



BOARD MEETING MINUTES

July 15th 2024
Embark Conference Room
431 W Main Suite B

Board members in attendance: Lexi Taylor-Hill, Dan Straughan, Jessica Wisdom, Mark Gillett, Justin Brown, Clay Moss, Robert Stonebraker, Raymond Rivas, Gary Brooks, Austin Marshall, David Odle

I) Call to Order by Clay Moss at 3:02 p.m.

II) Reports and Discussion

A. Standing Committees

i. Nomination Committee - Robert Stonebraker

Nominations Committee has 6 nominations for the Faith Based Seat vacancy and is interviewing candidates. The committee will meet in August to make a selection.

ii. Allocations Committee - Jerod Shadid

ESG, HOPWA and SSG grants have opened and were due July 12. Allocations Committee will meet to review submissions in late July. Funding to pay for services will not be received from HUD until September/October.

iii. Fundraising Committee - Erika Warren

The McLaughlin Family Foundation approved a matching grant of \$250,000. Work is beginning to understand the scope of a potential new Diversion program which is anticipated to be the focus of the next fundraising push.

B. Management Team Report

i. Management Updates - Erika Warren

a. A new quarterly board meeting schedule was proposed. Questions were raised regarding whether the schedule works with PIT timing and approval for allocations. The board elected to defer adopting the new schedule until the next meeting.

ii. Community Relations Update - Erika Warren

a. A new video was produced to be housed on the website as a general overview of the Key to Home Partnership. Discussion was had around feedback and tweaks for improvement.

iii. Implementation Management Updates - David Delgado

a. Youth Update - Housed or Diverted = 154

Timeline is Jan 1st, 2023 through April 30th, 2024

b. Encampment Update - 209



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vi. Fiscal Management Updates - Jerod Shadid

A month to month summary of the Flex Fund was reviewed and showed a total of \$4,752,632.82 in revenue and \$833,460.02 in expenses to date.

C. Workgroups

i. Diversion - workgroup has met once and will meet again at the end of July.

Workgroup is reviewing program models and best practices.

D. Discussion

i. Government Affairs Update - Gary Jones

III) Board Action Items

A. Vote to approve meeting minutes from May 2024

Gary Jones motioned to approve the minutes. Dan Straughan seconded and the motion passed unanimously.

IV) Request for Future Agenda Items - Group had discussion on cadence of meetings. A bi-monthly as well as a quarterly schedule were suggested options. Questions were raised regarding whether state law prohibits us from having virtual meetings and whether there are limitations on meetings related to the Open Meetings Act.

V) Public Comment (Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.)

VI) Adjournment at 4:25 p.m.

The Key to Home OKC (also known by its HUD designation, "OK-502") serves as the planning and coordinating body for the efforts to prevent and end homelessness in Oklahoma City. Meetings may be recorded. General Membership and Key to Home Board meetings are open to the public. Key to Home Board Members are selected annually in accordance with the Key to Home Charter and after a public call for nominations. The City of Oklahoma City serves as the Lead Agency, Collaborative Applicant, and HMIS Administrator for OK-502.

More information is available at <https://www.okc.gov/departments/planning/programs/homelessness>