



SisterCities

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In partnership with The City of Oklahoma City



Call to Artists:

Revised

**Request for Qualifications for
Public Art for Sister Cities Oklahoma City at the
Will Rogers World Airport**

Deadline for responses:

4:00:00 PM CDT

July 31, 2023



Assistance provided by the Office of Arts & Cultural Affairs of Oklahoma City

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Project: Sister Cities OKC Public Art at the Will Rogers World Airport

Total Art Award: \$18,500
Call to Artists Announced: June 26, 2023
Deadline for Submissions: July 31, 2023

Artists and artist teams are invited to submit qualifications for the design and installation of artwork in the Will Rogers World Airport (WRWA), Oklahoma City, Oklahoma. The artwork is being commissioned by Sister Cities OKC (SCOKC) and will be owned and maintained by The City of Oklahoma City (City) upon completion. The Oklahoma City Airport Trust (Trust) will provide to the City a location for the display in the terminal.

The artwork sought through this Request for Qualifications (RFQ) is the creation of either a **3-D Artistic Map** or **Video Screen Digital Art** that identifies Oklahoma City and Oklahoma City's seven Sister Cities around the world (Work). The Sister Cities are Haikou-China, Puebla-Mexico, Tainan-Taiwan, Piura-Peru, Kigali City-Rwanda, Rio de Janeiro-Brazil, and Taipei-Taiwan. The installation will be mounted to a wall in the center concourse area on the secured side of the Terminal in the Airport. Please refer to the following website for more information about Sister Cities, Oklahoma City, <https://sistercitiesokc.org/>.

The 3-D Artistic Map or Video Screen Digital Art must allow for additional Sister Cities to be added in the future and the removal of existing Sister Cities should they be eliminated. If the elements need to be changed, it would be under a new contract which may or may not be with the original artist although the preference would be to work with the original artist. Any Video Screen Digital Art could consist of multiple repeating images/graphics/maps/text/animation. It cannot have sound, be interactive, or connect to the internet.

The location of the art within the airport is ideal as it will be viewed continuously by passengers from all over the world. Careful attention to durability and sturdiness of the piece needs to be an important factor in the design. Further instructions will be provided to the selected finalists during the mandatory site tour. The vision for this project is to welcome visitors to Oklahoma City and showcase connections with our Sister Cities around the world.



Terrazzo floor designed by artist Matt Goad as part of the 1% for Art Project for the expansion of Will Rogers World Airport in 2021.

Budget

The total art award of \$18,500 includes all costs to design, create, and install the work, including but not limited to materials, engineering, research, fabrication, travel, transportation, and required insurance.

Eligibility

This opportunity is open to all practicing artists who are at least 18 years of age. All artists and/or artist teams selected as finalists must attend the mandatory site tour. Artist teams may include artist apprentices younger than 18, as long as written permission for participation in the artwork process from the artist apprentice's parent or guardian is provided.

The artist or artist team that is selected for the award must identify a locally based (living within a 120-mile radius of the Project site) Project Representative who is the main Project contact and who can be on site or react on 24 hours' notice as needed for construction meetings and other contingencies. Artists may designate themselves, if locally based.

What to Submit

To fully respond to this Request for Qualifications (RFQ), send the following to arts@okc.gov by the deadline of **4:00 pm Monday July 31, 2023**. If you have question about this RFQ, please contact Robi Jones, Office of Arts & Cultural Affairs, at robin.jones@okc.gov or 405-297-1740.

Submit a Word document or PDF with the following information:

- **Page 1+ - Artist Contact information, references, and statement:**

Include names of all team members with emails and phone numbers. Include names of two professional references, with their preferred contact information. Write a statement briefly explaining your design approach and why you should be chosen for this project. This is not your general artist statement but one specific to this project.

Create a single page for each artist following this format and use these labels:

1. Project: Sister Cities Art Project
2. Artist Name:
3. Email:
4. Phone:
5. Reference 1:
6. Reference 2:
7. Statement for this Project (400 words or less):

- **Page 2 - Instead of a Resume:**

Answer the following two questions and do not submit a resume. One page only per team.

