

**OKC-SWQ**  
**Form**  
**IND-1**  
July 22, 2024



# Oklahoma City Storm Water Quality Management Division

## Notice of Intent (NOI)

### for Stormwater Discharges Associated with Industrial Activity

Submission of this NOI constitutes notice that the party identified in Section I of this form intends to be authorized by The City of Oklahoma City for Stormwater Discharges Associated with Industrial Activity in the corporate boundaries of The City of Oklahoma City. Becoming a permittee obligates such discharger to comply with the terms and conditions of the municipal code. To obtain an authorization from The City of Oklahoma City, this form must be completed with all the pertinent information.

**See instructions for completing the NOI on pages 4 and 5 of this form.**

NEW APPLICATION    MODIFICATION or    RENEWAL of current permit, enter the authorization number: SWI/IND \_\_\_\_\_

### I. Operator Information

Operator Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Web Address (URL): \_\_\_\_\_  
Operator's Point of Contact : \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### II. Facility Information

Facility Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Facility Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Facility's Point of Contact : \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Facility's Type of Ownership:     Federal     State     Municipal     Public     Private  
Latitude: \_\_\_\_\_ ° N Longitude: \_\_\_\_\_ ° W at the entrance of the Facility in decimal degrees  
SIC or Designated Activity Code and Sector:    Primary: \_\_\_\_\_ Sector: \_\_\_\_\_ Secondary: \_\_\_\_\_ Sector: \_\_\_\_\_  
Total Area of the Facility: \_\_\_\_\_ (acres)    Total Impervious Area at the Facility: \_\_\_\_\_ (acres)  
Estimated Area of Industrial Activity at your Facility exposed to Stormwater: \_\_\_\_\_ (acres)

#### Endangered Species Eligibility

- a.  My facility is not located in or draining to Federal and/or State sensitive waters and/or watersheds.
- b.  My facility is located in or drains to Federal and/or State sensitive waters and/or watersheds and I agree to implement the control measures specified in Step 2 of Appendix A of the Department of Environmental Quality's Industrial Multi-Sector General Permit, OKR05
- c.  I am relying on another permittee's certification of eligibility and agree to comply with any conditions of that certification.

### III. Facility Discharge Information

Does the facility discharge stormwater into an MS4?  Yes The name of the MS4 Operator: The City of Oklahoma City

Is the facility's stormwater discharge covered by a separate individual or general permit?  Yes  No, If yes, enter the OPDES Permit Number: \_\_\_\_\_ Is the facility required to perform "High Risk" monitoring every 5 years?  Yes  No

Is the facility's stormwater discharge subject to impaired water monitoring?  Yes  No

Is the facility required to submit an electronic Discharge Monitoring Report due to a sector-specific requirements?  Yes  No  
If yes, what is your applicable sector? Mark one of the following sectors applicable to your facility:

Sector	40 CFR Part/ Subpart	Do you have one of the following discharges?	Mark Your Response
<input type="checkbox"/> A	Part 429 Subpart I	Discharges resulting from spray down or intentional wetting of logs at wet deck storage areas	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> C	Part 418 Subpart A	Runoff from phosphate fertilizer manufacturing facilities that comes into contact with any raw materials, finished product, by-products or waste products	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> D	Part 443 Subpart A	Runoff from asphalt emulsion facilities	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> E	Part 411 Subpart C	Runoff from material storage piles at cement manufacturing facilities	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> J	Part 436 Subparts B, C, & D	Mine dewatering discharges at crushed stone, construction sand and gravel, or industrial sand mining facilities	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> K	Part 445 Subpart A & B	Runoff from hazardous waste landfills and non-hazardous waste landfills	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> L			<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> O	Part 423	Runoff from coal storage piles at steam electric generating facilities	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> S	Part 449	Runoff from airfield pavement areas where deicing/anti-icing activities occur	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Outfall and Receiving Water Information**

Outfall ID	Latitude/ Longitude	Name of the Receiving Waterbody	Is this waterbody impaired? If so, what are its impairments?	Is there a TMDL for that impairment?
001			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
002			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
003			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
004			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
005			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
006			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
007			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: use additional sheet of paper if the facility has more than 7 outfalls.

#### IV. Stormwater Pollution Prevention Plan (SWP3) Information

Has the SWP3 been prepared in accordance with 2022 OKR05 Permit in advance of filing this NOI?  Yes  No

Is the SWP3 properly certified and available at the Facility?  Yes  No

##### SWP3 Preparer Contact Information:

Is your facility's point of contact also your SWP3 preparer?  Yes  No, If no, enter the contact information of your SWP3 Preparer:

Full Name : \_\_\_\_\_ Title: \_\_\_\_\_

Company Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**SWP3 Availability:** You must maintain your SWP3 up-to-date and make it available at the site.

