

NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has public improvement work that requires the professional services of a consulting firm ("Consultant").

In order to be considered, the Consultant must timely submit a Letter of Interest as provided herein and comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/consultant-selection-procedures. Letter of Interest, **must be submitted on a flash drive, and postmarked prior to 3:00 p.m. July 22, 2022** addressed to the Public Works Department Director, **ATTN: Hailey Melvin**, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102. Emailed submittals are not being accepted at this time.

Project Title: MC-0672, First Americans Museum River Boat Landing

Scope of Work: The project consists of a ferryboat landing for the vessels that operate along the Oklahoma River near the First Americans Museum. The landing will consist of a dock and walkways, pavilion with ticket booth, restroom facilities, signage, access control and cameras for surveillance purposes. Additional passenger amenities include a reflecting pond and lighting. The scope of work includes a preliminary report, plans and specifications, bidding services, construction administration services and as-builts services necessary to complete the project. Services will also include coordinating work with the U.S. Army Corps of Engineers, meeting with City, State, Federal and Chickasaw Nation officials, stakeholders, and user groups. **The estimated construction cost is \$4,321,894.**

Time Schedule for the above project: Task 1 - Preliminary Design Report required within ninety (90) days of City/Trust of the Notice to Proceed. Task 2 - Final Plans and Specifications required within ninety (90) days of the issuance of the notice to proceed after approval of the Preliminary Design Report.

All questions must be submitted in writing to patty.butenhoff@okc.gov by 10:00 a.m. July 7, 2022. Answers to the questions will be posted on the OKC.gov website Public Works Department, Engineer and Architect Resources, by 10:00 a.m. July 12, 2022.

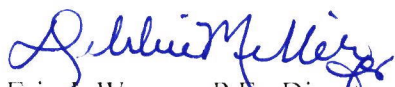
Letter of Interest must provide your understanding of the project and scope of services; your approach and concept; designation of your Project Team and their detailed expertise and experience on similar projects, and accessibility to City staff. The Consultant may not change the Project Team without prior consent of the City Engineer. **Please provide a contact name and email address in your Letter of Interest.**

All contracts with the City or its related Trusts use this Contract. The Contract is located on [www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-c/AE-contract-\(City or Trust\)](http://www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-c/AE-contract-(City%20or%20Trust)). Please review the Contract and particularly the insurance and indemnity requirements will be met. Contract terms are not negotiable. The City may negotiate Scope of Work, Compensation, and Additional Services. If the City or Trust determines, in its sole discretion, the City or Trust is not able to timely negotiate an acceptable Scope of Work, Compensation, and Additional Services with the selected Consultant, then the City or Trust may terminate such negotiations and commence negotiation with another Consultant.

Please include a 254 Form with your Letter of Interest

The City and its Trusts reserve the right to award the Contract(s) or not and to revise the Scope of Services and/or the Project scope or description, as may be in the best interest of the City or Trust.

This project is partially funded from Federal Transportation Administration (FTA) grants, the COPTA agrees annually in the Master Agreement with FTA to adhere to all applicable federal laws, regulations, and directives associated with federal funding along with the FTA certifications and Assurances for Federal Funding Assistance Program.



Eric J. Wenger, P.E., Director
Public Works/City Engineer