Create a single page following this format and use these labels:

1. Project: Sister Cities
2. Artist Name(s):
3. Question 1: What formal education or life experiences which you have had are most relevant to this project? Name up to 3 with brief explanations.
4. Question 2: What work of art that you have created, public or otherwise, is most relevant to this project? Name up to 3 with brief explanations.

- **Pages 3-8 - Images:**

Submit 6 images of **completed works only**; no images of renderings or proposals. There must be at least one representative work for each team member. (No images are required for a team member who works in an organizational or management capacity only).

Artists may, at their own discretion, substitute a video file for a still image file. Video files must be in a standard format (mp4, mov, avi, wmv) and may not exceed 4 MB. If you choose to substitute a video file for a still image, you will still need to insert an image or screen shot from the video file, include the name of the file, and add the following information for each image you are substituting with a video file.

Create a single page for each image following this format:

Insert image followed by these labels:

Artist: _____
 Title: _____ Date completed: _____
 Dimensions: _____ Value: _____
 Location: _____
 Commissioned by: _____

Schedule of Events

The following schedule is proposed for this Call to Artists. All times and dates are tentative; Sister Cities OKC and the City reserves the right, as deemed necessary, at its sole discretion, to adjust this schedule by written notice to all the artists who have timely responded to the RFQ.

Call to Artists (RFQ) Announced..... Monday June 26, 2023
Deadline for Submissions 4:00:00 pm CDT July 31, 2023
First Selection Committee meeting..... August 1-4, 2023
Mandatory Site Tour (time to be announced) Friday August 11, 2023
Final Selection Committee meeting (time to be announced) Thursday September 7, 2023
Arts Commission Review 4:00pm CDT on Monday September 18, 2023
Contracting Fabrication, Installation TBD

Selection Committee

The Art Selection Committee may include but is not limited to:

- Sister Cities OKC Representative(s)
- WRWA representative(s)

All responses to this RFQ will be evaluated and three finalists for the Project Award will be identified. The finalists will be required to attend a mandatory site tour and prepare concepts and a Conceptual Design Report for either a 3-D Artistic Map or Video Screen Digital Map to present during the final Selection Committee meeting. **The Director of Airport will have final approval of the art to be displayed.**

Selection Criteria

Submissions will be evaluated to determine whether the artist or artist team possesses the creativity, technical skills, and discipline required for this public art Project. Criteria to be applied and interpreted by the Selection Committee in choosing the finalists include:

- Artistic excellence and originality, as evidenced by representation of past work in images and other supporting materials
- Evidence of ability to handle a project of this size and scope
- Appropriateness of artist approach and style to the Project's intent and site
- Availability to work within Project time frame and to be present for required meetings
- Price and current market value of artist(s)' work in relation to the scope and value contemplated for this commission

Artist/Teams Chosen for Final Presentations

Finalists will prepare and present a proposal to the Selection Committee. The proposal must include:

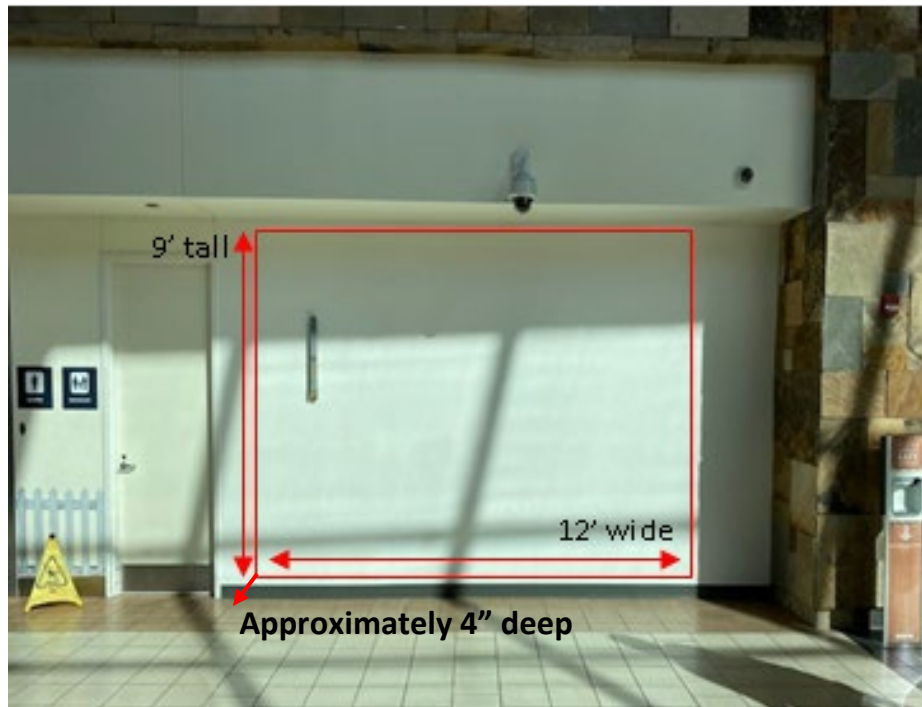
- Illustrations and/or models of the proposed design
- A detailed Project budget
- Installation/production details (surface prep, on-site equipment, proposed timeline)
- A maintenance plan with an estimate of annual costs to maintain the proposed work
- A one-page or less statement about the proposed work
- A statement about any conflicts in artist's schedule with the proposed Project schedule

Criteria to be applied and interpreted by the Selection Committee in the Final Selection include:

- Technical feasibility of proposed Project
- Good work habits: ability to meet deadlines, experience with budgeting, good communication skills, good problem-solving abilities—as supported by references
- Safety, accessibility, durability, maintenance requirements, and permanence of materials for the artwork proposed
- Other criteria as may be established by the Selection Committee. Any additional criteria will be outlined in the committee's written instructions provided to artist(s) invited to compete in the second stage of the competition as a finalist.

Each finalist/finalist team will be paid a fee of \$500 (only one \$500 payment per team) to include all design fees, materials, transportation, and any other costs or fees associated with competing in the final selection process, attending the site tour, and making a final presentation.

Site Photograph



Looking toward wall where the 3-D Artistic Map or Video Screen Digital Art will be installed.

Additional Information

Copyright

Artist shall retain all rights under 17 U.S.C. §101 et seq. (the Copyright Act of 1976), subject to rights of attribution and certain other specific rights, as well as all other rights in and to the Work, *except ownership and possession. Upon completion of the Work, SCOKC will donate the Work to the City of Oklahoma City (City). Once the Work has been accepted by the City, the City shall have ownership and possession of the Work pursuant to the final Agreement with the selected artist, but shall not own the copyright to the Work, which shall be retained by Artist.* No Work created for the City, pursuant to the final Agreement with the selected artist, shall be considered a “work made for hire” as defined by Title 17, U.S.C §§ 101 and 201(b) (the United States Copyright Act of 1976).

Other Submission Information

Sister Cities OKC and the City each reserves the right to amend or withdraw this Call to Artists at any time and for any or no reason. Receipt of submission entries, submission of an artist’s entry to SCOKC or selection of an artist for purposes of negotiating a contract confers no rights to any artist nor obligates SCOKC, the City, or the Trust in any manner. SCOKC and the City reserves the right, at its sole discretion and for any reason, to reject all submission entries and not award any contract and to solicit additional or different submission entries at any time. Neither the SCOKC nor the City incurs any obligation regarding this Call to Artists, or any contract resulting there from, until a contract is fully negotiated, and all documents have been properly submitted and executed by all parties.

