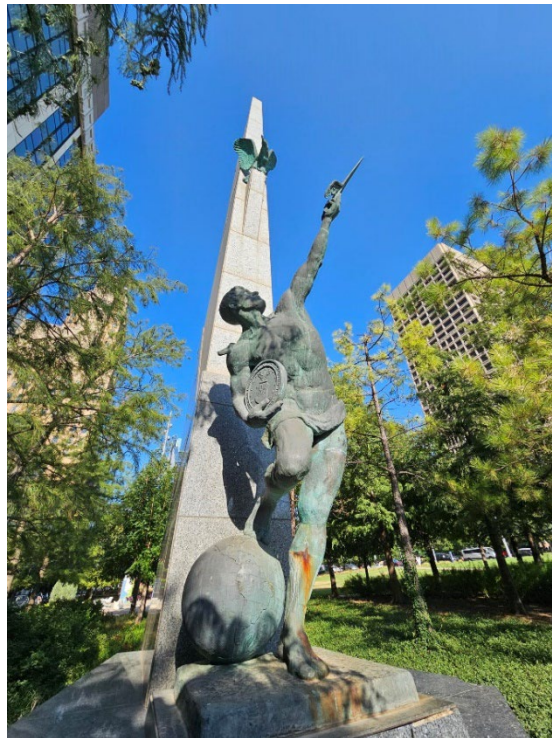




**The City of Oklahoma City  
Office of Arts & Cultural Affairs**

**REQUEST FOR QUALIFICATIONS  
ARTISTS/ARCHITECTS/LANDSCAPE ARCHITECTS/DESIGNERS  
FOR  
CONCEPTUAL DESIGNS FOR THE REDESIGN OF THE  
AIR FORCE MONUMENT**



**Deadline for Submissions: 4:00:00 pm CDT Wednesday, July 3, 2024**

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# Project: Conceptual Design for the Redesign of the Air Force Monument

<b>Total design award:</b>	<b>\$6,000</b>
<b>Call to Designers Announced:</b>	<b>June 12, 2024</b>
<b>Deadline for Submissions:</b>	<b>4:00 p.m. July 3, 2024</b>

## I. Summary

This is the first phase to reimagine, redesign, and rebuild the Air Force Monument. The new monument will reuse all existing bronze elements, include a storage space for the hidden time capsule, and incorporate existing etched granite plaques within the project site. The reimagined monument design must be complementary and harmonious with the context of Kerr Park and downtown Oklahoma City, and thematically consistent with the intent of the original monument.

## II. Project description

The City of Oklahoma City seeks a Monument Conceptual Design that will include

- a site plan
- two or more renderings depicting the new work in detail and in a wider context
- description of proposed materials
- a line item project budget

Proposed materials must be attractive and durable. The total construction budget for the new redesigned Monument is estimated to be \$250,000, which will include reinstallation of the bronze elements.

It is the intent of the City to progress to a full design contract with the applicant chosen for the Monument Conceptual Design, at a later date when all funds have been allocated for construction of the new Monument. More information will be provided to Finalists at the site tour.

## III. Budget

The total award for this phase one is **\$6,000** for all costs to create and illustrate the conceptual design and provide other required information. Costs include but are not limited to research, travel, transportation, materials, and labor.

## IV. Background

The Air Force Monument was the result of the community's desires to recognize the outstanding advancement and achievements of the Air Force, and to perpetuate the memory of Oklahomans who have lost their lives during past wars while serving with the Air Force. It is symbolic of the human conquest of sky and space and was dedicated on Oklahoma City's 75<sup>th</sup> Anniversary, April 22, 1964. The monument was extensively rehabilitated in 2003, but has significantly deteriorated since then.

The heroic human figure, which is the focal point of the Air Force Monument, was sculpted by Leonard McMurray who employed an Air Force Academy cadet as a model. The existing tapered granite column is structurally unstable and will be demolished. All existing bronze elements and etched granite plaques will be removed and restored in preparation for reinstallation.

