



BOARD MEETING MINUTES

May 20th 2024

Embark Conference Room

431 W Main Suite B

Board members in attendance: Mark Gillett, Dan Straughan, Robert Stonebraker, Kelly Gray, Clay Moss, Justin Brown, Gary Brooks, Gary Jones, Raymond Rivas, Aubrey McDermid, Marcel Miller, Lexi Taylor-Hill

I) Call to Order - Clay Moss

II) Reports and Discussion

A. Standing Committees

i. Nomination Committee - Robert Stonebraker

Allocations committee and philanthropic representative seat have been filled. Applications are still being reviewed for the Faith seat vacancy.

ii. Allocations Committee - Jerod Shadid

ESG and HOPWA allocations for FY 24 and FY 24 announced. Federal contract won't be received until September so we will be holding competition in meantime.

iii. Fundraising Committee - Erika Warren

Transitioning fundraising efforts from Jessi Reisenberg to Erika Warren. Approximately \$1.5 million in pledge commitments due by end of August 2024.

B. Management Team Report

i. Management Updates - Jamie Caves

a. Website Update - prototype is being finalized for review

b. PIT Report Review - report will be shared by end of week

c. D & O Insurance - awaiting additional bids. So far 1 out of 6 vendors have offered a bid.

d. Update Board Documents

ii. Implementation Management Updates - David Delgado

a. Youth Update - Housed or Diverted = 131

Timeline is Jan 1st, 2024 through April 30th, 2024

b. Encampment Update - 126

iii. Fiscal Management Updates - Jerod Shadid

Staff is hoping to have Neighborly platform by the end of the month which should help streamline processes. The City's new financial system, Oracle, is still having issues addressing federal programs.



BOARD AGENDA

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C. Workgroups

- i. Diversion - Planning Update - workgroup starts next week. Plan to track youth diversion numbers as programming is piloted and implemented.
- ii. Filling Caseloads - Working to fill caseloads for all case managers. Will build capacity of team by adding 4 new case managers, bringing total to 16.

D. Discussion

- i. Government Affairs Update - Gary Jones

New legislation being proposed that will assist homeless youth to acquire IDs. More education on issue of homelessness is needed at the Capitol.

III) Board Action Items

- A. Vote to approve meeting minutes from March 2024 and April 2024

Gary Jones motioned to approve both sets of minutes. Aubrey McDermid seconded and the motion passed unanimously.

IV) Request for Future Agenda Items - Update on voucher usage and case management planning for longer term client needs.

V) Public Comment (Remarks will be limited to 3 minutes. Time may be extended at the discretion of the Chair.)

VI) Adjournment at 4:25 p.m.

The Key to Home OKC (also known by its HUD designation, "OK-502") serves as the planning and coordinating body for the efforts to prevent and end homelessness in Oklahoma City. Meetings may be recorded. General Membership and Key to Home Board meetings are open to the public. Key to Home Board Members are selected annually in accordance with the Key to Home Charter and after a public call for nominations. The City of Oklahoma City serves as the Lead Agency, Collaborative Applicant, and HMIS Administrator for OK-502.

More information is available at <https://www.okc.gov/departments/planning/programs/homelessness>