e-mail by the stated deadline to jerod.shadid@okc.gov . The CITY reserves the right to request other project-related information at any time during the proposal review process.

Successful proposals will be required to submit additional documents prior to contract award.

Section V. Evaluation Criteria:

<u>RATING FACTOR</u>	<u>MAX. PTS.</u>	<u>SCORE</u>	<u>%</u>
Measurable outcomes – provided current data on number of clients served or proposed to be served; renewals reported measurable impact on clients served	10		
Measurable cost tool (cost per person served or total program cost that is in line with comparable programs)	5		
Serves/will serve persons with disabilities (mental illness, substance abuse, HIV/AIDS, etc.)	10		
Provides/will provide critical service (health, legal, outreach, HMIS, or supportive services)	10		
Meets an underserved community need (youth program, legal services, service referrals, support service for persons discharged from institutions)	15		
Assists/will assist households with increasing income (jobs, benefits or other resources)	5		
Renewal project has met or exceeded goals; New Project proposes measurable goals/client outcomes	5		
No findings from 2014 monitoring visit (15) or findings were significantly addressed (10); N/A for new projects	15		
Collaborates with community partners/attends Coalition of the Needy meetings	10		
Includes/will include clients/former clients in program design and implementation	10		
95% of clients served will reside in OKC boundaries	5		
Total	100		%