

**Disaster Recovery Application Summary**

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1.	Applicant Name	City of Oklahoma City
	Mailing Address	City of Oklahoma City Planning Department Attn: Steve Rhodes 420 W Main St, Ste 900
	City	Oklahoma City State OK
	Zip+4	73102-4401
	County	Oklahoma County
	Phone Number	(405) 297-2009
	Fax Number	(405) 297-3796
	Email Address	steve.rhodes@okc.gov

Select the checkbox(es) for the District(s) your organization is in. Go to <http://okhouse.gov/FindMyLegislature.aspx?State=OK> to find your district.

State House District(s) 27

- 39
- 41
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- State Senate District(s) 15
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- Congressional House District(s) 3
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- 5
- Congressional Senate District(s) 1
- 2

FEI# 736005359  
 Data Universal Numbering System (DUNS) Number: 014104777

**Disaster Recovery Application Summary**

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A DUNS Number is now a requirement for a contractor that receives Federal Assistance . If the Contractor does not have a DUNS Number please go to the following website to obtain one: <http://fedgov.dnb.com/webform/displayHomePage.do>

Central Contractor's Registration (CCR) Number:

A CCR Number is now a requirement for National Federal Assistance Reporting . If the Contractor does not have a CCR number, please go to the following website to obtain a CCR Number: [www.bpn.gov/ccr/default.aspx](http://www.bpn.gov/ccr/default.aspx)

Chief Elected Official      Mick Cornett, Mayor  
Clerk                              Frances Kersey

2.    Application Preparer  
      Name                        Steven Rhodes  
      Job Title                    Urban Redevelopment Specialist  
      Phone Number              (405) 297-2009  
      Fax Number                 (405) 297-2796  
      Email Address               steve.rhodes@okc.gov
  
3.    Type of CDBG Application: (Select One)  
      Water/Wastewater Construction  
      CDBG REAP  
      Community Revitalization  
      Water/Wastewater Engineering (Phase I)  
      Water/Wastewater Construction (Phase II)  
      CIP – Capital Improvement Planning  
      Small Cities
  
4.    Grant Request Amount
  
5.    Brief Description of Project

**Disaster Recovery Application Summary**

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- 6. Provide Population (city, town, or county) According to the U.S. Census Bureau  
If Rural Water/Sewer District, provide total district population
  
- 7. *Only applicable to Water and Wastewater Projects*  
Number of water or wastewater connections in project area
  
- 8. *Only applicable to Water and Wastewater Projects*  
Number of total water or wastewater connections
  
- 9. *Only applicable to Water and Wastewater Projects*  

Consent Order Number	Yes No	Supporting Documentation
Documented Hazard	Yes No	Supporting Documentation

ODEQ Permit to Construct Number	Date Plans and Specifications submitted to ODEQ	Date Permit to Construct issued by ODEQ	Supporting Documentation
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**CERTIFICATION**

The Applicant hereby certifies that all of the information contained in this application for community development assistance through the Community Development Block Grant (CDBG) Program is true and accurate to the best of my knowledge and that all documentation supporting the information in this application is on file in the official offices of this unit of local government, available for review by the Oklahoma Department of Commerce/Community Development (ODOC/CD) during normal business hours. The Applicant also affirms that none of the activities set forth in this application have been initiated, nor shall they be initiated unless a grant has been awarded, a contract fully executed, and notice has been issued by ODOC/CD that release of funds' requirements have been met.

Additionally, the Applicant is hereby notified that failure to provide any of the documentation necessary to support the information in this

**Disaster Recovery Application Summary**

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application for assistance may result in the return of all Program grant funds, both expended and unexpended, in accordance with the Program Sanctions under the codified rules of ODOC, contained in the Oklahoma Administrative Code, Chapter 15 Small Cities Community Development Block Grant Program, Subchapter 7, Section 3 (150:15-7-3), and Title 150 Oklahoma Department of Commerce, Chapter 1 General rules of Practice and Procedure, Subchapter 11, Sections 1-17 (150:1-11-1 through 17).

