



FENCE PERMIT SUBMITTAL REQUIREMENTS

Protect your loved ones and find peace of mind knowing your fence or retaining wall was installed correctly! Call us at 405-297-2525 today.

ESSENTIALS FOR SUBMITTAL

***A licensed fence contractor is required to submit for residential fencing unless constructed by the home owner.**

- Property address and legal description.
- Owner and applicant contact information.
- Estimated cost and linear feet.
- Overall height and type of construction.

SITE PLAN

- Detailed site plan drawn to scale with dimensioned property lines, easements, and right-of-way, and North arrow marked.
- Proposed location of the fence on property with sections labeled for length.

ELEVATIONS AND SPECIFICATIONS

- Exterior elevation details showing materials, color, style, etc. if located within a design district.
- Self-closing and self-latching gates required (where fence encloses a swimming pool).

***Sight triangle and setback requirements will apply, and vary by location.**

RETAINING WALLS

- Oklahoma licensed engineer's stamped design, drawings, and specifications where taller than 36" from lowest grade to top of wall.



FREQUENTLY ASKED QUESTIONS

- All files should be uploaded as PDF.
- Files should be uploaded as one combined file where possible.
- Submit your permit and files at www.okc.gov/access or visit us in person at 420 W. Main Street, 1st floor Oklahoma City, OK 73102.
- Call us at 405-297-2525 for general questions and information.