Did you post your current SWP3 on your Company/Business's website?  Yes  No

If yes, provide the web address (URL) of your SWP3 location: \_\_\_\_\_

Proposed **Best Management Practices** to control pollution in the stormwater discharges, check all that apply:

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Sediment Basin        | <input type="checkbox"/> Sediment Trap          | <input type="checkbox"/> Ret/Detention Pond       | <input type="checkbox"/> Vegetated Buffer      |
| <input type="checkbox"/> Vegetative Swale      | <input type="checkbox"/> Runoff Infiltration    | <input type="checkbox"/> Runoff Diversion/Berm    | <input type="checkbox"/> Inlet Protection      |
| <input type="checkbox"/> Secondary Containment | <input type="checkbox"/> Dust Collection System | <input type="checkbox"/> Covered Material Storage | <input type="checkbox"/> Indoor Vehicle Maint. |
| <input type="checkbox"/> Good housekeeping     | <input type="checkbox"/> Employee Training      | <input type="checkbox"/> Spill Prevention Plans   | <input type="checkbox"/>                       |

**Scope of business:** \_\_\_\_\_

#### V. Required Documents and Fees

- A copy of your Storm Water Pollution Prevention Plan  
 Permit fee in accordance with City of Oklahoma City Ordinance 57-148

#### VI. Certification

*I certify under penalty of law that I have read and understand Chapter 57 of the City of Oklahoma City Ordinance requirements for coverage under the Stormwater Discharge Industrial Permit, and that I have read and understand the requirements relating to the protection of endangered or threatened species or critical habitat in Appendix A of the Department of Environmental Quality's Industrial Multi-Sector General Permit, OKR05.*

*Furthermore, this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

*I understand that continued coverage under the Stormwater Discharge Industrial Permit is contingent upon maintaining eligibility for this permit.*

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Instructions for Completing NOI Form IND-1 for Stormwater Discharges Associated with Industrial Activity

### Who Must File an NOI Form

Oklahoma City Municipal Code Chapter 57-141 adopts by reference Federal law at 40 CFR part 122 and also by reference in Oklahoma Administrative Code 252:606-5-5 prohibiting point source discharges of stormwater associated with industrial activity to a water body(ies) of the US without a Municipal Stormwater Discharge Permit. If you have questions about whether you need a permit under the City of Oklahoma City Stormwater Ordinance, or if you need information, write to us or telephone the SWQ Division at (405) 297-1774.

### Where to File Permit Application

Permit applications must be sent to the following address:

Public Works Department  
Storm Water Quality Management Division  
420 W. Main St., Suite 360  
Oklahoma City, OK 73102

Fax NOI modifications to: (405) 297-1770

Or email [Stormwater@okc.gov](mailto:Stormwater@okc.gov)

### Completing the NOI Form

You must type or legibly print, using uppercase letters, in all the appropriate places of the form. Check the appropriate box whether you are filing for a new application or modification or renewal of your current permit. Enter your current permit number if you are applying for permit renewal. You must submit a **complete and accurate NOI** to The City of Oklahoma City for coverage under this Permit. If you have any questions regarding this form, call The City of Oklahoma City at (405) 297-1774.

### Section I. Operator Information

Provide the legal *name* of the company/firm, public organization, or any other entity that either individually or together meets the following two criteria: (1) have operational control over the facility; and (2) have the day-to-day operational control of those activities at the facility necessary to ensure compliance with plan requirements and permit conditions.

Enter the phone number, mailing address including city, county, state, and ZIP code. Include your company's URL, if you have one. Also enter the name, title, phone number, and email address for the operator's point of contact.

### Section II. Facility Information

Provide the facility's official or legal name, phone number and complete street address, including city, county, state, and ZIP code. If the site lacks a street address, indicate the site location using a general statement (e.g., Intersection of NW 10th and N May Ave). Also provide the name, title, phone number, and email address for the facility's point of contact. Indicate the facility's ownership type or the legal status whether it is a Federal, State, Municipal, Public, or Private. Include latitude and longitude of the facility (**at the main entrance gate of the facility**) in decimal degrees (use only NAD83). Longitude and latitude may be obtained from the DEQ's website: <http://gis.deq.ok.gov/maps/>

Enter the four-digit Standard Industrial Classification (SIC) code or two-character activity code and respective Sector that best describes the primary industrial activities performed by your facility under which you are required to obtain permit coverage. Also enter the secondary SIC Code and Sector, if applicable. Your primary industrial activity includes any activities performed on-site which are (1) identified by the facility's primary SIC code and included in the descriptions of 40 CFR § 122.26(b)(14)(ii), (iii), (vi), or (viii); or (2) included in the narrative descriptions of 40 CFR § 122.26(b)(14)(i), (iv), (v), (vii), or (ix), as adopted and incorporated by reference in OAC 252:606 1-3 (b)(3)(L). See Table 1-3 of the OKR05 permit for a complete list of SIC Codes and activity codes covered under the OKR05 permit.