**DR Detailed Line Item Budget**

	Funding Source CDBG DR	Funding Source	Funding Source	Funding Source	Funding Source	Funding Source	Funding Source	Total Project Expenditures
<b>Itemized Description of Construction Activity:</b>								
<b>Total Construction Activity:</b>								
<b>Professional &amp; Non Construction</b>								
Engineering/Architect Funds								
Inspection Funds								
Other								
<b>Total Professional &amp; Non Const:</b>								\$0
<b>Administrative Costs</b>								
Public Administrative Funds								
Direct Administrative Funds								
<b>Total Administration</b>								
<b>Planning (CIP Participants only)</b>								
<b>Phase I Engineering</b>								
Engineering								
Testing/Survey/Other								
Public Administrative Funds - 25% Max								

**NOTE: Phase I Engineering Section Completed ONLY in Conjunction with WW Engineering Applications!**

**DR Detailed Line Item Budget**

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Direct Administrative Funds

**Total Phase I Engineering:**

<b>Total Project Costs:</b>	<b>\$8,721,201.0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,721,201.00</b>
	<b>0</b>						

**Disaster Recovery Beneficiary Income Survey**

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Insert County																
Income Levels																
Number of People in Each Family	1	2	3	4	5	6	7	8								
Below or Above the County Income Levels	Below	Above	Below	Above	Below	Above	Below	Above	Below	Above	Below	Above	Below	Above	Below	Above

Total Number of Families

Total Number of Occupied Households/Homes in the Activity Target Area =

Total Number of Persons in the Activity Target Area =

Total Number of Occupied Households/Homes Surveyed in the Activity Target Area = 0

Total Number of Persons Accounted for by the Survey in the Activity Target Area =

Total Number of Families Below the Low and Moderate Income Level in the Activity Target Area = 0

Percentage of Total Families Below the Low and Moderate Income Level in the Activity Target Area =

City-Wide Low and Moderate Income: %                      HUD Census Data for Low and Moderate Income Level for Block Groups, Enumeration Districts or Census Tracts as Provided by ODOC/CD (For use only when a project's target area boundaries are identical to BG, ED or Tracts)

(For use only when projects are of City-wide benefit and automatically qualify as 51% or greater LMI per US Census.)

**Walker Avenue Drainage Improvements (SW 29th St to Oklahoma River)  
2013 HUD Low and Moderate Income Determinations by Block Group**

<b>TRACT</b>	<b>BLKGRP</b>	<b>LOWMOD</b>	<b>LOWMODI</b>	<b>LOWMODPCT</b>
104600	1	659	1,054	62.5%
104700	1	455	514	88.5%
104700	2	672	830	81.0%
104900	1	846	1,167	72.5%
104900	2	652	919	70.9%
105000	1	835	1,237	67.5%
		4,119	5,721	72.0%

All low/mod direct assistance for housing rehabilitation and storm shelter and safe rooms activities will be individually determined by household.

## COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY

### CITY OF OKLAHOMA CITY CITIZEN PARTICIPATION PLAN

The City of Oklahoma City intends to implement a citizen participation program for its 2014 application process to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:
  1. Providing frequent and timely public notice of CDBG program activities in the local newspaper and by posting at City Hall/County Courthouse.
  2. Adopting a comprehensive CDBG Statement of Needs.
  3. Conducting a Special Public Hearing to inform citizens of the proposed CDBG project and authorizing the Mayor to sign a CDBG application in a formal Council meeting.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
  1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.
  2. The range of activities that may be undertaken with those funds.
  3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate income persons.
  4. The proposed CDBG activities likely to result in displacement and any anti-displacement and relocation plans developed by City of Oklahoma City in accordance with Section 104(d)(1) and (2) of the Act.
  5. The basis on which City of Oklahoma City may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of City of Oklahoma City and does not necessarily include providing funding to such groups.
  6. This requirement will be accomplished by discussing the CDBG proposal during regular Council meetings and in one formal public hearing prior to the submittal of the City of Oklahoma City's CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the CDBG process will be maintained Planning Department of the City of Oklahoma and will be available upon request for review by the public. A brief summary of the proposed CDBG project will be available for public review after the Council has made its final selection.

## COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY

- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and the other end of the grant period if City of Oklahoma City receives funding, that discusses City of Oklahoma City accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG needs, and the development of activities being proposed for CDBG funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped. Regularly scheduled Council meetings will not be used for this purpose.
1. This requirement will be met through scheduling a Special Public Hearing to discuss City of Oklahoma City's CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited. Notice will be given seven (7) to ten (10) days in advance of this hearing in the City of Oklahoma City and by posting at the City Hall/County Courthouse. The hearing will be held during a regularly scheduled meeting of City Council so those citizens who work may attend. A second hearing will be held at the end of the grant period if City of Oklahoma City is funded in the CDBG process.
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the CDBG process. For example: City of Oklahoma City does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in City of Oklahoma City funding request and on activities which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) to ten (10) day notice for all public meetings and hearings in connection with City of Oklahoma City CDBG application process is believed by City of Oklahoma to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

- F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process City of Oklahoma City will use to provide a timely, written response to such complaints or grievances. For example: Citizens with comments or grievances on the CDBG process may submit them in writing or in person at the Planning Department during regular business hours or may call (phone number). The City of Oklahoma City will respond to such comments or grievances within fifteen (15) working days, where practicable.

By formally adopting this Citizen Participation Plan, the City of Oklahoma City Council accepts the responsibility for implementing its provisions. The Council further charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the CDBG program.

**COMMUNITY DEVELOPMENT BLOCK GRANT  
DISASTER RECOVERY**

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the City Council of The City of Oklahoma City.

\_\_\_\_\_  
Chief Elected Official

ATTEST:

\_\_\_\_\_  
Clerk's Signature

\_\_\_\_\_  
Date

**COMMUNITY DEVELOPMENT BLOCK GRANT  
DISASTER RECOVERY**

**SECTION 102 DISCLOSURE**

Section 102 Disclosure and Certifications are a requirement of the Urban Development Reform Act of 1989, 24, CFR part 24. The Purpose of the disclosures is to ensure greater accountability and integrity in the provision of various programs. All applicants must complete the form.

**PART I – Applicant/Grantee Information**

1. Applicant/grantee name, address and phone number  
 City of Oklahoma City  
 Attn: Steven Rhodes  
 200 N Walker Ave  
 Oklahoma City, OK  
 Federal employer identification number (FEI#): 736005359
2. Indicate whether this is:  
 Initial Report       Update Report

3. Project assisted/to be assisted.
- a. Fiscal Year: 2013-14
- b. Entitlement grant(s)   
 Competitive grant
- c. Amount requested/received: \$8,721,201 \$ \_\_\_\_\_
- d. Program income to be used with c. above: 0 \$ \_\_\_\_\_
- e. Total of c. and d.: 8,721,201 \$ \_\_\_\_\_

**PART II – Threshold Determination**

1. Is the amount listed at 3.e. (above) more than \$200,000?      Yes       No
2. Have you received or applied for other HUD assistance which, when added to 3.e. (above), amounts to more than \$200,000?      Yes       No

If the answer to EITHER 1. or 2. of this Part is "yes," then you must complete the remainder of this report.

If the answer to BOTH 1. or 2. of this Part is "no," then you are not required to complete the remainder of this report, but you must sign the following certification.

I hereby certify that this information is true.

\_\_\_\_\_  
 Chief Elected Official

\_\_\_\_\_  
 Date

**COMMUNITY DEVELOPMENT BLOCK GRANT  
DISASTER RECOVERY**

**PART III – Other Government Assistance Provided/Applied For**

1. Provide the requested information for any other Federal, State and/or local governmental assistance, on hand or applied for, that will be used with the CDBG grant.

