

## NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has public improvement work that requires the professional services of a consulting firm ("Consultant").

In order to be considered, the Consultant must timely submit a Letter of Interest as provided herein and comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at [www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/consultant-selection-procedures](http://www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/consultant-selection-procedures). Letter of Interest, **must be submitted on a flash drive, and postmarked prior to 3:00 p.m. December 16, 2022** addressed to the Public Works Department Director, **ATTN: Hailey Melvin**, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102. Emailed submittals are not being accepted at this time.

### **Project Title: MZ-0071, Oklahoma City Aquarium, location to be determined**

**Scope of Work:** The consultant will prepare a preliminary report that includes conceptual drawings and estimated construction costs. Based on a prior feasibility study, the aquarium is anticipated to be approximately 80,000 square feet with 600,000 to 800,000 gallons of aquatic exhibits. The consultant will evaluate possible sites for the aquarium. Portions of the project may be funded through grants; therefore, the preliminary report will be consistent with ED-900C-EDA Application Supplement for Construction Programs. Additional design tasks will be considered by possible future contract amendment. The feasibility study will be shared with the selected consultant.

Time Schedule for the above Scope of Work: Preliminary Report - Task 1 required within one hundred eighty (180) days of City/Trust approval of the Notice to Proceed.

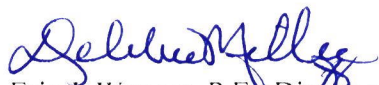
The consultant will comply with federal requirements and clauses and all applicable laws including but not limited to applicable federal regulations and executive orders. In the event of conflict between the federal provisions and the terms of the Agreement, the federal provisions shall prevail.

Letter of Interest must provide your understanding of the project and scope of services; your approach and concept; designation of your Project Team and their detailed expertise and experience on similar projects, and accessibility to Trust staff. The Consultant may not change the Project Team without prior consent of the City Engineer. **Please provide a contact name and email address in your Letter of Interest.**

All contracts with the City or its related Trusts use this Contract. The Contract is located on [www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/AE-contract-\(City or Trust\)](http://www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/AE-contract-(City%20or%20Trust)). Please review the Contract and particularly the insurance and indemnity requirements will be met. Contract terms are not negotiable. The City may negotiate Scope of Work, Compensation, and Additional Services. If the City or Trust determines, in its sole discretion, the City or Trust is not able to timely negotiate an acceptable Scope of Work, Compensation, and Additional Services with the selected Consultant, then the City or Trust may terminate such negotiations and commence negotiation with another Consultant.

*Please include a 254 Form with your Letter of Interest*

The City and its Trusts reserve the right to award the Contract(s) or not and to revise the Scope of Services and/or the Project scope or description, as may be in the best interest of the City or Trust.

  
Eric J. Wenger, P.E., Director  
Public Works/City Engineer