

NOTICE TO ARCHITECTS AND ENGINEERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has public improvement work that requires the professional services of a consulting firm ("Consultant").

In order to be considered, the Consultant must timely submit a Letter of Interest as provided herein and comply with the Resolution establishing procedure for "Selection of Architects and Engineers" adopted by the City Council on August 28, 2023, a copy of which may be obtained at www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/consultant-selection-procedures. Letters of Interest **must be submitted through the electronic bidding system at <https://www.periscopeholdings.com/s2g> (formerly [www.bidsync](http://www.bidsync.com)) prior to 5:00 p.m. January 17, 2024.** Emailed and hand-delivered submittals are not accepted.

Project Title: MC-0749/OKCTY-C10427, Oklahoma City Riversport Improvements at 800 Riversport Drive

Scope of Work: Consultant will assist the MAPS Office in the development of a feasibility study for improvements at the Riversport complex. Services will include initial cost estimating and planning for multiple projects at the facility. The improvements may include, but not limited to, new restrooms, seating/grandstands and shade structures, lighting improvements, campus signage, cabling, fiber and sound system infrastructure, boat storage, dock and river access, stage enhancements and cover, sprayground, entry bridge, multiple improvements to the competition channel including pumps, pump controls, conveyor, timing system, and gates. Services will also include meetings with City officials, the facility operator, stakeholders, and user groups as well as making presentations to the City Council along with the various design review committees as established by ordinance. Upon completion of the feasibility study, the contract may be amended to include design services and construction administration.

Time Schedule for the above project: Feasibility study including cost estimate within one hundred twenty (120) days of award of contract.

All questions must be submitted through the Periscope by 10:00 a.m. on January 5, 2024. Answers to the questions will be posted on Periscope by 10:00 a.m. on January 11, 2024.

Letters of Interest must provide your understanding of the project and scope of services; your approach and concept; designation of your Project Team and their detailed expertise and experience on similar projects, and accessibility to City staff. The Consultant may not change the Project Team without prior consent of the City Engineer. Letters of Interest must be 50 pages or less. **Please provide a contact name and email address in your Letter of Interest.**

The City and its related Trusts use the Contract located on www.okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e/AE-contract. Please review the Contract, particularly the insurance and indemnity paragraphs to ensure requirements will be met. Contract terms are not negotiable. The City may negotiate Scope of Work, Compensation, and Additional Services. If the City or Trust determines, in its sole discretion, the City or Trust is not able to timely negotiate an acceptable Scope of Work, Compensation, and Additional Services with the selected Consultant, then the City or Trust may terminate such negotiations and commence negotiation with another Consultant.

Please include a 254 Form with your Letter of Interest

The City and its Trust reserve the right to award the Contract(s) or not and to revise the Scope of Services and/or the Project scope or description, as may be in the best interest of the City or Trust.



Deborah K. Miller, P.E., Interim Director
Public Works/Interim City Engineer