Name and Address of Agency Providing, or to Provide Assistance	Program	Type of Assistance	Amount Requested or Provided
No other funding			

**PART IV – Interested Parties**

Alphabetical List of All Persons with a Reportable Financial Interest in the Program	Social Security No. or Employee ID No.	Type of Participation in Project	Financial Interest in Project \$ and %
No persons have a reportable financial interest			

**PART V – Expected Sources and Uses of Funds**

This Part requires that you identify the sources and uses of all assistance, including CDBG; that have been or may be used in the Project.

Source	Use
CDBG-DR 8,721,201	Infrastructure, Housing, Mitigation and Resiliency, Planning and Administration

**COMMUNITY DEVELOPMENT BLOCK GRANT  
DISASTER RECOVERY****PART VI – Certification**

I hereby certify that the information provided in this disclosure is true and correct and I am aware that any false information or lack of information knowingly made or omitted may subject me to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, I am aware that if I knowingly and materially violate any required disclosure of information, including intentional non-disclosure, I am subject to a civil money penalty not to exceed \$10,000 for each violation.

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Chief Elected Official

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Date

## **Community Development Block Grant – Disaster Recovery Project Descriptions**

**Total Funding Request: \$8,721,201**

**General Program Administration: \$265,000**

The City of Oklahoma City will use General Program Administration funding to cover the salaries and overhead of grant administrative staff and other administrative expenses such as legal, audit and accounting expenses during the term of the grant. (Tranche1 \$132,500; Tranche 2 (132,500)

**Planning: \$940,000**

The City of Oklahoma City anticipates using Planning funding for 2 primary activities that include:

1. Preliminary planning and engineering on street and drainage projects that will be funded with the CDBG-DR grant funding. (Estimated funding \$280,000.\$100,000 anticipated for Tranche 1; \$180,000 - Tranche 2)
2. Draining Basin Master Plan. The total estimated cost to for the Drainage Basin Master Plan is \$3,000,000. The City will phase the master planning effort with the initial study area being Downtown. The City will be identifying other viable sources of funding to complete the balance of the Drainage Basin Master Plan. (Estimated funding for the Downtown Area Phase 1 totals \$660,000. \$180,000 Tranche 1; \$480,000 Tranche 2)

**Program Funding: \$ 7,516,201**

Program funding will be allocated among CDBG eligible activities associated with public facilities and housing activities detailed below.

### **A. Infrastructure: \$4,770,000**

Urgent Need National Objective

Public Facilities and Improvements under (24 CFR 570.201(c)

1. Street Resurfacing and Reconstruction: \$2,400,000 (Tranche 1 \$720,000; Tranche 2 \$1,680,000) (Cleveland County Set-aside)  
Reconstruction and resurfacing of local and arterial streets damaged by the severe storms and by debris collection and removal. The damages are quantified by existing conditions documented in the City's Pavement Management System and through post disaster inspections. Over 14 linear miles of arterial and neighborhood streets are in the areas damaged by the May 20 tornado. All streets in the area have been degraded – some minimally, and others with more significant damage. Funding will be used to reconstruct and/or resurface one (1) to 1.5 miles of arterial and neighborhood streets.
2. Sidewalk and Tree Replacement: \$300,000 (Tranche 1 \$90,000; Tranche 2 \$210,000) (Cleveland County Set-aside)  
Funding will be used to replace sidewalks and trees in the right-of-ways damaged by the severe storms and during the debris removal proces.

Low and Moderate Income (Area benefit) National Objective

Public Facilities and Improvements under (24 CFR 570.201(c))

1. Drainage Improvements: \$2,070,000 (Tranche 1 \$726,000; Tranche 2 \$1,344,000)  
Estimated drainage deficiencies totaling over \$11,550,000 have been identified that resulted in flood damage in areas affected by the May 31<sup>st</sup> severe storm event. Of that total, \$6,100,000 is estimated for needed improvements located in low- and moderate- income areas. CDBG-DR funding will be used to make critical improvements to correct deficiencies and to prevent future losses due to repetitive flooding.

