

NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has a project that requires the services of a consulting firm.

In order to be considered, the Consultant must comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e> from the office of the Public Works Department Director.

The Project is as follows: Project No. **MC-0585**, Annual Title Services for Fiscal Year 2017-2018 (Renewable for two additional years upon mutual consent).


The City requires the supplemental services of title service consultants to provide abstracting, title insurance, ownership reports, title reports, closing or settlement services, and escrow of money or documents. The title service consultants will assist City staff in providing these services for Fiscal year 2017-2018.

As a part of your Letter of Interest, provide your understanding of the project and your expertise and experience on similar projects.

Refer to the basic Title Service Contract located on <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e>. All contracts with the City or it's related Trusts use this contract. Please review the contract to ensure insurance and indemnity requirements will be met.

Please include a 254 Form with your Letter of Interest.

Time Schedule for the above project: Last date for submitting Letter of Interest (**three copies of letter and all attachments and an electronic copy**) to the Public Works Department Director, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102: prior to 5:00 p.m. March 20, 2017. Emailed submittals are not being accepted at this time.


Eric J. Wenger, P.E., Director
Public Works/City Engineer