



# DEMOLITION PERMIT SUBMITTAL REQUIREMENTS

*When progress requires demolition, safety is key. Call us at 405-297-2525 today.*

## ESSENTIALS FOR SUBMITTAL

- Property address and legal description.
- Owner and applicant contact information.
- Overall height and number of stories.
- Use prior to demolition.

## SITE PLAN

- Detailed site plan drawn to scale with dimensioned property lines, easements, and right-of-way, and North arrow marked.
- Location of the building being demolished.

## SIGNATURE AUTHORIZATION

**\*Utilities authorization guarantees that utility service has been removed or capped.**

- Signatures for release from the following:
  - Oklahoma Gas & Electric (OG&E) or other electric supplier.
  - Oklahoma Natural Gas (ONG).
  - OKC Water / Wastewater Utilities.
  - OKC Storm Water Quality.
  - Oklahoma Dept. of Environmental Quality (multifamily, commercial, and industrial demolition only).

## FREQUENTLY ASKED QUESTIONS

- All files should be uploaded as PDF.
- Files should be uploaded as one combined file where possible.
- Submit your permit and files at [www.okc.gov/access](http://www.okc.gov/access) or visit us in person at 420 W. Main Street, 1<sup>st</sup> floor Oklahoma City, OK 73102.
- Call us at 405-297-2525 for general questions and information.