**Location:** The monument is located in the southeast corner of Kerr Park at North Broadway and Couch Drive in downtown Oklahoma City.

**Bronze Elements:** 12-foot-tall human figure atop a granite base, eagle at the 40-foot mark with a wingspan of 12 feet, and two medallions attached to the granite base

## V. Eligibility

This opportunity is open to all artists, designers (architects, landscape architects, and others) and design teams (hereinafter collectively referred to as “Designers”) whose members are at least 18 years of age. Applicants selected as finalists must attend the mandatory site visit.

## VI. How to Submit

Submit required documents to Robi Jones, Special Projects Coordinator, [robi.jones@okc.gov](mailto:robi.jones@okc.gov) by 4:00 p.m. Wednesday, July 3, 2024.

## VII. What to Submit

To fully respond to this Request for Qualifications (RFQ), you are required to send the documents and images listed in item XI. [Submittals](#) below. Send only what is requested, anything extra including a cover letter will be discarded. Please do not send the entire RFQ back to us.

## VIII. Selection Process and Criteria

The Selection Committee may include but is not limited to:

- Arts Commissioner
- Professional design Juror
- Air & Space Forces Association Representative
- OKC Parks Representative
- Stakeholders

All responses to this Call will be evaluated, and up to three (3) finalists for the project award will be chosen. The Finalists must attend a mandatory site tour and prepare a Conceptual Design Report to present to the Selection Committee.

Criteria to be applied and interpreted by the Selection Committee include:

- Design excellence and originality, as evidenced by representation of past work in images and other supporting materials
- Evidence of ability to handle a project of this size and scope
- Appropriateness of Designer’s approach and style to the Project’s intent and site
- Stated availability to work within Project time frame and to be present for required meetings

If selected, Finalists will prepare and present to the Selection Committee a Preliminary Conceptual Design Report. The report must include the following items:

- A site plan

- Illustrations as indicated in above in [II. Project description](#)
- A project budget with sufficient detail to illustrate the Finalist’s understanding of the project
- A maintenance plan, with an estimate of annual costs to maintain the proposed work
- A 500 word or less statement about the proposed work
- A statement about any conflicts in Finalist’s schedule with the proposed project schedule
- For teams, a statement about the agreed-on roles of each individual team members

Each Finalist will be paid a fee of \$1,000 (only one \$1,000 payment per Finalist team) to include all design fees, materials, transportation, and any other costs or fees associated with competing in the Selection Process, attending the site tour, and making a final presentation of the Preliminary Conceptual Design Report. These fees are usually processed and paid within three weeks of the final selection.

## IX. Schedule of Events

The following schedule is proposed for this Call to Designers. All times and dates are tentative; the City reserves the right, as deemed necessary, at its sole discretion, to adjust this schedule by written notice to all the Artists who have timely responded to the RFQ.

<b>Call to Designers (RFQ) Announced.....</b>	<b>Wednesday, June 12, 2024</b>
<b>Deadline for Submissions .....</b>	<b>4:00:00 pm CDT Wednesday, July 3, 2024</b>
<b>First Selection Committee meeting .....</b>	<b>Monday, July 8, 2024</b>
<b>Mandatory Site Tour .....</b>	<b>Thursday, July 11, 2024</b>
<b>Final presentations and selection .....</b>	<b>Tuesday, August 13, 2024</b>
<b>Arts Commission review.....</b>	<b>4:00pm CDT on Monday, August 19, 2024</b>
<b>Estimated date for completion of the Conceptual Design.....</b>	<b>Fall 2024</b>

