

NOTICE TO ARCHITECTS, ENGINEERS, AND PLANNERS

NOTICE IS HEREBY GIVEN, that the City of Oklahoma City has a project that requires the services of a consulting firm.

In order to be considered, the Consultant must comply with the Resolution establishing procedure for "Selection of Architects, Engineers, and Planners" adopted by the City Council on November 18, 1986, a copy of which may be obtained at <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e> from the office of the Public Works Department Director.

The Project is as follows: WM-0264, Assessment of Lake Hefner Boat Stall;
Located at 7700 N. Meridian Ave

Project Scope: This project will provide the assessment and recommendations for improvement of Lake Hefner Marina. Tasks include assessment of the dry/wet stalls and common areas along with analysis of peak variations in lake levels conducive to boating activities. The analysis will conclude in recommendations for improvements to the facility which will increase the efficiency of the facility and to provide services necessary to retain existing customers and attract new customers. Also, a rate study with recommendations for adjustments to reflect fair market value based upon improvements, loan repayment, operation and maintenance costs, and along with possible relocation of the dry/wet stall facilities.

As a part of your Letter of Interest, provide your understanding of the project and your expertise and experience on similar projects.

Additional information can be found on <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e>.

Refer to the basic contract located on <http://okc.gov/departments/public-works/engineer-architect-resources/notice-to-a-e>. All contracts with the City or its related Trusts use this contract. Please review the contract to ensure insurance and indemnity requirements will be met.

A Pre-Proposal meeting will be held from 3:00 to 4:00 pm on August 30, 2017 at 420 W. Main Street, Suite 500, Conference Room A. Please address your questions at the meeting. The contact for Utilities Department is Bryan Mitchell at (405) 297-3811.

Please include a 254 Form with your Letter of Interest.

Time Schedule for the above project: Preliminary Assessment required within 60 days of the issuance of the Work Order. Last date for submitting Letter of Interest (**two copies of letter and all attachments and an electronic copy, provided on a CD or flash drive**) to the Public Works Department Director, 420 W. Main Street, Suite 700, Oklahoma City, OK 73102: prior to 5:00 p.m. September 13, 2017. Emailed submittals are not being accepted at this time.



Eric J. Wenger, P.E., Director
Public Works/City Engineer