



The City of
OKLAHOMA CITY

SWIMMING POOL SUBMITTAL REQUIREMENTS

Protect your loved ones and find peace of mind knowing your swimming pool was installed correctly!

Call us at 405-297-2525 today.

ESSENTIALS FOR SUBMITTAL

- Property address and legal description.
- Owner and applicant contact information.
- Estimated cost, maximum depth, and square footage of pool.
- Type of pool to be installed. (i.e. in-ground, etc.)
- Site or floor plan showing location.
- Flood elevation of equipment, if known to be located within or near areas prone to flooding (if applicable).
- List whether heated or non-heated.

RESIDENTIAL SWIMMING POOLS

- Outdoor pools – Site plan showing pool location, property lines, distance to property lines and structures, and all easements and rights-of-way.
- Indoor pools – Provide an overall floor plan showing door swings, windows, or other glazing located near or within pool area, and label all rooms.
- Show location, type, and height of fence enclosure. (4' minimum height with self-closing and self-latching gates)

COMMERCIAL SWIMMING POOLS

- Copy of State Health Dept. approved plans.

- Outdoor pools – Provide detailed site plan, drawn to scale, with dimensioned property lines, easements, rights-of-way, and all structures marked.
- Indoor pools – Provide an overall floor plan showing door swings, windows, or other glazing, located near or within the pool area, and label all rooms.
- Footing and foundation details. (if applicable).
- Exterior and/or interior elevation details showing materials, color, style, etc. (if applicable).
- Flood elevation if located within or near areas prone to flooding. (if applicable).
- Accessible elements. (i.e. ramps and access)

FREQUENTLY ASKED QUESTIONS

- All files should be uploaded as PDF.
- Files should be uploaded as one combined file where possible.
- Submit your permit and files at www.okc.gov/access or visit us in person at 420 W. Main Street, 1st floor, Oklahoma City, OK 73102.
- Call us at 405-297-2525 for general questions and information, or at 405-297-2371 for questions relating to the electrical code.