The City of
OKLAHOMA CITY
Planning Department
Housing and Community Development Division
420 W. Main, Suite 920   Oklahoma City, OK 73102

NOTICE OF FUNDING AVAILABILITY
FOR
EMERGENCY SOLUTIONS GRANT (ESG) 2024-2025

Introduction:

The City of Oklahoma City (CITY) Planning Department Community Development Division is soliciting proposals from experienced service providers for 2024-2025 Emergency Solutions Grant (ESG) funds in the amount of $431,333 allocated to the City of Oklahoma City by the U. S. Department of Housing and Urban Development (HUD) for use in providing housing and services to meet the needs of homeless persons and families.

Applicants may submit proposals for all or part of the available funding under this solicitation. The City retains $29,762 for Administration, leaving a total of $401,571 for eligible projects. Submittals must be made electronically during the period **starting June 13, 2024 and ending 5:00 pm July 12th, 2024**.

A technical assistance/question & answer meeting will be held **on June 21st, 2024 at 9:00 AM via Microsoft Teams.** Attendance is **required** for all new applicants and recommended for renewing applicants. Use the link below to join the meeting.

Join the meeting now

Please contact Jerod Shadid at (405) 297-3608 or **jerod.shadid@okc.gov** or Sharon Leveston-Sharpe at (405) 297-1712 or **sharon.leveston-sharpe@okc.gov** for any questions you may have regarding this solicitation.

The CITY will review each proposal in regard to conformance with the guidelines outlined below as well as HUD's ESG program requirements. This solicitation outlines the type of programs requested and criteria that must be followed by each entity wishing to be considered for funding. Applicants can apply for all or part of the funds available. Please note that ESG funding is one year. Available funds are drawn on a reimbursement basis.

Applicants with projects approved for funding will enter into an Operating Agreement, which will define ESG program regulations and special project terms and conditions.

The solicitation package for this ESG program is available at the Planning Department Community Development Division office, 420 West Main Street, Suite 920.   This solicitation and the application form can also be found online at:
https://www.okc.gov/departments/planning/programs/homelessness/continuum-of-care.

All submissions must be made electronically.

Section I. Eligible Applicants:

Applicants must be private nonprofit (registered 501c3) organizations and must demonstrate sufficient experience for the proposed activity or project and must have current capacity to administer and carry out the project. Items listed on pg. of the application package ("Checklist of Required Documents") must also be submitted for an application to be considered.

Section II. Eligible Activities:

Applications can include one or more of the eligible ESG activities.
- Street Outreach
- Emergency Shelter
- Homeless Prevention TBRA and Housing Relocation and Stabilization Services
- Rapid Re-Housing TBRA and Housing Relocation and Stabilization Services

Section III. Proposal Submission: Each proposal must be submitted electronically by the stated deadline to **jerod.shadid@okc.gov** cc: **sharon.leveston-sharpe@okc.gov**
The CITY reserves the right to request other project-related information at any time during the proposal review process. Successful proposals will be required to submit additional documents prior to contract award.

Section IV. Evaluation Criteria:

Other Scoring Elements	Scoring Description	Possible Score
Target Populations	Where primary beneficiaries are families with children, or transitional age youth highest score is given	0-8
Experience w/ Federal Programs	Description of agency experience with other Federal programs, names of programs and years worked with.	0-5
Unmet Need	Consider if project is a duplication of existing services, provides a new service, provides for an unmet population or there is a documented need for the service	0-8
Linking to Mainstream Services	Description of how program will assist clients in obtaining mainstream services, benefits, and non-employment income	0-5
Reasons for Discharge/Discharge Policy	Provide examples and reasons for discharge – Describe your agency's discharge policy.	0-5
Homeless/Formerly Homeless Involvement	Description of homeless/formerly homeless person involvement with the agency/ESG program	0-5
HMIS Data Quality & Timeliness	Full points awarded when the Overall Score and % of Error Rate are all below 5% & data entered within 72 hours of program entry - New projects scored on processes and procedures related to ensuring data quality	0-10
Data Use	How does agency use data and reporting	0-6
Number Served	Is number served consistent w/ proposal – how will agency ensure project serves number proposed	0-5
Housing First/Low Barrier	1 point for each "NO" response	0-15
Funds Expended	Full points for 100% of funds expended	0-5
Timely Reimbursements	Reimbursements are submitted at least quarterly	0-5
Match	Match equals 100% of allocation and eligible match documentation was provided.	0-5
Financial Monitoring	Did agency have any findings or concerns – how will agency provide services on reimbursement basis	0-5
Collaboration with the CoC	Does agency participate in Coordinated Entry	0-8
TOTAL SCORE		0-100