**B. Housing: \$1,726,201**

1. Single-Family Housing Rehabilitation and Reconstruction (Eligible Rehabilitation and Preservation Activities 24 CFR 570.202 LMH/LMI) Estimate \$1,663,701 (Tranche 1 \$237,500; Tranche 2 \$1,426,201)  
Over 1,086 housing units in Oklahoma City were identified by FEMA and confirmed by HUD to have sustained some level of damage in the May 20 tornado event. A comparable number of housing units sustained wind, hail and flood damage in the May 31 tornado and flooding event (FEMA confirms over 1,000 structures with verified loss.) To address the unmet need, the City will provide housing rehabilitation and reconstruction assistance. Approximately 50 housing units will be assisted.
2. Multi-Family Rental Housing Rehabilitation (Eligible Rehabilitation and Preservation Activities 24 CFR 570.202 LMH/LMI) Estimate \$62,500 (Tranche 1 \$62,500)  
All known HUD assisted and Low Income Housing Tax Credit affordable housing developments were surveyed by the City to identify damage associated with the May 20 and May 31 storm events. Four survey responses were received that identified \$170,000 in unmet need in multi-family housing rehabilitation assistance. One project (Providence Apartments) with unmet need of \$62,500 will be funded to address flood damage repairs and improvements.

**C. Mitigation/Resiliency: \$1,020,000 (\$**

1. Storm Shelter/Safe Room Rebate/Installation Program (Eligible Rehabilitation and Preservation Activities 24 CFR 570.202 LMH/LMI)  
Approximately 200 storm shelters or safe rooms will be installed in owner occupied affordable single family homes. The assistance will be provided in the form of a rebate on the total installation price.

Of the \$8,721,201 in total funds, we anticipate the use of \$2,448,500 in Tranche 1, and \$6,272,701 in Tranche 2, as summarized below:

	Tranche 1	Tranche 2	Total
<b>Gen Program Admin</b>	\$132,500	132,500	\$265,000
<b>Planning</b>	280,000	660,000	940,000
<b>Infrastructure</b>			
Streets	720,000	1,680,000	2,400,000
Sidewalk and tree	90,000	210,000	300,000
LMI drainage improvements	726,000	1,344,000	2,070,000
<b>Housing</b>	300,000	1,426,201	1,726,201
<b>Mitigation/Resiliency</b>	200,000	820,000	1,020,000
	<b>2,448,500</b>	<b>6,272,701</b>	<b>8,721,201</b>

## Community Development Block Grant Disaster Recovery Funds DUPLICATION OF BENEFIT

The Stafford Act §312 [42 U.S.C § 5155] prohibits persons, business concerns or other entities suffering losses as a result of a major disaster or emergency from receiving federal benefits for any project which has received financial assistance under any other program or from business or any other source to include non-profit contributions.

I also acknowledge that should there be any Duplication of Benefit discovered, The Oklahoma Department of Commerce (ODOC) will require the grantee to reimburse all funds expended from the referenced grant.

Prior to execution of a grant agreement, the following information must be completed and uploaded into ODOC's OKGrants system at the time of application. *Exception: Due to the nature of Housing / Shelter related activities, Duplication of Benefit will be recorded once an address has been established for grant funding (prior to construction activity).*