Costs of developing a submission entry are solely the responsibility of the artist. SCOKC shall not provide

reimbursement for such costs. SCOKC shall not be liable for any artist's preparation costs for any reason, other than the \$500 fee paid to an artist or artist team invited by the Selection Committee to produce a conceptual design report for the selection interview. Submission of an entry shall constitute acceptance of the terms, conditions, criteria, requirements, and evaluations set forth in this Call to Artists and operates as an offer and a waiver of any and all objections and Proposer originated modifications to the contents of this Call to Artists.

All entries properly submitted shall be received and reviewed by the Selection Committee. The Selection Committee reserves the right to reject any entry deemed to be non-responsive for failure to comply fully with the terms of the Call to Artists. However, the Selection Committee reserves the right, at its sole discretion, to request clarifications, corrections, or additional information and to waive Irregularities in execution or delivery of the entry, provided it is in the best interest of SCOKC or the City.

Selected artist(s) will be required to provide the following: **(a.)** A certificate of liability insurance coverage; a certificate of workers' compensation insurance coverage, or a certification of waiver obtained from the State of Oklahoma; **(b.)** Insurance for the amount of the art award to cover Work while being transported; **(c.)** A VARA waiver; and **(d.)** an installed art identification marker about the Work; **(e.)** instructions on the method of installing and removing individual elements of the 3-D Artistic Map or Video Screen Digital Map should they need to be changed out in the future; and **(f.)** maintenance instructions and estimated annual cost.

Sample VARA Waiver

General VARA Waiver for Works of Visual Art

To be completed by the Artist, Property Owner, and Purchaser (if different than Property Owner)

I, _____, (printed name of Artist) hereby acknowledge the rights of attribution and integrity generally conferred by Section 106A(a) of Title 17 of the U.S. Code, (The Visual Artists Rights Act of 1990, "VARA"), as well as any other rights of the same or similar nature granted by other federal, state, or international laws, that may accrue to me with respect to a certain work of art (Work):

Title of Work: _____

Description of Work (dimensions, media/materials): _____

Location/Address: _____

Initial the following:

_____ I hereby acknowledge and attest that I am an author of the Work and I am authorized and fully capable of waiving the rights conferred by VARA, in accordance with the waiver provision of 17 U.S.C. § 106A(e)(1).

_____ I hereby acknowledge that the Work will be placed in the Location and will be, therefore, accessible to the public and be subject to environmental and other factors, both known and unknown.

_____ I further acknowledge that the Work may be destroyed, in whole or in part, for any reason or no reason, including, but not limited to, abuse, vandalism, neglect, property destruction, pestilence, repairs or renovations to the Location, or any other necessity otherwise occasioned, which requires removal of the Work, in whole or in part, from the Location.

Therefore, of my own free act, I hereby waive my VARA rights with respect to the uses specified above and acknowledge that the City of Oklahoma City (City) and the Oklahoma City Airport Trust (Trust), or anyone duly authorized by the City or the Trust, may have cause to remove said Work when to do so is determined to be in the best interest of the City or the Trust. I hereby further acknowledge a requirement for removal of the Work to accomplish the best interests of the City or the Trust may occur, and the removal requirement on the part of the City or the Trust may occur without opportunity for prior notice to me.

As such, and of my own free will, I hereby permanently and irrevocably waive any and all VARA rights pursuant to 17 U.S.C. § 106(a)(3) to prevent any removal, impairment, distortion, mutilation, modification, or destruction, in whole or in part, of the Work for any reason or no reason, and for any use of the Work that is undertaken that results in the removal, impairment, distortion, mutilation, modification, or destruction, in whole or in part, of the Work. This waiver does not extend to the rights of attribution conferred by 17 U.S.C. § 106A(a)(1) or § 106A(a)(2).

Signature of Artist: _____ Date: _____

I, _____ (printed name of purchaser if different than property owner) do hereby acknowledge the VARA rights of attribution and integrity of Artist, including a copyright interest, as set forth above, and hereby commission Artist to create a Work for enhancement of the property at the Location set forth above.

Signature of Purchaser: _____ Date: _____

Signature of Property Owner: _____ Date: _____