



The City of  
**OKLAHOMA CITY**  
Public Works Department – Traffic Management Division

For Official  
Use Only



Reserved Parking  
Permit Number

Approved \_\_\_\_\_ Date \_\_\_\_\_

## Application for Reserved Parking Permit

Application Date: \_\_\_\_\_

Name of Person Filing Application: \_\_\_\_\_

Affiliation: \_\_\_\_\_  
Name of applicant's sponsoring department, agency, board, Commission or organization (as applicable)

Address: \_\_\_\_\_  
Full mailing address

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Include Area Code Optional

Purpose: \_\_\_\_\_  
Nature of official business or service(s) performed for which a reserved parking permit is being sought

Location of Reserved Space: \_\_\_\_\_  
Identify specific location (if applicable). **Not necessary for media applicants.**

Number of Parking Spaces: \_\_\_\_\_  
**Not necessary for media applicants.**

Day(s), Time(s) and Duration of Use: \_\_\_\_\_  
**Not necessary for media applicants.**

Parking Availability in Area: \_\_\_\_\_  
**Not necessary for media applicants to use existing reserved spaces.**

Describe how traffic movement may be affected:  
(Not necessary for those applying to use existing reserved parking spaces.) \_\_\_\_\_

Vehicle for which Parking Permit is Being Requested (Permits are non-transferrable.)

Model Year: \_\_\_\_\_

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Color: \_\_\_\_\_

License Plate: \_\_\_\_\_

(Note issuing state if other than Oklahoma)

Reserved parking permits expire April 30 every year. Reserved parking permits must be displayed in the lower left corner of the authorized vehicle's rear windshield.

Send completed permit applications to:

Public Works Department – Traffic Management Division  
420 W Main Street, Suite 600  
Oklahoma City, OK 73102