JURISDICTION:		CONTACT INFORMATION:								
City of Oklahoma City / Oklahoma County / Planning Department		PHONE: 405-297-2009				EMAIL: steve.rhodes@okc.gov				
DISASTER RECOVERY ACTIVITY	ACTIVITY LOCATION	FUNDING SOURCES UTILIZED FOR ACTIVITY (As Applicable)						Total		
	Physical Activity Location - i.e. Street, Road, Property Address (As Applicable)	FEMA \$	SBA \$	INSURANCE \$	NON-PROFIT \$	OTHER (list below)	OTHER (list below)		OTHER (list below)	
1	Infrastructure - Streets	SE 134th Street (Sunnylane Rd to Sooner Rd)	\$ -	\$ -	\$ -	\$ -				\$0.00
2	Infrastructure - Streets	SE 149th Street (I-44 to May Ave)	\$ -	\$ -	\$ -	\$ -				\$0.00
3	Infrastructure - Streets	S Pennsylvania Ave (SW 149th and Mill approach at N	\$ -	\$ -	\$ -	\$ -				\$0.00
4	Infrastructure - Drainage	Walker Ave (SW 29th to Oklahoma River)	\$ -	\$ -	\$ -	\$ -				\$0.00
5	Infrastructure - Sidewalks and Trees	Multiple Locations (to be determined)	\$ -	\$ -	\$ -	\$ -				\$0.00
6	Housing Rehabilitation/Reconstruction	Multiple Households (to be determined)	\$ -	\$ -	\$ -	\$ -				\$0.00
7	Resiliency - Safe Rooms and Shelters	Multiple Households (to be determined)	\$ -	\$ -	\$ -	\$ -				\$0.00
8										\$0.00
9										\$0.00
10										\$0.00
11										\$0.00
12										\$0.00
13										\$0.00
14										\$0.00
15										\$0.00
16										\$0.00
17										\$0.00
18										\$0.00
19										\$0.00
20										\$0.00
21										\$0.00
22										\$0.00
23										\$0.00
24										\$0.00
25										\$0.00

By signing below, I hereby certify that all information contained in this document is true and correct.

UNIT OF GENERAL LOCAL GOV / AGENCY: \_\_\_\_\_

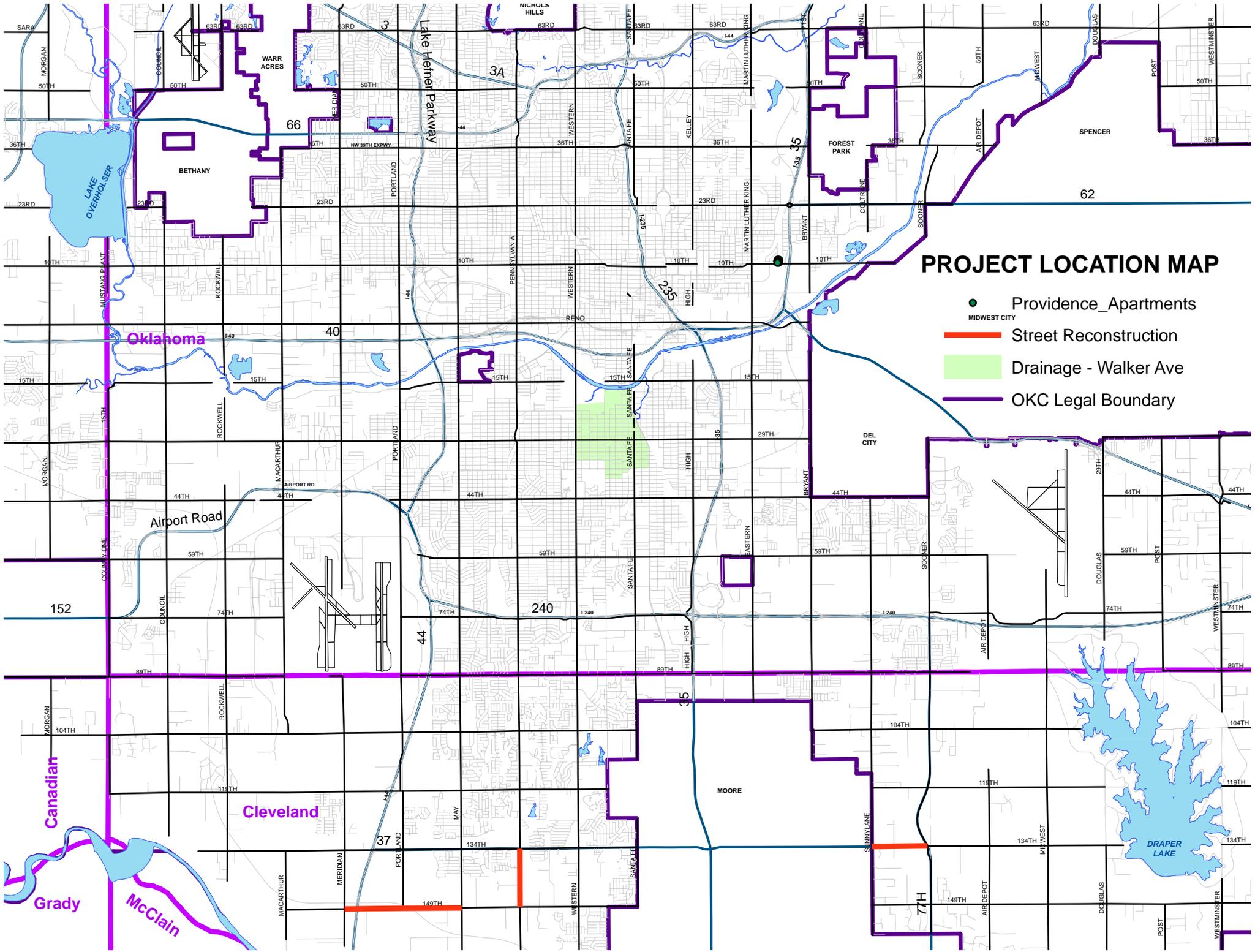
CHIEF ELECTED OFFICIAL / DIRECTOR: \_\_\_\_\_