## X. Notices

- The City reserves the right to amend or withdraw this RFQ-Call to Designers at any time and for any or no reason. Receipt of submission entries by City, or submission of any applicants entry to City, or selection of any applicant for purposes of negotiating a contract, confers no rights to any applicant nor obligates City in any manner. City reserves the right, at its sole discretion and for any reason, to reject all submission entries and not award any contract, and to solicit additional or different submission entries at any time. City incurs no obligation regarding this RFQ or any contract resulting there from, until a contract is fully negotiated, and all documents have been properly submitted and executed by all parties.
- The costs of developing a submission entry are solely the responsibility of the applicant. City shall not provide reimbursement for such costs. City shall not be liable for any applicant’s preparation costs for any reason, other than the \$1,000 fee paid to any Finalist invited by the Selection Committee to produce a Preliminary Conceptual Design Report for the selection interview. Submission of an entry shall constitute acceptance of the terms, conditions, criteria, requirements, and evaluations set forth in this RFQ, and operates as an offer and a waiver of all objections and applicant-originated modifications to the contents of this RFQ.
- All information in submissions to this RFQ, and any resultant Preliminary Conceptual Design Reports by finalists for this project are considered to be public record by the Oklahoma Open

Records Act.

- All entries properly submitted shall be received and reviewed by City. City reserves the right to reject any entry deemed to be non-responsive for failure to comply fully with the terms of this RFQ. However, City reserves the right, at its sole discretion, to request clarifications, corrections, or additional information and to waive irregularities in execution or delivery of the entry, provided it is in the best interest of City.

## **XI. Submittals**

Send only the following. All documents must be in Word or pdf; we cannot open Pages. You may send individual documents or combine all documents and images into one pdf.

1. Designer information and references. See form below. You may be able to auto-fill, but if not, copy the form and fill it in, send us exactly the information asked for in another format. Again, do not send the entire RFQ back to us.
2. A brief one-page resume. You may send a one page resume for each team member up to a total of 3. If you are a relatively inexperienced designer, do not be intimidated. We welcome those who are starting out in their professional careers.
3. Designer statements. Please respond to the two prompts, and respect the word limits.
4. Upload up to eight (8) images of representative design work. These may be images of built work, previous designs or plans, or renderings of conceptual work. Do not include a proposed design for the Air Force Monument—you will be disqualified. Use digital images in .jpg or .pdf format, not to exceed 2MB in size. Enter image file names where indicated on the image information form, numbered and ordered consecutively.
5. Image information form. Again, you may be able to auto-fill, but if not, copy the form and fill it in, send us exactly the information asked for in another format.

## Designer information and references

Legal name of Designer/Design Team, or business: \_\_\_\_\_  
(this is the name that will be used on any resulting Agreement, typically the name under which you file tax)

Designer/team members:

Name (Lead)	Click or tap here to enter text.
Title/Role	Click or tap here to enter text.
Email	Click or tap here to enter text.
Phone	Click or tap here to enter text.

Name	Click or tap here to enter text.
Title/Role	Click or tap here to enter text.
Email	Click or tap here to enter text.
Phone	Click or tap here to enter text.

Name	Click or tap here to enter text.
Title/Role	Click or tap here to enter text.
Email	Click or tap here to enter text.
Phone	Click or tap here to enter text.

Reference 1:

Name	Click or tap here to enter text.
Position	Click or tap here to enter text.
Email and/or phone	Click or tap here to enter text.

Reference 2:

Name	Click or tap here to enter text.
Position	Click or tap here to enter text.
Email and/or phone	Click or tap here to enter text.

## Designer Statements

**In 500 words or less** please explain why you are the best candidate for this project and what your approach would be to the design of the work.

**In 250 words or less** tell us what works of art, architecture, landscape architecture, or design you have created—public or otherwise—that are most relevant to this project and to our understanding of your work. Name up to three with brief explanations.

### Image information form

<b>Title of Work:</b>	Click or tap here to enter text.		
<b>Name of Image File:</b>	Click or tap here to enter text.		
<b>Year Completed:</b>	Click or tap here to enter text.	<b>Location:</b>	

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