For industrial activities defined in 40 CFR 122.26(b)(14)(i)-(x) that do not have SIC codes that accurately describes the principal product, use the following two-character codes:

**HZ** = Hazardous waste treatment, storage, or disposal facilities, including those that are operating under interim status or a permit under subtitle C of RCRA (40 CFR 122.26(b)(14)(iv));

**SE** = Steam electric power generating facilities, including coal handling sites (40 CFR 122.26(b)(14)(vii));

**TW** = Treatment works treating domestic sewage or any other sewage sludge or wastewater treatment device or system, used in the storage, treatment, recycling, and reclamation of municipal or domestic sewage (40 CFR 122.26(b)(14)(ix));

**LF** = Landfills and open dumps that receive industrial waste from any facility described in this subsection (40 CFR 122.26(b)(14)(v)).

Provide total facility area, impervious area at the facility, and estimated area of industrial activity at your facility exposed to stormwater to the **nearest tenth of an acre**.

Complete the section on Endangered Species Eligibility by checking the appropriate box.

### Section III. Facility Discharge Information

**Any discharges not authorized under Chapter 57 of OKC Municipal Code or the DEQ's OKR05 permit are not covered by this Permit.**

Dischargers within the corporate boundaries of the City of Oklahoma City are considered dischargers to the City of Oklahoma City's Municipal Separate Storm Sewer System (MS4). An MS4 is defined as a conveyance or system of conveyances, including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains that are owned or operated by a state, city, town, borough, parish, district, association, or other public body which is designed or used for collecting or conveying stormwater.

Depending on your industrial activities, your facility may be subject to federal effluent limitation guidelines which include additional effluent limits and monitoring requirements for your facility. Indicate whether your facility is required to submit electronic Discharge Monitoring Report for Effluent Limitations. Refer to the DEQ's OKR05 permit for information on monitoring requirements. Indicate the monitoring status by entering **Yes** or **No** in the appropriate space and enter applicable Sector. Indicate impaired water monitoring requirement by entering **Yes** or **No** in the appropriate space.

Indicate whether the facility's stormwater discharge covered by a separate individual or general permit along with the associated NPDES, or OKR05 permit number.



## Instructions for Completing NOI Form IND-1 for Stormwater Discharges Associated with Industrial Activity

Indicate whether your facility is included in the Industrial High Risk Program. If you need more information, please contact our office at (405) 297-1774, or ask your City of Oklahoma City Industrial Storm Water Inspector.

Identify all the outfalls from your facility that discharge stormwater. Each outfall must be assigned a unique 3-digit ID (e.g., 001, 002, and 003). Provide the latitude and longitude for each outfall from your facility. For each unique outfall you list, specify the name of the first water of the State that receives stormwater directly from the outfall and/or from the MS4 that the outfall discharges to.

Check appropriate box if the receiving waterbody is listed in the DEQ 303(d) list of impaired waters. If the waterbody is impaired, indicate the pollutant(s) for which the water is impaired. Identify any Total Maximum Daily Loads (TMDL) that have been completed for any of the waters of the State that you discharge to. Use additional sheets of paper if the facility has more than 7 outfalls. Useful online links for this information are available on the Industrial Stormwater Page of the DEQ's website: <https://www.deq.ok.gov/stormwater-permitting/okr05-industrial-stormwater/>

### Section IV. Stormwater Pollution Prevention Plan (SWP3) Information

All facilities eligible for coverage under this permit must **prepare an SWP3 prior to submitting the NOI** to OKC. The SWP3 is intended to document the selection, design, and installation of different control measures to meet the permit requirements. The SWP3 must be prepared in accordance with good engineering practices and to industry standards.

Indicate whether the SWP3 has been prepared (or updated) in accordance with the 2022 OKR05 Permit in advance of filing the NOI. SWP3 must be certified and available at the facility site.

Enter the SWP3 preparer name, title, company/business name, phone number, email, and complete street address, including city, county, state, and ZIP code.

You must implement various Best Management Practices (BMPs) to control pollutants in the stormwater discharges from your facility. Indicate all proposed BMPs that will be implemented at the facility during the term of the OKR05 permit.

Describe the scope of business activities for which the business shall be permitted.

### Section V. Required Documents

You must include a copy of your completed SWP3 and applicable fees to OKC Storm Water Quality Management Division along with a completed NOI.

### Section VI. Certification

Federal regulations require all permit applications and reports shall be signed as follows:

**For a corporation:** by a responsible corporate officer; for the purpose of this section, a responsible corporate officer means:

- A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
- The manager of one or more manufacturing, production or operating facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit applications; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.;

**For a limited liability company (LLC):** by any member, managing or otherwise;

**For a partnership:** by a general partner;

**For a sole proprietorship:** by the proprietor (owner);

**For a municipality, state, federal, or other public agency:** by a principal executive officer or ranking elected official; for purposes of this section, a principal executive officer of a federal agency includes:

- The chief executive officer of the agency; or
- A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency, e.g., Regional Administrator of EPA.

*Please be aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

**Please make sure you read all the terms and conditions prior to submitting an NOI to OKC.**