



Application

for review by the

Oklahoma City Arts Commission



The Office of Arts & Cultural Affairs
Planning Department
City of Oklahoma City



For more information contact:

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Application for review of proposed public art by the
Oklahoma City Arts Commission

(VARA waiver form included below)

Type or art: ___ mural ___ sculpture ___ curatorial plan

Applicant name: _____

Email: _____ Phone: _____

Project address: _____

Property owner information:

Name: _____

Business/Organization (if applicable): _____

Email: _____ Phone: _____

Mailing address:

Property Owner: I authorize the applicant to speak for me in matters regarding this application. Any agreement made by the applicant regarding this proposal will be binding upon me. I authorize the City of Oklahoma City Planning Staff to enter the property for the purpose of observing and taking photographs of the project area for presentation and for inspections to insure consistency between approved proposal and completed project. Owner agrees that work will be performed exactly as approved or they will apply for revisions prior to work commencing.

Signature: _____ Date: _____

Artist name (if different from applicant): _____

Email: _____ Phone: _____

Required Documents

1. In a single document give the title of the work, a brief description including measurements, an artist statement, and a short artist bio.
2. An illustration of the proposed artwork
3. Site plan: create a site plan that shows the location of the proposed artwork along with surrounding streets, buildings, and landmarks (if any). The plan must have a north arrow and an accurate scale. A screenshot of a Google map or similar can be used as the basis for your plan. Be advised that when applying for a permit with Development Services, their site plan requirements are more stringent and may require a professional to create the plan.
4. Elevations: show the artwork in the proposed location, along with measurement arrows indicating height and width.
5. Maintenance and insurance: describe required maintenance for the work and estimate the lifespan of the work if properly maintained. If special maintenance is required, estimate the annual cost of maintenance. Indicate who is responsible for insurance for the completed work.
6. Art identification marker: The Arts Commission recommends that all public artworks have a marker that may include the artwork title, year completed, artist, artist information, artist statement, and other information. Please indicate what information will be included on the marker for your work. Markers for murals may be painted integral to the work.
7. VARA waiver: VARA waivers are required for all works on City property and are highly recommended for all public works. See form below.

General VARA Waiver for Works of Visual Art
To be completed by the Artist, Property Owner, and Purchaser (if different than Property Owner)

I, _____, (printed name of Artist) hereby acknowledge the rights of attribution and integrity generally conferred by Section 106A(a) of Title 17 of the U.S. Code, (The Visual Artists Rights Act of 1990, "VARA"), as well as any other rights of the same or similar nature granted by other federal, state, or international laws, that may accrue to me with respect to a certain work of art (Work):

Title of Work:

Description of Work (dimensions, media/materials):

Location/Address:

Initial the following:

_____ I hereby acknowledge and attest that I am an author of the Work and I am authorized and fully capable of waiving the rights conferred by VARA, in accordance with the waiver provision of 17 U.S.C. § 106A(e)(1).

_____ I hereby acknowledge that the Work will be placed in the Location and will be, therefore, accessible to the public and be subject to environmental and other factors, both known and unknown.

_____ I further acknowledge that the Work may be destroyed, in whole or in part, for any reason or no reason, including, but not limited to, abuse, vandalism, neglect, property destruction, pestilence, repairs or renovations to the Location, or any other necessity otherwise occasioned, which requires removal of the Work, in whole or in part, from the Location.

Therefore, of my own free act, I hereby waives my VARA rights with respect to the uses specified above and acknowledges that the City of Oklahoma City (City), or anyone duly authorized by the City, may have cause to remove said Work when to do so is determined to be in the best interest of the City. I hereby further acknowledge a requirement for removal of the Work to accomplish the best interests of the City may occur, and the removal requirement on the part of the City may occur without opportunity for prior notice to me.

As such, and of my own free will, I hereby permanently and irrevocably waive any and all VARA rights pursuant to 17 U.S.C. § 106(a)(3) to prevent any removal, impairment, distortion, mutilation, modification, or destruction, in whole or in part, of the Work for any reason or no reason, and for any use of the Work that is undertaken that results in the removal, impairment, distortion, mutilation, modification, or destruction, in whole or in part, of the Work. This waiver does not extend to the rights of attribution conferred by 17 U.S.C. § 106A(a)(1) or § 106A(a)(2).

Signature of Artist: _____ Date: _____

I, _____ (printed name of purchaser if different than property owner) do hereby acknowledge the VARA rights of attribution and integrity of Artist, including a copyright interest, as set forth above, and hereby commission Artist to create a Work for enhancement of the property at the Location set forth above.

Signature of Purchaser: _____ Date: _____

Signature of Property Owner: _____ Date: _____