



**MEMORANDUM**  
The City of  
**OKLAHOMA CITY**

TO: Frances Kersey  
City Clerk

FROM: Eric J. Wenger, P.E., Director  
Public Works/City Engineer

A handwritten signature in blue ink, appearing to read "E. Wenger", is written over the name of the sender.

DATE: January 31, 2017

SUBJECT: Notice to Architects, Engineers, and Planners for MC-0587, Engineering and Testing Services

It is requested the attached Notice to Architects, Engineers and Planners be advertised in the "Journal Record" on February 7, 2017. Please contact Christina Hankins at x2034 if you have questions or need additional information.

Attachment

pc: Christina Hankins, Public Works Department w/Attachment  
Shannon Cox, Public Works Department w/Attachment

## NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has a project that requires the services of a consulting firm.

In order to be considered, the Consultant must comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e> from the office of the Public Works Department Director.

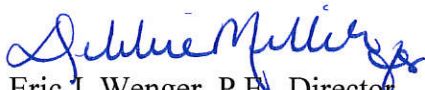
The Project is as follows: Project No. **MC-0587**, Engineering and Testing Services for Fiscal Year 2017-2018 (Renewable for two additional years upon mutual consent).

Scope of work will include engineering and testing services for Capital Improvement and non-Capital Improvement construction projects. Firms selected for annual contracts can renew for an additional two years upon mutual consent.

Firms selected must be able to perform all work in the Engineering and Testing Services contract. The contract can be found at <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e>.

***Please include a 254 Form with your Letter of Interest.***

Time Schedule for the above project: Last date for submitting Letter of Interest (**two copies of letter and all attachments and an electronic copy**) to the Public Works Department Director, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102: prior to 5:00 p.m. February 21, 2017.



Eric J. Wenger, P.E., Director  
Public Works/City Engineer