*Signature*

DATE: \_\_\_\_\_

**Detailed Cost Estimates  
Oklahoma City CDBG-DR Activities**

<b>Eligible Activity</b>		<b>Total</b>
<b>Infrastructure</b>		<b>\$4,770,000.00</b>
Street Reconstruction	\$2,400,000.00	
Sidewalk and Tree Replacement	\$300,000.00	
Drainage Improvements	\$2,070,000.00	
<b>Housing</b>		<b>\$1,726,201.00</b>
SF Housing Rehabilitation/Reconstruction	\$1,663,701.00	
HUD Assisted MF-Housing Rehabilitation	\$62,500.00	
<b>Mitigation/Resiliency</b>		<b>\$1,020,000.00</b>
Safe Room Rebate Program	\$1,020,000.00	
<b>Planning</b>		<b>\$940,000.00</b>
Preliminary Planning/Engineering	\$280,000.00	
Drainage Master Plan	\$660,000.00	
<b>Program Administration</b>		<b>\$265,000.00</b>
		<b>\$8,721,201.00</b>



## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <b>The City of Oklahoma City</b>	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____  <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>Government Municipality</b>	Exemptions (see instructions):  Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.) <b>100 N. Walker, 2nd Floor</b>	Requester's name and address (optional)
	City, state, and ZIP code <b>Oklahoma City, OK 73102</b>	
List account number(s) here (optional)		

<b>Part I Taxpayer Identification Number (TIN)</b>																																						
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.  <b>Note.</b> If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="9" style="text-align: center;"><b>Social security number</b></td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="9" style="text-align: center;"><b>Employer identification number</b></td> </tr> <tr> <td style="width: 20px; height: 20px; text-align: center;">7</td> <td style="width: 20px; height: 20px; text-align: center;">3</td> <td style="width: 20px; height: 20px; text-align: center;">-</td> <td style="width: 20px; height: 20px; text-align: center;">6</td> <td style="width: 20px; height: 20px; text-align: center;">0</td> <td style="width: 20px; height: 20px; text-align: center;">0</td> <td style="width: 20px; height: 20px; text-align: center;">5</td> <td style="width: 20px; height: 20px; text-align: center;">3</td> <td style="width: 20px; height: 20px; text-align: center;">5</td> <td style="width: 20px; height: 20px; text-align: center;">9</td> </tr> </table>	<b>Social security number</b>																		<b>Employer identification number</b>									7	3	-	6	0	0	5	3	5	9
<b>Social security number</b>																																						
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7	3	-	6	0	0	5	3	5	9																													

<b>Part II Certification</b>	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below), and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
<b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	

<b>Sign Here</b>	Signature of U.S. person ▶ <i>Amy K. Simpson</i>	Date ▶ <i>1/1/2014</i>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** The IRS has created a page on IRS.gov for information about Form W-9, at [www.irs.gov/w9](http://www.irs.gov/w9). Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.