



BOARD MEETING MINUTES

March 18th 2024

Embark Conference Room
431 W Main Suite B

I) Call to Order at 3:01 - Aubrey McDermid

Board members in attendance: Aubrey McDermid, Dan Straughan, Austin Marshall, Gary Jones, Robert Stonebraker, Raymond Rivas, Rachel Holt, Gary Brooks

II) Reports and Discussion

A. Standing Committees

i. Nomination Committee -Robert Stonebraker

The committee has received two applications for the faith-based seat. They will be meeting in April to discuss the vacancy of the Faith seat, Philanthropic seat and Allocations Committee vacancy

ii. Allocations Committee - No Report

iii. Fundraising Committee - 98% of fundraising goal is met. Wrapping up pending grant applications and asks

B. Management Team Report

i. Community Relations Updates - Jamie Caves

a. Community Updates - Aiming to have PIT data released in May

ii. Implementation Management Updates - David Delgado

a. Youth Update Housed=69 ~ Diversion=97

Timeline is Jan 1st, 2023 through Feb 2024

b. Encampment Update - 101

iii. Fiscal Management Updates - Jerod Shadid

a. Review / modify rate & rank criteria for ESG & CoC projects

b. Financial system changing from Peoplesoft to Oracle

Will be unable to process payments for a month so \$100k sent to OCHA in advance for ERI subsidies

c. ESG-CV projects have been wrapped up, concluding COVID assistance funds



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C. Workgroups - no reports

D. Discussion

i. Review Key Priorities for 2024 - board requested strategic framework goals for 2023 be combined with 2024 priorities to show which are completed. Request was made for clarifying language on emerging priority action items.

III) Board Action Items

A. Vote to approve meeting minutes from February 2024 - Austin Marshall motioned to approve, Gary Brooks seconded and motion passed unanimously

B. Vote on priorities for 2024 - Dan Straughan motioned and Aubrey McDermid seconded the motion to approve priorities for 2024 with the stipulation that 2-year goals and 2024 priorities are combined into one comprehensive document

IV) Request for Future Agenda Items - Legislative updates on tenant/landlord laws; Point in Time review and education; update on City budget for homeless services when available

V) Public Comment (Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.) - no public comments

VI) Adjournment at 4:26

The Key to Home OKC (also known by its HUD designation, "OK-502") serves as the planning and coordinating body for the efforts to prevent and end homelessness in Oklahoma City. Meetings may be recorded. General Membership and Key to Home Board meetings are open to the public. Key to Home Board Members are selected annually in accordance with the Key to Home Charter and after a public call for nominations. The City of Oklahoma City serves as the Lead Agency, Collaborative Applicant, and HMIS Administrator for OK-502.