

**OKLAHOMA CITY EMPLOYEE RETIREMENT SYSTEM
DESIGNATION OF BENEFICIARY**

As a member of the Oklahoma City Employee Retirement System (OCERS), you are required to make contributions, which are automatically deducted from your earnings. Your contributions are tax-deferred and are not taxable until you terminate your employment and elect to receive the proceeds either as a monthly retirement benefit, if eligible, or a lump sum payment. In the event of your death while employed with the City of Oklahoma City, certain conditions may make all or a portion of your contributions payable in a lump sum. The contributions may be paid only to your designated beneficiary, or the executor and/or administrator of your estate. Under the provisions of the Oklahoma City Municipal Code it is mandatory that you designate a beneficiary of your retirement contributions. You may designate your estate as a beneficiary.

Please complete and return this form to the Employee Retirement System at 420 W. Main, Suite 343, Oklahoma City, OK 73102. You may change or cancel your beneficiary and/or custodian designations at any time, provided it is in a form acceptable to OCERS, and submitted to OCERS prior to your death or incapacity.

I hereby designate as a primary beneficiary to receive my contributions which may be payable under the provisions of the Oklahoma City Employee Retirement System, in the event of my death while employed with the City of Oklahoma City:

Primary Beneficiary	Relationship to Employee	Date of Birth
Address, City, State and Zip Code	Phone	

I hereby designate, in the event that the above designated beneficiary should predecease me or has been divorced from me prior to my death, the following person as a contingent beneficiary to receive my contributions which may be payable under the provisions of the Oklahoma City Employee Retirement System, in the event of my death while employed with the City of Oklahoma City:

Contingent Beneficiary	Relationship to Employee	Date of Birth
Address, City, State and Zip Code	Phone	

If the beneficiary or contingent beneficiary is a minor, you must nominate a custodian for the minor. You may designate one or more substitute custodians for a minor beneficiary on a separate form provided by OCERS.

I hereby nominate as custodian for _____ (insert name of minor) under the Oklahoma Uniform Transfers to Minors Act.

Custodian	Relationship to Minor Beneficiary
Address, City, State and Zip Code	Phone

Date of Birth of Minor Beneficiary _____ Dated this _____ day of _____, 20____

Print Employee Name
Employee Signature
Social Security Number