

**THE CITY OF OKLAHOMA CITY  
SMALL, LOCAL AND MINORITY BUSINESS UTILIZATION PROGRAM  
CONSTRUCTION SUBCONTRACTING PLAN/REPORT**

Project No. \_\_\_\_\_

Company Name	Phone	Email
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***The business agrees to submit a Local Business Utilization ("LBU") Report/Subcontracting Plan to the City within fourteen (14) days from the date of the Notice to Proceed.***

In the space provided below please provide the requested information for each subcontractor/subconsultant employed on the project listed above.

Submit form to [LBU@okc.gov](mailto:LBU@okc.gov)

If no subcontractors are being used, please provide a brief description of the project and why subcontractors are not needed. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

1. Name of Subcontractor Business \_\_\_\_\_
  - a. Name of contact person \_\_\_\_\_
  - b. Email \_\_\_\_\_
  - c. Phone number \_\_\_\_\_
  - d. Type of work performed \_\_\_\_\_
  - e. Estimated dollar amount for contracted work \_\_\_\_\_
  - f. LBU status (check if known)                      Registered                      Not Registered
  
2. Name of Subcontractor Business \_\_\_\_\_
  - a. Name of contact person \_\_\_\_\_
  - b. Email \_\_\_\_\_
  - c. Phone number \_\_\_\_\_
  - d. Type of work performed \_\_\_\_\_
  - e. Estimated dollar amount for contracted work \_\_\_\_\_
  - f. LBU status (check if known)                      Registered                      Not Registered
  
3. Name of Subcontractor Business \_\_\_\_\_
  - a. Name of contact person \_\_\_\_\_
  - b. Email \_\_\_\_\_
  - c. Phone number \_\_\_\_\_
  - d. Type of work performed \_\_\_\_\_
  - e. Estimated dollar amount for contracted work \_\_\_\_\_
  - f. LBU status (check if known)                      Registered                      Not Registered

USE ADDITIONAL PAGES AS NEEDED

4. Name of Subcontractor Business \_\_\_\_\_
- a. Name of contact person \_\_\_\_\_
  - b. Email \_\_\_\_\_
  - c. Phone number \_\_\_\_\_
  - d. Type of work performed \_\_\_\_\_
  - e. Estimated dollar amount for contracted work \_\_\_\_\_
  - f. LBU status (check if known)                      Registered                      Not Registered

5. Name of Subcontractor Business \_\_\_\_\_
- a. Name of contact person \_\_\_\_\_
  - b. Email \_\_\_\_\_
  - c. Phone number \_\_\_\_\_
  - d. Type of work performed \_\_\_\_\_
  - e. Estimated dollar amount for contracted work \_\_\_\_\_
  - f. LBU status (check if known)                      Registered                      Not Registered

6. Name of Subcontractor Business \_\_\_\_\_
- a. Name of contact person \_\_\_\_\_
  - b. Email \_\_\_\_\_
  - c. Phone number \_\_\_\_\_
  - d. Type of work performed \_\_\_\_\_
  - e. Estimated dollar amount for contracted work \_\_\_\_\_
  - f. LBU status (check if known)                      Registered                      Not Registered

7. Name of Subcontractor Business \_\_\_\_\_
- a. Name of contact person \_\_\_\_\_
  - b. Email \_\_\_\_\_
  - c. Phone number \_\_\_\_\_
  - d. Type of work performed \_\_\_\_\_
  - e. Estimated dollar amount for contracted work \_\_\_\_\_
  - f. LBU status (check if known)                      Registered                      Not Registered

8. Name of Subcontractor Business \_\_\_\_\_
- a. Name of contact person \_\_\_\_\_
  - b. Email \_\_\_\_\_
  - c. Phone number \_\_\_\_\_
  - d. Type of work performed \_\_\_\_\_
  - e. Estimated dollar amount for contracted work \_\_\_\_\_
  - f. LBU status (check if known)                      Registered                      Not Registered